



**AGENDA**  
**CITY COUNCIL OF THE CITY OF MORENO VALLEY**  
**MORENO VALLEY COMMUNITY SERVICES DISTRICT**  
**CITY AS SUCCESSOR AGENCY FOR THE**  
**COMMUNITY REDEVELOPMENT AGENCY OF**  
**THE CITY OF MORENO VALLEY**  
**MORENO VALLEY HOUSING AUTHORITY**  
**BOARD OF LIBRARY TRUSTEES**

**April 5, 2016**

**REGULAR MEETING – 6:00 PM**

**City Council Study Sessions**

Second Tuesday of each month – 6:00 p.m.

**City Council Meetings**

Special Presentations – 5:30 P.M.

First & Third Tuesday of each month – 6:00 p.m.

**City Council Closed Session**

*Will be scheduled as needed at 4:30 p.m.*

City Hall Council Chamber – 14177 Frederick Street

Teleconference: 1824 Ynez Street, Las Cruces, NM 88001

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, in compliance with the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Guy Pegan, ADA Coordinator, at 951.413.3120 at least 72 hours before the meeting. The 72-hour notification will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

Jeffrey J. Giba, Mayor Pro Tem  
Jesse L. Molina, Council Member

Dr. Yxstian A. Gutierrez, Mayor

George E. Price, Council Member  
D. LaDonna Jempson, Council Member

**AGENDA**  
**CITY COUNCIL OF THE CITY OF MORENO VALLEY**  
**April 5, 2016**

**CALL TO ORDER - 5:30 PM**

**SPECIAL PRESENTATIONS**

1. Business Spotlight
  - a) Farmer Boys (District 4 - Gutierrez)
  
2. Mayoral Proclamation - Lasselle Elementary School

**AGENDA  
JOINT MEETING OF THE  
CITY COUNCIL OF THE CITY OF MORENO VALLEY  
MORENO VALLEY COMMUNITY SERVICES DISTRICT  
CITY AS SUCCESSOR AGENCY FOR THE  
COMMUNITY REDEVELOPMENT AGENCY OF THE  
CITY OF MORENO VALLEY  
MORENO VALLEY HOUSING AUTHORITY  
AND THE BOARD OF LIBRARY TRUSTEES**

**\*THE CITY COUNCIL RECEIVES A SEPARATE STIPEND FOR CSD  
MEETINGS\***

**REGULAR MEETING – 6:00 PM  
APRIL 5, 2016**

**CALL TO ORDER**

Joint Meeting of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency, Housing Authority and the Board of Library Trustees - actions taken at the Joint Meeting are those of the Agency indicated on each Agenda item.

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

Pastor Troy Shedeed, Generations Church

**ROLL CALL**

**INTRODUCTIONS**

**PUBLIC COMMENTS ON MATTERS ON THE AGENDA WILL BE TAKEN UP AS THE ITEM IS CALLED FOR BUSINESS, BETWEEN STAFF'S REPORT AND CITY COUNCIL DELIBERATION (SPEAKER SLIPS MAY BE TURNED IN UNTIL THE ITEM IS CALLED FOR BUSINESS.)**

**PUBLIC COMMENTS ON ANY SUBJECT NOT ON THE AGENDA UNDER THE JURISDICTION OF THE CITY COUNCIL**

Those wishing to speak should complete and submit a BLUE speaker slip to the Sergeant-at-Arms. There is a three-minute time limit per person. All remarks and questions shall be addressed to the presiding officer or to the City Council.

**JOINT CONSENT CALENDARS (SECTIONS A-D)**

All items listed under the Consent Calendars, Sections A, B, C, and D are considered to be routine and non-controversial, and may be enacted by one motion unless a member of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency, Housing Authority or the Board of Library Trustees

requests that an item be removed for separate action. The motion to adopt the Consent Calendars is deemed to be a separate motion by each Agency and shall be so recorded by the City Clerk. Items withdrawn for report or discussion will be heard after public hearing items.

#### **A. CONSENT CALENDAR-CITY COUNCIL**

- A.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- A.2. MINUTES - CITY COUNCIL - REGULAR MEETING - MAR 1, 2016 6:00 PM

- A.3. CITY COUNCIL REPORTS ON REIMBURSABLE ACTIVITIES (Report of: City Clerk)

**Recommendation:**

1. Receive and file the Reports on Reimbursable Activities for the period of February 19, 2016 – March 24, 2016.

- A.4. AUTHORIZATION TO CLOSE PUBLIC STREETS FOR THE MARCH FIELD AIRFEST EVENT ON APRIL 16-17, 2016 (Report of: Police Department)

Recommendations:

1. Authorize the closure of the following streets between the hours of 6:00 a.m. and 8:00 p.m. for the purpose of controlling traffic for the March Field Airfest taking place on April 16 and 17, 2016.
  - a. Elsworth Street between Alessandro Boulevard and Cactus Avenue
  - b. Veterans Way between Alessandro Boulevard and Cactus Avenue
  - c. Frederick Street between Alessandro Boulevard and Cactus Avenue

- A.5. LIST OF PERSONNEL CHANGES (Report of: Administrative Services)

**Recommendation:**

1. Ratify the list of personnel changes as described.

- A.6. PA06-0017 (P12-146)- FIRST THIRTY SIX LOGISTICS CENTER - REDUCE FAITHFUL PERFORMANCE BOND AND ADOPT THE RESOLUTION AUTHORIZING ACCEPTANCE OF THE PUBLIC IMPROVEMENTS AS COMPLETE AND ACCEPTING THOSE PORTIONS OF PERRIS BOULEVARD, EDWIN ROAD, AND KITCHING STREET ASSOCIATED

WITH THIS PROJECT INTO THE CITY'S MAINTAINED STREET SYSTEM - DEVELOPER – FIRST INDUSTRIAL, LP (Report of: Public Works)

**Recommendations:**

1. Adopt Resolution No. 2016-14. A Resolution of the City Council of the City of Moreno Valley, California, Authorizing the Acceptance of the Public Improvements as Complete within Project PA06-0017 (P12-146) and Acceptance of those Portions of Perris Boulevard, Edwin Road, and Kitching Street Associated with this Project into the City's Maintained Street System.
  2. Authorize the City Engineer to execute a 90% reduction to the Faithful Performance Bond, exonerate the Material and Labor Bond in 90 days if there are no stop notices or liens on file with the City Clerk, and exonerate the final 10% of the Faithful Performance Bond in one year when all clearances are received.
- A.7. PA14-0042 - REQUEST TO CONDUCT A FULL ROAD CLOSURE OF EDMONT STREET FROM EUCALYPTUS AVENUE TO 700 FEET SOUTH OF EUCALYPTUS AVENUE FOR CONSTRUCTION OF STREET AND UTILITY IMPROVEMENTS ALONG EDMONT STREET FROM JUNE 11, 2016 TO AUGUST 9, 2016 - DEVELOPER - VILLA CAMILLE, LP (Report of: Public Works)

**Recommendation:**

1. Authorize a full Road Closure of Edgemont Street from Eucalyptus Avenue to 700 feet south of Eucalyptus Avenue for the construction of street and utility improvements along Edgemont Street from June 11, 2016 to August 9, 2016.
- A.8. PA11-0019 (P12-077) – RENAISSANCE VILLAGE – EXONERATE SECURITY FOR PHASE 2 AND ADOPT THE RESOLUTION AUTHORIZING ACCEPTANCE OF THE PUBLIC IMPROVEMENTS AS COMPLETE AND ACCEPTING THOSE PORTIONS OF MORENO BEACH DRIVE AND BRODIAEA AVENUE ASSOCIATED WITH PHASE 1 AND 2 OF THIS PROJECT INTO THE CITY'S MAINTAINED STREET SYSTEM - DEVELOPER – CONTINENTAL EAST FUND VII, LLC (Report of: Public Works)

**Recommendations:**

1. Adopt Resolution No. 2016-15. A Resolution of the City Council of the City of Moreno Valley, California, Authorizing the Acceptance of Public Improvements as Complete within Project PA11-0019 (P12-077) and Acceptance of those Portions of Moreno Beach Drive and Brodiaea Avenue Associated with Phase 1 and Phase 2 of this Project into the

City's Maintained Street System.

2. Authorize the City Engineer to exonerate the Letter of Credit as Faithful Performance Security for the Phase 2 Improvements, and exonerate the Letter of Credit as Material and Labor Security.

A.9. ACCEPTANCE OF THE MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE (MSRC) GRANT AWARD AND FUNDING APPROPRIATION FOR THE BICYCLE INFRASTRUCTURE AND EDUCATION PROJECT (Report of: Public Works)

**Recommendations:**

1. Accept the Mobile Source Air Pollution Reduction Committee (MSRC) grant award of up to \$32,800 for implementation of the project entitled "Bicycle Infrastructure and Education."
2. Authorize the Chief Financial Officer to appropriate \$32,800 as revenue and expense in the Capital Projects Grants fund (Fund 2301).
3. Amend the Fiscal Year 15/16 Adopted Capital Improvement Plan to include the Bicycle Infrastructure and Education as a funded project.

A.10. ACCEPTANCE OF WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) BEYOND INITIATIVE FUNDING AND FUNDING APPROPRIATION FOR COMMUNITY ENHANCEMENT PROGRAM (Report of: Public Works)

**Recommendations:**

1. Accept \$153,294 of Western Riverside Council of Governments (WRCOG) funding for implementation of the Community Enhancement Program.
2. Authorize the Chief Financial Officer to appropriate \$153,294 as revenue and expense in the Capital Projects Grants fund (Fund 2301).
3. Authorize the City Manager to execute the Beyond Framework Fund Program Funding Agreement, subject to City Attorney review and approval.
4. Amend the Fiscal Year 15/16 Adopted Capital Improvement Plan to include the Community Enhancement Program as a funded project.

A.11. ACCEPTANCE OF CYCLE 2 ACTIVE TRANSPORTATION PROGRAM (ATP) GRANT AND FUNDING APPROPRIATION FOR JUAN BAUTISTA DE ANZA TRAIL PROJECT (Report of: Public Works)

**Recommendations:**

1. Accept the Active Transportation Program (ATP) grant award of up to \$1,431,000 to build a segment of the Juan Bautista De Anza Multi-Use Trail.
  2. Authorize the Chief Financial Officer to appropriate \$1,431,000 as revenue and expense in the Capital Projects Grants fund (Fund 2301).
  3. Amend the Fiscal Year 15/16 Adopted Capital Improvement Plan to include the Juan Bautista De Anza Multi-use Trail as a funded project.
- A.12. PURSUANT TO LANDOWNER PETITION, ANNEX ASSESSOR'S PARCEL FOR TENTATIVE TRACT 36882 INTO COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) — AS AMENDMENT NO. 10 (Report of: Public Works)

**Recommendation:**

1. Acting as the legislative body of Community Facilities District No. 2014-01 (Maintenance Services) approve and adopt Resolution No. 2016-16, a Resolution of the City Council of the City of Moreno Valley, California, ordering the annexation of territory to City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services) and approving the amended map for said district.
- A.13. COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2015/2016 AS OF 1/31/16 (Report of: Financial & Management Services)

**Recommendation:**

1. Receive and file the Fiscal Year 2015/2016 Council Discretionary Expenditure Reports as of January 31, 2016.
- A.14. PAYMENT REGISTER - JANUARY 2016 (Report of: Financial & Management Services)

**Recommendation:**

1. Receive and file the Payment Register.
- A.15. AUTHORIZATION TO AWARD BIDS FOR THE FURNISHING AND DELIVERY OF MAJOR EQUIPMENT FOR THE KITCHING SUBSTATION PROJECT TO CROWN TECHNICAL IN THE AMOUNT OF \$1,358,791 FOR SWITCHGEAR AND BUS DUCT; TO VIRGINIA TRANSFORMER IN THE AMOUNT OF \$1,433,027 FOR TRANSFORMERS; TO ABB IN THE AMOUNT OF \$120,522 FOR CIRCUIT BREAKERS; TO SOUTHERN

STATES IN THE AMOUNT OF \$36,216 FOR DISCONNECT SWITCHES; TO ABB IN THE AMOUNT OF \$182,868 FOR CAPACITOR BANKS AND APPROPRIATE FUNDS FOR THIS MAJOR EQUIPMENT (Report of: Financial & Management Services)

**Recommendations:**

1. Award the Bid to Crown Technical, the lowest responsible bidder, for the purchase of Switchgear and Bus Duct and authorize the issuance of a Purchase Order to Crown Technical for \$1,358,791.
2. Award the Bid to Virginia Transformer, the lowest responsible bidder, for the purchase of Transformers and authorize the issuance of a Purchase Order to Virginia Transformer for \$1,433,027.
3. Award the Bid to ABB, the lowest responsible bidder, for the purchase of Circuit Breakers and authorize the issuance of a Purchase Order to ABB for \$120,522.
4. Award the Bid to Southern States, the lowest responsible bidder, for the purchase of Disconnect Switches and authorize the issuance of a Purchase Order to Southern States for \$36,216.
5. Award the Bid to ABB, the lowest responsible bidder, for the purchase of Capacitor Banks and authorize the issuance of a Purchase Order to ABB for \$182,868.
6. Appropriate funds for the purchase of the above major equipment for the Kitching Substation in the amount of \$3,131,424.
7. Authorize the Chief Financial Officer/City Treasurer to execute any subsequent related minor change orders up to, but not exceeding, the contingencies for each equipment as stated in the report, subject to the approval of the City Attorney.

**B. CONSENT CALENDAR-COMMUNITY SERVICES DISTRICT**

- B.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- B.2. MINUTES - REGULAR MEETING OF MARCH 1, 2016 (See A.2)

**Recommendation:** Approve as submitted.



- B.3. PURSUANT TO LANDOWNER PETITION, ANNEX ASSESSOR'S PARCEL FOR TENTATIVE TRACT 36882 INTO COMMUNITY FACILITIES DISTRICT NO. 1 (PARK MAINTENANCE) — AS ANNEXATION NO. 2016-38 (Report of: Public Works)

**Recommendation:**

1. That the Community Services District (CSD) of the City of Moreno Valley acting as the legislative body of Community Facilities District No. 1 (Park Maintenance) approve and adopt Resolution No. CSD 2016-03, a resolution of the Board of Directors of the Moreno Valley Community Services District of the City of Moreno Valley, California, ordering the annexation of territory (Tentative Tract No. 36882) to its Community Facilities District No. 1 and approving the amended map for said district.

**C. CONSENT CALENDAR - HOUSING AUTHORITY**

- C.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- C.2. MINUTES - REGULAR MEETING OF MARCH 1, 2016 (See A.2)

**Recommendation:** Approve as submitted.

**D. CONSENT CALENDAR - BOARD OF LIBRARY TRUSTEES**

- D.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- D.2. MINUTES - REGULAR MEETING OF MARCH 1, 2016 (See A.2)

**Recommendation:** Approve as submitted.

**E. PUBLIC HEARINGS**

Questions or comments from the public on a Public Hearing matter are limited to five minutes per individual and must pertain to the subject under consideration. Those wishing to speak should complete and submit a GOLDENROD speaker slip to the Sergeant-at-Arms.

- E.1. PUBLIC HEARING FOR THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM MAIL BALLOT PROCEEDING (Report of: Public Works)

**Recommendations: That the City Council:**

1. Conduct the Public Hearing and accept public testimony regarding the mail ballot proceeding for Tentative Tract 36882 (PA15-0010 – south of Brodiaea Ave., west of Moreno Beach Dr.) for approval of the residential National Pollutant Discharge Elimination System (NPDES) maximum regulatory rate to be applied to the property tax bill.
2. Direct the City Clerk to count the returned NPDES ballot.
3. Verify and accept the results of the mail ballot proceeding as maintained by the City Clerk on the Official Tally Sheet.
4. Receive and file the Official Tally Sheet with the City Clerk’s office.
5. If approved, authorize and impose the NPDES maximum residential regulatory rate to the Assessor’s Parcel Number mentioned in this report.

**F. ITEMS REMOVED FROM CONSENT CALENDARS FOR DISCUSSION OR SEPARATE ACTION**

**G. REPORTS**

**G.1. CITY COUNCIL REPORTS ON REGIONAL ACTIVITIES**

(Informational Oral Presentation - not for Council action)

March Joint Powers Commission (JPC)

Riverside County Habitat Conservation Agency (RCHCA)

Riverside County Transportation Commission (RCTC)

Riverside Transit Agency (RTA)

Western Riverside Council of Governments (WRCOG)

Western Riverside County Regional Conservation Authority (RCA)

School District/City Joint Task Force

Southern California Association of Governments (SCAG)

Box Springs Mutual Water District (BSMWD)

**G.2. REVIEW OF CITY BOARDS AND COMMISSIONS (Report of: City Attorney)**

**Recommendations: That the City Council:**

1. Provide staff direction on alternative policies and procedures with respect to City boards and commissions.

### **G.3. CITY MANAGER'S REPORT**

(Informational Oral Presentation - not for Council action)

### **G.4. CITY ATTORNEY'S REPORT**

(Informational Oral Presentation - not for Council action)

## **H. LEGISLATIVE ACTIONS**

### **H.1. ORDINANCES - 1ST READING AND INTRODUCTION - NONE**

### **H.2. ORDINANCES - 2ND READING AND ADOPTION - NONE**

### **H.3. ORDINANCES - URGENCY ORDINANCES - NONE**

### **H.4. RESOLUTIONS - NONE**

**CLOSING COMMENTS AND/OR REPORTS OF THE CITY COUNCIL, COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY, HOUSING AUTHORITY AND THE BOARD OF LIBRARY TRUSTEES.**

## **PUBLIC INSPECTION**

The contents of the agenda packet are available for public inspection on the City's website at [www.moval.org](http://www.moval.org) and in the City Clerk's office at 14177 Frederick Street during normal business hours.

Any written information related to an open session agenda item that is known by the City to have been distributed to all or a majority of the City Council less than 72 hours prior to this meeting will be made available for public inspection on the City's website at [www.moval.org](http://www.moval.org) and in the City Clerk's office at 14177 Frederick Street during normal business hours.

## **ADJOURNMENT**

**CERTIFICATION**

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, certify that 72 hours prior to this Regular Meeting, the City Council Agenda was posted on the City's website at: [www.moval.org](http://www.moval.org) and in the following three public places pursuant to City of Moreno Valley Resolution No. 2007-40:

City Hall, City of Moreno Valley  
14177 Frederick Street

Moreno Valley Library  
25480 Alessandro Boulevard

Moreno Valley Senior/Community Center  
25075 Fir Avenue

Jane Halstead, CMC,  
City Clerk

Date Posted:

**MINUTES**  
**CITY COUNCIL REGULAR MEETING OF THE CITY OF MORENO VALLEY**  
**March 1, 2016**

**CALL TO ORDER - 5:30 PM**

**SPECIAL PRESENTATIONS**

1. Victoriano Elementary School Mayoral Proclamation
2. Proclamation Recognizing Valley View High School Eagles Volleyball Team
3. Proclamation Recognizing Ross Distribution Center
4. Proclamation Recognizing the 100th Anniversary of Riverside City College and 25th Anniversaries of Moreno Valley College and Norco College
5. Business Spotlight
  - a. Ranchito Tacos Al Carbon - canceled
  - b. Sunnymead Burgers

**MINUTES  
JOINT MEETING OF THE  
CITY COUNCIL OF THE CITY OF MORENO VALLEY  
MORENO VALLEY COMMUNITY SERVICES DISTRICT  
CITY AS SUCCESSOR AGENCY FOR THE  
COMMUNITY REDEVELOPMENT AGENCY OF THE  
CITY OF MORENO VALLEY  
MORENO VALLEY HOUSING AUTHORITY  
BOARD OF LIBRARY TRUSTEES**

**REGULAR MEETING – 6:00 PM  
March 1, 2016**

**CALL TO ORDER**

The Joint Meeting of the City Council of the City of Moreno Valley, Moreno Valley Community Services District, City as Successor Agency for the Community Redevelopment Agency of the City of Moreno Valley, Moreno Valley Housing Authority and the Board of Library Trustees was called to order at 6:00 p.m. by Mayor Gutierrez in the Council Chamber located at 14177 Frederick Street.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Frank Wright.

**INVOCATION**

Dr. Earnestine Poole-Anderson, Alpha and Associates Christian Center

**ROLL CALL**

Council:	Dr. Yxstian A. Gutierrez	Mayor
	Jeffrey J. Giba	Mayor Pro Tem
	George E. Price	Council Member
	Jesse L. Molina	Council Member
	D. LaDonna Jempson	Council Member

**INTRODUCTIONS**

Staff:	Michelle Dawson	City Manager
	Paul Early	Assistant City Attorney
	Jane Halstead	City Clerk
	Marshall Eyerman	Chief Financial Officer
	Thomas M. DeSantis	Assistant City Manager
	Ahmad Ansari	Public Works Director/City Engineer
	Joel Ontiveros	Police Chief
	Abdul Ahmad	Fire Chief
	Terrie Stevens	Administrative Services Director
	Gabriel Garcia	Parks & Community Services Director

Minutes Acceptance: Minutes of Mar 1, 2016 6:00 PM (CONSENT CALENDAR-CITY COUNCIL)

Mike Lee  
 Allen Brock  
 Kathy Gross

Economic Development Director  
 Community Development Director  
 Acting Executive Assistant I

**PUBLIC COMMENTS ON MATTERS ON THE AGENDA WILL BE TAKEN UP AS THE ITEM IS CALLED FOR BUSINESS, BETWEEN STAFF'S REPORT AND CITY COUNCIL DELIBERATION (SPEAKER SLIPS MAY BE TURNED IN UNTIL THE ITEM IS CALLED FOR BUSINESS.)**

**PUBLIC COMMENTS ON ANY SUBJECT NOT ON THE AGENDA UNDER THE JURISDICTION OF THE CITY COUNCIL**

Mayor Gutierrez announced there would be 30 minutes of public comments.

The following individuals gave public comment:

Melissa Martinez

1. Community involvement

Darin Johnson

1. Inadequate drainage

Scott Heveran

1. Solar energy, sustainability

Rafael Brugueras

1. Referendum

Evan Morgan

1. City matters, outside interest

Antonio Reza

1. Elections

Santiago Hernandez

1. Projects

Daryl Terrell

1. Rebuilding the middle class

Sandra Murphy

1. World Logistic Center

Frank Wright

1. World Logistic Center, development

JOINT CONSENT CALENDARS (SECTIONS A-D)

Mayor Gutierrez opened the agenda items for the Consent Calendars for public comments; there being none, public comments were closed.

<b>RESULT:</b>	<b>APPROVED [4 TO 1]</b>
<b>MOVER:</b>	George E. Price, Council Member
<b>SECONDER:</b>	Jeffrey J. Giba, Mayor Pro Tem
<b>AYES:</b>	Dr. Yxstian A. Gutierrez, Jeffrey J. Giba, George E. Price, D. LaDonna Jempson
<b>NAYS:</b>	Jesse L. Molina

## A. CONSENT CALENDAR-CITY COUNCIL

- A.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- A.2. City Council - Regular Meeting - Feb 2, 2016 6:00 PM

**Recommendation:** Approve as corrected.

- A.3. CITY COUNCIL REPORTS ON REIMBURSABLE ACTIVITIES (Report of: City Clerk)

**Recommendation:**

1. Receive and file the Reports on Reimbursable Activities for the period of January 22 – February 18, 2016.

- A.4. FIFTH AMENDMENT TO THE AGREEMENT WITH WILLDAN FINANCIAL SERVICES FOR SPECIAL TAX CONSULTING SERVICES (Report of: Public Works)

**Recommendations:**

1. Approve the Fifth Amendment to the Agreement for Professional Consultant Services Project No. Special Districts 2014-15 Levy CFD/LLD/LMD with Willdan Financial Services, 27368 Via Industria, Suite 110, Temecula, CA 92590-4856 to provide special tax consulting services.
2. Authorize the City Manager to execute the Fifth Amendment with Willdan Financial Services.
3. Authorize the issuance of a change to the Purchase Order in the amount of \$62,300 for fiscal year (FY) 2015/16 to Willdan Financial Services and an increase to the not-to-exceed amount of the



Agreement to \$193,795.

4. Authorize the City Manager to execute subsequent amendments to the Agreement, including the authority to approve purchase orders in accordance with the terms of the Agreement, provided sufficient funding appropriations have been granted by the City Council.

- A.5. TRACTS 31591, 27593, AND 33256 - ACCEPT ASSIGNMENT OF AGREEMENT FOR DEVELOPMENT IMPACT FEES (DIF) FOR TRAFFIC SIGNALS DEVELOPER – CHTH HOMES, LLC (Report of: Public Works)

**Recommendations:**

1. Accept the Assignment of Agreement for Development Impact Fees (DIF) for Traffic Signals for Tracts 31591, 27593, and 33256.
2. Authorize the Mayor to execute the Assignment of Agreement for Development Impact Fees for Traffic Signals for Tracts 31591, 27593, and 33256.

- A.6. COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2015/2016 AS OF 12/31/15 (Report of: Financial & Management Services)

**Recommendation:**

1. Receive and file the Fiscal Year 2015/2016 Council Discretionary Expenditure Reports as of December 31, 2015.

- A.7. PAYMENT REGISTER - DECEMBER 2015 (Report of: Financial & Management Services)

**Recommendation:**

1. Receive and file the Payment Register.

- A.8. LIST OF PERSONNEL CHANGES (Report of: Administrative Services)

**Recommendation:**

1. Ratify the list of personnel changes as described.

- A.9. RECEIPT OF QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDED DECEMBER 31, 2015 (Report of: Financial & Management Services)

**Recommendation:**

1. Receive and file the Quarterly Investment Report for the quarter ended December 31, 2015, in compliance with the City's Investment Policy.

- A.10. ORDINANCE NO. 910. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, AMENDING TITLE 9 OF THE CITY OF MORENO VALLEY MUNICIPAL CODE ESTABLISHING A DENSITY BONUS FOR MULTI-FAMILY PROJECTS THAT INCORPORATE GREEN BUILDING PRINCIPLES INTO THEIR DESIGN (Report of: Community Development)

**Recommendations:**

1. Introduce Ordinance No. 910. An Ordinance of the City Council of the City of Moreno Valley, California, amending Title 9 of the City of Moreno Valley Municipal Code establishing density bonus provisions for multi-family projects that incorporate green building principles into their design

- A.11. APPOINTMENT TO THE LIBRARY COMMISSION (CONTINUED FROM FEBRUARY 16, 2016) (Report of: City Clerk)

**Recommendations:**

1. Appoint one member to the Library Commission with a term expiring June 30, 2017. The applicant that received the majority vote is Melissa Clark.
2. If vacancy is not filled by a majority vote of the City Council, authorize the City Clerk to re-advertise the position as vacant and carry over the current applications for reconsideration of appointments at a future date.

- A.12. APPOINTMENTS TO THE EMERGING LEADERS COUNCIL (ELC) (Report of: City Clerk)

**Recommendations:**

1. Staff recommends appointing the following applicants to the Emerging Leaders Council with terms expiring May 31, 2016: Alexis Castillo, Mary Linda Reza, and Patrick Samones.
2. If vacancies are not filled by a majority vote of the City Council, authorize the City Clerk to re-advertise the positions as vacant.

- A.13. PA14-0042 – ACCEPT THE AGREEMENT AND SECURITY FOR PUBLIC IMPROVEMENTS. DEVELOPER – VILLA CAMILLE LP., SAN CLEMENTE, CA, 92673 (Report of: Public Works)

**Recommendations:**

1. Accept the Agreement and Security for Public Improvements for Villa Camille LP.
2. Authorize the Mayor to execute the Agreement.
3. Direct the City Clerk to forward the signed Agreement to the County Recorder's Office for recordation.
4. Authorize the City Engineer to execute any future time extension amendments to the agreement, subject to City Attorney approval, if the required public improvements are not completed within said timeframe.

- A.14. PARCEL MAP 24351 – ADOPTION OF THE PROPOSED RESOLUTION FOR THE SUMMARY VACATION OF A PORTION OF FRANKHALE ROAD DESIGNATED AS LOTS 'D' AND LOT 'E' OF PARCEL MAP 24351 FRANKHALE ROAD EAST OF HILLMER COURT OWNERS: CHARLES R. PENUNURI AND JOSE A. DURAN AND LUCIA L. DURAN (Report of: Public Works)

**Recommendations:**

1. Adopt Resolution No. 2016-07. A Resolution of the City Council of the City of Moreno Valley, California, Ordering the Summary Vacation of a Portion of Frankhale Road Designated as Lot 'D' and Lot 'E' of Parcel Map 24351 Located at the Easterly End of Frankhale Road East of Hillmer Court.
2. Direct the City Clerk to certify said resolution and transmit a copy of the resolution to the County Recorder's office for recording.

- A.15. SUSTAINABLE BUILDING POLICY FOR MUNICIPAL BUILDINGS (Report of: Community Development)

**Recommendation:**

1. APPROVE Resolution No. 2016-08. A Resolution of the City of Moreno Valley, California, establishing a Sustainable Building Policy for New Municipal Buildings and Major Renovations of Existing Municipal Buildings

- A.16. PA07-0048 (PARCEL MAP 35500) – REDUCE FAITHFUL PERFORMANCE BOND AND ADOPT THE RESOLUTION AUTHORIZING ACCEPTANCE OF THE PUBLIC IMPROVEMENTS AS COMPLETE AND ACCEPTING THOSE PORTIONS ON THE NORTH SIDE OF SAN MICHELE ROAD, EAST OF INDIAN STREET AND ON SAN CELESTE ROAD BETWEEN SAN MICHELE ROAD AND RIVARD ROAD ASSOCIATED WITH THIS PROJECT INTO THE CITY’S MAINTAINED STREET SYSTEM DEVELOPER - INDIAN AVENUE II LLC (Report of: Public Works)

**Recommendations:**

1. Adopt Resolution No. 2016-09. A Resolution of the City Council of the City of Moreno Valley, California, Authorizing the Acceptance of the Public Improvements as Complete within Project PA07-0048 (Parcel Map 35500) and Acceptance of those Portions on the North Side of San Michele Road East of Indian Street and on San Celeste Road between San Michele Road and Rivard Road Associated with this Project into the City’s Maintained Street System.
2. Authorize the City Engineer to execute a 90% reduction to the Faithful Performance Bond, exonerate the Material and Labor Bond in 90 days if there are no stop notices or liens on file with the City Clerk, and exonerate the final 10% of the Faithful Performance Bond in one year when all clearances are received.

**B. CONSENT CALENDAR-COMMUNITY SERVICES DISTRICT**

- B.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- B.2. MINUTES - REGULAR MEETING OF FEBRUARY 2, 2016 (See A.2)

**Recommendation:** Approve as submitted.

**C. CONSENT CALENDAR - HOUSING AUTHORITY**

- C.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- C.2. MINUTES - REGULAR MEETING OF FEBRUARY 2, 2016 (See A.2)

**Recommendation:** Approve as submitted.

## D. CONSENT CALENDAR - BOARD OF LIBRARY TRUSTEES

- D.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- D.2. MINUTES - REGULAR MEETING OF FEBRUARY 2, 2016 (See A.2)

**Recommendation:** Approve as submitted.

## E. PUBLIC HEARINGS

- E.1. OPERATING COVENANT AND AGREEMENT FOR M.R.S. BROWN, A LIMITED LIABILITY COMPANY, DBA HYUNDAI OF MORENO VALLEY (Report of: Economic Development)

Mayor Gutierrez opened the public testimony portion of the public hearing. Public testimony was received from Roy Bleckert.

**Recommendations: That the City Council:**

1. Conduct a Public Hearing.
2. Adopt Resolution No. 2016-10. A Resolution of the City Council of the City of Moreno Valley, California, Accepting the Economic Development Subsidy Report prepared pursuant to Government Code Section 53083, regarding an Operating Covenant and Agreement between the City of Moreno Valley and M.R.S. Brown, LLC, a limited liability company, dba Hyundai of Moreno Valley.
3. Adopt Resolution No. 2016-11. A Resolution of the City Council of the City of Moreno Valley, California, approving the Operating Covenant and Agreement between the City of Moreno Valley and M.R.S. Brown, LLC, a limited liability company, dba Hyundai of Moreno Valley.
4. Authorize the City Manager to execute the Operating Covenant and Agreement and make related findings.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jesse L. Molina, Council Member
<b>SECONDER:</b>	Jeffrey J. Giba, Mayor Pro Tem
<b>AYES:</b>	Gutierrez, Giba, Price, Molina, Jempson

## F. ITEMS REMOVED FROM CONSENT CALENDARS FOR DISCUSSION OR SEPARATE ACTION

## G. REPORTS

Item G.4 was moved before Item G.1.

### G.1. CITY COUNCIL REPORTS ON REGIONAL ACTIVITIES

(Informational Oral Presentation - not for Council action)

Mayor Gutierrez opened the agenda item for public comments, which were received from Tom Jerele, Sr.

March Joint Powers Commission (JPC)

Mayor Pro Tem Giba reported the following:

Tonight, I'm providing an update from the March Joint Powers Commission meeting on February 17<sup>th</sup>.

The Joint Powers Commission reviewed and approved a proposed development in the Meridian Specific Plan of a 510,000 square foot speculative distribution building on 25.74-acres immediately south of the former Fresh & Easy building.

We also discussed the March JPA's Cannabis Ordinance again and adopted language that mirrors the County of Riverside's Ordinance with some additional provisions provided by Riverside County Counsel.

The March Air Fest is returning on April 16th & 17th. This event is always a lot of fun for the community.

Riverside County Habitat Conservation Agency (RCHCA)

Council Member Price reported the following:

The RCHCA Board approved a cooperative agreement with the Riverside-Corona Resource Conservation Agency to evaluate riparian habitat within the Lake Mathews Reserve for the purpose of habitat restoration. This effort provides an opportunity for RCHCA to benefit from the mitigation banking by improving overall habitat quality within the reserve, and providing a potential additional source of revenue from mitigation banking of riparian habitat.

The agency also approved a Memorandum of Understanding between the agency and the City of Riverside to provide biological monitoring and surveys within the Sycamore Canyon Wilderness Park in accordance with the habitat plan.

A mid-year budget report was provided by agency staff. The agency is currently within budget, and on track to meet its budgeted revenue projections for Fiscal Year 2015-2016.

Riverside County Transportation Commission (RCTC)

The next Board of Directors Meeting is scheduled for March 9, so no items to report at this time.

Riverside Transit Agency (RTA)

Council Member Molina reported:

At the February 23 meeting, the Board of Directors approved an updated Drug and Alcohol Policy and modifications to the Agency's Procurement Policies and Procedures Manual.

Additionally, the Maintenance Department, on March 8, will celebrate 1000 days without a lost timework injury. Each maintenance employee will receive a one-time payment of \$380 as appreciation for achieving this exceptional milestone.

Lastly, the Board endorsed the University of Riverside (UCR) Mobility Hub Conceptual Study Report and Authorized the Development of a Memorandum of Understanding (MOU) with UCR to define each agency's responsibilities as they relate to the project. Currently, 21% of UCR's population ride RTA buses and UCR is one of the busiest transit destinations in the Agency's transit network, with over 1,785 boardings reported on an average weekday.

The Mobility Hub, which is a key element of UCR's developing Master Plan, will help to address current and future mobility needs of the campus.

Western Riverside Council of Governments (WRCOG)

No Report

Western Riverside County Regional Conservation Authority (RCA)

No Report

School District/City Joint Task Force

Council Member Jempson reported that she attended a meeting with Mayor Pro Tem Giba on February 18. Representatives from two School Districts, Parks and Recreation Department and Lake Perris State Park gave several reports, including report about community book club, upcoming parks and recreation events, such as Writers Launch Pad, recreation expo, and public safety expo.

Council Member Jempson requested that Box Spring Water District report be added to Regional Activities Reports.

Southern California Association of Governments (SCAG)

No Report

G.2. REPORT OF INDEPENDENT AUDITOR (ORAL PRESENTATION) (Report of: Financial & Management Services)

Mayor Gutierrez opened the agenda item for public comments, which were received from Roy Bleckert.

G.3. ECONOMIC DEVELOPMENT WEBSITE AND RE-BRANDING FOR BUSINESS ATTRACTION (Report of: Economic Development)

Mayor Gutierrez opened the agenda item for public comments, which were received from Roy Bleckert, Rafael Brugueras and Tom Jerele, Sr.

**Recommendations: That the City Council:**

1. Award a contract to Searle Creative Group to create a City website uniquely branded to support Business Attraction efforts.
2. Authorize the City Manager to execute a contract with Searle Creative Group in the amount of \$54,725 (\$49,750 proposal amount plus 10% contingency amount of \$4,975).
3. Approve appropriation of \$54,725 from the General Fund (Fund 1010) to fund creation of a Business Attraction-focused brand and website.
4. Authorize the Economic Development Director to execute any subsequent related minor change orders to the contract with Searle Creative Group in an amount not to exceed the recommended 10% project contingency.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeffrey J. Giba, Mayor Pro Tem
<b>SECONDER:</b>	Jesse L. Molina, Council Member
<b>AYES:</b>	Gutierrez, Giba, Price, Molina, Jempson

Agenda item G.4 was moved prior to G.1.

G.4. AUTHORIZATION TO AWARD A CONTRACT FOR FEASIBILITY STUDY ON POTENTIAL FUTURE ANNEXATION (Report of: Community Development)

Mayor Gutierrez opened the agenda item for public comments, which were received from Evan Morgan, Roy Bleckert, Pete Bleckert and Tom Jerele.

**Recommendations: That the City Council:**

1. Authorize the City Manager to execute a contract with Michael Baker International in a not-to-exceed amount of \$72,590 to perform a Feasibility Study to evaluate annexation interests of the presently unincorporated territory generally situated between the City's northern



boundaries and the San Bernardino County line and San Timoteo Canyon Road, the City's eastern boundary and State Route 60 and the City's western boundary and Riverside city limits.

2. Authorize the issuance of a Purchase Order to Michael Baker International in the amount of \$72,590 when the contract has been signed by all parties.
3. Authorize the Chief Financial Officer to appropriate \$72,590 from the General Fund (Fund 1010) to fund a Feasibility Study for the potential annexation of land.

<b>RESULT:</b>	<b>FAILED [2 TO 3]</b>
<b>MOVER:</b>	Jeffrey J. Giba, Mayor Pro Tem
<b>SECONDER:</b>	Dr. Yxstian A. Gutierrez, Mayor
<b>AYES:</b>	Dr. Yxstian A. Gutierrez, Jeffrey J. Giba
<b>NAYS:</b>	George E. Price, Jesse L. Molina, D. LaDonna Jempson

#### **G.5. CITY MANAGER'S REPORT**

(Informational Oral Presentation - not for Council action)

City Manager Dawson thanked the Council for very complimentary comments regarding staff, especially regarding Hyundai dealership and the audit. City Manager stated that business attraction successes are the results of Council's economic development policies. A good audit and a strong financial position are the results of Council's fiscal policy. We are a team and we are working very well together.

#### **G.6. CITY ATTORNEY'S REPORT**

(Informational Oral Presentation - not for Council action)

None

#### **H. LEGISLATIVE ACTIONS**

**H.1. ORDINANCES - 1ST READING AND INTRODUCTION - NONE**

**H.2. ORDINANCES - 2ND READING AND ADOPTION - NONE**

**H.3. ORDINANCES - URGENCY ORDINANCES - NONE**

**H.4. RESOLUTIONS - NONE**

**CLOSING COMMENTS AND/OR REPORTS OF THE CITY COUNCIL, COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY, HOUSING AUTHORITY AND THE BOARD OF LIBRARY TRUSTEES.**

Council Member Jempson

Thanked the City Council for making the decision of changing dates of the City Council meetings which will allow us to attend the School District meetings; she attended a meeting last Tuesday.

Chairman Jesus Holguin was very appreciative of the proclamation that was given to him by the City; he shared it with the staff.

On March 10, at Moreno Valley High School, gang awareness parent education class will be held; it will be presented by DA's Office; it's a combination of the City (she is representing the group), the School District with combination with the DA's Office.

On March 31, 5 - 7 p.m., at the Cottonwood Golf Course, Joint Mixer of all Chambers will be held to kick off the support of establishing a Boys and Girls Club.

Attended together with Mayor Pro Tem Giba and Council Member Molina the Community Summit; a lot of people collaborated on the strategic planning.

Saturday, Moreno Valley Citywide Coalition group provided medical and dental services; another event will be held in May in City's parking lot; thanked all member agencies

#### Mayor Pro Tem Giba

Thanked Ahmad Ansari, Michele Patterson, representatives from Marion Ashley's office, Steve Fries for attending Mayor Pro Tem Coffee event; it was a very good turnout.

Monday, February 29, together with the Mayor, attended Emerson Ecologics ribbon cutting for the JPA; Council Member Molina was present also.

Reminder that Sizzler is having grand opening on April 19

Thursday night at 7 p.m., the Wind Symphony concert will be held at the CR&C.

Will be doing some reading at the Bear Valley Elementary this Friday

Annual Volunteer Appreciation Banquet will be held Friday, 5-8 p.m., at CR&C

Reading Festival at the mall, 10-12 p.m., this Saturday

Moreno Valley Community Summit; the City was very well represented

Attended Wake-up MoVal on February 24 to support General Muncy and his speech

Thursday is his day to ride the train to LA for the SCAG meeting.

#### Council Member Molina

Staff is doing a great job: Mike Lee, Michelle Dawson, Tom DeSantis, Chief Ontiveros; Fire Chief

Sprained his knee while walking down the mountain

At the Community Summit, constituents had a concern about educating some of the workforce for some of the jobs; curriculum at the Moreno Valley College will be changing

#### Council Member Price

Attended the public safety exercise, which was a simulation of two planes crashing; it was very realistic; thanked Chief Ahmad for the invitation

This morning had an opportunity to tour Valley View High School; great things going on at the high school

Welcome Hyundai; looks forward to the grand opening

New owners of Golf Course will renovate it; community meeting is coming up regarding the golf course this month

Visited the Office of Legislators in Washington, D.C. and talked to staff about mail box issue; mail box issue is coming up in a study session

Heroes Home Repair Program provides home repair grants for military service members and veteran homeowners.

Congratulated Valley View High School

### Mayor Gutierrez

The City was recognized by the Inland Empire Economic Partnership, which is a regional agency; we were selected as number one for economic development, for the Hire MoVal Program, and we were final finalist for the WLC project and Karma project.

Attended annual Cub Scout event; talked to them about leadership and how they can be involved in the community

Thanked the auditor and the staff

Will be attending the Reading Festival and the 19th Annual Volunteer Appreciation with the Police Officers

### **ADJOURNMENT**

The meeting was adjourned in memory of Gloria Aranda, mother of Ralph Aranda, former Recreation Supervisor, employee Mark Vigil, Maintenance and Operations, and Patricia Hale, long time resident, whose husband was an Air Force veteran.

There being no further business to conduct, the Regular Meeting was adjourned at 9:41 p.m.

Submitted by:

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Jane Halstead, City Clerk, CMC  
 Secretary, Moreno Valley Community Services District  
 Secretary, City as Successor Agency for the Community Redevelopment Agency of the City of Moreno Valley  
 Secretary, Moreno Valley Housing Authority  
 Secretary, Board of Library Trustees

Approved by:

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Dr. Yxstian A. Gutierrez, Mayor  
President, Moreno Valley Community Services District  
Chairperson, City as Successor Agency for the Community Redevelopment Agency of  
the City of Moreno Valley  
Chairperson, Moreno Valley Housing Authority  
Chairperson, Board of Library Trustees



## Report to City Council

**TO:** Mayor and City Council

**FROM:** Leslie Keane, Interim City Clerk

**AGENDA DATE:** April 5, 2016

**TITLE:** CITY COUNCIL REPORTS ON REIMBURSABLE ACTIVITIES

### RECOMMENDED ACTION

**Recommendation:**

1. Receive and file the Reports on Reimbursable Activities for the period of February 19, 2016 – March 24, 2016.

<i>Reports on Reimbursable Activities</i> February 19, 2016 – March 24, 2016			
Council Member	Date	Meeting	Cost
Jeffrey J. Giba	2/24/16	Wake Up Moreno Valley	\$20.00
	3/1/16	Adelante	\$15.00
	3/9/16	State of County Education Luncheon	\$49.00
	3/14/16	IE Riverside Division League of California Cities Gen. Mtg.	\$35.00
Dr. Yxstian A. Gutierrez	2/24/16	Third Annual Red Tape to Red Carpet Awards and Reception	\$26.62
	3/17/16	BIA St. Patrick's Day Mega Mixer	\$70.00
	3/23/16	Wake Up Moreno Valley	\$20.00
	3/24/16	2016 State of the Region	\$129.12
George E. Price	3/1/16	Adelante	\$15.00
	3/4/16	ENVISIONING A NEW ONTARIO AIRPORT	\$50.00

	3/9/16	State of County Education Luncheon	\$55.00
	3/14/16	IE Riverside Division League of California Cities Gen. Mtg.	\$35.00
	3/23/16	Wake Up Moreno Valley	\$20.00
Jesse L. Molina	3/1/16	Adelante	\$15.00
	3/23/16	Wake Up Moreno Valley	\$20.00
D. LaDonna Jempson	2/24/16	Wake Up Moreno Valley	\$20.00
	3/1/16	Adelante	\$15.00

**NOTIFICATION**

Publication of Agenda

**PREPARATION OF STAFF REPORT**

Prepared By:  
Angel Migao  
Acting Executive Assistant to Mayor/City Council

Department Head Approval:  
Leslie Keane  
Interim City Clerk

**CITY COUNCIL GOALS**

None

**ATTACHMENTS**

None

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>
City Attorney Approval	<u>✓ Approved</u>
City Manager Approval	<u>✓ Approved</u>



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Joel Ontiveros, Chief of Police

**AGENDA DATE:** April 5, 2016

**TITLE:** AUTHORIZATION TO CLOSE PUBLIC STREETS FOR THE MARCH FIELD AIRFEST EVENT ON APRIL 16-17, 2016

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### **RECOMMENDED ACTION**

Recommendations:

1. Authorize the closure of the following streets between the hours of 6:00 a.m. and 8:00 p.m. for the purpose of controlling traffic for the March Field Airfest taking place on April 16 and 17, 2016.
  - a. Elsworth Street between Alessandro Boulevard and Cactus Avenue
  - b. Veterans Way between Alessandro Boulevard and Cactus Avenue
  - c. Frederick Street between Alessandro Boulevard and Cactus Avenue

### **SUMMARY**

The 2016 March Field Airfest will take place on April 16 and 17, 2016, from 8:00 a.m. to 4:30 p.m. Staff is requesting City Council authorize certain street closures for the control of traffic during the Airfest. The street closures will start at 6:00 a.m. and end about 8:00 p.m. on both days.

Previously, the Moreno Valley Police Department and the Transportation Division have recommended the closure of the previously mentioned streets to allow sufficient time for safe passage before, during, and after the event for all event participants and spectators. Barricades placed at intersections designated for one-way traffic will be removed no later than 8:00 p.m.

The Moreno Valley Police Department (MVPD) will provide a contingent of officers dedicated to spectator security and control on April 16 and 17, 2016. Officers will be on foot, bicycles and in marked units to protect the public from possible disturbances and acts of terrorism. MVPD will supplement the military security forces.

## **DISCUSSION**

The recommended street closures for the 2016 March Field Airfest are similar to the closures for the March Field Airfest in 2012.

The Airfest will take place on April 16 and 17, 2016, from 8:00 a.m. to 4:30 p.m. Airfest spectators will enter March Air Reserve Base through three separate entrances. The primary entrance will be on Cactus Avenue and Elsworth Street, while the two additional entrances will be Cactus Avenue and Riverside Drive, and Heacock Street and Meyer Drive. The street closures will begin around 6:00 a.m. and conclude prior to 8:00 p.m. Staff is anticipating approximately 500,000–600,000 spectators for the two-day event.

The street closures will alleviate traffic congestion and increase public safety for all motorists. Traffic entering and exiting commercial businesses will be restricted during the event. All barricades at intersections will be removed no later than 8:00 p.m. Police officers will be stationed at the following locations for safety purposes and traffic control.

- Elsworth St. and Cactus Ave.--the Graeber Gate
- Veterans Wy. and Cactus Ave.
- Frederick St. and Cactus Ave.
- Graham St. and Cactus Ave.--the Riverside Gate
- Heacock St. and Cactus Ave.
- Heacock St. and JFK Dr.--the JFK gate
- Heacock St. and Brodiaea Ave.
- Riverside Dr. and Meyer Dr.
- Heacock St. between Nandina Ave. and Iris Ave.
- Elsworth St. and Alessandro Blvd.
- Frederick St. and Alessandro Blvd.
- Graham St. and Alessandro Blvd.
- Heacock St. and Alessandro Blvd.



All businesses and residents potentially impacted by the street closures will receive written notification regarding the closure dates and times. Notification of the street closures will occur prior to the event.

The massive gathering of spectators will require additional officers be assigned to patrol the event. Personnel will work jointly with military police to deter problems related to single individual disturbances and potential acts of terrorism. A security plan will be utilized combining foot, bike and vehicle patrols. Also, the officers will be available to assist medical staff and traffic patrol officers.

### **ALTERNATIVES**

The Council has the following alternatives:

1. Approve the designated street closures as recommended. ***Staff recommends this alternative as it will promote safe ingress and egress from the Airshow for all spectators while reducing the negative impact from traffic congestion.***
2. Do not approve the street closures. ***Staff does not recommend this alternative as it will lead to traffic gridlock during the start and end times for the event.***

### **FISCAL IMPACT**

The Moreno Valley Police Department is requesting the City Council approve utilizing existing funds from the FY2015/2016 operating budget. The funds will be utilized to cover the overtime costs for officers required to supplement normal staffing levels. Also, the funds will enable MVPD to provide sufficient staffing to maintain patrol operations before and after the event. The projected amount of the overtime costs associated with the Airshow preshow on April 15, 2016 and the main event on April 16-17, 2016, is \$72,855 which equates to 960 hours of enforcement.

Expenditure Category	Amount
620320 – Agency Svcs – County (Personnel Services)	\$72,855
630399 – Oper Mtrls – Other (Safety Supplies)	1,275
630000 – Materials & Supplies	0
Total	\$74,130

Additional safety traffic vests and traffic batons are required due to the volume of officers working the event. These expenditures are minimal, projected at \$1,275. These items will be purchased using existing funds from the FY2015/2016 operating budget.

Expenditure Breakdown:

Personnel:

Friday, April 15: 20 hours @ \$75.89 overtime rate equals \$1,518  
 Saturday, April 16: 430 hours @ \$75.89 overtime rate equals \$32,633  
 Sunday, April 17: 510 hours @ \$75.89 overtime rate equals \$38,704

Personnel Totals: 960 overtime hours equating to \$72,855

Equipment:

Safety Vests –           5 XXL Vests \$123  
                                   35 M-XL Vests \$762  
                                   25 Traffic Batons \$390

Equipment Total: \$1,275 (Including tax)

Personnel and Equipment Total: \$74,130

## **PREPARATION OF STAFF REPORT**

Prepared By:  
 Richard Sayles/Eric Hernandez  
 Deputy/Lieutenant

Department Head Approval:  
 Joel Ontiveros  
 Chief of Police

Concurred By:  
 Eric Lewis  
 City Traffic Engineer

## **CITY COUNCIL GOALS**

**Public Safety.** Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

**Positive Environment.** Create a positive environment for the development of Moreno Valley's future.

**Community Image, Neighborhood Pride and Cleanliness.** Promote a sense of community pride and foster an excellent image about our City by developing and executing programs which will result in quality development, enhanced neighborhood preservation efforts, including home rehabilitation and neighborhood restoration.

## **ATTACHMENTS**

1. Road Closure
2. Ingress Routes
3. Egress Routes

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/24/16 1:02 PM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 2:03 PM
City Manager Approval	<u>✓ Approved</u>	3/24/16 2:14 PM



Attachment: Road Closure (1997 : AUTHORIZATION TO CLOSE PUBLIC STREETS ON APRIL 16-17, 2016 FOR THE MARCH AIR SHOW)



Attachment: Ingress Routes (1997 : AUTHORIZATION TO CLOSE PUBLIC STREETS ON APRIL 16-17, 2016 FOR THE MARCH AIR SHOW)



Attachment: Egress Routes (1997 : AUTHORIZATION TO CLOSE PUBLIC STREETS ON APRIL 16-17, 2016 FOR THE MARCH AIR SHOW)



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Terrie Stevens, Administrative Services Director

**AGENDA DATE:** April 5, 2016

**TITLE:** LIST OF PERSONNEL CHANGES

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### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Ratify the list of personnel changes as described.

### **DISCUSSION**

The attached list of personnel changes scheduled since the last City Council meeting are presented for City Council ratification.

### **FISCAL IMPACT**

All position changes are consistent with appropriations previously approved by the City Council.

### **PREPARATION OF STAFF REPORT**

Prepared By:  
Terrie Stevens  
Administrative Services Director

Department Head Approval:  
Terrie Stevens  
Administrative Services Director

### **CITY COUNCIL GOALS**

None

### **ATTACHMENTS**

1. List of Personnel Changes

### **APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/22/16 5:35 PM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 2:01 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:15 PM



**City of Moreno Valley  
Personnel Changes  
April 5, 2016**

**New Hires**

Patricia Medina  
Management Aide, Financial & Management Services

**Promotions**

None

**Transfers**

Shanikqua Watkins  
From: Housing Program Coordinator, Financial & Management Services  
To: Senior Management Analyst, Public Works

**Separations**

Jane Halstead  
City Clerk, City Clerk's Office

Amy Nesmith  
Management Aide, Financial & Management Services

Gilbert Ortiz  
Traffic Sign/Marking Technician, Public Works



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer

**AGENDA DATE:** April 5, 2016

**TITLE:** PA06-0017 (P12-146)- FIRST THIRTY SIX LOGISTICS CENTER - REDUCE FAITHFUL PERFORMANCE BOND AND ADOPT THE RESOLUTION AUTHORIZING ACCEPTANCE OF THE PUBLIC IMPROVEMENTS AS COMPLETE AND ACCEPTING THOSE PORTIONS OF PERRIS BOULEVARD, EDWIN ROAD, AND KITCHING STREET ASSOCIATED WITH THIS PROJECT INTO THE CITY'S MAINTAINED STREET SYSTEM - DEVELOPER – FIRST INDUSTRIAL, LP

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### **RECOMMENDED ACTION**

#### **Recommendations:**

1. Adopt Resolution No. 2016-14. A Resolution of the City Council of the City of Moreno Valley, California, Authorizing the Acceptance of the Public Improvements as Complete within Project PA06-0017 (P12-146) and Acceptance of those Portions of Perris Boulevard, Edwin Road, and Kitching Street Associated with this Project into the City's Maintained Street System.
2. Authorize the City Engineer to execute a 90% reduction to the Faithful Performance Bond, exonerate the Material and Labor Bond in 90 days if there are no stop notices or liens on file with the City Clerk, and exonerate the final 10% of the Faithful Performance Bond in one year when all clearances are received.

### **SUMMARY**

This report recommends acceptance of the improvements associated with PA06-0017 (P12-146) into the City's maintained street system. The project is located on the northeast corner of Perris Boulevard and Edwin Road. This report also recommends authorizing the City Engineer to execute a 90% security reduction to the Faithful

Performance Bond, exonerate the Material and Labor Bond in 90 days if there are no stop notices or liens on file with the City Clerk, and exonerate the final 10% warranty portion of the Faithful Performance Bond in one year, subject to completion of any defective work during this period.

## **DISCUSSION**

On August 23, 2007, the Planning Commission of the City of Moreno Valley approved PA06-0017. The developer proposed to subdivide approximately 28.64 acres of land for two distribution warehouse buildings totaling 569,200 square feet.

On February 26, 2013, the Community & Economic Development Department of the City of Moreno Valley approved P12-146, an amended plot plan for a 555,670 square foot warehouse building, effectively replacing the two previously approved buildings with one building. The project is located at the northeast corner of Perris Boulevard and Edwin Road, south of the Perris Valley Storm Drain channel and was conditionally approved requiring construction of certain public improvements. The public improvements included asphalt, base, curb, gutter, sidewalk, raised landscape medium, street lights, storm drain, catch basin, striping, signage, water and sewer. Those improvements received on-going inspection during the construction process. Upon completion of the improvements, Public Works Department/Land Development performed an inspection, and a punch list was generated. The required corrective actions have been completed, and the improvements are now eligible for acceptance into the City's maintained street system.

In accordance with the Streets and Highway Code, the method for acceptance of improvements, per Section 1806 (a) and (b), is by action of the governing body ("City Council"), by resolution. It is therefore appropriate to accept those improvements into the City's maintained street system and to provide a 90% reduction to the Faithful Performance Bond of \$2,798,000 issued by RLI Insurance Company. Ninety days after City Council approves the Faithful Performance Bond reduction, the Material and Labor security will be exonerated by the City Engineer provided there are no stop notices or liens on file with the City Clerk. The remaining 10% of the security will be held for the one-year guarantee and warranty period. At the end of the guarantee and warranty period the security will be released by the City Engineer subject to completion of any defective work that may have appeared during this period.

## **ALTERNATIVES**

1. Approve and authorize the recommended actions as presented in this staff report. *Staff recommends this alternative because this alternative will allow the City to be in compliance with the Streets and Highways Code Section 1806 (a) and (b) in becoming a public street or road. Accepting them into the city street system results in City maintenance as public streets.*
2. Do not approve and authorize the recommended actions as presented in this staff report. *Staff does not recommend this alternative because this alternative*

*will not allow the streets, per the Streets and Highways Code Section 1806 (a) and (b), to become a street or road for public use, and the City would not be able to maintain the streets and roads as public infrastructure to meet City Council's Goals.*

## **FISCAL IMPACT**

The acceptance of these street improvements into the City's maintained street system will create an additional fiscal impact to the street maintenance program of the City Fund 2000-Gas Tax, Fund 2001-Measure A, and Fund 2007-Storm Water Maintenance. Fund 2000 is restricted to the construction and maintenance of streets and roadways. Fund 2001 is restricted for transportation projects only for the purposes of construction, maintenance and operation of streets and roadways. Street maintenance costs over a 20 year period are estimated to average almost \$12,000 per 13 foot wide lane mile per year. Based on the current street section being accepted of 0.30 lane miles, the estimated annual cost is \$3,640.

The street section includes 3 additional street lights with an estimated annual operating cost of \$250 each. The parcels associated with this project are part of Community Services District (CSD) Zone C and pay \$9.00 per parcel on its annual property tax bill. This project was entitled and construction began prior to the formation of Community Facilities District No. 2014-01 (Maintenance Services). As a result, the street lights are funded through CSD Zone C. The General Fund currently offsets the revenue necessary to fund the operations of CSD Zone C.

## **NOTIFICATION**

Publication of agenda.

## **PREPARATION OF STAFF REPORT**

Prepared By:  
Zara Terrell  
Management Analyst

Department Head Approval:  
Ahmad R. Ansari, P.E.  
Public Works Director/City Engineer

Concurred By:  
Guy Pegan, P.E.  
Senior Engineer

Concurred By:  
Henry Ngo, P.E.  
Interim Engineering Division Manager

## **CITY COUNCIL GOALS**

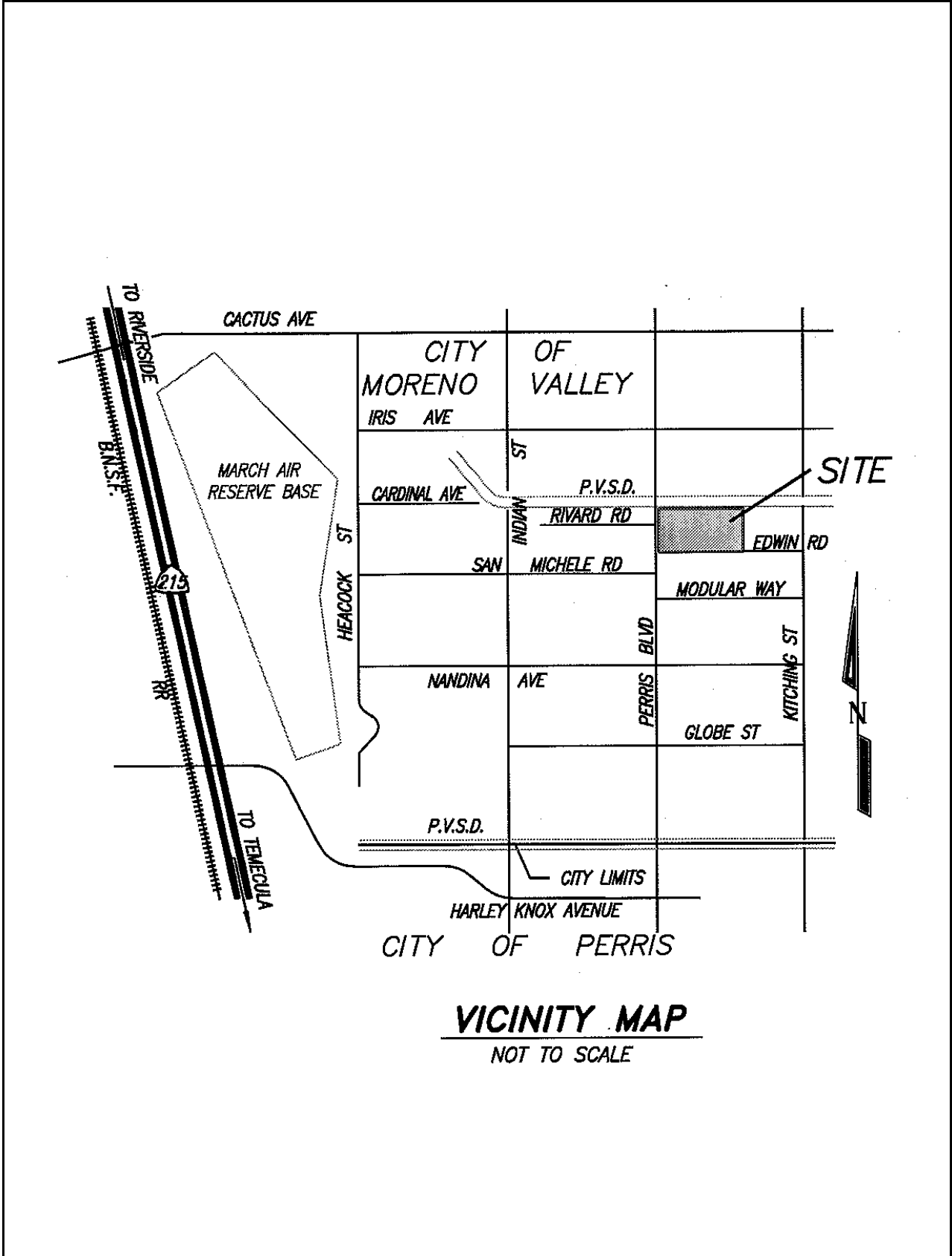
**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

## **ATTACHMENTS**

1. Vicinity Map - PA06-0017 (P12-146)
2. Resolution 2016-14 - PA06-0017

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/14/16 1:37 PM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 3:17 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:56 PM



**VICINITY MAP**  
NOT TO SCALE

CITY OF MORENO VALLEY  
PUBLIC WORKS DEPARTMENT - LAND DEVELOPMENT

PA06-0017 (P12-146)

Attachment: Vicinity Map - PA06-0017 (P12-146) (1951 : PA06-0017 (P12-146) - FIRST THIRTY SIX LOGISTICS CENTER)

## RESOLUTION NO. 2016-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF THE PUBLIC IMPROVEMENTS AS COMPLETE WITHIN PROJECT PA06-0017 (P12-146) AND ACCEPTANCE OF THOSE PORTIONS OF PERRIS BOULEVARD, EDWIN ROAD, AND KITCHING STREET ASSOCIATED WITH THIS PROJECT INTO THE CITY'S MAINTAINED SYSTEM

WHEREAS, the City Engineer has determined that the public improvements constructed by First Industrial, LP on those portions of Perris Boulevard, Edwin Road, and Kitching Street associated with this project were constructed according to the approved plans on file with the City of Moreno Valley; and

WHEREAS, the City Engineer has determined that those improvements were inspected during construction and were completed in an acceptable manner; and

WHEREAS, the City Engineer has requested that the City Council authorize the acceptance of said public improvements as complete within project PA06-0017 (P12-146) and acceptance of those portions of Perris Boulevard, Edwin Road, and Kitching Street associated with this project into the City's maintained street system; and

WHEREAS, it is in accordance with Streets and Highway Code, Section 1806, (a) and (b), for City Council to perform this action by resolution;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS: that the public improvements within PA06-0017 (P12-146) are complete, and those portions of Perris Boulevard, Edwin Road, and Kitching Street associated with this project are accepted into the City's maintained street system.

1  
Resolution No. 2016-14  
Date Adopted: April 5, 2016

APPROVED AND ADOPTED this 5<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Mayor of the City of Moreno Valley

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

Attachment: Resolution 2016-14 - PA06-0017 [Revision 1] (1951 : PA06-0017 (P12-146) - FIRST THIRTY SIX LOGISTICS CENTER)

2  
Resolution No. 2016-14  
Date Adopted: April 5, 2016



**RESOLUTION JURAT**

STATE OF CALIFORNIA            )  
COUNTY OF RIVERSIDE        ) ss.  
CITY OF MORENO VALLEY        )

I, Leslie Keane, Interim City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2016-14 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 5<sup>th</sup> day of April, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

\_\_\_\_\_  
CITY CLERK

(SEAL)

3  
Resolution No. 2016-14  
Date Adopted: April 5, 2016

Attachment: Resolution 2016-14 - PA06-0017 [Revision 1] (1951 : PA06-0017 (P12-146) - FIRST THIRTY SIX LOGISTICS CENTER)



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer

**AGENDA DATE:** April 5, 2016

**TITLE:** PA14-0042 - REQUEST TO CONDUCT A FULL ROAD CLOSURE OF EDGEMONT STREET FROM EUCALYPTUS AVENUE TO 700 FEET SOUTH OF EUCALYPTUS AVENUE FOR CONSTRUCTION OF STREET AND UTILITY IMPROVEMENTS ALONG EDGEMONT STREET FROM JUNE 11, 2016 TO AUGUST 9, 2016 - DEVELOPER - VILLA CAMILLE, LP

---

### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Authorize a full Road Closure of Edgemont Street from Eucalyptus Avenue to 700 feet south of Eucalyptus Avenue for the construction of street and utility improvements along Edgemont Street from June 11, 2016 to August 9, 2016.

### **SUMMARY**

This report recommends authorization of a full road closure on Edgemont Street from Eucalyptus Avenue south for 700 feet. The road closure will expedite the installation of utilities and the construction of Edgemont Street improvements. The road closure will be active during the summer vacation schedule of Edgemont Elementary School from June 11, 2016 to August 9, 2016. This schedule will eliminate conflicts with Edgemont Elementary School students walking to school and the impact on parents dropping off or picking up their children during normal school hours.

### **DISCUSSION**

On April 14, 2015, the Planning Commission of the City of Moreno Valley approved project Plot Plan PA14-0042. The project is a plot plan for the development of a 112-unit apartment project on 6.63 net acres.

On March 1, 2016, the Agreement and Security for Public Improvements for Villa Camille, LP were approved by the City Council of the City of Moreno Valley. The developer is required to construct a new northbound half street plus a 12-foot wide southbound lane along Edgemont Street south of Eucalyptus Avenue which will also require the demolishing of the existing two-lane road.

Villa Camille, LP is requesting a full road closure of Edgemont Street from Eucalyptus Avenue for 700 feet south of Eucalyptus Avenue to facilitate the construction of the Edgemont Street improvements. The road closure will be for fifty-nine (59) days. The request for the road closure is due to major improvement work including, but not limited to, removal of existing asphalt concrete, road excavation, installation of water and sewer laterals, storm drain construction, street light installation, asphalt paving, and sidewalk construction. All of the work will be reviewed by inspectors from the City of Moreno Valley. It is anticipated that the road will be open to traffic on or before August 9, 2016.

The road closure will not adversely impact the ingress or egress of any of the neighboring properties although it does require some detouring. City staff does require the developer to contact/notify all potentially impacted property owners of the closure dates. The developer has contacted the Moreno Valley Unified School District concerning parking, school hours (school is out June 10, 2016 for the summer), pedestrian access and any conflict with the school's renovation project. The road closure/detour plan has been approved by the City Traffic Engineer.

### **ALTERNATIVES**

1. Approve and authorize the recommended action as presented in this staff report. *Staff recommends this alternative to expedite the demolition of Edgemont Street for major required improvement work, the re-opening of Edgemont Street for public use, and enhanced safety of the work zone.*
2. Do not approve and authorize the recommended action as presented in this staff report. *Staff does not recommend this alternative due to a potentially prolonged construction schedule and reduced safety within the work zone.*

### **FISCAL IMPACT**

The contractor will be responsible for all costs associated with this proposal.

### **NOTIFICATION**

The approved traffic control/detour plan requires the contractor to give notification to the Moreno Valley Unified School District, Edgemont Elementary School, Post Office, Police, Fire Department, Ambulance Services, Riverside Transit Agency, Waste Management, and impacted businesses and residents. The public will be notified by special roadside signage indicating the dates of the closure. Detoured traffic will be guided by detour signing.

**PREPARATION OF STAFF REPORT**

Prepared By:  
Zara Terrell  
Management Analyst

Department Head Approval:  
Ahmad R. Ansari  
Public Works Director/City Engineer

Concurred By:  
Guy Pegan, P.E.  
Senior Engineer

Concurred By:  
Henry Ngo, P.E.  
Interim Engineering Division Manager

Concurred By:  
Eric Lewis, P.E.  
Transportation Division Manager/City Traffic Engineer

**CITY COUNCIL GOALS**

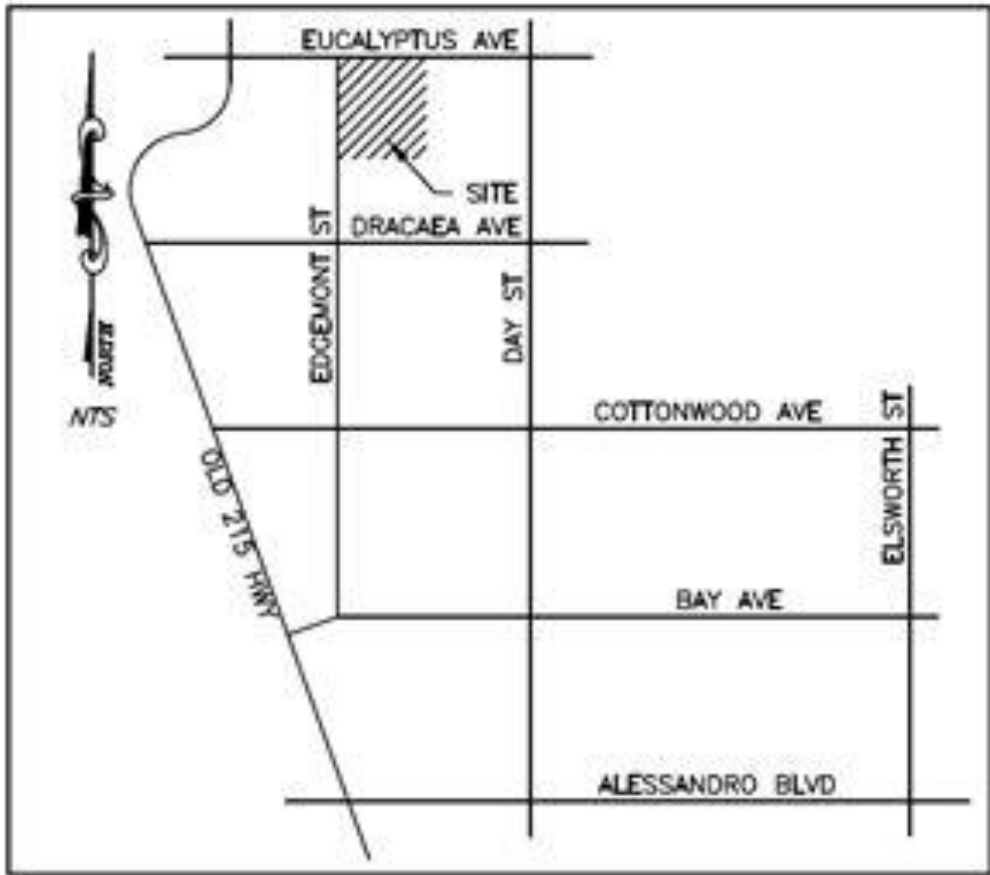
**Public Safety.** Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

**ATTACHMENTS**

- 1. Vicinity Map - PA14-0042 Edgemont Road Closure
- 2. Road Closure Detour Map - PA14-0042 Edgemont
- 3. GIS Orthography Map - PA14-0042 Edgemont Road Closure

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/17/16 8:01 AM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 2:00 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:56 PM



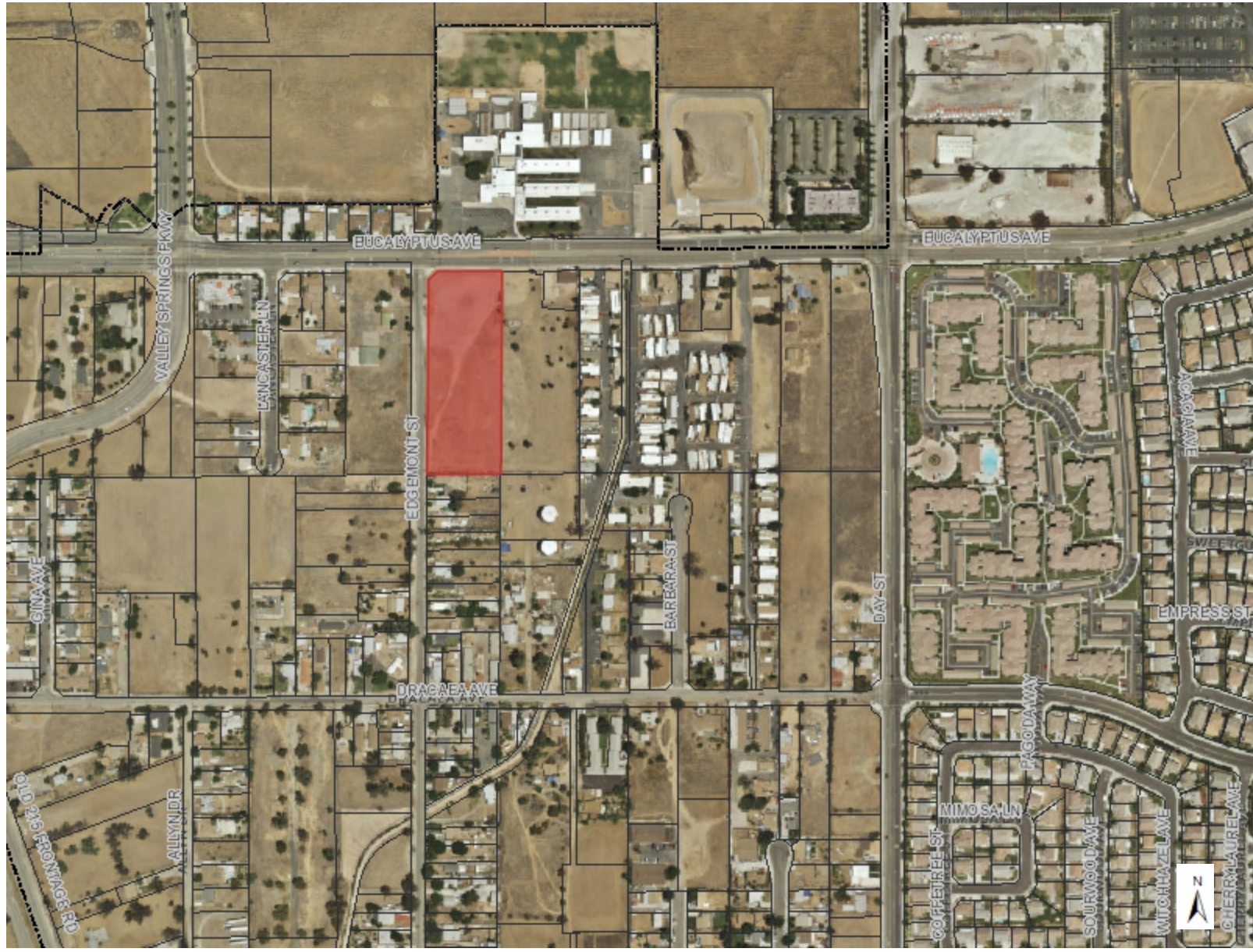
CITY OF MORENO VALLEY  
PUBLIC WORKS DEPARTMENT - LAND DEVELOPMENT

PA14-0042

Attachment: Vicinity Map - PA14-0042 Edgemont Road Closure (1946 : PA14-0042 - REQUEST TO CONDUCT A FULL ROAD CLOSURE)

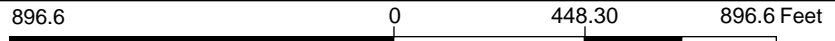


# Edgemont Road Closure (PA14-0042)



### Legend

- Public Facilities
  - Public Facilities
  - ★ Fire Stations
- Road Labels
- Parcels
- ⊞ City Boundary
- ▨ Sphere of Influence



*DISCLAIMER: The information shown on this map was compiled from the City of Moreno Valley GIS and Riverside County GIS. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. Riverside County and City of Moreno Valley will not be held responsible for any claims, losses or damages resulting from the use of this map.*

### Notes



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer

**AGENDA DATE:** April 5, 2016

**TITLE:** PA11-0019 (P12-077) – RENAISSANCE VILLAGE – EXONERATE SECURITY FOR PHASE 2 AND ADOPT THE RESOLUTION AUTHORIZING ACCEPTANCE OF THE PUBLIC IMPROVEMENTS AS COMPLETE AND ACCEPTING THOSE PORTIONS OF MORENO BEACH DRIVE AND BRODIAEA AVENUE ASSOCIATED WITH PHASE 1 AND 2 OF THIS PROJECT INTO THE CITY'S MAINTAINED STREET SYSTEM - DEVELOPER – CONTINENTAL EAST FUND VII, LLC

---

### **RECOMMENDED ACTION**

#### **Recommendations:**

1. Adopt Resolution No. 2016-15. A Resolution of the City Council of the City of Moreno Valley, California, Authorizing the Acceptance of Public Improvements as Complete within Project PA11-0019 (P12-077) and Acceptance of those Portions of Moreno Beach Drive and Brodiaea Avenue Associated with Phase 1 and Phase 2 of this Project into the City's Maintained Street System.
2. Authorize the City Engineer to exonerate the Letter of Credit as Faithful Performance Security for the Phase 2 Improvements, and exonerate the Letter of Credit as Material and Labor Security.

### **SUMMARY**

This report recommends acceptance of the improvements associated with the Phase 1 and Phase 2 Improvements of PA11-0019 as complete. The project is located on the southwest corner of Moreno Beach Drive and Brodiaea Avenue. This report also recommends authorizing an exoneration of the Letter of Credit as Faithful Performance security and exoneration of the Letter of Credit as Material and Labor security.



## **DISCUSSION**

On July 8, 2011, the City of Moreno Valley Planning Commission approved Conditional Use Permit PA11-0019 for a two-phase 98,434 square foot 139 unit (155 bed) senior assisted living facility on a 7.33 acre parcel of land. The project is located on the southwest corner of Moreno Beach Drive and Brodiaea Avenue.

On August 23, 2013, the City of Moreno Valley Planning Commission approved Amended Conditional Use Permit P12-077, amending PA11-0019. The Amended Conditional Use Permit consists of a two phase 98,700 square foot 138 unit (150 bed) senior assisted living facility. The conditions of approval of the project require the developer to construct public improvements on Brodiaea Avenue and Moreno Beach Drive.

On September 24, 2013, City Council approved the Agreement for Public Improvements and securities for Continental East Fund VII, LLC. The Phase 1 public improvements included asphalt concrete pavement, curb, gutter, sidewalk, driveway approaches, dual access ramps, signing and striping, street lights, electrical utility infrastructure, landscaping, water and sewer.

On April 14, 2015, City Council accepted the Phase 1 public improvements as complete but not into the City's maintained street system until the Phase 2 improvements were completed and accepted. City Council also authorized a 90% reduction to the Faithful Performance security for the Phase 1 improvements, and approved the Agreement for Public Improvements and securities for Phase 2 improvements. The Phase 2 improvements were to include: asphalt, base, curb, gutter, single access ramps, and relocation of power poles. However, subsequently Caltrans revised their ADA standards for street ramps as of January 2016. The new ADA standards for arterial streets now requires dual access ramps, similar to what has already been installed by the developer in Phase 1, as opposed to a single access ramp. Therefore, relocation of the power poles and the associated improvements in Phase 2 are not required due to the new ramp requirements for ADA compliance.

In accordance with the Streets and Highway Code, the method for acceptance of improvements, per Section 1806 (a) and (b), is by action of the governing body ("City Council"), by resolution. It is therefore appropriate to accept those improvements into the City's maintained street system. The Phase 1 and Phase 2 improvements are now eligible for acceptance into the City's maintained street system. Staff is recommending acceptance of Phase 1 and Phase 2 as complete and into the City's maintained street system. Staff is also recommending exoneration of the Letter of Credit as Faithful Performance security of \$139,000 issued by Preferred Bank for Phase 2 improvements, and exoneration of the Letter of Credit as Material and Labor security of \$69,500 issued by Preferred Bank for Phase 2 improvements.

## **ALTERNATIVES**

1. Approve and authorize the recommended actions as presented in this staff report. *Staff recommends this alternative because this alternative will allow the City to be in compliance with the Streets and Highways Code Section 1806 (a) and (b) in becoming a public street or road. Accepting them into the city street system results in City maintenance as public streets.*
2. Do not approve and authorize the recommended actions as presented in this staff report. *Staff does not recommend this alternative because this alternative will not allow the streets, per the Streets and Highways Code Section 1806 (a) and (b), to become a street or road for public use, and the City would not be able to maintain the streets and roads as public infrastructure to meet City Council's Goals.*

### **FISCAL IMPACT**

The acceptance of these street improvements into the City's maintained street system will create an additional fiscal impact to the street maintenance program of the City Fund 2000-Gas Tax, Fund 2001-Measure A, and Fund 2007-Storm Water Maintenance. Fund 2000 is restricted to the construction and maintenance of streets and roadways. Fund 2001 is restricted for transportation projects only for the purposes of construction, maintenance and operation of streets and roadways. Street maintenance costs over a 20 year period are estimated to average almost \$12,000 per 13 foot wide lane mile per year. Based on the current street section being accepted of 0.44 lane miles, the estimated annual cost is \$5,300. The street section also includes 3 additional street lights with an estimated annual operating cost of \$250 each. Currently no new funding source has been identified to fund these maintenance costs.

### **NOTIFICATION**

Publication of Agenda

### **PREPARATION OF STAFF REPORT**

Prepared By:  
Zara Terrell  
Management Analyst

Department Head Approval:  
Ahmad R. Ansari, P.E.  
Public Works Director/City Engineer

Concurred By:  
Guy Pegan  
Senior Engineer, P.E.

Concurred By:  
Henry Ngo, P.E.  
Interim Engineering Division Manager

### **CITY COUNCIL GOALS**

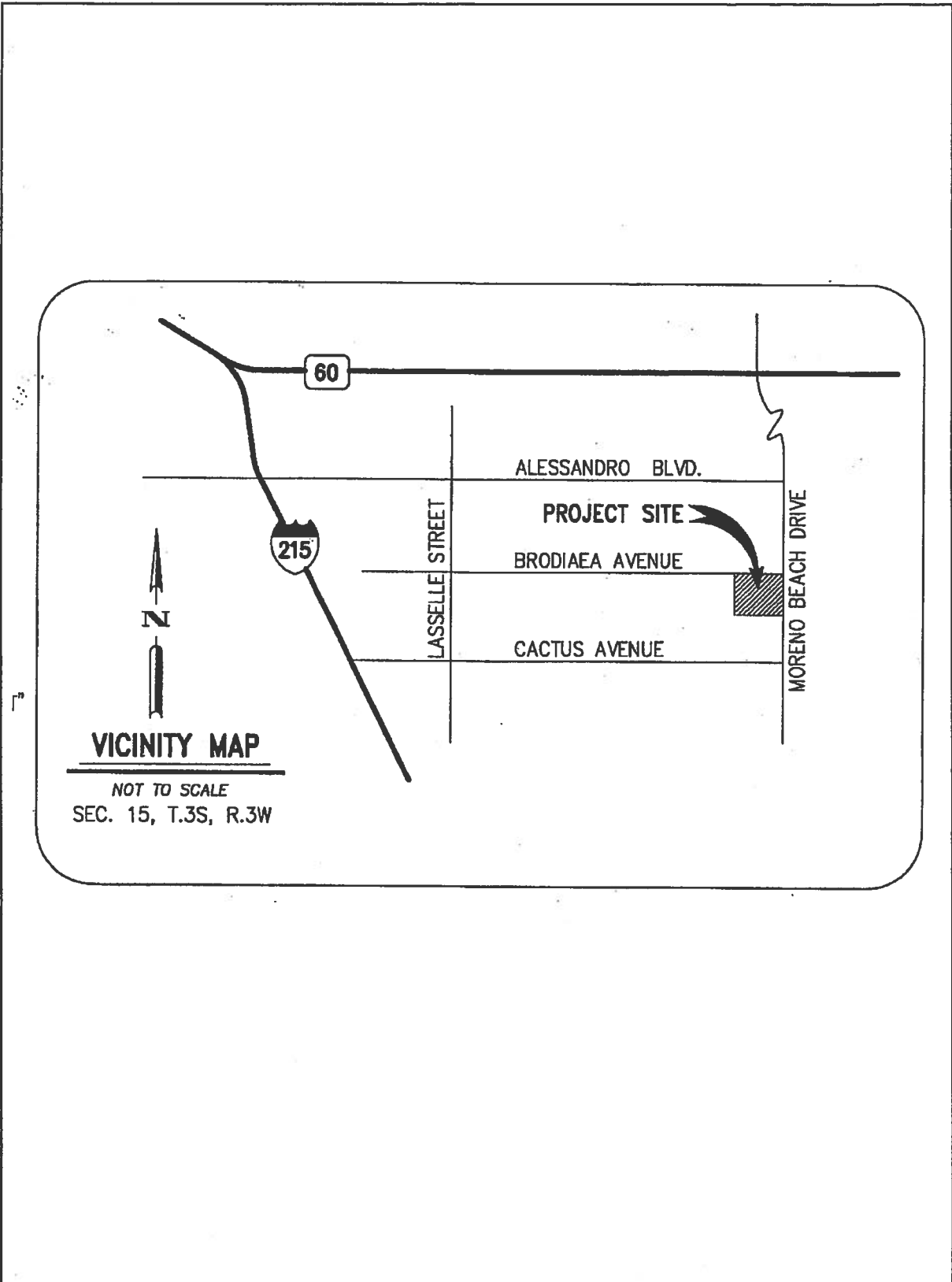
**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

### **ATTACHMENTS**

- 1. Vicinity Map - PA11-0019
- 2. Resolution 2016-15 - PA11-0019

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/14/16 1:35 PM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 3:16 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:55 PM



CITY OF MORENO VALLEY  
PUBLIC WORKS DEPARTMENT - LAND DEVELOPMENT

PA11-0019  
(P12-077)

## RESOLUTION NO. 2016-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF THE PUBLIC IMPROVEMENTS AS COMPLETE WITHIN PROJECT PA11-0019 (P12-077) AND ACCEPTANCE OF THOSE PORTIONS OF MORENO BEACH DRIVE AND BRODIAEA AVENUE ASSOCIATED WITH PHASE 1 AND PHASE 2 OF THIS PROJECT INTO THE CITY'S MAINTAINED SYSTEM

WHEREAS, the City Engineer has determined that the public improvements constructed by Continental East Fund VII, LLC on those portions of the southwest corner of Moreno Beach Drive and Brodiaea Avenue associated with Phase 1 and Phase 2 of this project were constructed according to the approved plans on file with the City of Moreno Valley; and

WHEREAS, the City Engineer has determined that those improvements were inspected during construction and were completed in an acceptable manner; and

WHEREAS, the City Engineer has requested that the City Council authorize the acceptance of said public improvements as complete within project PA11-0019 (P12-077) and acceptance of those portions of the southwest corner of Moreno Beach Drive and Brodiaea Avenue associated with Phase 1 and Phase 2 of this project into the City's maintained street system; and

WHEREAS, it is in accordance with Streets and Highway Code, Section 1806, (a) and (b), for City Council to perform this action by resolution;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS: that the public improvements within PA11-0019 (P12-077) are complete, and those portions on the southwest corner of Moreno Beach Drive and Brodiaea Avenue associated with Phase 1 and Phase 2 of this project are accepted into the City's maintained street system.

1  
Resolution No. 2016-15  
Date Adopted: April 5, 2016

APPROVED AND ADOPTED this 5<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Mayor of the City of Moreno Valley

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

2  
Resolution No. 2016-15  
Date Adopted: April 5, 2016

Attachment: Resolution 2016-15 - PA11-0019 [Revision 1] (1942 : PA11-0019 (P12-077) ? RENAISSANCE VILLAGE ? EXONERATE SECURITY)

**RESOLUTION JURAT**

STATE OF CALIFORNIA            )  
COUNTY OF RIVERSIDE        ) ss.  
CITY OF MORENO VALLEY        )

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2016-15 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 5<sup>th</sup> day of April 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

\_\_\_\_\_  
CITY CLERK

(SEAL)

3  
Resolution No. 2016-15  
Date Adopted: April 5, 2016

Attachment: Resolution 2016-15 - PA11-0019 [Revision 1] (1942 : PA11-0019 (P12-077) ? RENAISSANCE VILLAGE ? EXONERATE SECURITY)



## Report to City Council

---

**TO:** Mayor and City Council

**FROM:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer

**AGENDA DATE:** April 5, 2016

**TITLE:** ACCEPTANCE OF THE MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE (MSRC) GRANT AWARD AND FUNDING APPROPRIATION FOR THE BICYCLE INFRASTRUCTURE AND EDUCATION PROJECT

---

### **RECOMMENDED ACTION**

#### **Recommendations:**

1. Accept the Mobile Source Air Pollution Reduction Committee (MSRC) grant award of up to \$32,800 for implementation of the project entitled "Bicycle Infrastructure and Education."
2. Authorize the Chief Financial Officer to appropriate \$32,800 as revenue and expense in the Capital Projects Grants fund (Fund 2301).
3. Amend the Fiscal Year 15/16 Adopted Capital Improvement Plan to include the Bicycle Infrastructure and Education as a funded project.

### **SUMMARY**

This report requests that City Council accept the \$32,800 grant award from MSRC, appropriate funds for the project to install bicycle infrastructure and implement bicycle education, and amend the Fiscal Year 15/16 Adopted Capital Improvement Program to include this project.

### **DISCUSSION**

The MSRC offers Clean Transportation Funding to cities and counties within the South Coast Air Quality Management District. The Local Government Match Program offers to co-fund clean air projects for agencies that use Motor Vehicle Registration Fee



Subvention Funds, also known as AB 2766 Subvention Funds. The primary goal of the match program is to assist local governments in using their AB Subvention Funds to carry out effective air pollution reduction projects. Matching funds from other sources are allowed. Per the provisions of the Match Program, the City is required to use its own funds to implement the project and then receive reimbursement at the end of the contract.

These funds will be used to pay for 50% of the overall cost for the following project elements:

1. Install Class II bike lanes on Ironwood Avenue from Pigeon Pass Road to Perris Boulevard (approximately two miles).
2. Install twenty-five U-shaped bicycle racks within existing concrete areas along Alessandro Boulevard from Old 215 Frontage Road to Perris Boulevard.
3. Install Rectangular Rapid Flash Beacons at the intersection of the Juan Bautista Trail and Elsworth Street.
4. Implement a demonstration employee bike share program at City Hall including training and education.

In addition to this grant award, the City has secured additional funding from the Western Riverside Council of Governments (WRCOG) BEYOND Framework that will fund the remainder of the project costs.

**ALTERNATIVES**

1. Approve and authorize the recommended actions as presented in this report. *This alternative, as recommended by staff, allows this Active Transportation project to be implemented, thereby enhancing air quality, and providing for improved safety and mobility for bicyclists.*
2. Do not approve and authorize the recommended actions. *This alternative, not recommended by staff, would delay implementation of this project and all of its derived benefits.*

**FISCAL IMPACT**

The MSRC grant for this project will provide for reimbursement of up to \$32,800 (50% of project costs). The City has secured additional grant funding from the WRCOG BEYOND Framework that will fund the remainder of the project costs. MSRC funds can only be used for air quality enhancement improvements. **There is no impact to the General Fund.**

Proposed Appropriation for Fiscal year 2015/2016:

Category	Fund	Project Number (PN) GL Account (GL)	Type	Original Budget	Proposed Adjustment	Revised Budget
CIP	Capital Projects Grants (2301)	GL – 2301-99-99-92301-483010	Rev	\$0	\$32,800	\$32,800
CIP	Capital Projects Grants (2301)	GL – 2301-70-76-80001-720199 PN – 801 0072-2301-99	Exp	\$0	\$32,800 \$32,800	\$32,800

**PROPOSED PROJECT BUDGET:**

Proposed Capital Projects Grants Appropriation	
(Account No. 2301-70-76-80001) (Project No. 801 0072-2301-99).....	\$32,800
(Project No. 810 0003-2301-99) .....	\$32,800
Total .....	\$65,600

**ESTIMATED PROJECT COSTS:**

Install Class II Bike Lanes .....	\$42,376
Install bicycle racks .....	\$8,924
Install Rectangular Rapid Flash Beacons.....	\$8,000
Demonstration Employee Bike Share Program .....	\$6,300
Total .....	\$65,600

**ANTICIPATED PROJECT SCHEDULE:**

Execute MSRC Contract .....	April 2016
Equipment Procurement / Program Launch .....	June 2016
Complete Design.....	August 2016
Complete Construction.....	December 2016

**NOTIFICATION**

Publication of agenda.

**PREPARATION OF STAFF REPORT**

Prepared By:  
Eric Lewis, P.E., T.E.  
City Traffic Engineer

Department Head Approval:  
Ahmad R. Ansari, P.E.  
Public Works Director/City Engineer

**CITY COUNCIL GOALS**

**Public Safety.** Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

**Positive Environment.** Create a positive environment for the development of Moreno Valley's future.

**ATTACHMENTS**

1. ALESSANDRO\_LOCATION MAP 8x11
2. CITY HALL LOCATION MAP 8x11

- 3. IRONWOOD\_LOCATION MAP 8x11
- 4. ELSWORTH ST\_LOCATION MAP 8x11

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/14/16 1:32 PM
City Attorney Approval	<u>✓ Approved</u>	3/14/16 1:20 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:55 PM

# LOCATION MAP



LEGEND: ——— SEGMENT FOR BIKE RACK INSTALLATIONS

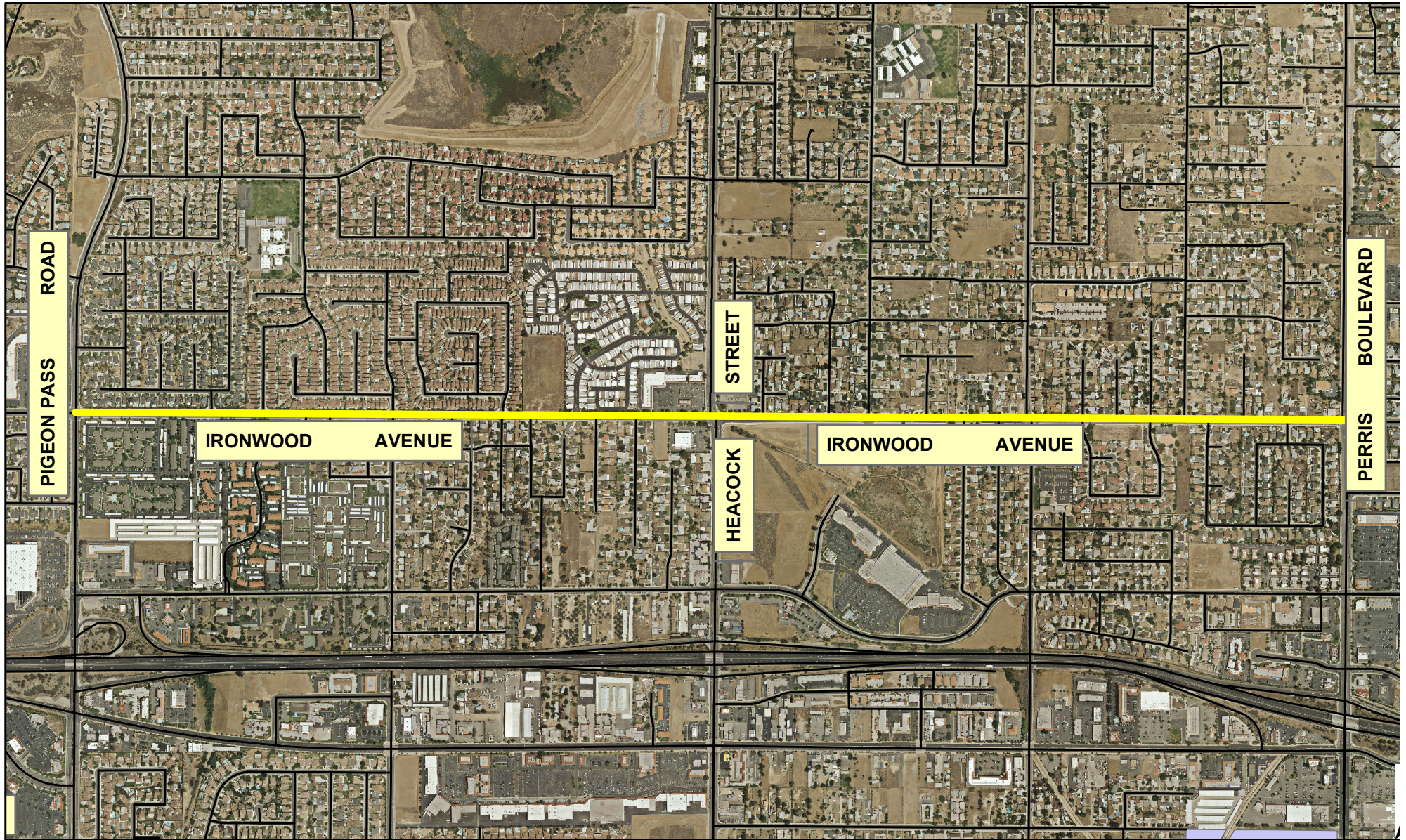
# LOCATION MAP



DEMONSTRATION EMPLOYEE  
BIKE SHARE PROGRAM

LEGEND: ● CITY HALL

# LOCATION MAP



LEGEND:  SEGMENT FOR CLASS II BIKE LANES

Attachment: IRONWOOD\_LOCATION\_MAP 8x11 (1935 : ACCEPTANCE OF THE MOBILE SOURCE AIR

# LOCATION MAP



LEGEND: — Juan Bautista De Anza Trail/Bike Trail



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer

**AGENDA DATE:** April 5, 2016

**TITLE:** ACCEPTANCE OF WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) BEYOND INITIATIVE FUNDING AND FUNDING APPROPRIATION FOR COMMUNITY ENHANCEMENT PROGRAM

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### **RECOMMENDED ACTION**

#### **Recommendations:**

1. Accept \$153,294 of Western Riverside Council of Governments (WRCOG) funding for implementation of the Community Enhancement Program.
2. Authorize the Chief Financial Officer to appropriate \$153,294 as revenue and expense in the Capital Projects Grants fund (Fund 2301).
3. Authorize the City Manager to execute the Beyond Framework Fund Program Funding Agreement, subject to City Attorney review and approval.
4. Amend the Fiscal Year 15/16 Adopted Capital Improvement Plan to include the Community Enhancement Program as a funded project.

### **SUMMARY**

This report requests that City Council accept \$153,294 from WRCOG, appropriate funds for the Community Enhancement Program, authorize the City Manager to execute the funding agreement, and amend the Fiscal Year 15/16 Adopted Capital Improvement Program to include this project. In September 2015 specific projects within the program were developed with input from Council and staff.

### **DISCUSSION**



The BEYOND Program, launched in 2015, is an economic development and sustainability local assistance funding program intended to help WRCOG member agencies develop and implement plans and programs that can improve the quality of life in Western Riverside County. The program is intended to address critical growth components such as economic development, water, education, environment, energy, health, and transportation. The foundation of the BEYOND Program is WRCOG's Economic Development and Sustainability Framework. The Framework serves as a guide in developing approaches to improve their communities. Projects must demonstrate consistency with at least one goal within the Sustainability Framework.

Identification of the overall program elements was a collaborative effort among the Council, Public Works, Community Development, Economic Development, and Parks and Community Services. The various elements of the Community Enhancement Program will enhance economic development activity, advance Active Transportation, foster community pride among our residents, and leverage other compatible grant funding to maximize overall benefits.

The Community Enhancement Program contains the following project elements:

1. Installation of Class II bike lanes on Ironwood Avenue from Pigeon Pass Road to Perris Boulevard (approximately two miles).
2. Installation of twenty-five U-shaped bicycle racks within existing concrete areas along Alessandro Boulevard from Old 215 Frontage Road to Perris Boulevard.
3. Installation of Rectangular Rapid Flash Beacons at the intersection of the Juan Bautista Trail and Elsworth Street.
4. Installation of "Keep Moreno Valley Beautiful" signs throughout the City.
5. Installation of a water station near the northerly trailhead of the Juan Bautista De Anza Multi-Use Trail.
6. Organization of three Safe Routes to School Community events.
7. Organization of a Cyclocross Race event.
8. Organization of the Ride MoVal Community Bicycle Ride event.
9. Organization of five Community Clean-up events.
10. Preparation of a study to conceptualize a Neighborhood Greenway on Dracaea Avenue.
11. Implementation of a demonstration employee bike share program at City Hall including training and education.
12. Upgrading thirty-eight computers at the Moreno Valley Employment Resource Center (ERC).

In addition to this funding allocation, the City has secured additional grant monies from the Mobile Source Air Pollution Reduction Review Committee (MSRC) that will fund \$32,800 of the program. The remainder of the program costs will be derived from a \$154,927 grant application Public Works submitted under the Caltrans Sustainable Transportation Planning Grant Program. Announcement of funded grants under that program is anticipated in Spring, 2016. If that grant is unsuccessful, then the matching WRCOG funding will be directed to another eligible project.

## **ALTERNATIVES**

1. Approve and authorize the recommended actions as presented in this report. *This alternative, as recommended by staff, allows this Community Enhancement Program to be implemented, thereby providing multiple benefits to the community.*
2. Do not approve and authorize the recommended actions. *This alternative, not recommended by staff, would delay implementation of this project and all of its resulting benefits.*

**FISCAL IMPACT**

Funding from WRCOG will provide for reimbursement of up to \$153,294 to implement the program. The City has secured additional grant funding from MSRC in the amount of \$32,800 to implement a portion of the program elements. Additionally, the City has submitted a funding application under the Sustainable Transportation Planning Grant program for \$154,927. If successful, the grant funding will make the entire program complete. All of these funding sources can only be used for Sustainable Transportation projects. **There is no impact to the General Fund.**

**Proposed Appropriation for Fiscal year 2015/2016:**

Category	Fund	Project Number (PN) GL Account (GL)	Type	Original Budget	Proposed Adjustment	Revised Budget
CIP	Capital Projects Grants (2301)	GL – 2301-99-99-92301-483010	Rev	\$0	\$153,294	\$153,294
CIP	Capital Projects Grants (2301)	GL – 2301-70-76-80010-720199 PN – 810 0003-2301-99	Exp	\$0	\$153,294 \$153,294	\$153,294

**PROPOSED PROJECT BUDGET:**

**Proposed Capital Projects Grants Appropriation**

(Account No. 2301-70-76-80001) (Project No. 810 0003-2301-99).....	\$153,294
(Project No. 801 0072-2301-99) .....	\$32,800
Pending Caltrans grant approval .....	\$154,927
<b>Total .....</b>	<b>\$341,021</b>

**ESTIMATED PROJECT COSTS:**

Install Class II Bike Lanes .....	\$42,376
Install bicycle racks .....	\$8,924
Install Rectangular Rapid Flash Beacons.....	\$8,000
Keep Moreno Valley Beautiful Signing .....	\$5,000
Install Water Station .....	\$23,421
Safe Routes to School Community Events .....	\$10,000
Cyclocross Race .....	\$2,500
Ride MoVal Community Bike Ride .....	\$2,500
Community Clean-up Events.....	\$4,000
Dracaea Avenue Neighborhood Greenway Study.....	\$175,000
Demonstration Employee Bike Share Program .....	\$6,300
Replace thirty-eight computers in ERC .....	\$53,000
 Total .....	 \$341,021

**ANTICIPATED PROJECT SCHEDULE:**

Execute WRCOG Funding Agreement.....	April 2016
Equipment Procurement.....	December 2016
Complete Infrastructure Implementation .....	December 2016
Conduct Various Community Events.....	June 2017
Complete Program .....	July 2017

**NOTIFICATION**

Publication of agenda.

**PREPARATION OF STAFF REPORT**

Prepared By:  
Eric Lewis, P.E., T.E.  
City Traffic Engineer

Department Head Approval:  
Ahmad R. Ansari, P.E.  
Public Works Director/City Engineer

**CITY COUNCIL GOALS**

**Public Safety.** Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

**Positive Environment.** Create a positive environment for the development of Moreno Valley's future.

**ATTACHMENTS**

1. ALESSANDRO\_LOCATION MAP 8x11

- 2. MV EMPLOYMENT RES CENT\_LOCATION MAP 8x11
- 3. DRACAEA AVE\_ARBOR PARK LN TO NASON ST EXHIBIT 8x17
- 4. CITY HALL LOCATION MAP 8x11
- 5. TOWNGATE PARK\_LOCATION MAP 8x11
- 6. ELSWORTH ST\_LOCATION MAP 8x11
- 7. Funding Agreement\_2331-10\_Moreno Valley
- 8. IRONWOOD\_LOCATION MAP 8x11

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/14/16 1:31 PM
City Attorney Approval	<u>✓ Approved</u>	3/14/16 1:19 PM
City Manager Approval	<u>✓ Approved</u>	3/24/16 2:12 PM

# LOCATION MAP



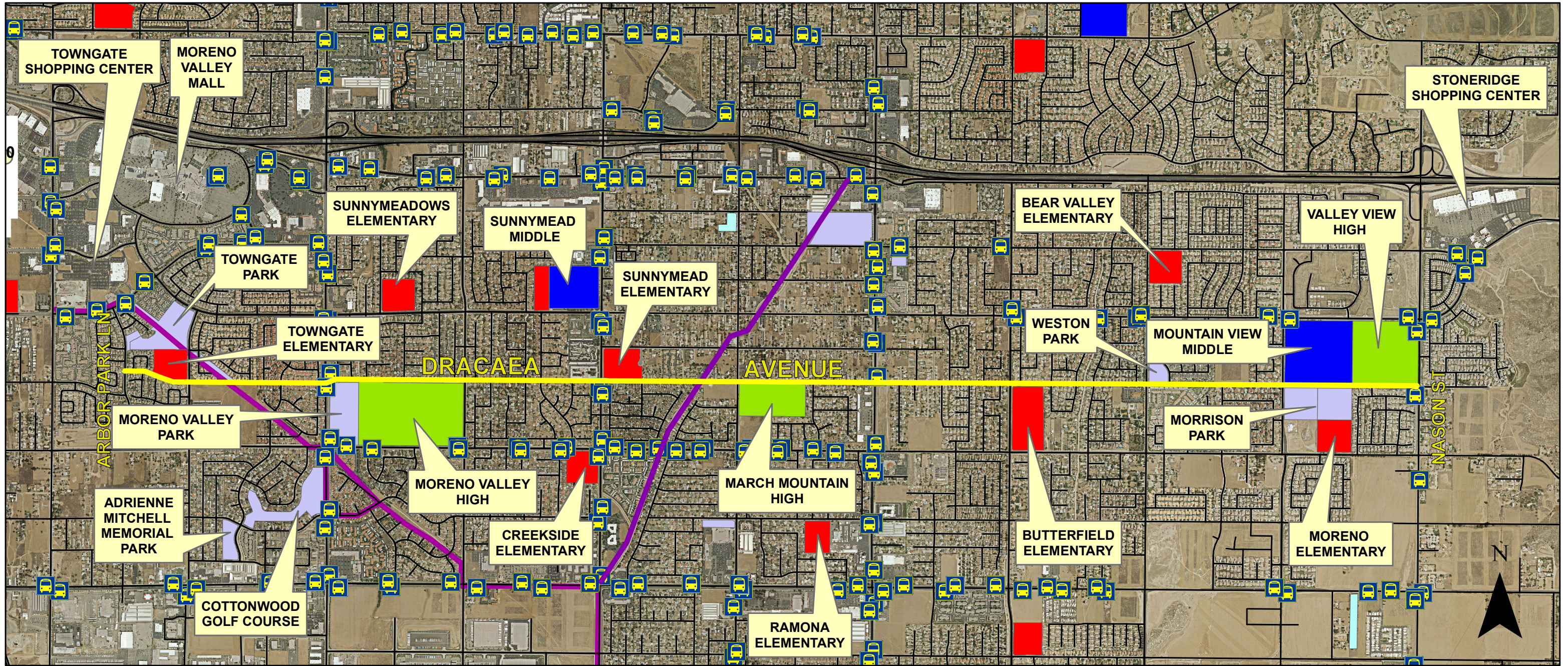
LEGEND: ——— SEGMENT FOR BIKE RACK INSTALLATIONS

# LOCATION MAP



Attachment: MV EMPLOYMENT RES CENT\_LOCATION MAP 8x11 (1934 : ACCEPTANCE OF WESTERN

# NEIGHBORHOOD GREENWAY DRACAEA AVENUE FROM ARBOR PARK LANE TO NASON STREET



## LEGENDS:

- Elementary School
- High School
- College
- Public Transit Stop
- Neighborhood Greenway
- Middle School
- K-12 School
- City Parks
- Multi-Use Trails

# LOCATION MAP



DEMONSTRATION EMPLOYEE  
BIKE SHARE PROGRAM

LEGEND: ● CITY HALL



# LOCATION MAP



Attachment: TOWNGATE PARK\_LOCATION MAP 8x11 (1934 : ACCEPTANCE OF WESTERN RIVERSIDE

# LOCATION MAP



LEGEND: — Juan Bautista De Anza Trail/Bike Trail

## For Public Agency Use Only

**BEYOND FRAMEWORK FUND PROGRAM FUNDING AGREEMENT**  
**Community Enhancement Program**

THIS FUNDING AGREEMENT (“Agreement”) is entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the Western Riverside Council of Governments (“WRCOG”), a California joint powers authority and The City of Moreno Valley (“AGENCY”)\*\*]. WRCOG and AGENCY are sometimes hereinafter referred to individually as “Party” and collectively as “Parties”.

**RECITALS**

A. WRCOG is the Administrator of the BEYOND Framework Fund Program, an economic development and sustainability local assistance funding program intended to help WRCOG member agencies develop and implement plans and programs that can improve the quality of life in Western Riverside County by addressing critical growth components such as economy, water, education, environment, health, and transportation (“BEYOND”).

B. For Round I of BEYOND, which launched in Fiscal Year 2015/2016, WRCOG has allocated one million eight-hundred thousand dollars (\$1,800,000) for use by WRCOG member agencies through BEYOND (“Program Funds”). Funding allocations for Round I to each member agency are listed in Exhibit “A” attached hereto and incorporated herein by reference.

C. WRCOG member agencies shall use these funds in any of the following manners: (1) to develop plans and/or implement projects consistent with WRCOG’s Economic Development and Sustainability Framework Goals; (2) to provide a match for grants and other funding opportunities consistent with WRCOG’s Economic Development and Sustainability Framework Goals; or (3) to pool resources with other member agencies for larger projects consistent with WRCOG’s Economic Development and Sustainability Framework Goals.

D. WRCOG has reviewed and approved the application submitted by the AGENCY for use of Program Funds to implement a project that is consistent with WRCOG’s Economic Development and Sustainability Framework Goals, and it is the purpose of this Agreement to identify the project and to set forth the terms and conditions by which WRCOG will release Program Funds to the AGENCY.

**AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants and subject to the conditions contained herein, the Parties hereby agree as follows:

1. Description of the Project. This Agreement is intended to distribute Program Funds to the AGENCY for Community Enhancement Program, (the “Project”). The Work, including a project schedule and a detailed scope of work, is more fully described in Exhibit “B” attached hereto and incorporated herein by reference (“Scope of Work”) and, pursuant to Section 18 below, is subject to modification if requested by the AGENCY and approved by WRCOG. The Scope of Work shall also include the stated purpose(s) for which the Program Funds shall be used, and such stated purpose(s) shall be consistent with WRCOG’s Economic Development and

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Sustainability Framework Goals set forth in Exhibit “C” attached hereto and incorporated herein by reference.

2. WRCOG Funding Amount. WRCOG hereby agrees to distribute to AGENCY, on the terms and conditions set forth herein, a sum not to exceed ONE HUNDRED-FIFTY-THREE THOUSAND TWO HUNDRED NINETY-FOUR DOLLARS (\$153,294.00), to be used for reimbursing the AGENCY for eligible Project expenses as described in Section 3 herein (“Funding Amount”). The Parties acknowledge and agree that the Funding Amount may be less than the actual cost of the Project. Nevertheless, the Parties acknowledge and agree that WRCOG shall not be obligated to contribute Program Funds in excess of the maximum allocation identified in Exhibit “A”. The Parties also acknowledge and agree that if the AGENCY does not use or need all of the funding allocated to the AGENCY for Round I, WRCOG is neither obligated nor required to distribute those remaining unused funds to the AGENCY during the next cycle, unless the Project is a multi-year effort, approved by WRCOG.

3. Project Costs Eligible for Advance/Reimbursement. The total Project costs (“Total Project Cost”) may include the following items, among others, provided that such items are included in the Scope of Work attached hereto as Exhibit “B”: (1) AGENCY and/or consultant costs associated with direct Project coordination and support such as staff time (including interns) and overhead (which may not exceed 25% of the Funding Amount); (2) Project materials; (3) events, workshops, and fairs; and (4) matches for grant applications when the Project meets at least one goal contained in WRCOG’s Economic Development and Sustainability Framework Goals. The AGENCY’s use of Program Funds to pay for the Total Project Cost shall be solely for the stated purpose(s) listed in the Scope of Work. **In advance of incurring Project costs to be covered by Program Funds, WRCOG strongly encourages the AGENCY to contact WRCOG staff to confirm that those Project costs are eligible Project costs.**

4. Ineligible Project Costs. The Total Project Cost shall not include expenses for items of work not included within, or for purposes other than those listed in, the Scope of Work, which shall be borne solely by the AGENCY without reimbursement.

5. Procedures for Distribution of Program Funds to AGENCY.

a. Initial Payment by the AGENCY. The AGENCY shall be responsible for initial payment of all the Project costs as they are incurred. Following payment of such Project costs, the AGENCY shall submit invoices to WRCOG requesting reimbursement of eligible Project costs. Each invoice shall be accompanied by detailed invoices, or other demands for payment addressed to the AGENCY, and documents evidencing the AGENCY’s payment of the invoices or demands for payment. When submitting an invoice, AGENCY shall indicate the general cost categories for which Program Funds are being used (e.g., labor, material, overhead, consultant, etc.) Documents evidencing the AGENCY’S payment of the invoices shall be retained for three (3) years and shall be made available for review by WRCOG. The AGENCY shall submit invoices not more often than monthly and not less often than quarterly. AGENCY may use the template invoice attached hereto as Exhibit “D” attached hereto and incorporated herein by reference.

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b. Review and Reimbursement by WRCOG. Upon receipt of an invoice from the AGENCY, WRCOG may request additional documentation or explanation of the Project costs for which reimbursement is sought. Undisputed amounts shall be paid by WRCOG to the AGENCY within thirty (30) days after receipt by WRCOG of an invoice. In the event that WRCOG disputes the eligibility of the AGENCY for reimbursement of all or a portion of an invoiced amount, the Parties shall meet and confer in an attempt to resolve the dispute, and payment for that disputed amount will be withheld, without interest, pending resolution of the dispute. If the meet and confer process is unsuccessful in resolving the dispute, the AGENCY may appeal WRCOG's decision as to the eligibility of one or more invoices to WRCOG's Administration & Finance Committee, provided the AGENCY submits its request for appeal to WRCOG's Administration & Finance Committee within thirty (30) days of the meet and confer process. The WRCOG Administration & Finance Committee shall provide its recommendation in writing to the full WRCOG Executive Committee, which shall then decide whether the disputed amount is eligible for reimbursement by WRCOG. The decision of the WRCOG Executive Committee shall be final. Additional details concerning the procedure for the AGENCY's submittal of invoices to WRCOG and WRCOG's consideration and payment of submitted invoices are set forth in Exhibit "E", attached hereto and incorporated herein by reference.

c. Funding Amount/Adjustment. If a post Project audit or review indicates that WRCOG has provided reimbursement to the AGENCY in an amount in excess of the Total Project Cost, or has provided reimbursement of ineligible Project costs, the AGENCY shall reimburse WRCOG for the excess or ineligible payments within thirty (30) days of notification by WRCOG. The determination of whether WRCOG has provided reimbursement of ineligible Project costs shall be at the sole discretion of WRCOG.

6. Increases in Project Funding. The Funding Amount may, in WRCOG's sole discretion, be augmented with additional Program Funds by a written amendment to this Agreement approved by WRCOG's Executive Director. In no case shall the amount of Program Funds allocated to the AGENCY for the Project in Round I exceed the maximum funding allocation for the AGENCY, as listed in Exhibit "A". No such increased funding shall be expended to pay for any Project already completed.

7. Transfer of Program Funds to Another Entity. The AGENCY may not transfer or give Program Funds to another individual, entity, agency, or organization without the express written approval of WRCOG, provided that such approval shall be at the sole discretion of WRCOG.

8. **[IF THE AGENCY INTENDS TO USE PROGRAM FUNDS AS MATCHING FUNDS FOR A GRANT OPPORTUNITY, THE AGENCY MUST INDICATE AN ALTERNATIVE USE OF THE PROGRAM FUNDS IN THE EVENT THE GRANT APPLICATION IS UNSUCCESSFUL. THIS PROVISION CAN CONTAIN THE FOLLOWING:** Matching Funds. If the AGENCY intends to use Program Funds as matching funds for a grant opportunity, and that grant opportunity is unsuccessful, the AGENCY must notify WRCOG upon learning of the unsuccessful grant opportunity and shall use Program Funds in the following manner: TBD ("Alternative Project"). Prior to the use of Program

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Funds for the Alternative Project, AGENCY shall submit and obtain WRCOG's approval of, pursuant to Section 18 of this Agreement, a revised Exhibit "B" containing the scope of work for the Alternative Project.]

9. Term/Completion Report. The term of this Agreement shall be from the date first herein above written until August 31, 2017, [**THE PROJECT MUST BE COMPLETED BY JULY 31, 2017, UNLESS APPROVED AS A MULTI-YEAR PROJECT**], unless this Agreement is terminated pursuant to Section 13. All applicable indemnification provisions of this Agreement shall remain in effect following the termination of this Agreement. Within 30 days of the completion of the Project, the AGENCY shall submit a final progress report (to be provided under separate cover) to WRCOG, providing the following information: description of Project outcomes, lessons learned, deliverables, summary of financials, and any other information as requested by WRCOG.

10. Representatives of the Parties. WRCOG's Executive Director, or his or her designee, shall serve as WRCOG's representative and shall have the authority to act on behalf of WRCOG for all purposes under this Agreement. The AGENCY hereby designates **Eric Lewis, City Traffic Engineer**, or his or her designee, as the AGENCY's representative to WRCOG. The AGENCY's representative shall have the authority to act on behalf of the AGENCY for all purposes under this Agreement and shall coordinate all activities of the Project under the AGENCY's responsibility. The AGENCY shall work closely and cooperate fully with WRCOG's representative and any other agencies which may have jurisdiction over or an interest in the Project.

11. Expenditure of Funds by AGENCY Prior to Execution of Agreement. Nothing in this Agreement shall be construed to prevent or preclude the AGENCY from expending funds on the Project prior to the execution of the Agreement, or from being reimbursed by WRCOG for such expenditures. However, the AGENCY understands and acknowledges that any expenditure of funds on the Project prior to the execution of the Agreement is made at the AGENCY's sole risk, and that some expenditures by the AGENCY may not be eligible for reimbursement under this Agreement.

12. Review of Services/Progress Reports. The AGENCY shall allow WRCOG's Representative to inspect or review the progress of the Project at any reasonable time in order to determine whether the terms of this Agreement are being met.

### 13. Termination.

a. Notice. Either WRCOG or AGENCY may, by written notice to the other party, terminate this Agreement, in whole or in part, in response to a material breach hereof by the other Party, by giving written notice to the other party of such termination and specifying the effective date thereof. The written notice shall provide a 30 day period to cure any alleged breach. During the 30 day cure period, the Parties shall discuss, in good faith, the manner in which the breach can be cured.

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b. Effect of Termination. In the event that the AGENCY terminates this Agreement, the AGENCY shall, within 180 days, complete any portion or segment of work for the Project for which Program Funds have been provided. In the event that WRCOG terminates this Agreement, WRCOG shall, within 90 days, distribute Program Funds to the AGENCY in an amount equal to the aggregate total of all unpaid invoices which have been received from the AGENCY regarding the Project at the time of the notice of termination; provided, however, that WRCOG shall be entitled to exercise its rights under Section 5(b), including but not limited to conducting a review of the invoices and requesting additional information. Upon such termination, the AGENCY shall, within 180 days, complete any portion or segment of work for the Project for which Program Funds have been provided. This Agreement shall terminate upon receipt by the non-terminating Party of the amounts due to it hereunder and upon completion of the segment or portion of Project work for which Program Funds have been provided.

c. Cumulative Remedies. The rights and remedies of the Parties provided in this Section are in addition to any other rights and remedies provided by law or under this Agreement.

14. Prevailing Wages. The AGENCY and any other person or entity hired to perform services on the Project are alerted to the requirements of California Labor Code Sections 1770 et seq., which would require the payment of prevailing wages were the services or any portion thereof determined to be a public work, as defined therein. The AGENCY shall ensure compliance with these prevailing wage requirements by any person or entity hired to perform the Project. The AGENCY shall defend, indemnify, and hold harmless WRCOG, its officers, employees, consultants, and agents from any claim or liability, including without limitation attorneys' fees, arising from its failure or alleged failure to comply with California Labor Code Sections 1770 et seq.

15. Progress Reports. WRCOG may request the AGENCY to provide WRCOG with progress reports concerning the status of the Project. The AGENCY, however, must submit to WRCOG at least two progress reports annually, regardless of whether WRCOG makes requests for such reports.

### 16. Indemnification.

a. AGENCY Responsibilities. In addition to the indemnification required under Section 14, the AGENCY agrees to indemnify and hold harmless WRCOG, its officers, agents, consultants, and employees from any and all claims, demands, costs or liability arising from or connected with all activities governed by this Agreement including all design and construction activities, due to negligent acts, errors or omissions or willful misconduct of the AGENCY or its subcontractors. The AGENCY will reimburse WRCOG for any expenditures, including reasonable attorneys' fees, incurred by WRCOG, in defending against claims ultimately determined to be due to negligent acts, errors or omissions or willful misconduct of the AGENCY or its subcontractors.

b. WRCOG Responsibilities. WRCOG agrees to indemnify and hold harmless the AGENCY, its officers, agents, consultants, and employees from any and all claims, demands,

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costs or liability arising from or connected with all activities governed by this Agreement including all design and construction activities, due to negligent acts, errors or omissions or willful misconduct of WRCOG or its sub-consultants. WRCOG will reimburse the AGENCY for any expenditures, including reasonable attorneys' fees, incurred by the AGENCY, in defending against claims ultimately determined to be due to negligent acts, errors or omissions or willful misconduct of WRCOG.

c. Effect of Acceptance. The AGENCY shall be responsible for the professional quality, technical accuracy and the coordination of any services provided to complete the Project. WRCOG's review, acceptance or funding of any services performed by the AGENCY or any other person or entity under this Agreement shall not be construed to operate as a waiver of any rights WRCOG may hold under this Agreement or of any cause of action arising out of this Agreement. Further, the AGENCY shall be and remain liable to WRCOG, in accordance with applicable law, for all damages to WRCOG caused by the AGENCY's negligent performance of this Agreement or supervision of any services provided to complete the Project.

17. Insurance. The AGENCY shall require, at a minimum, all persons or entities hired to perform the Project to obtain, and require their subcontractors to obtain, insurance of the types and in the amounts described below and satisfactory to the AGENCY and WRCOG. Such insurance shall be maintained throughout the term of this Agreement, or until completion of the Project, whichever occurs last.

a. Commercial General Liability Insurance. Occurrence version commercial general liability insurance or equivalent form with a combined single limit of not less than \$1,000,000.00 per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to the Project or be no less than two times the occurrence limit. Such insurance shall:

i. Name WRCOG and AGENCY, and their respective officials, officers, employees, agents, and consultants as insured with respect to performance of the services on the Project and shall contain no special limitations on the scope of coverage or the protection afforded to these insured;

ii. Be primary with respect to any insurance or self-insurance programs covering WRCOG and AGENCY, and/or their respective officials, officers, employees, agents, and consultants; and

iii. Contain standard separation of insured provisions.

b. Business Automobile Liability Insurance. Business automobile liability insurance or equivalent form with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

c. Workers' Compensation Insurance. Workers' compensation insurance with statutory limits and employers' liability insurance with limits of not less than \$1,000,000.00 each accident.



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18. Project Amendments. Any changes to the Scope of Work or the characteristics of the Project, including the deadline for Project completion, and any responsibilities of the AGENCY or WRCOG shall: (a) be requested in writing by the AGENCY and subject to the approval of WRCOG's Representative, provided that such approval shall be in the sole discretion of WRCOG's Representative, and (b) require an amendment to this Agreement in accordance with Section 30.

19. Conflict of Interest. For the term of this Agreement, no member, officer or employee of the AGENCY or WRCOG, during the term of his or her service with the AGENCY or WRCOG, as the case may be, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

20. Limited Scope of Duties. WRCOG's and the AGENCY's duties and obligations under this Agreement are limited to those described herein. WRCOG has no obligation with respect to the safety of any Project performed at a job site. In addition, WRCOG shall not be liable for any action of AGENCY or its contractors relating to the condemnation of property undertaken by AGENCY or construction related to the Project.

21. Books and Records. Each party shall maintain complete, accurate, and clearly identifiable records with respect to costs incurred for the Project under this Agreement. They shall make available for examination by the other party, its authorized agents, officers or employees any and all ledgers and books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or related to the expenditures and disbursements charged to the other party pursuant to this Agreement. Further, each party shall furnish to the other party, its agents or employees such other evidence or information as they may require with respect to any such expense or disbursement charged by them. All such information shall be retained by the Parties for at least three (3) years following termination of this Agreement, and they shall have access to such information during the three-year period for the purposes of examination or audit.

22. Equal Opportunity Employment. The Parties represent that they are equal opportunity employers and they shall not discriminate against any employee or applicant of reemployment because of race, religion, color, national origin, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

23. Governing Law. This Agreement shall be governed by and construed with the laws of the State of California.

24. Attorneys' Fees. If either party commences an action against the other party arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and costs of suit.

25. Time of Essence. Time is of the essence for each and every provision of this Agreement.

## For Public Agency Use Only

26. Headings. Article and Section Headings, paragraph captions or marginal headings contained in this Agreement are for convenience only and shall have no effect in the construction or interpretation of any provision herein.

27. No Joint Venture. This Agreement is for funding purposes only and nothing herein shall be construed to make WRCOG a party to the construction of the Project or to make it a partner or joint venture with the AGENCY for such purpose.

28. Compliance With the Law. The AGENCY shall comply with all applicable laws, rules and regulations governing the implementation of the Project. Nothing in this Agreement shall be construed to require or allow completion of the Project without full compliance with the California Environmental Quality Act (Public Resources Code Section 21000 *et seq.*; "CEQA") and the National Environmental Policy Act of 1969 (42 USC 4231 *et seq.*), if applicable, but the necessity of compliance with CEQA and/or NEPA shall not justify, excuse, or permit a delay in completion of the Project.

29. Notices. All notices hereunder and communications regarding interpretation of the terms of this Agreement or changes thereto shall be provided by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid and addressed as follows:

If to AGENCY:           City of Moreno Valley  
                                   14177 Frederick Street  
                                   Moreno Valley, CA 92552  
                                   Attention: Eric Lewis, City Traffic Engineer  
                                   Telephone: (951) 413-3140

If to WRCOG:           Western Riverside Council of Governments  
                                   Riverside County Administrative Center  
                                   4080 Lemon Street, Third Floor  
                                   Riverside, California 92501-3609  
                                   Attention: Jennifer Ward, Director of Government Relations  
                                   Telephone: (951) 955-0186  
                                   Facsimile: (951) 787-7991

Any notice so given shall be considered served on the other party three (3) days after deposit in the U.S. mail, first class postage prepaid, return receipt requested, and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred regardless of the method of service.

30. Integration; Amendment. This Agreement contains the entire agreement between the Parties. Any agreement or representation respecting matters addressed herein that are not expressly set forth in this Agreement is null and void. This Agreement may be amended only by mutual written agreement of the Parties.

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31. Severability. If any term, provision, condition or covenant of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby.

32. Conflicting Provisions. In the event that provisions of any attached appendices or exhibits conflict in any way with the provisions set forth in this Agreement, the language, terms and conditions contained in this Agreement shall control the actions and obligations of the Parties and the interpretation of the Parties' understanding concerning the Agreement.

33. Independent Contractors. Any person or entities retained by the AGENCY or any contractor shall be retained on an independent contractor basis and shall not be employees of WRCOG. Any personnel performing services on the Project shall at all times be under the exclusive direction and control of the AGENCY or contractor, whichever is applicable. The AGENCY or contractor shall pay all wages, salaries and other amounts due such personnel in connection with their performance of services on the Project and as required by law. The AGENCY or consultant shall be responsible for all reports and obligations respecting such personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance and workers' compensation insurance.

34. Effective Date. This Agreement shall not be effective until executed by both Parties. The failure of one party to execute this Agreement within forty-five (45) days of the other party executing this Agreement shall render any execution of this Agreement ineffective.

35. No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

[SIGNATURES ON FOLLOWING PAGE]

Attachment: Funding Agreement\_2331-10\_Moreno Valley (1934 : ACCEPTANCE OF WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS

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IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives to be effective on the day and year first above-written.

WESTERN RIVERSIDE COUNCIL  
OF GOVERNMENTS

CITY OF MORENO VALLEY

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Bishop  
Executive Director

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Michelle Dawson  
City Manager

Approved to Form:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Steven C. DeBaun  
General Counsel

Attachment: Funding Agreement\_2331-10\_Moreno Valley (1934 : ACCEPTANCE OF WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS

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## EXHIBIT "A"

## MEMBER AGENCY FUNDING ALLOCATION

## Round I

<b>Member Agency</b>	<b>Total Funds</b>
City of Banning	\$39,300
City of Calimesa	\$36,177
City of Canyon Lake	\$36,537
City of Corona	\$147,600
City of Eastvale	\$83,549
City of Hemet	\$86,597
City of Jurupa Valley	\$88,942
<i>Project 1</i>	<i>\$20,000</i>
<i>Project 2</i>	<i>\$20,000</i>
<i>Project 3</i>	<i>\$28,942</i>
<i>Project 4</i>	<i>\$20,000</i>
City of Lake Elsinore	\$83,238
City of Menifee	\$87,039
City of Moreno Valley	\$153,294
City of Murrieta	\$140,126
City of Norco	\$38,650
City of Perris	\$85,280
<i>Project 1</i>	<i>\$42,640</i>
<i>Project 2</i>	<i>\$42,640</i>
City of Riverside	\$169,740
City of San Jacinto	\$41,471
City of Temecula	\$140,357
<i>Project 1</i>	<i>\$2,500</i>
<i>Project 2</i>	<i>\$15,000</i>
<i>Project 3</i>	<i>\$15,000</i>
<i>Project 4</i>	<i>\$20,000</i>
<i>Project 5</i>	<i>\$72,857</i>
<i>Project 6</i>	<i>\$15,000</i>
City of Wildomar	\$39,814
County of Riverside	\$161,402
<i>Project 1</i>	<i>\$136,402</i>
<i>Project 2</i>	<i>\$25,000</i>
Eastern Municipal Water District	\$35,000
<i>Project 1</i>	<i>\$20,000</i>
<i>Project 2</i>	<i>\$15,000</i>
Western Municipal Water District	\$35,000
<i>Project 1</i>	<i>\$20,000</i>
<i>Project 2</i>	<i>\$15,000</i>
Riverside County Superintendent of Schools	\$35,000
Morongo Band of Mission Indians	\$35,000

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**EXHIBIT “B”****SCOPE OF WORK****SCOPE OF WORK:****Scope of Work**

**Class II bike lanes on Ironwood Avenue** - this program element will install approximately 2.0 miles of Class II bike lanes on Ironwood Avenue between Pigeon Pass Road and Perris Boulevard. Ironwood Avenue is a well-traveled bicycle corridor for both recreational and commuter cyclists. Attractions within the surrounding community include two schools, commercial retail centers, and multiple restaurants. The new bike lanes will extend existing bike lanes located on Ironwood Avenue west of pigeon Pass Road to Perris Boulevard that were previously installed using Mobile Source Air Pollution Reduction Review Committee (MSRC) grant funding. Ironwood Avenue is designated as a Class II bike facility in the City’s Bicycle Master Plan. The City has secured 50% of the project costs under the MSRC Local Government Match Program.

**Major Tasks:**

- a. Remove existing striping
- b. Install new striping, markings, and signage

**Bicycle racks at transit stops / businesses** – This program element will install 25 U-shaped bike racks at existing bus stops and in front of local businesses along Alessandro Boulevard from Old 215 Frontage Road to Perris Boulevard. This project is intended to encourage last mile transit to home connectivity and increase end of trip facilities. Exact locations of the bike racks will be determined from field reviews and discussions with business owners. The City has secured 50% of the project cost under the MSRC Local Government Match Program.

**Major Tasks:**

- a. Procure bicycle racks
- b. Install bicycle racks

**Rapid Flash Beacons at Elsworth Street and the Juan Bautista De Anza Trail crosswalk** – this program element will install Rectangular Rapid Flash Beacons at the intersection of the Juan Bautista De Anza trail and Elsworth Street. This project will improve the visibility and enhance the safety of trail users at this intersection. The existing crosswalk is used daily by students traveling to and from two schools, the Towngate Community Center, and Towngate Memorial Park. The City has secured 50% of the project cost under the MSRC Local Government Match Program.

**Major Tasks:**

- a. Procure flashing beacons / poles
- b. Install flashing beacons / poles

**Keep Moreno Valley Beautiful (KMVB) signs** - This program element will provide for the manufacture and installation of KMVB signing throughout the City bringing awareness to the program and engage residents on how they can make a difference in their communities. In 2010, the City was approached by Keep America Beautiful (KAB) staff regarding the opportunity to

Exhibit B

Page 12 of 21

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become an affiliate. City staff reviewed the program and its requirements and found that it aligned with current City programs, goals, and future direction. The areas of focus within the KAB program are litter prevention, waste reduction and recycling, and beautification of public spaces. Being an affiliate of KAB helps to improve overall City image by readily identifying the City as a leader in environmental stewardship. As an affiliate, the City would be eligible to receive specialized grant funds and would receive national and state support from a network of established affiliates. In 2012, the City developed a Keep Moreno Valley Beautiful Program and established an affiliation with the keep America Beautiful organization

The creation of a KMVB program provides an umbrella for certain existing City of Moreno Valley environmental programs, such as: Adopt-A-Park, Adopt-A-Trail, Earth Day Clean-up Event, Neighborhood Clean-up Program, Graffiti Removal Program, and the illegal Dumping Program. It also allows for the opportunity to expand and include programs, such as Adopt-A-Street, Adopt-A-Landscape Maintained District (LMD) Area and other new grant funded programs. Multiple programs administered by various divisions now would be consolidated under one entity.

### Major Tasks:

- a. Procure KMVB signs
- b. Install KMVB signs

**Water Station** – this project element will provide a water resource at, or near, the trailhead of the Juan Bautista De Anza regional trail. The water fountain would include high and low water fountains, a pet bowl, and a water bottle refilling component. Providing a resource for water at key trail entry points provides opportunity to keep trail users hydrated when using the facility. Having water fountains reduces litter of spent plastic water bottles and encourages more participants in Active Transportation and healthy lifestyles.

### Major Tasks:

- a. Procure water fountain
- b. Install water meter / hot tap water source
- c. Install Backflow device
- d. Install water fountain

**Safe Routes to School (SRTS) Community Events** – this program element provides materials and supplies for three community events relating to Safe Routes to School. The purpose is to encourage students to walk/bike to school, engage in healthy habits, reduce traffic congestion, and improve air quality around school sites. Hosted by a local non-profit, Community Now, these events are promoted through the school district, City of Moreno Valley, and community partners. Expected attendance at each event is approx. 600. Event Activities include Pedestrian and Bike Rodeos, National Walk to School Day informational booths, information and strategies on reducing bullying, and fitness challenges.

### Major tasks:

- a. Procure materials for three events which include promotional flyers and posters, reflective bracelets, t-shirts, activity books, and jump ropes / hoola hoops.

**Cyclocross Race** – this program element would bring a Cyclocross race event to the city at a location still to be determined. Cyclocross races typically take place in the autumn and winter and consist of many laps of a short 1 – 2 mile course featuring pavement, wooded trails, grass,

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steep hills, and obstacles requiring the rider to quickly dismount, carry the bike while navigating the obstruction, and remount. Events are typically held at a local park site and race duration is generally between 30 minutes and an hour. Racing of this type is very spectator friendly and generally brings out the community to participate or cheer on local athletes. Closed course racing inspires people to enter the sport, actively train for events, and purchase equipment from local retailers.

**Major tasks:**

- a. Hire consultant to plan, organize, and facilitate the event.

**Ride Moval Community Bicycle Ride** – this program element would fund a cycling event that encourages riders to utilize a bicycle for recreation and utility purposes. There are open street courses of varied distances and terrain that encourage riders of all ages and abilities to participate. The routes are modified each year to take advantage and / or highlight newly installed bicycle network infrastructure. This is an annual event has been held for the last three years and participation is typically 100-150 riders.

**Major tasks:**

- a. Organize, promote, and facilitate events

**Neighborhood Greenway on Dracaea Avenue** – this project element will study and conceptualize Dracaea Avenue as a Neighborhood Greenway Corridor. Dracaea Avenue is a residential collector roadway approximately five miles in length, and provides direct connection to thirteen schools, multi-use trails, four parks, multiple quality bus stops, and two major shopping centers. The corridor study is intended to provide traffic calming strategies to enhance our safe routes to school program as well as augment the City's bicycle network, all of which will further our goals of reducing single occupant motor vehicle trips and improving safety for all roadway users. The City has submitted a grant application to Caltrans under the Sustainable Transportation Planning grant program for \$175,000. If successful, funding will provide the 11.47% matching requirement for the project. Results of the successful grant applicants are expected to be announced in Spring, 2016.

**Major tasks:**

- a. Develop RFP / scope of work
- b. Advertise RFP
- c. Select consultant
- d. Approve final study

**Employee Bikeshare Demonstration Project** - This program element will purchase two electric assist bicycles for City Hall employees to make short bicycle trips for lunch, to run errands, or attend meetings. Moreno Valley City Hall is located within 1-3 miles of many restaurants, commercial centers, two post offices, parks, and satellite City facilities. Project will reduce short single occupant auto trips in the area surrounding City Hall. Bicycles would be stored at City Hall and would be maintained by the City. The City has secured 50% of the project cost under the MSRC Local Government Match Program.

**Major tasks:**

- a. Procure 2 Electric assist bicycles, helmets, and locks



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**Moreno Valley Employment Resource Center (ERC) Computer Lab Upgrade** – This program element will purchase 38 new computers to replace existing aging and outdated computers / software. Specific new hardware will include a monitor, CPU, mouse and speakers; new Windows 10 operating system for each machine; Microsoft Office; and other software needed for security and monitoring.

Established in 2006, the Moreno ERC serves as a one-stop shop that provides services to the City's unemployed and under-employed population. With an unemployment rate that spiked at over 17.5% at the height of the Great Recession, the ERC operations have been at the forefront of the battle to reduce that rate to the current 7.8% rate, effectively succeeding in putting thousands of Moreno Valley residents back to work and improving the quality of life for these job seekers and their families.

The ERC is offered in partnership with the Riverside County Workforce Development Center staff and works in concert with local businesses to provide the following services to job seekers:

1. Computer Access
2. Job Boards
3. Skills Workshops
4. Resume and Interviewing Reviews
5. Job Recruitment Fairs

Given the increased role that technology and the internet play in both the hiring and screening process for job searches, it is increasingly vital to the recruitment process that computer access be reliable and sufficient for job seekers. The computers and software currently available at the ERC are in high demand. However, available resources are not sufficient to meet the basic needs of jobs seekers, nor are they sufficient for staff to provide much needed computer workshops to teach vital skills. Current computers are old and running on Windows XP, which is no longer supported by Microsoft.

**Major tasks:**

- a. Procure 38 computers and associated software



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**EXHIBIT “C”****ECONOMIC DEVELOPMENT AND SUSTAINABILITY FRAMEWORK GOALS****Economic Development**

- Goal ED-1: Vision and Branding: A common understanding of, and unified voice for, economic development needs, services, assets, and challenges.
- Goal ED-2: Subregional Capacity Building: A diversified, robust, and well-known array of economic development service providers supporting the growth and expansion of local businesses.
- Goal ED-3: Economic Development Activities: Effective and coordinated local and regional economic development activities.

**Education**

- Goal E-1: New Partnerships: Unite with education and business leaders to increase the number of students who are college ready, enroll and graduate from college, and who achieve technical degrees that are in demand in Western Riverside County.
- Goal E-2: Education First Culture: Unite with education and business leaders to create an education first culture in Western Riverside County.
- Goal E-3: WRCOG Leadership: Integrate education into the WRCOG mission to improve partnerships between K–12 schools, colleges and universities, government, and businesses.

**Health**

- Goal H-1: Health Care Access: Facilitate the conditions needed for a growing, viable, and integrated health care system in Western Riverside County.
- Goal H-2: Health Care Workforce: Advocate for a trained, home-grown workforce to serve the healthcare needs of Western Riverside County.
- Goal H-3: Healthy Environment: Support efforts of local jurisdictions, business, and regional government to improve the health of our region’s environment.
- Goal H-4: Community Design: Facilitate local efforts to improve the opportunities and choices for a healthy and active lifestyle.
- Goal H-5: Implementation + Action: Facilitate local strategic planning that improves the health and wellness of residents and communities.

**Transportation**

- Goal T-1: Transportation Programs: Continue to address regional transportation needs through ongoing collaboration and program administration.
- Goal T-2: Vehicle Miles Traveled: Reduce vehicle miles traveled and improve mobility for pedestrians, transit users, and bicyclists.
- Goal T3: Goods Movement: Support efforts to improve the sustainable and efficient movement of goods through Western Riverside County.
- Goal T-4: Air Transportation: Maintain and improve air transportation access.

**Water**

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- Goal W-1: Agency Coordination: Advocate for and support regional, state, and federal initiatives pertinent to the mission of the Riverside County Water Task Force.
- Goal W-2: Water Reliability: Advocate for and support efforts of local water districts to ensure long-term reliability of water supply for Western Riverside County.
- Goal W-3: Water Quality: Preserve and improve regional water quality.
- Goal W-4: Water Efficiency: Serve as a communication link and information clearinghouse on water efficiency issues for the benefit of member agencies, businesses, and residents.

### Energy / Environment

- Goal EE-1: Energy Efficiency Programs: Develop and support programs to reduce energy use and GHG emissions.
- Goal EE-2: Climate Action Planning: Provide assistance to the region on climate action planning and implementation.
- Goal EE-3: Air Quality Improvements: Partner with state and regional agencies to advocate and support efforts for cleaner air.
- Goal EE-4: Environment Conservation and Enhancement: Support regional plans and programs to maintain or improve the quality of the natural environment.
- Goal EE-5: Local Food Production: Advocate for and support regional efforts to maintain access to local food sources.

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EXHIBIT "D"  
TEMPLATE INVOICE

<i>Member Agency</i> <i>Address</i> <i>City, State, Zip Code</i>	<i>Invoice #:</i> <i>Date:</i>
<i>Bill to: Western Riverside Council of Governments</i> <i>Attn: Ernie Reyna, Chief Financial Officer</i>	
<i>Purpose of Invoice: Beyond Initiative Expenses:</i>	
<i>List cost categories and itemizations here:</i>	
<i>Total Invoice Amount:</i>	\$
<i>Make check out to:</i>	
<p><u><i>Contact</i></u>  <i>Name:</i>  <i>Title:</i>  <i>Phone Number:</i>  <i>Email Address:</i></p>	

Attachment: Funding Agreement\_2331-10\_Moreno Valley (1934 : ACCEPTANCE OF WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS

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**Elements of Compensation****EXHIBIT “E”****PROCEDURES FOR SUBMITTAL, CONSIDERATION AND PAYMENT OF INVOICES**

1. At least each quarter, and not more often than each month, the AGENCY shall submit an invoice for eligible Project costs incurred during the preceding time period. The original invoice shall be submitted to WRCOG’s Chief Financial Officer. Each invoice shall be accompanied by a cover letter in a format substantially similar to that of Exhibit “E-1”.
2. For jurisdictions with large construction projects (with the total construction cost exceeding \$10 million) under construction at the same time, may with the approval of WRCOG submit invoices to WRCOG for payment at the same time they are received by the jurisdiction. WRCOG must receive the invoice by the 10<sup>th</sup> day of the month in order to process the invoice within 30 days. WRCOG will retain 10% of the invoice until all costs have been verified as eligible and will release the balance at regular intervals not more than quarterly and not less than semi-annually. If there is a discrepancy or ineligible costs that exceed 10% of the previous invoice WRCOG will deduct that amount from the next payment.
3. Each invoice shall include documentation from each contractor used by the AGENCY for the Project, listing labor costs, subcontractor costs, and other expenses. Each invoice shall also include a monthly progress report and spreadsheets showing the hours or amounts expended by each contractor or subcontractor for the month and for the entire Project to date. All documentation from the AGENCY’s contractors should be accompanied by a cover letter in a format substantially similar to that of Exhibit “E-2”.
4. If the AGENCY is seeking reimbursement for direct expenses incurred by AGENCY staff for eligible Project costs, the AGENCY shall provide the same level of information for its labor and any expenses as required of its contractors pursuant to Exhibit “E” and its attachment.
5. Charges for each task and milestone listed in Exhibit “B” shall be listed separately in the invoice.

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**EXHIBIT "E-1"**  
**Sample Cover Letter to WRCOG**

Date  
Western Riverside Council of Governments  
Riverside County Administrative Center  
4080 Lemon Street, Third Floor  
Riverside, California 92501-3679  
Attention: Director of Government Relations  
ATTN: Accounts Payable

Re: Project Title - Invoice #\_\_

Enclosed for your review and payment approval is the AGENCY's invoice for professional and technical services that was rendered by our contractors in connection with the [PROJECT NAME] per Agreement No. \_\_\_\_\_ effective \_\_ (Month/Day/Year) \_\_. The required support documentation received from each contractor is included as backup to the invoice.

Invoice period covered is from Month/Date/Year to Month/Date/Year.

Total Authorized Agreement Amount:	\$0,000,000.00
Total Invoiced to Date:	\$0,000,000.00
Total Previously Invoiced:	\$0,000,000.00
Balance Remaining:	\$0,000,000.00

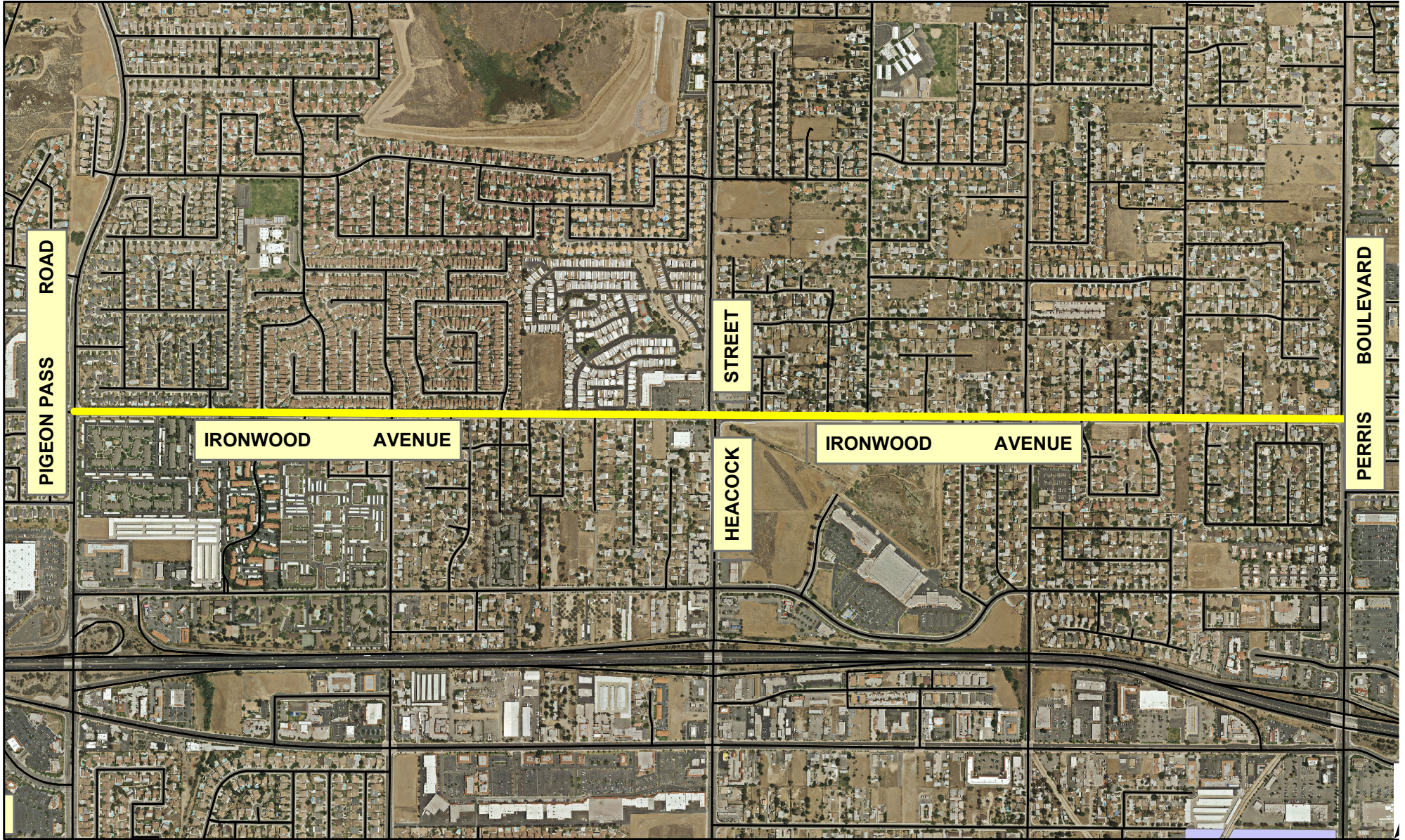
<b>Amount due this Invoice:</b>	<b>\$0,000,000.00</b> =====
---------------------------------	--------------------------------

I certify that the hours and salary rates charged in this invoice are the actual hours and rates worked and paid to the contractors or subcontractors listed.

By: \_\_\_\_\_  
Name  
Title

cc:

# LOCATION MAP



Attachment: IRONWOOD\_LOCATION MAP 8x11 (1934 : ACCEPTANCE OF WESTERN RIVERSIDE

LEGEND:  SEGMENT FOR CLASS II BIKE LANES





## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer

**AGENDA DATE:** April 5, 2016

**TITLE:** ACCEPTANCE OF CYCLE 2 ACTIVE TRANSPORTATION PROGRAM (ATP) GRANT AND FUNDING APPROPRIATION FOR JUAN BAUTISTA DE ANZA TRAIL PROJECT

---

### **RECOMMENDED ACTION**

#### **Recommendations:**

1. Accept the Active Transportation Program (ATP) grant award of up to \$1,431,000 to build a segment of the Juan Bautista De Anza Multi-Use Trail.
2. Authorize the Chief Financial Officer to appropriate \$1,431,000 as revenue and expense in the Capital Projects Grants fund (Fund 2301).
3. Amend the Fiscal Year 15/16 Adopted Capital Improvement Plan to include the Juan Bautista De Anza Multi-use Trail as a funded project.

### **SUMMARY**

This report requests that City Council accept the \$1,431,000 ATP grant award from the California Department of Transportation, appropriate funds for the project to build a segment of the Juan Bautista De Anza Multi-Use Trail, and amend the Fiscal Year 15/16 Adopted Capital Improvement Program to include this project.

### **DISCUSSION**

The Active Transportation Program (ATP) was created by California Senate Bill 99 (Chapter 359, Statutes of 2013) and California Assembly Bill 101 (Chapter 354, Statutes of 2013) to encourage increased use of active modes of transportation, such as biking and walking. The ATP consolidated existing federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation

Account (BTA), and the State-funded Safe Routes to School (SR2S) Program, into a single program that is annually funded by approximately \$360 million of various state and federal funds from appropriations in the annual Budget Act. Eligible projects for ATP grant funding include pedestrian facilities, traffic control devices, bicycle facilities, and recreational trails.

At the May 26, 2015 regular meeting, City Council approved submission of applications for three projects under the ATP Cycle 2 Call for Projects. The project cited in this report was one of the three authorized by City Council. On January 7, 2016, the Southern California Association of Governments (SCAG) submitted the six county transportation commissions' recommendations for the 2015 ATP Metropolitan Planning Organization (MPO) project list to the California Transportation Commission (CTC), which included the Juan Bautista De Anza Multi-Use project. On January 20, 2016, the CTC adopted the 2015 ATP MPO component for SCAG.

Per the provisions of the ATP grant, the City is required to use its own funds to implement the project and then receive reimbursement progress payments. The Juan Bautista De Anza project is not currently listed in the Fiscal Year 2015/2016 Capital Improvement Plan (CIP). Staff is requesting City Council authorize the appropriation of \$1,431,000 as revenue and expense in the Capital Projects Grants fund (Fund 2301) for this project and authorize the amendment of the FY 15/16 Adopted CIP to include the Juan Bautista De Anza Multi-Use Trail as a funded project.

The project entails the design, right of way acquisition, and construction of approximately 1.4 miles of the Juan Bautista De Anza Multi-Use Trail from Iris Avenue to El Portrero Park (on Via Pamplona).

### **ALTERNATIVES**

1. Approve and authorize the recommended actions as presented in this report. *This alternative, as recommended by staff, allows this Active Transportation project to be implemented, thereby enhancing air quality, and providing for improved safety and mobility for all trail users.*
2. Do not approve and authorize the recommended actions. *This alternative, not recommended by staff, would delay implementation of this project and all of its derived benefits.*

### **FISCAL IMPACT**

The ATP grant will provide for reimbursement of up to \$1,431,000 for the design, right-of-way, and construction phases of the project. The City will appropriate \$1,431,000 as revenue and expense in the Capital Grants fund (Fund 2301). There is no matching funding required. ATP funds can only be used for Active Transportation Projects. **There is no impact to the General Fund.**

**Proposed Appropriation for Fiscal year 2015/2016:**

Category	Fund	Project Number (PN) GL Account (GL)	Type	Original Budget	Proposed Adjustment	Revised Budget
CIP	Capital Projects Grants (2301)	GL – 2301-99-99-92301-486010	Rev	\$2,766,253	\$1,431,000	\$4,197,253
CIP	Capital Projects Grants (2301)	GL – 2301-70-77-80001-720199 PN – 801 0073-2301-99	Exp	\$0	\$1,431,000 \$1,431,000	\$1,431,000

**PROPOSED PROJECT BUDGET:**

Proposed Capital Projects Reimbursements Appropriation  
 (Account No. 2301-70-76-80001) (Project No. 801 0073-2301-99)..... \$1,431,000

**ESTIMATED PROJECT COSTS:**

PA&ED ..... \$115,000  
 PS&E..... \$53,000  
 Right of Way..... \$138,000  
 Construction ..... \$1,125,000  
 Total ..... \$1,431,000

**ANTICIPATED PROJECT SCHEDULE:**

Receive Caltrans Authorization for Design..... December 2016  
 Complete Design..... December 2018  
 Receive Caltrans Authorization for Construction..... April 2019  
 Complete Construction..... June 2020

**NOTIFICATION**

Publication of agenda.

**PREPARATION OF STAFF REPORT**

Prepared By:  
 Eric Lewis, P.E., T.E.  
 City Traffic Engineer

Department Head Approval:  
 Ahmad R. Ansari, P.E.  
 Public Works Director/City Engineer

**CITY COUNCIL GOALS**

**Public Safety.** Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

**Positive Environment**. Create a positive environment for the development of Moreno Valley's future.

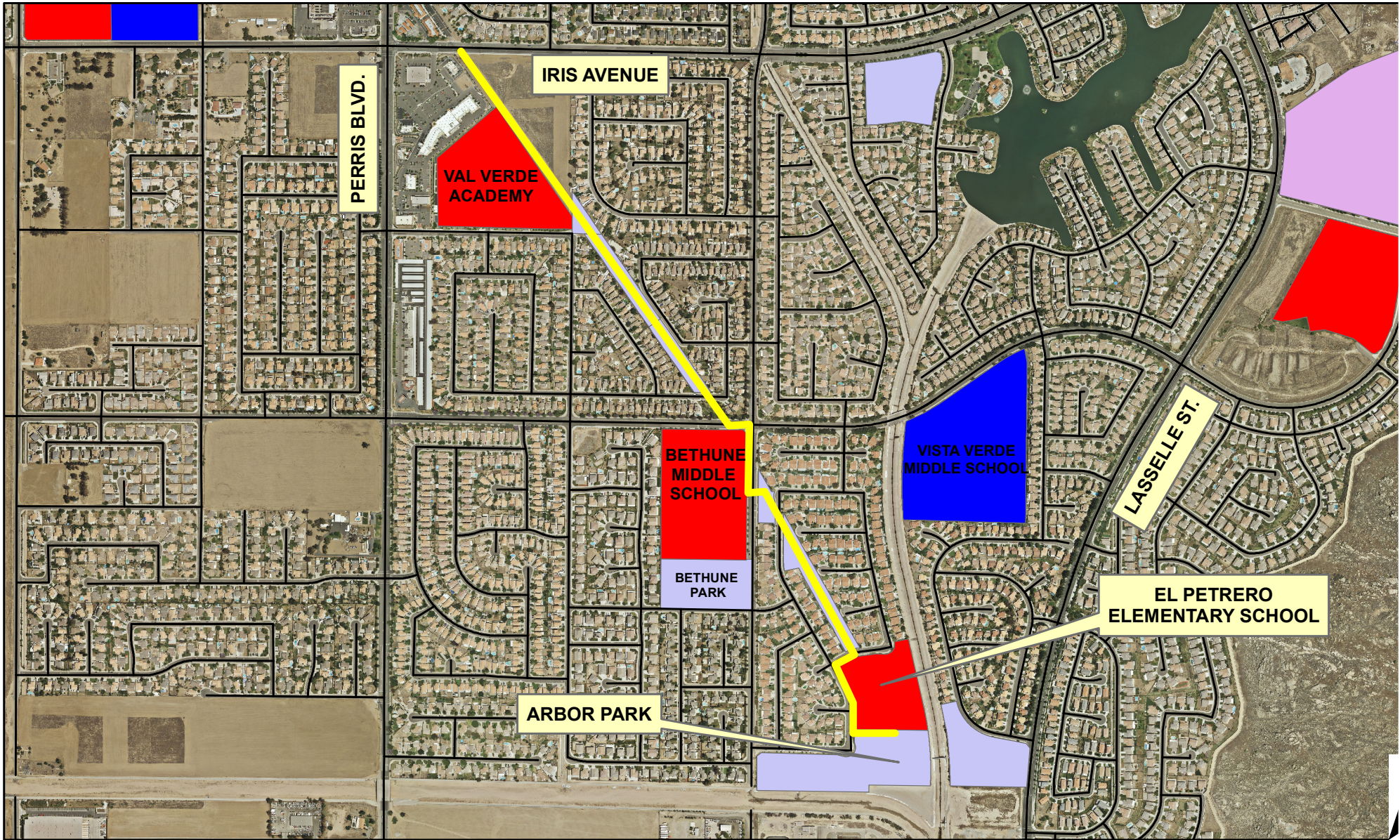
**ATTACHMENTS**

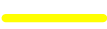
- 1. Juan Bautista Trail\_LOCATION MAP 8x11

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/14/16 1:12 PM
City Attorney Approval	<u>✓ Approved</u>	3/14/16 1:54 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:44 PM

# LOCATION MAP



**LEGEND:**  Segment of Juan Bautista De Anza Multi-Use Trail

Attachment: Juan Bautista Trail\_LOCATION MAP 8x11 (1933 : ACCEPTANCE OF CYCLE 2 ACTIVE



## Report to City Council

---

**TO:** Mayor and City Council

**FROM:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer

**AGENDA DATE:** April 5, 2016

**TITLE:** PURSUANT TO LANDOWNER PETITION, ANNEX ASSESSOR'S PARCEL FOR TENTATIVE TRACT 36882 INTO COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) — AS AMENDMENT NO. 10

---

### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Acting as the legislative body of Community Facilities District No. 2014-01 (Maintenance Services) approve and adopt Resolution No. 2016-16, a Resolution of the City Council of the City of Moreno Valley, California, ordering the annexation of territory to City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services) and approving the amended map for said district.

### **SUMMARY**

Approval of the proposed resolution will certify annexation of one parcel into Community Facilities District (CFD) No. 2014-01 (Maintenance Services) ("District"). This action only affects one property owner, and not the general citizens or taxpayers of the City.

The City requires new developments to mitigate the cost of certain impacts created by the proposed development, such as the cost for operation and maintenance of street lights installed by the development. As a condition of approval, the property owner is required to provide an ongoing funding source for the costs. The City created CFD No. 2014-01 to provide the development community with a financing mechanism to assist in satisfying the requirement. After the property owner elects to annex their property into the District, the City can levy a special tax on its property tax bill. Revenue generated by the District provides a funding source to operate and maintain the improvements.

FH II, the property owner of a proposed 40-lot single-family resident project (Tentative

Tract 36882) (south of Brodiaea Ave., west of Moreno Beach Dr.) has elected to annex into the District to satisfy the condition of approval and has submitted a landowner petition approving the annexation. The table in the Fiscal Impact section of this report identifies the applicable special tax rate area, service provided, and maximum special tax for the project.

## **DISCUSSION**

### *District Formation*

The District was formed by adoption of Resolution No. 2014-25 to provide an alternative financing tool for the development community. It provides a mechanism to fund the operation and maintenance of street lighting services and maintenance of public landscaping. After approval by the property owners to annex their property into the District, the City is authorized to levy a special tax onto the annual property tax bills. The Rate and Method of Apportionment of Special Tax (RMA) for the District describes the different special tax rate areas, services provided for each, and the formula to calculate the special tax rate for each of the tax rate areas. Residential Tract 31618 (located on the southwest corner of Moreno Beach Drive and Bay Avenue) formed the original boundaries of the District. To date, nine property owners have authorized annexation of their properties into the District.

### *Annexation to the District*

On January 27, 2015, the City Council adopted Ordinance No. 889 which designated the entire territory of the City a future annexation area for the District. Adoption of the Ordinance provides a simplified process for the development community to voluntarily annex into the District. Annexations can occur without additional public hearing as long as the annexing landowner provides unanimous consent. Once annexed, parcels are subject to the annual special tax(s) to fund the service(s) they are receiving.

### *Amendment No. 10*

FH II ("Property Owner") plans to construct 40 single-family residences as part of Tentative Tract 36882 (south of Brodiaea Ave., west of Moreno Beach Dr.). As part of the development, the Property Owner is required to provide an ongoing funding source for the operation of street lights planned to be installed as part of the project.

The Property Owner has two options to satisfy the condition of approval:

- 1) Submit a landowner petition approving annexation of the property into the District. Approval of the petition and special tax rate allows the City to annually levy the special tax on the property tax bills. This option is only available if there are fewer than 12 registered voters living within the proposed annexation area. On January 22, 2016, the Office of the Riverside County Registrar of Voters confirmed there were no registered voters residing at Assessor's Parcel Number 486-250-007 (the "Parcel"), allowing for a special election of the landowners to

be conducted; or

- 2) Establish a homeowners association to provide the ongoing maintenance and operation of the improvements.

The Property Owner elected to annex the Parcel into CFD No. 2014-01 and submitted a completed landowner petition to the City Clerk. On March 7, 2016, the City Clerk reviewed the landowner petition and confirmed (Attachment 3) that the Property Owner unanimously approved the Parcel's annexation into the District. Adoption of the attached Resolution (Attachment 1) adds the property to the Tax Rate Area for residential street lights (SL-01) within CFD No 2014-01 and directs the recordation of Amendment No. 10 to the boundary map and an amended notice of special tax lien. The special tax rate approved by the Property Owner can be found in the table in the Fiscal Impact section of this report.

Successful completion of the annexation satisfies the project's condition of approval to provide an ongoing funding source for the operation of the street lights installed by the development.

### **ALTERNATIVES**

1. Adopt the proposed resolution. This action annexes the Parcel into Tax Rate Area SL-01 of CFD No. 2014-01 and authorizes the City to annually levy the special tax on the property tax bill of the Parcel, satisfying the project's condition of approval. ***Staff recommends this alternative.***
2. Do not adopt the proposed resolution. If the proposed resolution is not adopted, the Parcel cannot be annexed into CFD No. 2014-01 and the City cannot levy the special tax on the property tax bill at the Property Owner's request. The Property Owner will need to use a different funding mechanism to satisfy this condition of approval, which may delay the project. ***Staff does not recommend this alternative.***
3. Do not adopt the proposed resolution but rather continue the item to a future City Council meeting. This may delay the developer's ability to satisfy conditions of approval and may delay the project. ***Staff does not recommend this alternative.***

### **FISCAL IMPACT**

The table below identifies the fiscal year (FY) 2015/16 maximum special tax rates for the parcels annexing into Tax Rate Area SL-01 of CFD No. 2014-01. The annual special tax is levied on the Riverside County property tax bills.



Amendment No. & Development	Assessor's Parcel Number	Services	Tax Rate Area	FY 2015/16 Maximum Special Tax per Parcel	Estimated FY 2015/16 Maximum Special Tax *
Amendment No. 10 FH II	486-250-007	Street Lighting Services	SL-01	\$207.25	\$8,290.00

\* The applied special tax may be lower than the maximum special tax and will be based on the final development of the project and the needs of the district.

The maximum special tax rates are subject to an annual inflation adjustment based on the change in the Consumer Price Index (CPI) or five percent (5%), whichever is greater. Each year, the City Council must authorize any proposed CPI adjustment prior to the levy of the special taxes on property tax bills. An increase cannot exceed the annual inflationary adjustment without approval of the registered voters within the District.

Revenue received from the special tax is restricted and can only be used to provide the services identified for and within each tax rate area. If the revenue projected at the maximum special tax rates exceeds what is necessary to fund the services within each tax rate area, a lower amount will be applied to the property tax bills for all properties in the District subject to that tax rate area. The special taxes for the District can only be collected on properties where property owners have previously approved the special tax to be levied on the property tax bill.

**NOTIFICATION**

The annexation materials were mailed to the Property Owner on February 4, 2016. A cover letter, Landowner Petition, RMA, and an envelope to return the completed petition were included in the annexation materials.

**PREPARATION OF STAFF REPORT**

Prepared by:  
Jennifer Terry,  
Senior Management Analyst

Department Head Approval:  
Ahmad Ansari, P.E.,  
Public Works Director/City Engineer

Concurred by:  
Candace E. Cassel,  
Special Districts Division Manager

**CITY COUNCIL GOALS**

**Revenue Diversification and Preservation.** Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

**Community Image, Neighborhood Pride and Cleanliness**. Promote a sense of community pride and foster an excellent image about our City by developing and executing programs which will result in quality development, enhanced neighborhood preservation efforts, including home rehabilitation and neighborhood restoration.

**ATTACHMENTS**

- 1. Resolution Ordering Amendment 10 Annexation
- 2. CFD 2014-01 Amendment 10 Map
- 3. Certification of Election Officials Amendment 10

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/14/16 12:54 PM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 3:19 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:40 PM

RESOLUTION NO. 2016-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ORDERING THE ANNEXATION OF TERRITORY TO CITY OF MORENO VALLEY COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) AND APPROVING THE AMENDED MAP FOR SAID DISTRICT

WHEREAS, by its Resolution No. 2014-25, the City Council established the City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services) (the "CFD") pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311 *et seq.*) (the "Act"); and

WHEREAS, by its Ordinance No. 874, the City Council levied an annual special tax against all non-exempt parcels of real property within the CFD (the "Special Tax") to fund street lighting services and landscape maintenance services; and

WHEREAS, in order to permit landowners to efficiently annex developing parcels to the CFD, the City Council, by its Ordinance No. 889 designated the entire territory of the City as a future annexation area for the CFD and approved the second amended and restated rate and method of apportionment for the Special Tax; and

WHEREAS, the landowner of the parcel listed on Exhibit A to this Resolution, which is attached hereto and incorporated herein by reference, has submitted to the City a petition requesting and approving annexation of the listed parcel (the "Annexation Parcel") to the CFD; and

WHEREAS, the Annexation Parcel, comprised of the territory shown on the boundary map (the "Boundary Map") "Amendment No. 10 to Boundaries of City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services), City of Moreno Valley, County of Riverside, State of California", which is included as Exhibit B to this Resolution; and

WHEREAS, the City Council desires to annex the Annexation Parcel to the CFD.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The above recitals are all true and correct and are herein incorporated.
2. Annexation Approved. The Annexation Parcel is hereby added to and part of the CFD with full legal effect. The Annexation Parcel is subject to the Special Tax associated with the Tax Rate Area(s) indicated on Exhibit A to this Resolution.

1  
Resolution No. 2016-16  
Date Adopted: April 5, 2016

Attachment: Resolution Ordering Amendment 10 Annexation [Revision 1] (1929 : PURSUANT TO LANDOWNER PETITION, ANNEX

3. Description of Services. The following is a general description of all services (the “Services”) provided in the CFD:

A. Landscape Maintenance Services: Maintaining, servicing, and operating landscape improvements and associated appurtenances located within the public right-of-way and within dedicated landscape easements for the CFD. These improvements may include but are not limited to parkways, medians, open space landscaping, fencing, monuments, ornamental lighting, drainage, turf, ground cover, shrubs, vines and trees, irrigation systems, and appurtenant facilities and structures. Fundable costs may include, but are not limited to: (i) contracting costs for landscape maintenance services, including litter removal, (ii) salaries and benefits of City staff, (iii) expenses related to equipment, apparatus, and supplies related to these services, (iv) City administrative and overhead costs associated with providing such services within the CFD, and (v) lifecycle costs associated with the repair and replacement of facilities.

B. Street Lighting Services: Maintaining, servicing, and operating street lights and appurtenant improvements. Fundable costs may include, but are not limited to: (i) contracting costs for street light maintenance, (ii) salaries and benefits of City staff, if the City directly provides street light maintenance services, (iii) utility expenses and the expense related to equipment, apparatus, and supplies related to these services and authorized by the Act, (iv) City administrative and overhead costs associated with providing such services for the CFD, and (v) lifecycle costs associated with the repair and replacement of facilities.

The Annexation Parcel will only be provided with the services indicated on Exhibit A.

4. Amended Boundary Map. The Boundary Map attached hereto as Exhibit “B” is hereby approved. This map amends, and does not supersede, the existing maps of the CFD. The City Council directs that said map be filed with the Riverside County Recorder pursuant to Section 3113 of the Streets and Highways Code.

5. Notice of Special Tax Lien. The City Council directs that a revised notice of special tax lien be recorded pursuant to Section 3117.5 of the Streets and Highways Code with respect to the Annexation Parcel associated with the Boundary Map.

6. This Resolution shall be effective immediately upon adoption.

7. The City Clerk shall certify to the adoption of this Resolution, and shall maintain on file as a public record this Resolution.

APPROVED AND ADOPTED this 5<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Mayor of the City of Moreno Valley

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

Attachment: Resolution Ordering Amendment 10 Annexation [Revision 1] (1929 : PURSUANT TO LANDOWNER PETITION, ANNEX

3  
Resolution No. 2016-16  
Date Adopted: April 5, 2016

**RESOLUTION JURAT**

STATE OF CALIFORNIA            )  
COUNTY OF RIVERSIDE        ) ss.  
CITY OF MORENO VALLEY        )

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2016-16 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 5<sup>th</sup> day of April, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

\_\_\_\_\_  
CITY CLERK

(SEAL)

4  
Resolution No. 2016-16  
Date Adopted: April 5, 2016

### EXHIBIT A

#### List of Annexation Parcels

Boundary Map Amendment No.	Assessor's Parcel Number	Services	Tax Rate Area & Maintenance Category
Amendment No. 10	486-250-007	Street Lighting Services	SL-01

Based on current development plans, it is anticipated that the Annexation Group will be in the Maintenance Category listed above; however all taxes will be calculated as set forth in the Rate and Method of Apportionment.

The parcel associated with the boundary map constitute a separate Annexation Group for purpose of calculating the applicable Maintenance Category (where applicable) for each Tax Rate Area. The anticipated Maintenance Category (where applicable) is shown in parenthesis following the Tax Rate Area. All capitalized terms in this paragraph have the meanings set forth in the Rate and Method of Apportionment.

Attachment: Resolution Ordering Amendment 10 Annexation [Revision 1] (1929 : PURSUANT TO LANDOWNER PETITION, ANNEX

5  
Resolution No. 2016-16  
Date Adopted: April 5, 2016

EXHIBIT B

SHEET 1 OF 1

**AMENDMENT NO. 10 TO BOUNDARIES  
OF CITY OF MORENO VALLEY COMMUNITY  
FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES)**  
CITY OF MORENO VALLEY  
COUNTY OF RIVERSIDE  
STATE OF CALIFORNIA

(This map amends, by adding the additional territory shown hereon, the boundary map for City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services), City of Moreno Valley, Riverside County, State of California, prior recorded at Book 76 of Maps of Assessment and Community Facilities Districts at page 69, in the office of the County Recorder for the County of Riverside, State of California.)

FILED IN THE OFFICE OF THE CITY CLERK THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 201\_\_

CITY CLERK  
CITY OF MORENO VALLEY

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING AMENDED BOUNDARIES OF CITY OF MORENO VALLEY COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES), CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF MORENO VALLEY AT A REGULAR MEETING THEREOF, HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 201\_\_ BY ITS RESOLUTION NO. \_\_\_\_\_

CITY CLERK  
CITY OF MORENO VALLEY

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 201\_\_  
AT THE HOUR OF \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M IN BOOK \_\_\_\_\_ PAGE(S) \_\_\_\_\_ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICT AND INSTRUMENT NO. \_\_\_\_\_ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

COUNTY RECORDER  
COUNTY OF RIVERSIDE  
STATE OF CALIFORNIA

REFERENCE IS MADE TO THAT BOUNDARY MAP OF THE COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) OF THE CITY OF MORENO VALLEY RECORDED WITH THE RIVERSIDE COUNTY RECORDER'S OFFICE ON FEBRUARY 20, 2014 IN BOOK 76 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, PAGE 69 AS INSTRUMENT NO. 2014-0096114.

REFERENCE IS FURTHER MADE TO ANNEXATION MAP NO. 2 OF COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) OF CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, CALIFORNIA (TERRITORY PROPOSED FOR ANNEXATION IN THE FUTURE WITH THE CONDITION THAT PARCELS WITHIN THAT TERRITORY MAY BE ANNEXED ONLY WITH THE UNANIMOUS APPROVAL OF THE OWNER OR OWNERS OF EACH PARCEL OR PARCELS AT THE TIME THAT PARCEL OR THOSE PARCELS ARE ANNEXED) RECORDED WITH THE RIVERSIDE COUNTY RECORDER'S OFFICE ON DECEMBER 17, 2014 IN BOOK 77, PAGE 78 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AS INSTRUMENT NO. 2014-0481134, WHICH DESIGNATED THE TERRITORY SHOWN HEREIN AS TERRITORY FOR FUTURE ANNEXATION TO THE COMMUNITY FACILITIES DISTRICT REFERENCED THEREON.

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL SHOWN ON THIS DIAGRAM SHALL BE THOSE LINES AND DIMENSIONS AS SHOWN ON THE RIVERSIDE COUNTY ASSESSOR'S MAPS FOR THOSE PARCELS LISTED.

THE RIVERSIDE COUNTY ASSESSOR'S MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH LOTS OR PARCELS.

MAP REFERENCE NUMBER	ASSESSOR'S PARCEL NUMBER
1	486-250-007

**Legend**  
 Map Reference Number  
 Additional area to CFD 2014-01  
 1 inch = 125 feet

**WILLDAN**  
Financial Services  
 2725 W. Main Street, Suite 200  
 Temecula, CA 92592  
 (951) 947-9200

Attachment: Resolution Ordering Amendment 10 Annexation [Revision 1] (1929 : PURSUANT TO LANDOWNER PETITION, ANNEX

6  
Resolution No. 2016-16  
Date Adopted: April 5, 2016

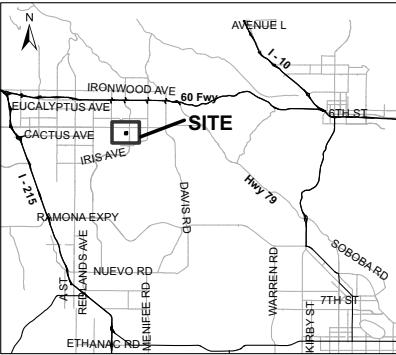


**AMENDMENT NO. 10 TO BOUNDARIES  
OF CITY OF MORENO VALLEY COMMUNITY  
FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES)**

CITY OF MORENO VALLEY  
COUNTY OF RIVERSIDE  
STATE OF CALIFORNIA

(This map amends, by adding the additional territory shown hereon, the boundary map for City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services), City of Moreno Valley, Riverside County, State of California, prior recorded at Book 76 of Maps of Assessment and Community Facilities Districts at page 69, in the office of the County Recorder for the County of Riverside, State of California.)

VICINITY MAP



FILED IN THE OFFICE OF THE CITY CLERK THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_\_\_.

CITY CLERK  
CITY OF MORENO VALLEY

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING AMENDED BOUNDARIES OF CITY OF MORENO VALLEY COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES), CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF MORENO VALLEY AT A REGULAR MEETING THEREOF, HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_\_\_. BY ITS RESOLUTION NO. \_\_\_\_\_

CITY CLERK  
CITY OF MORENO VALLEY

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_\_\_, AT THE HOUR OF \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. IN BOOK \_\_\_\_\_ PAGE(S) \_\_\_\_\_ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICT AND INSTRUMENT NO. \_\_\_\_\_ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

COUNTY RECORDER  
COUNTY OF RIVERSIDE  
STATE OF CALIFORNIA

REFERENCE IS MADE TO THAT BOUNDARY MAP OF THE COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) OF THE CITY OF MORENO VALLEY RECORDED WITH THE RIVERSIDE COUNTY RECORDER'S OFFICE ON FEBRUARY 20, 2014 IN BOOK 76 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, PAGE 69 AS INSTRUMENT NO. 2014-0066114.



REFERENCE IS FURTHER MADE TO ANNEXATION MAP NO. 2 OF COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) OF CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, CALIFORNIA (TERRITORY PROPOSED FOR ANNEXATION IN THE FUTURE, WITH THE CONDITION THAT PARCELS WITHIN THAT TERRITORY MAY BE ANNEXED ONLY WITH THE UNANIMOUS APPROVAL OF THE OWNER OR OWNERS OF EACH PARCEL OR PARCELS AT THE TIME THAT PARCEL OR THOSE PARCELS ARE ANNEXED) RECORDED WITH THE RIVERSIDE COUNTY RECORDER'S OFFICE ON DECEMBER 17, 2014 IN BOOK 77, PAGE 78 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AS INSTRUMENT NO. 2014-0481134, WHICH DESIGNATED THE TERRITORY SHOWN HEREIN AS TERRITORY FOR FUTURE ANNEXATION TO THE COMMUNITY FACILITIES DISTRICT REFERENCED THEREON.

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL SHOWN ON THIS DIAGRAM SHALL BE THOSE LINES AND DIMENSIONS AS SHOWN ON THE RIVERSIDE COUNTY ASSESSOR'S MAPS FOR THOSE PARCELS LISTED.

THE RIVERSIDE COUNTY ASSESSOR'S MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH LOTS OR PARCELS.

MAP REFERENCE NUMBER	ASSESSOR'S PARCEL NUMBER
1	486-250-007

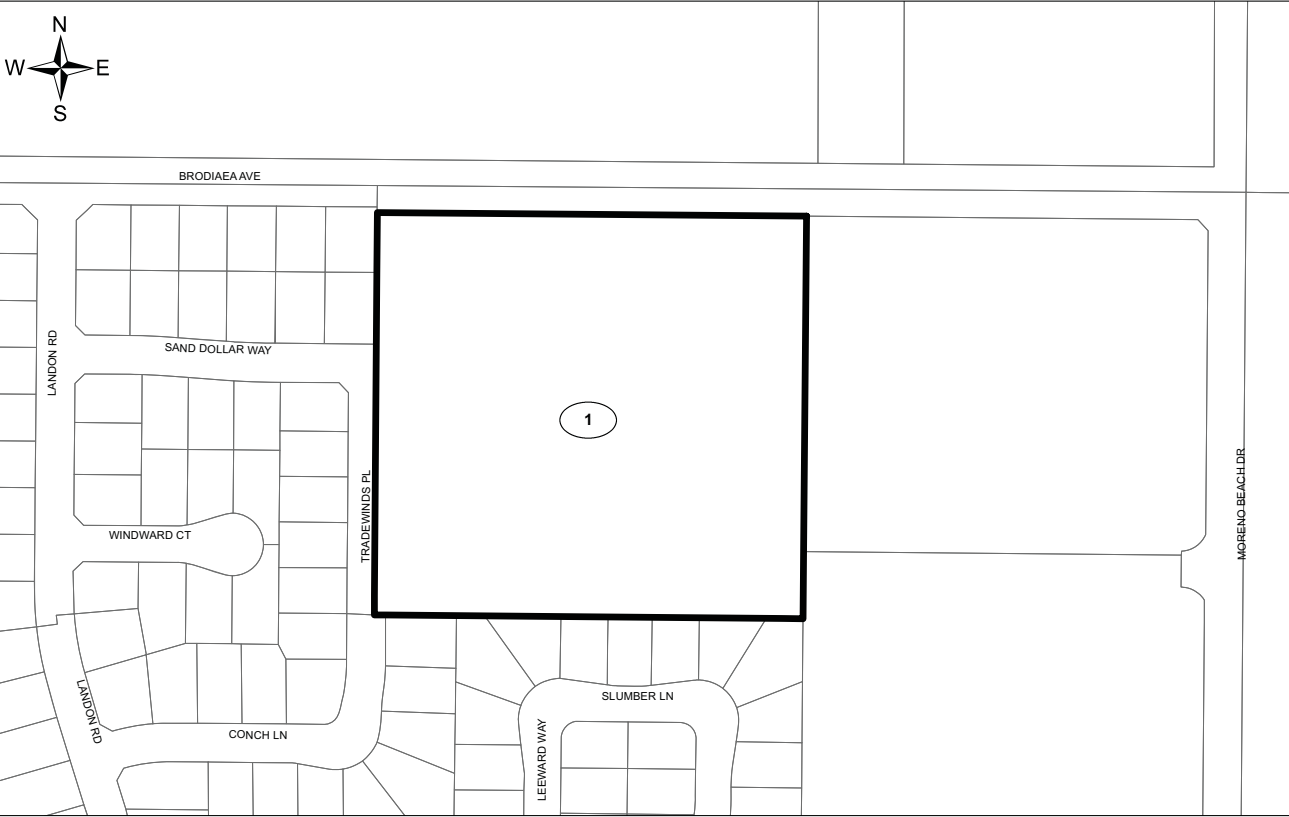
**Legend**

-  Map Reference Number
-  Additional area to CFD 2014-01

1 inch = 125 feet



27388 Via Industria, Suite 200  
Temecula, CA 92590  
(951) 587-3500




**CERTIFICATE OF ELECTION OFFICIAL  
AND CONFIRMATION OF LANDOWNER PETITION**

STATE OF CALIFORNIA            )  
COUNTY OF RIVERSIDE        ) ss.  
CITY OF MORENO VALLEY        )

The undersigned, Election Official of the City of Moreno Valley, County of Riverside, State of California, Does Hereby Certify that on March 7, 2016, I did verify the completeness of the Landowner Petition for the annexation of property into

CITY OF MORENO VALLEY COMMUNITY FACILITIES DISTRICT NO. 2014-01  
(MAINTENANCE SERVICES) – AMENDMENT NO. 10

WITNESS my hand this 7<sup>th</sup> day of March, 2016.

  
\_\_\_\_\_  
ELECTION OFFICIAL  
CITY OF MORENO VALLEY  
STATE OF CALIFORNIA

Attachment: Certification of Election Officials Amendment 10 (1929 : PURSUANT TO LANDOWNER PETITION, ANNEX ASSESSOR'S PARCEL



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Marshall Eyerman, Chief Financial Officer

**AGENDA DATE:** April 5, 2016

**TITLE:** COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2015/2016 AS OF 1/31/16

---

### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Receive and file the Fiscal Year 2015/2016 Council Discretionary Expenditure Reports as of January 31, 2016.

### **SUMMARY**

This staff report is prepared at the request of City Council to provide transparency with respect to the expenditure of City funds from the City Council Discretionary Expenditure accounts. This report is for each council member's year to date expenditures for the Fiscal Year 2015/2016, as of January 31, 2016. Each Council District receives an annual budget allocation of \$3,000. In addition, the Mayor receives an additional \$3,000 annually. The reports include each transaction with a clear description of the expenditure.

These new reports have been posted to the City's website. The reports are also included routinely in the City Council agenda as an additional means of distributing the report to the Council and public.

The expenditure reports for the Mayor Differential and five independent council districts list, in date order, the transactions allocated to the discretionary expenditure accounts. These reports are unaudited as of the date of this transmittal. Since the reports are reconciled to the City's general ledger, they will be considered audited and final with the completion of the independent audit for FY 2015/16 when completed by Vasquez & Company.

These reports will continue to be provided on a monthly basis. Once available, they are

posted to the City’s website and included on the next scheduled City Council agenda. The reports will follow the same cycle, and will appear with, the monthly payment register on City Council agendas in the future.

**PREPARATION OF STAFF REPORT**

Prepared By:  
Renee Robinson  
Interim Financial Operations Division Manager

Department Head Approval:  
Marshall Eyerman  
Chief Financial Officer

**CITY COUNCIL GOALS**

None

**ATTACHMENTS**

- 1. District Spending FY 15.16 (as of 1-31-16)

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/15/16 6:13 PM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 2:05 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:15 PM



### MAYOR DIFFERENTIAL

Fiscal Year 2015/2016 Council Discretionary Expenditures

Account: 1010-10-01-10010-620130

As of January 31, 2016

Date	Amount	Description
9/11/2015	\$ 7.99	Mayor's Meet & Greet 9/11/15 - Refreshments (Petty Cash)
11/19/2015	\$ 19.80	Mayor's Meet & Greet 10/9/15, 10/23/15, 11/6/15 - Refreshments (Petty Cash)
12/15/2015	\$ 65.59	Mayor's Employee Thank You 12/16/15 - Refreshments
12/15/2015	\$ 63.92	Mayor's Employee Thank You 12/16/15 - Refreshments (Petty Cash)
12/16/2015	\$ 200.00	Donation to Support MVPD Operation Holiday Cheer Program
1/27/2016	\$ 47.97	Mayor's Meet & Greet 1/27/16 - Refreshments (Petty Cash)
1/29/2016	\$ 300.00	Donation to Faith Southern Baptist Church - Homeless Kitchen
1/30/2016	\$ 500.00	Donation to Salvation Army - Moreno Valley Programs
	\$ 1,205.27	TOTAL Council Discretionary Expenditures for FY 15/16
	\$ 3,000.00	FY 15/16 Budget Amount
	\$ <b>1,794.73</b>	<b>FY 15/16 Budget Amount Remaining</b>

Source: Unaudited financial data from the City's accounting records.

Updated as of: 2/22/16



**COUNCIL DISTRICT 1**  
Fiscal Year 2015/2016 Council Discretionary Expenditures  
Account: 1010-10-01-10010-620111  
As of January 31, 2016

<b>Date</b>	<b>Amount</b>	<b>Description</b>
9/2/2015	\$ 35.00	State of the City Address 8/27/15
9/3/2015	\$ 15.00	Wake-up Moreno Valley Meeting 8/26/15
10/21/2015	\$ 10.00	Ride MoVal 2015 10/25/15
11/9/2015	\$ 25.00	LCC Riverside County Division General Meeting 11/9/15
11/16/2015	\$ 50.00	2015 State of Riverside County 11/19/15
12/4/2015	\$ 10.00	Employee Retirement Celebration 12/15/15 (Petty Cash)
12/15/2015	\$ 15.00	Wake-up Moreno Valley Meeting 11/18/15
12/22/2015	\$ 500.00	Donation to United States Veterans Initiative (U.S. VETS-Inland Empire)
1/21/2016	\$ 500.00	Donation to Teleton USA Fundacion
	<hr/>	
	\$ 1,160.00	TOTAL Council Discretionary Expenditures for FY 15/16
	\$ 3,000.00	FY 15/16 Budget Amount
	\$ <b>1,840.00</b>	<b>FY 15/16 Budget Amount Remaining</b>

Source: Unaudited financial data from the City's accounting records.  
Updated as of: 2/22/16

Attachment: District Spending FY 15.16 (as of 1-31-16) (1909 : COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR



**COUNCIL DISTRICT 2**  
 Fiscal Year 2015/2016 Council Discretionary Expenditures  
 Account: 1010-10-01-10010-620112  
 As of January 31, 2016

<b>Date</b>	<b>Amount</b>	<b>Description</b>
9/2/2015	\$ 35.00	State of the City Address 8/27/15
9/3/2015	\$ 15.00	Wake-up Moreno Valley Meeting 8/26/15
9/8/2015	\$ 13.50	LCC 2015 Mayor & Council Forum 6/24/15-6/26/15 - Parking (Petty Cash)
9/10/2015	\$ 177.50	LCC 2015 Mayor & Council Forum 6/24/15-6/26/15 - Travel Per Diem
9/10/2015	\$ 45.38	LCC 2015 Mayor & Council Forum 6/24/15-6/26/15 - Vehicle Rental
9/10/2015	\$ 8.00	LCC 2015 Mayor & Council Forum 6/24/15-6/26/15 - Parking
9/10/2015	\$ 9.50	LCC 2015 Mayor & Council Forum 6/24/15-6/26/15 - Fuel for Rental Vehicle
9/20/2015	\$ 30.00	2015 Advancing Choice Expo 10/9/15
10/1/2015	\$ 45.00	MASH Bash 10/3/15 (Petty Cash)
10/2/2015	\$ 125.00	BIA RC Installation & Awards Celebration 10/16/15
10/13/2015	\$ 125.00	Inland Empire Navy Birthday & Ball 240 Years 10/17/15
10/20/2015	\$ 125.00	Riverside County Education Summit 10/28/15
11/9/2015	\$ 25.00	LCC Riverside County Division General Meeting 11/9/15
12/4/2015	\$ 10.00	Employee Retirement Celebration 12/15/15 (Petty Cash)
12/7/2015	\$ 16.99	City Holiday Events - Candy Canes
12/8/2015	\$ 16.99	City Holiday Events - Candy Canes (Petty Cash)
12/8/2015	\$ 25.00	March Field Air Museum Annual Holiday Party 12/7/15
12/16/2015	\$ 100.00	Donation to Support MVPD Operation Holiday Cheer Program
12/23/2015	\$ 259.46	LCC Policy Committee Meeting 1/22/16 - Airfare
1/3/2016	\$ 90.00	BIA Riverside County Meeting 1/27/16
1/31/2016	\$ 20.00	Wake-up Moreno Valley Meeting 1/27/16
	<hr/>	
	\$ 1,317.32	TOTAL Council Discretionary Expenditures for FY 15/16
	\$ 3,000.00	FY 15/16 Budget Amount
	\$ <b>1,682.68</b>	<b>FY 15/16 Budget Amount Remaining</b>

Source: Unaudited financial data from the City's accounting records.  
 Updated as of: 2/22/16

Attachment: District Spending FY 15.16 (as of 1-31-16) (1909 : COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR



### COUNCIL DISTRICT 3

Fiscal Year 2015/2016 Council Discretionary Expenditures

Account: 1010-10-01-10010-620113

As of January 31, 2016

Date	Amount	Description
7/28/2015	\$ 15.00	Wake-up Moreno Valley Meeting 7/22/15
9/2/2015	\$ 35.00	State of the City Address 8/27/15
9/3/2015	\$ 15.00	Wake-up Moreno Valley Meeting 8/26/15
11/9/2015	\$ 25.00	LCC Riverside County Division General Meeting 11/9/15
11/16/2015	\$ 50.00	2015 State of Riverside County 11/19/15
12/4/2015	\$ 10.00	Employee Retirement Celebration 12/15/15 (Petty Cash)
12/8/2015	\$ 25.00	March Field Air Museum Annual Holiday Party 12/7/15
12/15/2015	\$ 15.00	Wake-up Moreno Valley Meeting 11/18/15
12/16/2015	\$ 100.00	Donation to Support MVPD Operation Holiday Cheer Program
12/23/2015	\$ 259.46	LCC Policy Committee Meeting 1/22/16 - Airfare
1/12/2016	\$ 15.00	Wake-up Moreno Valley Meeting 12/16/15
1/19/2016	\$ 24.30	Thank You Reception for Storm Response Team 1/20/16 - Refreshments
1/19/2016	\$ 60.05	Thank You Reception for Storm Response Team 1/20/16 - Refreshments
1/22/2016	\$ 71.75	LCC Policy Committee Meeting 1/22/16 - Parking/Tax (Petty Cash)
1/31/2016	\$ 20.00	Wake-up Moreno Valley Meeting 1/27/16
	\$ 740.56	TOTAL Council Discretionary Expenditures for FY 15/16
	\$ 3,000.00	FY 15/16 Budget Amount
	\$ <b>2,259.44</b>	<b>FY 15/16 Budget Amount Remaining</b>

Source: Unaudited financial data from the City's accounting records.

Updated as of: 2/22/16





**COUNCIL DISTRICT 4**  
Fiscal Year 2015/2016 Council Discretionary Expenditures  
Account: 1010-10-01-10010-620114  
As of January 31, 2016

<b>Date</b>	<b>Amount</b>	<b>Description</b>
7/28/2015	\$ 15.00	Wake-up Moreno Valley Meeting 7/22/15
9/2/2015	\$ 35.00	State of the City Address 8/27/15
9/8/2015	\$ 13.50	LCC 2015 Mayor & Council Forum 6/24/15-6/26/15 - Parking (Petty Cash)
9/10/2015	\$ 45.38	LCC 2015 Mayor & Council Forum 6/24/15-6/26/15 - Vehicle Rental
9/10/2015	\$ 8.00	LCC 2015 Mayor & Council Forum 6/24/15-6/26/15 - Parking
9/10/2015	\$ 9.49	LCC 2015 Mayor & Council Forum 6/24/15-6/26/15 - Fuel for Rental Vehicle
11/5/2015	\$ 106.50	USC Price EXED Local Leaders Program 11/20/-11/21/15 - Travel Per Diem
11/9/2015	\$ 25.00	LCC Riverside County Division General Meeting 11/9/15
11/13/2015	\$ 75.00	BIA Casino Noir 11/19/15
1/21/2016	\$ 500.00	Donation to Teleton USA Fundacion
	<hr/>	
	\$ 832.87	TOTAL Council Discretionary Expenditures for FY 15/16
	\$ 3,000.00	FY 15/16 Budget Amount
	\$ <b>2,167.13</b>	<b>FY 15/16 Budget Amount Remaining</b>

Source: Unaudited financial data from the City's accounting records.  
Updated as of: 2/22/16

Attachment: District Spending FY 15.16 (as of 1-31-16) (1909 : COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR



**COUNCIL DISTRICT 5**

Fiscal Year 2015/2016 Council Discretionary Expenditures

Account: 1010-10-01-10010-620115

As of January 31, 2016

<b>Date</b>	<b>Amount</b>	<b>Description</b>
9/2/2015	\$ 35.00	State of the City Address 8/27/15
9/28/2015	\$ 15.00	Wake-up Moreno Valley Meeting 9/23/15
10/8/2015	\$ 140.40	ADA Handicap Toilet Rental Edgemont Cleanup 10/9/15
11/9/2015	\$ 25.00	LCC Riverside County Division General Meeting 11/9/15
12/4/2015	\$ 10.00	Employee Retirement Celebration 12/15/15 (Petty Cash)
12/16/2015	\$ 100.00	Donation to Support MVPD Operation Holiday Cheer Program
1/12/2016	\$ 15.00	Wake-up Moreno Valley Meeting 12/16/15
	<hr/>	
	\$ 340.40	TOTAL Council Discretionary Expenditures for FY 15/16
	\$ 3,000.00	FY 15/16 Budget Amount
	\$ <b>2,659.60</b>	<b>FY 15/16 Budget Amount Remaining</b>

Source: Unaudited financial data from the City's accounting records.

Updated as of: 2/22/16



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Marshall Eyerman, Chief Financial Officer

**AGENDA DATE:** April 5, 2016

**TITLE:** PAYMENT REGISTER - JANUARY 2016

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### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Receive and file the Payment Register.

### **SUMMARY**

The Payment Register is an important report providing transparency of financial transactions and payments for City activity for review by the City Council and the residents and businesses in Moreno Valley. The report is posted to the City's website as soon as it is available. The report is included in the City Council agenda as an additional means of distributing the report.

The payment register lists in alphabetical order all checks and wires in the amount of \$25,000 or greater, followed by a listing in alphabetical order of all checks and wires less than \$25,000. The payment register also includes the fiscal year-to-date (FYTD) amount paid to each vendor.

### **PREPARATION OF STAFF REPORT**

Prepared By:  
Renee Robinson  
Interim Financial Operations Division Manager

Department Head Approval:  
Marshall Eyerman  
Chief Financial Officer/City Treasurer

### **CITY COUNCIL GOALS**

None

### **ATTACHMENTS**

1. January 2016 Payment Register

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	2/29/16 12:51 PM
City Attorney Approval	<u>✓ Approved</u>	3/01/16 12:56 PM
City Manager Approval	<u>✓ Approved</u>	3/03/16 8:42 AM



**City of Moreno Valley**  
**Payment Register**  
 For Period 1/1/2016 through 1/31/2016

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ALDI INC.	227293	01/19/2016	MVU 7014047-01	SOLAR INCENTIVE REBATE (PBI)/JUL-DEC 2015	\$101,301.31
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$101,301.31
ATHALYE CONSULTING ENGINEERING SERVICES	16599	01/04/2016	MV-Nason-19	CONSULTANT - NASON	\$35,040.51
		01/04/2016	1510-MV-02	INSPECTION SVCS-PRIVATE WATERCOURSE ADVISORY & ENFORCEMENT PROG.	
Remit to: LAKE FOREST, CA					<u>FYTD:</u> \$187,473.61
CALGO VEBA CITY OF MORENO VALLEY	16638	01/11/2016	2016-00000240	4020 - EXEC VEBA*	\$60,909.63
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$153,849.18
COUNTY OF RIVERSIDE FIRE DEPT	16641	01/11/2016	232245	FIRE SVCS CONTRACT-1ST QTR (FPARC-MV,232245,15-16,Q1)	\$3,603,096.67
Remit to: PERRIS, CA					<u>FYTD:</u> \$7,095,478.17
EASTERN MUNICIPAL WATER DISTRICT	227263	01/19/2016	DEC-15 1/19/16	WATER CHARGES	\$25,421.62
Remit to: PERRIS, CA					<u>FYTD:</u> \$1,064,923.19
EMPLOYMENT DEVELOPMENT DEPARTMENT	16628	01/08/2016	2016-00000246	CA TAX - STATE TAX WITHHOLDING	\$40,198.51
	16738	01/22/2016	2016-00000261	CA TAX - STATE TAX WITHHOLDING	\$29,748.50
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$545,120.72

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



City of Moreno Valley  
Payment Register  
For Period 1/1/2016 through 1/31/2016

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ENCO UTILITY SERVICES MORENO VALLEY LLC	16605	01/04/2016	40-316B-05	WORK AUTHORIZATION 40-316B	\$33,716.46
		01/04/2016	40-317B-01	WORK AUTHORIZATION 40-317B	
		01/04/2016	40-318A-04	WORK AUTHORIZATION 40-318A	
		01/04/2016	0402-MF-01815A	SOLAR METER INSTALLATION	
		01/04/2016	0402-MF-01816A	SOLAR METER INSTALLATION	
		01/04/2016	40-308B-10	WORK AUTHORIZATION 40-308B	
		01/04/2016	0402-MF-01812A	SOLAR METER INSTALLATION	
		01/04/2016	40-313B-01	WORK AUTHORIZATION 40-313B	
		01/04/2016	0402-MF-01814A	SOLAR METER INSTALLATION	
		01/04/2016	40-309B-06	WORK AUTHORIZATION 40-309B	
		01/04/2016	0402-MF-01805A	SOLAR METER INSTALLATION	
		01/04/2016	40-317A-03	WORK AUTHORIZATION 40-317A	
		01/04/2016	40-294B-04	WORK AUTHORIZATION 40-294B	
		01/04/2016	0402-MF-01810A	SOLAR METER INSTALLATION	
		01/04/2016	0402-MF-01806A	SOLAR METER INSTALLATION	
		01/04/2016	0402-MF-01807A	SOLAR METER INSTALLATION	
		01/04/2016	40-320-05	WORK AUTHORIZATION 40-320	
		01/04/2016	40-323A-01	WORK AUTHORIZATION 40-323A	
		01/04/2016	40-324-01	WORK AUTHORIZATION 40-324	
		01/04/2016	0402-MF-01808A	SOLAR METER INSTALLATION	
		01/04/2016	0402-MF-01809A	SOLAR METER INSTALLATION	
		01/04/2016	40-322A-02	WORK AUTHORIZATION 40-322A	
		01/04/2016	0402-MF-01813A	SOLAR METER INSTALLATION	

Remit to: ANAHEIM, CA

FYTD: \$2,713,955.40

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



**City of Moreno Valley**  
**Payment Register**  
 For Period 1/1/2016 through 1/31/2016

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
EXCEL LANDSCAPE, INC	16606	01/04/2016	85052	IRRIGATION REPAIRS-WQB/NPDES	\$33,492.92
		01/04/2016	85454	LANDSCAPE MAINT-WQB/NPDES-SEPT15	
		01/04/2016	85685	LANDSCAPE MAINT-WQB/NPDES-OCT15	
		01/04/2016	85051	LANDSCAPE MAINT-WQB/NPDES-AUG15	
		01/04/2016	85968	LANDSCAPE MAINT-WQB/NPDES-NOV15	
		01/04/2016	84829	LANDSCAPE MAINT-WQB/NPDES-JUL15	
		01/04/2016	85540	IRRIGATION REPAIRS-WQB/NPDES	
		01/04/2016	85000	IRRIGATION REPAIRS-WQB/NPDES	
		01/04/2016	85001	IRRIGATION REPAIRS-WQB/NPDES	
Remit to: CORONA, CA					<u>FYTD:</u> \$40,459.15
EXELON GENERATION COMPANY, LLC	16705	01/19/2016	MVEU-00024A	ENERGY PURCHASE	\$759,018.72
Remit to: BALTIMORE, MD					<u>FYTD:</u> \$5,733,167.27
HABITAT FOR HUMANITY RIVERSIDE	16791	01/25/2016	W160104	DEVELOPER'S FEE-RE: 12903 ROBERTS WAY	\$38,633.34
		01/25/2016	W160108	DEVELOPER'S FEE-RE: 12911 ROBERTS WAY	\$38,633.34
		01/25/2016	W160107	DEVELOPER'S FEE-RE: 12919 ROBERTS WAY	\$38,633.34
		01/25/2016	W160106	DEVELOPER'S FEE-RE: 12923 ROBERTS WAY	\$38,633.34
		01/25/2016	W160105	DEVELOPER'S FEE-RE: 12914 ROBERTS WAY	\$38,633.34
		01/25/2016	W160103	DEVELOPER'S FEE-RE: 12902 ROBERTS WAY	\$38,633.34
		01/25/2016	W160109	DEVELOPER'S FEE-RE: 12907 ROBERTS WAY	\$38,633.34
		Remit to: RIVERSIDE, CA			

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



City of Moreno Valley  
Payment Register  
For Period 1/1/2016 through 1/31/2016

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
HILLCREST CONTRACTING, INC	16609	01/04/2016	PB 23699	CONSTRUCTION - NASON	\$733,133.78
Remit to: CORONA, CA					<u>FYTD:</u> \$3,267,599.82
HITACHI DATA SYSTEMS/AVRIO RMS GROUP	16610	01/04/2016	7231296	CITY YARD CAMERA EQUIPMENT, SOFTWARE/SUPPORT & PROF. SERVICES	\$77,036.70
		01/04/2016	7230830	REPLACEMENT OF VANDALIZED CAMERA AT WOODLAND PARK	
Remit to: SANTA CLARA, CA					<u>FYTD:</u> \$405,242.99
INTERNAL REVENUE SERVICE CENTER	16630	01/08/2016	2016-00000248	FED TAX - FEDERAL TAX WITHHOLDING*	\$165,128.17
	16743	01/22/2016	2016-00000268	FED TAX - FEDERAL TAX WITHHOLDING*	\$119,798.55
Remit to: OGDEN, UT					<u>FYTD:</u> \$2,066,355.61
KEYSTONE BUILDERS, INC	16652	01/11/2016	11	CONSTRUCTION - CORP YARD	\$97,247.48
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$1,079,033.87

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)





**City of Moreno Valley**  
**Payment Register**  
 For Period 1/1/2016 through 1/31/2016

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
LANDCARE USA, LLC	16612	01/04/2016	8028253	LANDSCAPE MAINT.-SD LMD ZN 04-NOV 2015	\$27,957.86
		01/04/2016	8028250	LANDSCAPE MAINT.-ZONE M-NOV 2015	
		01/04/2016	8028251	LANDSCAPE MAINT.-ZONES E-7, SD LMD 01, 01A & 08-NOV 2015	
		01/04/2016	8028255	LANDSCAPE MAINT.-ZONE S-NOV 2015	
		01/04/2016	8042622	IRRIGATION REPAIRS-SD LMD ZN 04-NOV 2015	
	16653	01/11/2016	8028254	LANDSCAPE MOWING-ZONE A PARKS-NOV 2015	\$44,032.30
		01/11/2016	8049205	LANDSCAPE MOWING-CFD #1-DEC 2015	
		01/11/2016	8049203	LANDSCAPE MOWING-ZONE A PARKS-DEC 2015	
		01/11/2016	8049202	LANDSCAPE MAINT.-SD LMD ZN 04-DEC 2015	
		01/11/2016	8049200	LANDSCAPE MAINT.-ZONES E-7, SD LMD 01, 01A & 08-DEC 2015	
		01/11/2016	8028256	LANDSCAPE MOWING-CFD #1-NOV 2015	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$287,639.89
LIBRARY SYSTEMS & SERVICES, LLC	16767	01/25/2016	SI-000020	LIBRARY CONTRACTUAL SERVICES & MATERIALS-JAN16	\$122,000.91
		01/25/2016	SI-000021	LIBRARY I.T. SERVICES-JAN16	
Remit to: ROCKVILLE, MD					<u>FYTD:</u> \$854,006.37

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



**City of Moreno Valley**  
**Payment Register**  
 For Period 1/1/2016 through 1/31/2016

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
MARIPOSA HORTICULTURAL ENTERPRISES, INC.	16614	01/04/2016	71000	LANDSCAPE MAINT.-SD LMD ZN 02-NOV 2015	\$26,564.71
		01/04/2016	71088	LANDSCAPE EXTRA WORK-NOV15-SD LMD ZN 02/IRRIGATION REPAIR-AREA 1	
		01/04/2016	70999	LANDSCAPE MAINT.-ZONE D-NOV 2015	
		01/04/2016	70829	LANDSCAPE EXTRA WORK-OCT15-ZONE D/INSTALL NEW CONTROLLER	
		01/04/2016	70995	LANDSCAPE EXTRA WORK-NOV15-ZONE D/IRRIGATION REPAIR- AREA 47	
		01/04/2016	70996	LANDSCAPE EXTRA WORK-NOV15-ZONE D/INSTALL NEW CONTROLLER	
		01/04/2016	71087	LANDSCAPE EXTRA WORK-NOV15-ZONE D/IRRIG. REPAIR & OVERPMT CREDIT	
		01/04/2016	71084	LANDSCAPE EXTRA WORK-NOV15-ZONE D/IRRIGATION REPAIR- AREA 85	
		01/04/2016	71085	LANDSCAPE EXTRA WORK-NOV15-ZONE D/IRRIGATION REPAIR- AREA 48	
		01/04/2016	71086	LANDSCAPE EXTRA WORK-NOV15-ZONE D/IRRIG. REPAIR-FLOOD CHANNEL	
		01/04/2016	70997	LANDSCAPE EXTRA WORK-NOV15-ZONE D/IRRIGATION REPAIR	



**City of Moreno Valley  
Payment Register  
For Period 1/1/2016 through 1/31/2016**

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
MARIPOSA HORTICULTURAL ENTERPRISES, INC.	16714	01/19/2016	71321	LANDSCAPE MAINT.-NORTH AQUEDUCT-DEC15	\$42,052.83
		01/19/2016	71271	LANDSCAPE MAINT.-ZONE D-DEC 2015	
		01/19/2016	71323	LANDSCAPE MAINT.-SOUTH AQUEDUCT A-DEC15	
		01/19/2016	71322	LANDSCAPE MAINT.-PAN AM SECTION AQUEDUCT-DEC15	
		01/19/2016	71317	LANDSCAPE MAINT.-TOWNGATE AQUEDUCT BIKEWAY-DEC15	
		01/19/2016	71316	LANDSCAPE MAINT.-TOWNGATE COMM. CTR.-DEC15	
		01/19/2016	71272	LANDSCAPE MAINT.-SD LMD ZN 02-DEC 2015	
		01/19/2016	71318	LANDSCAPE MAINT.-AQUEDUCT BIKEWAY/BAY AVE. TO GRAHAM-DEC15	
		01/19/2016	71333	LANDSCAPE MAINT.-SENIOR CENTER-DEC15	
		01/19/2016	71326	LANDSCAPE MAINT.-ANIMAL SHELTER-DEC15	
		01/19/2016	71320	LANDSCAPE MAINT.-AQUEDUCT BIKEWAY/VANDERBERG TO FAY-DEC15	
		01/19/2016	71454	LANDSCAPE EXTRA WORK-DEC15-ZONE D/IRRIGATION REPAIR-AREA 69	
		01/19/2016	71331	LANDSCAPE MAINT.-LIBRARY-DEC15	
		01/19/2016	71325	LANDSCAPE MAINT.-AQUEDUCT/SCE & OLD LAKE DRIVE-DEC15	
		01/19/2016	71327	LANDSCAPE MAINT.-ASES ADMIN. BLDG.-DEC15	
		01/19/2016	71328	LANDSCAPE MAINT.-CITY YARD-DEC15	
		01/19/2016	71329	LANDSCAPE MAINT.-CRC-DEC15	
		01/19/2016	71330	LANDSCAPE MAINT.-ELECTRIC SUBSTATION-DEC15	
		01/19/2016	71319	LANDSCAPE MAINT.-AQUEDUCT BIKEWAY/DELPHINIUM/PERHAM TO JFK-DEC15	
		01/19/2016	71332	LANDSCAPE MAINT.-PUBLIC SAFETY BLDG.-DEC15	
		01/19/2016	71334	LANDSCAPE MAINT.-UTILITY FIELD OFFICE-DEC15	
		01/19/2016	71338	LANDSCAPE MAINT.-ANNEX 1-DEC15	
		01/19/2016	71453	LANDSCAPE EXTRA WORK-DEC15-ZONE D/INSTALL CLOCK-AREA 72	

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



**City of Moreno Valley**  
**Payment Register**  
 For Period 1/1/2016 through 1/31/2016

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
MARIPOSA HORTICULTURAL ENTERPRISES, INC.		01/19/2016	71335	LANDSCAPE MAINT.-CITY HALL-DEC15	
		01/19/2016	71324	LANDSCAPE MAINT.-SOUTH AQUEDUCT B-DEC15	
		01/19/2016	71337	LANDSCAPE MAINT.-VETERAN'S MEMORIAL-DEC15	
		01/19/2016	71336	LANDSCAPE MAINT.-FIRE STATIONS-DEC15	
Remit to: IRWINDALE, CA					<u>FYTD:</u> \$365,568.11
MICON CONSTRUCTION, INC.	16770	01/25/2016	7785-01	HIDDEN SPRINGS PARK II IMPROVEMENTS	\$41,834.88
		01/25/2016	7785-02	ADA IMPROVEMENTS-HIDDEN SPRINGS PARK	
Remit to: PLACENTIA, CA					<u>FYTD:</u> \$80,428.16
MORENO VALLEY UTILITY	227169	01/04/2016	JAN-16 1/4/16	ELECTRICITY CHARGES	\$65,139.07
Remit to: HEMET, CA					<u>FYTD:</u> \$636,710.51
NATIONWIDE COST RECOVERY SERVICES, LLC	227170	01/04/2016	MV M03-A	CONSULTANT SERVICES-FORECLOSURE REGISTRATION PROGRAM	\$30,080.00
Remit to: DIAMOND BAR, CA					<u>FYTD:</u> \$85,120.00
NATIONWIDE RETIREMENT SOLUTIONS CP	16633	01/08/2016	2016-00000252	8010 - DEF COMP 457 - NATIONWIDE*	\$138,032.18
Remit to: COLUMBUS, OH					<u>FYTD:</u> \$538,849.18
NOBLE AMERICAS ENERGY SOLUTIONS	16718	01/19/2016	160080005159843	ELECTRICITY-CREDIT FOR PRIOR PERIOD ADJ.-ISO TRUE UP CHARGES	\$122,263.37
		01/19/2016	160110005161784	ELECTRICITY POWER PURCHASE FOR MVU	
Remit to: PASADENA, CA					<u>FYTD:</u> \$1,312,851.53

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



City of Moreno Valley  
Payment Register  
For Period 1/1/2016 through 1/31/2016

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
PERS HEALTH INSURANCE	16737	01/09/2016	W160101	EMPLOYEE HEALTH INSURANCE	\$195,083.63
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$1,298,649.69
PERS RETIREMENT	16686	01/15/2016	P160101	PERS RETIREMENT DEPOSIT - CLASSIC	\$219,799.90
	16688	01/15/2016	100000014678381	2015 RBF FOR RETIREES	\$26,440.92
	16844	01/29/2016	P160115	PERS RETIREMENT DEPOSIT - CLASSIC	\$223,013.91
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$4,189,014.55
SCHROER MFG. COMPANY, dba. SHOR-LINE	227386	01/25/2016	451825	OUTSIDE KENNELS-HEALTHY DOG INTAKE AREA	\$32,948.16
Remit to: KANSAS CITY, KS					<u>FYTD:</u> \$32,948.16

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



**City of Moreno Valley**  
**Payment Register**  
 For Period 1/1/2016 through 1/31/2016

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
SOUTHERN CALIFORNIA EDISON 1	227175	01/04/2016	7500605596	WDAT CHARGES-MVU/NANDINA AVE.-NOV15	\$52,512.70
		01/04/2016	7500605594	WDAT CHARGES-MVU/GRAHAM ST.-NOV15	
		01/04/2016	7500606420	RELIABILITY SERVICE-DLAP_SCE_SEES_HV	
		01/04/2016	7500605597	WDAT CHARGES-MVU/FREDERICK AVE.-NOV15	
		01/04/2016	7500605595	WDAT CHARGES-MVU/GLOBE ST.-NOV15	
		01/04/2016	7500605593	WDAT CHARGES-MVU/IRIS AVE.-NOV15	
		01/04/2016	7500605598	WDAT CHARGES-MVU/SUBSTATION 115KV INTERCONNECTION-NOV15	
	227278	01/04/2016	7500605601	WDAT CHARGES-MVU/24417 NANDINA AVE. SUBSTATION-NOV15	\$157,752.94
		01/19/2016	587-9520/DEC-15	ELECTRICITY-FERC CHARGES/MVU	
		01/19/2016	721-3449/DEC-15	IFA CHARGES-SUBSTATION	
01/19/2016		DEC-15 1/19/16	ELECTRICITY CHARGES		
227279	01/19/2016	707-6081/DEC-15	ELECTRICITY CHARGES	\$63,322.78	
		7500594444	TRUE-UP CONS. COSTS-INTERCONNECTN FAC. @ INDIAN ST & NANDINA AV		
Remit to: ROSEMEAD, CA					<b>FYTD:</b> \$1,923,078.82
SOUTHERN CALIFORNIA GAS CO.	227281	01/19/2016	189154	LINE EXTENSION PROJECT#189154, CORP YARD	\$36,270.49
		01/19/2016	DEC-2015	GAS CHARGES	
Remit to: MONTEREY PARK, CA					<b>FYTD:</b> \$73,078.59
STANDARD INSURANCE CO	16727	01/19/2016	160101a	LIFE & DISABILITY INSURANCE	\$27,042.76
Remit to: PORTLAND, OR					<b>FYTD:</b> \$198,521.55
STEVEN B. QUINTANILLA A PROFESSIONAL CORPORATION	227251	01/11/2016	SEP 2015	INTERIM CITY ATTORNEY LEGAL SERVICES 09/01-09/30/15	\$52,347.50
Remit to: RANCHO MIRAGE, CA					<b>FYTD:</b> \$100,182.50

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 For Period 1/1/2016 through 1/31/2016

**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
TENASKA ENERGY, INC	16672	01/11/2016	1342-DEC-15-01	RESOURCE ADEQUACY-MV UTILITY-DEC15	\$25,460.00
Remit to: OMAHA, NE					<u>FYTD:</u> \$397,340.00
THE ADVANTAGE GROUP/ FLEX ADVANTAGE	16622	01/04/2016	201601	JANUARY 2016 RETIREE MEDICAL BENEFIT BILLING	\$46,122.78
		01/04/2016	90302	FLEX & COBRA ADMIN FEES-DEC15	
Remit to: TEMECULA, CA					<u>FYTD:</u> \$357,989.14
THINK TOGETHER, INC	16729	01/19/2016	111-15/16-6	ASES PROGRAM MANAGEMENT SERVICES	\$492,539.36
Remit to: SANTA ANA, CA					<u>FYTD:</u> \$2,955,236.16
U.S. BANK/CALCARDS	16625	01/04/2016	12-28-15	DEC. 2015 CALCARD ACTIVITY	\$170,120.64
Remit to: ST. LOUIS, MO					<u>FYTD:</u> \$1,558,145.13
VALLEY CITIES GONZALES FENCE CO	16786	01/25/2016	5141	INSTALL NEW FENCE AT THE MARCH ANNEX & MCC	\$50,087.00
		01/25/2016	5069	LABOR & MATERIALS TO INSTALL FENCE AT CELEBRATION PARK PLAYGROUND	
		01/25/2016	5142	LABOR & MATERIALS TO INSTALL FENCE AT COTTONWOOD GATE CENTER	
Remit to: NORCO, CA					<u>FYTD:</u> \$92,640.00
WELLS FARGO CORPORATE TRUST	16790	01/22/2016	W160102	2007 RDA TABS DEBT SVC	\$1,002,504.38
Remit to: MINNEAPOLIS, MN					<u>FYTD:</u> \$5,452,635.88
WILLDAN ENGINEERING	16734	01/19/2016	002-16201	PLAN CHECK & INSPECTION SVCS FOR BLDG. & SAFETY-NOV15	\$32,012.32
Remit to: ANAHEIM, CA					<u>FYTD:</u> \$357,932.87

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**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
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<b>TOTAL AMOUNTS OF \$25,000 OR GREATER</b>					<b>\$9,750,063.11</b>
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Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)





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Payment Register  
For Period 1/1/2016 through 1/31/2016**

**CHECKS UNDER \$25,000**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
A COMING OF AGE FOSTER FAMILY AGENCY	227180	01/04/2016	1310973	CRC RENTAL REFUND DEPOSIT	\$750.00
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$750.00
ABILITY COUNTS, INC	16635	01/11/2016	ACI112157	LANDSCAPE MAINT-CFD#1-DEC15	\$2,065.00
Remit to: CORONA, CA					<b>FYTD:</b> \$12,390.00
ACCESS SECURITY CONTROLS INT., INC.	227252	01/19/2016	15-3353	SECURITY MONITORING FOR ERC-JAN-MAR 2016	\$125.00
		01/19/2016	15-3354 REVISED	SECURITY MONITORING FOR SUNNYMEAD M/S JAN 2016	
Remit to: TEMECULA, CA					<b>FYTD:</b> \$425.00
ADLERHORST INTERNATIONAL INC.	16745	01/25/2016	60313	MONTHLY K-9 TRAINING-NOV15	\$475.02
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$4,033.50
ADMINSURE	227154	01/04/2016	9053	WORKER'S COMP CLAIMS ADMINISTRATION-JAN16	\$2,175.00
Remit to: DIAMOND BAR, CA					<b>FYTD:</b> \$15,225.00
ADVANCED ELECTRIC	227155	01/04/2016	11464	INSTALLATION OF NEW LIGHTING-RIDGECREST PARK	\$1,821.60
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$77,941.04
AEROTEK, INC.	16636	01/11/2016	OP06135244	TEMPORARY STAFF SERVICES-CODE 12/21-12/23/15	\$2,616.64
		01/11/2016	OP06105508	TEMPORARY STAFF SERVICES-CODE 12/07-12/11/15	
		01/11/2016	OP06120465	TEMPORARY STAFF SERVICES-CODE 12/14-12/18/15	
		01/11/2016	OP06090233	TEMPORARY STAFF SERVICES-CODE 12/01-12/04/15	
	16693	01/19/2016	OP06149149	TEMPORARY STAFF SERVICES-CODE 12/28-12/31/15	\$606.06
Remit to: CHICAGO, IL					<b>FYTD:</b> \$18,465.96

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**CHECKS UNDER \$25,000**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
AHMED, RAJA M	227181	01/04/2016	MVU 7011036-02	SOLAR INCENTIVE REBATE	\$5,602.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,602.00
AIRE TECH A C & HEATING	227292	01/19/2016	BL#00244-YR2016	REFUND OF OVERPAYMENT FOR BL#00244	\$146.35
Remit to: PERRIS, CA					<u>FYTD:</u> \$146.35
ALL DISCOUNT INSURANCE SERVICE, INC	227294	01/19/2016	BL#00341-YR2016	REFUND OF OVERPAYMENT FOR BL#00341	\$61.55
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$61.55
ALLIANT INSURANCE SERVICES	227253	01/19/2016	10/01-12/31/15	SPECIAL EVENT INSURANCE	\$8,902.77
Remit to: NEWPORT BEACH, CA					<u>FYTD:</u> \$20,035.07
AL-SAADON, ALI	227402	01/25/2016	1320080	TOWNGATE RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
ALVARADO, RUBEN	227295	01/19/2016	R15-091157	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
AMERICAN FORENSIC NURSES	16694	01/19/2016	67179	PHLEBOTOMY SERVICES	\$2,960.00
		01/19/2016	67200	PHLEBOTOMY SERVICES	
		01/19/2016	67251	PHLEBOTOMY SERVICES	
		01/19/2016	67270	PHLEBOTOMY SERVICES	
	16746	01/25/2016	67322	PHLEBOTOMY SERVICES	\$1,210.00
		01/25/2016	67303	PHLEBOTOMY SERVICES	
Remit to: PALM SPRINGS, CA					<u>FYTD:</u> \$15,400.00

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ANIMAL EMERGENCY CLINIC, INC.	16695	01/19/2016	146AY	AFTER HOURS EMERGENCY VET SVCS-MV ANIMAL SHELTER	\$250.00
		01/19/2016	146AZ	AFTER HOURS EMERGENCY VET SVCS-MV ANIMAL SHELTER	
		01/19/2016	146AX	AFTER HOURS EMERGENCY VET SVCS-MV ANIMAL SHELTER	
	16747	01/25/2016	45359	VETERINARY CARE FOR POLICE K-9	\$639.00
Remit to: GRAND TERRACE, CA					<u>FYTD:</u> \$1,859.00
ANIMAL HEALTH AND SANITARY SUPPLY	227366	01/25/2016	36629	MISC. KENNEL SUPPLIES	\$149.41
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$3,188.11
ANIMAL MEDICAL CENTER	227254	01/19/2016	903115	K9 BOARDING	\$450.00
Remit to: SAN JACINTO, CA					<u>FYTD:</u> \$450.00

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
APPLE ONE EMPLOYMENT SERVICES	16598	01/04/2016	01-3886663 (a)	TEMPORARY STAFFING-A/S 12/11-12/12/15 (J. FAIRBANKS)	\$4,623.44
		01/04/2016	01-3886666	TEMPORARY ACCOUNTING SVCS 12/07-12/10/15 (CALIXTO, M.)	
		01/04/2016	01-3886663 (b)	TEMPORARY STAFFING-M&O 12/7-12/11/15 (A. ODA)	
		01/04/2016	01-3893352	TEMPORARY STAFFING-TREASURY/BUS. LIC. 12/14-12/18/15 (G. LUA)	
		01/04/2016	01-3893353 (A)	TEMPORARY STAFFING-A/S 11/25, 12/08-12/10/15	
		01/04/2016	01-3893354	TEMPORARY STAFFING-TS 12/14-12/15/15 (M. CASEY)	
		01/04/2016	01-3876492 (a)	TEMPORARY STAFFING-A/S 12/1-12/4/15 (J. FAIRBANKS)	
		01/04/2016	01-3893356	TEMPORARY ACCOUNTING SVCS 12/14-12/17/15 (CALIXTO, M.)	
		01/04/2016	01-3876492 (b)	TEMPORARY STAFFING-M&O 12/3-12/4/15 (A. ODA)	
	16637	01/11/2016	01-3903958	TEMPORARY STAFFING-TREASURY/BUS. LIC. 12/21-12/23/15 (G. LUA)	\$2,357.46
		01/11/2016	01-3893353 (b)	TEMPORARY STAFFING-M&O 12/14-12/18/15 (A. ODA)	
		01/11/2016	01-3903963	TEMPORARY ACCOUNTING SVCS 12/21-12/23/15 (M. CALIXTO)	
		01/11/2016	01-3903960	TEMPORARY STAFFING-M&O 12/23-12/23/15 (A. ODA)	
	16696	01/19/2016	01-3903962	TEMPORARY STAFFING-ACP PROJ/PLANNING 12/21-12/23/15 (V. CORTEZ)	\$2,842.43
	01/19/2016	01-3893355	TEMPORARY STAFFING-ACP PROJ/PLANNING 12/14-12/18/15 (V. CORTEZ)		
	01/19/2016	01-3886665	TEMPORARY STAFFING-ACP PROJ/PLANNING 12/7-12/11/15 (V. CORTEZ)		
	01/19/2016	01-3876493	TEMPORARY STAFFING-ACP PROJ/PLANNING 11/30-12/4/15 (V. CORTEZ)		
16748	01/25/2016	01-3903959	TEMPORARY STAFFING-A/S 12/15-12/19/15 (J. FAIRBANKS)	\$450.45	
Remit to: GLENDALE, CA					<b>FYTD:</b> \$21,925.31
ARENCEBIA, ERNESTO AGUILAR	227225	01/11/2016	MVU 7010482-04	SOLAR INCENTIVE REBATE	\$10,000.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$10,000.00

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ARREDONDO, ASHLEY	227296	01/19/2016	R15-091940	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: PERRIS, CA					<u>FYTD:</u> \$75.00
ASTORGA, DANNY	227367	01/25/2016	FALL 2015	TUITION REIMBURSEMENT	\$662.60
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$1,657.75
AT&T MOBILITY	227255	01/19/2016	872455379X120615	CELLULAR PHONE SVC-PD MCC	\$97.94
Remit to: CAROL STREAM, IL					<u>FYTD:</u> \$680.22
AT&T/MCI	227256	01/19/2016	7415482	LANDLINE PHONE SVC-GANG TASK FORCE	\$174.61
Remit to: CAROL STREAM, IL					<u>FYTD:</u> \$724.59
AUTOMATIC STOREFRONT SVC/E-Z AUTOMATED SYS.	227257	01/19/2016	0029075	MAIN LOBBY SLIDING DOOR SERVICE	\$1,283.85
Remit to: CHINO, CA					<u>FYTD:</u> \$6,550.08
B & G SHEET METAL	227226	01/11/2016	BL#13729-YR2016	REFUND OF OVERPAYMENT FOR BL#13729	\$28.74
Remit to: TEMPLE CITY, CA					<u>FYTD:</u> \$28.74
BAILEY, TERRI	227297	01/19/2016	R15-092925	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: CORYDON, IN					<u>FYTD:</u> \$75.00
BALDWIN'S TOWING SERVICE, INC.	227198	01/11/2016	6582	VEHICLE EVIDENCE STORAGE 2004 PORCHE CAYENE LIC NO. 52AC647	\$2,070.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$4,108.28
BARKSHIRE LASER LEVELING, INC	227227	01/11/2016	BL#29048-YR2016	REFUND OF OVERPAYMENT FOR BL#29048	\$10.00
Remit to: SAN CLEMENTE, CA					<u>FYTD:</u> \$10.00

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BARNES, MARTHA	227298	01/19/2016	R15-092739	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
BAUTISTA, ABEL	227299	01/19/2016	BL#24068-YR2016	REFUND OF OVERPAYMENT FOR BL#24068	\$63.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$63.00
BIO-TOX LABORATORIES	227258	01/19/2016	31446	BLOOD TOXICOLOGY ANALYSIS	\$7,987.16
		01/19/2016	31445	BLOOD TOXICOLOGY ANALYSIS	
		01/19/2016	31436	BLOOD TOXICOLOGY ANALYSIS	
	227368	01/25/2016	31587	BLOOD TOXICOLOGY ANALYSIS	\$7,991.20
		01/25/2016	31586	BLOOD TOXICOLOGY ANALYSIS	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$50,246.72
BMW MOTORCYCLES OF RIVERSIDE	16697	01/19/2016	6012347	MAINT & REPAIRS-TRAFFIC MOTORCYCLE	\$1,427.78
		01/19/2016	6012250	MAINT & REPAIRS-TRAFFIC MOTORCYCLE	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$98,704.98

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BOX SPRINGS MUTUAL WATER COMPANY	227199	01/11/2016	45-4 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY	\$312.31
		01/11/2016	80-4 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY	
		01/11/2016	1087-1 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY	
		01/11/2016	1085-1 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY	
		01/11/2016	195-5 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY	
		01/11/2016	189-13 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY	
		01/11/2016	204-9 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY	
		01/11/2016	1084-1 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY	
		01/11/2016	721-1 12/29/15	WATER USAGE-ZONE 01 TOWNGATE	
		01/11/2016	1088-1 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY	
	01/11/2016	1086-1 12/29/15	WATER ASSESSMENT ON VACANT LOT OWNED BY THE HOUSING AUTHORITY		
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$2,592.28
BRAUN BLAISING MCLAUGHLIN	227156	01/04/2016	15853	LEGAL SERVICES-MVU-NOV15	\$739.14
Remit to: SACRAMENTO, CA					<b>FYTD:</b> \$21,457.89
BROWN, ROSCOE	227403	01/25/2016	1320068	TOWNGATE RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$200.00

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BROWN, STANLEY	227300	01/19/2016	1317553	COTTONWOOD RENTAL REFUND DEPOSIT MINUS AMOUNT DUE	\$175.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$175.00
BRUNSON, DANIELLA	227182	01/04/2016	MVU 7008054-03	SOLAR INCENTIVE REBATE	\$6,715.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$6,715.00
BULLDOG SHEET METAL	227228	01/11/2016	BL#01112-YR2016	REFUND OF OVERPAYMENT FOR BL#01112	\$12.00
Remit to: UPLAND, CA					<u>FYTD:</u> \$12.00
BUREAU OF OFFICE SERVICES, INC	16698	01/19/2016	86834	TRANSCRIPTION SERVICES-OCT15	\$1,166.62
		01/19/2016	86793	TRANSCRIPTION SERVICES-SEPT15	
		01/19/2016	86885	TRANSCRIPTION SERVICES-NOV15	
		01/19/2016	86748	TRANSCRIPTION SERVICES-AUG15	
		01/19/2016	86670	TRANSCRIPTION SERVICES-JUL15	
Remit to: BURR RIDGE, IL					<u>FYTD:</u> \$1,860.47
BURKE, WILLIAMS & SORENSEN, LLP.	227200	01/11/2016	195934	LEGAL REVIEW SERVICES FOR SALES TAX ALLOCATION ISSUES	\$475.00
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$475.00
CALGO VEBA CITY OF MORENO VALLEY	16749	01/25/2016	2016-00000254	4020 - EXEC VEBA*	\$1,844.55
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$153,849.18
CALIFORNIA BRIGHT DENTAL	227301	01/19/2016	BL#23245-YR2016	REFUND OF OVERPAYMENT FOR BL#23245	\$99.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$99.00

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CALIFORNIA BUILDING STANDARDS COMMISSION	227369	01/25/2016	4TH QTR 2015	SB1473 FEES COLLECTED FOR 10/1-12/31/15	\$1,585.80
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$3,701.70
CALPERS	16691	01/15/2016	100000014688577	4TH LEVEL SURVIVOR BENEFIT - CLASSIC	\$10,878.00
	16692	01/15/2016	100000014690275	4TH LEVEL SURVIVOR BENEFIT - PEPRA	\$1,722.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$934,917.04
CAMERO GLASS & GLAZING	227229	01/11/2016	BL#25725-YR2016	REFUND OF OVERPAYMENT FOR BL#25725	\$24.79
Remit to: PICO RIVERA, CA					<u>FYTD:</u> \$24.79
CARTER, SABRINA	227404	01/25/2016	R15-092360	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
CERAMIC TILE WORKS & DESIGN, INC	227302	01/19/2016	BL#01408-YR2016	REFUND OF OVERPAYMENT FOR BL#01408	\$17.24
Remit to: CORONA, CA					<u>FYTD:</u> \$17.24
CHANDLER ASSET MANAGEMENT, INC	16639	01/11/2016	19143	INVESTMENT MANAGEMENT SVCS-DEC15	\$4,124.00
Remit to: SAN DIEGO, CA					<u>FYTD:</u> \$28,866.00
CHENG, ANGELA	227303	01/19/2016	R15-088702	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: NORWALK, CA					<u>FYTD:</u> \$75.00
CHRISTIAN, BRENDA	227183	01/04/2016	1311222	TOWNGATE RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
CLEAN ENERGY	227304	01/19/2016	BL#18072-YR2016	REFUND OF OVERPAYMENT FOR BL#18072	\$79.85
Remit to: NEWPORT BEACH, CA					<u>FYTD:</u> \$79.85
COLLINS, DEBRA	227184	01/04/2016	1311215 1311216	COTTONWOOD RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
COLONIAL SUPPLEMENTAL INSURANCE	227178	01/04/2016	7133069-0101359	SUPPLEMENTAL INSURANCE	\$5,724.22
Remit to: COLUMBIA, SC					<u>FYTD:</u> \$41,856.09
COMMUNITY WORKS DESIGN GROUP	16640	01/11/2016	11626	LANDSCAPE/IRRIGATION DESIGN-BEAUTIFICATION PLAN-NOV15	\$2,080.25
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$19,884.49
CONVERSE CONSULTANTS	227305	01/19/2016	BL#15213-YR2016	REFUND OF OVERPAYMENT FOR BL#15213	\$107.90
Remit to: REDLANDS, CA					<u>FYTD:</u> \$107.90
CORDERO, JACQUELINE	227185	01/04/2016	CK# 225187	REISSUE UNCLAIMED CHECK-RE: PARKING CITATION OVERPMT REFUND	\$115.00
Remit to: BALDWIN PARK, CA					<u>FYTD:</u> \$115.00
COSTCO	227157	01/04/2016	22528	SNACK SUPPLIES-SKATE PARK	\$171.06
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$18,044.20
COUNSELING TEAM, THE	227158	01/04/2016	29999	EMPLOYEE SUPPORT SERVICES-NOV15	\$1,250.00
Remit to: SAN BERNARDINO, CA					<u>FYTD:</u> \$7,500.00
COUNTRY SQUIRE ESTATES	227259	01/19/2016	DEC 2015	UUT REIMB DEC 2015	\$35.89
Remit to: ONTARIO, CA					<u>FYTD:</u> \$297.62

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Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount
COUNTY OF RIVERSIDE	227260	01/19/2016	9990085000-1511	TRAFFIC MOTOR RADIO COMMUNICATIONS FOR PD-NOV15	\$3,532.00
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$49,320.77
COUNTY OF RIVERSIDE 1	227290	01/19/2016	PU0000003590	STATION JANITORIAL SUPPLIES	\$1,799.96
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$10,304.90
COUNTY OF RIVERSIDE, AUDITOR- CONTROLLER	227261	01/19/2016	NOV-15	TRANSMITTAL OF AB544 FROM PARKING CONTROL FEES	\$24,889.76
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$193,960.05
CRAIGE, LLC	227306	01/19/2016	BL#26697-YR2016	REFUND OF OVERPAYMENT FOR BL#26697	\$62.00
Remit to: OAKLAND, CA					<b>FYTD:</b> \$62.00
CRASH DATA GROUP, INC	227262	01/19/2016	INV4777	TRAFFIC RECONSTRUCTION SYSTEM SOFTWARE & PARTS	\$5,791.40
Remit to: TEMECULA, CA					<b>FYTD:</b> \$5,791.40
CRIME SCENE STERI-CLEAN, LLC	16699	01/19/2016	35140	BIO HAZARD REMOVAL SERVICE	\$1,500.00
		01/19/2016	35146	BIO HAZARD REMOVAL SERVICE	
Remit to: RANCHO CUCAMONGA, CA					<b>FYTD:</b> \$5,250.00
CROSSWORD CHRISTIAN CHURCH	227186	01/04/2016	1311227 1311228	COTTONWOOD RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$200.00
CUTWATER INVESTOR SERVICES CORP	16750	01/25/2016	20620A	INVESTMENT MANAGEMENT SERVICES-DEC15	\$2,706.64
Remit to: DENVER, CO					<b>FYTD:</b> \$18,992.96

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
D&D SERVICES DBA D&D DISPOSAL, INC.	227370	01/25/2016	16186	DECEASED ANIMAL REMOVAL SVCS-DEC15	\$745.00
Remit to: VALENCIA, CA					<b>FYTD:</b> \$5,960.00
DATA TICKET INC.	227230	01/11/2016	P020821/AC15474	REFUND TWO PAYMENTS BELONGING TO OTHER CITIES DEPOSITED IN ERROR	\$100.00
Remit to: NEWPORT BEACH, CA					<b>FYTD:</b> \$100.00
DATA TICKET, INC.	16600	01/04/2016	67244	ADMIN CITATION PROCESSING-A/S-NOV15	\$2,167.20
		01/04/2016	66118	ADMIN CITATION PROCESSING-A/S-OCT15	
	16642	01/11/2016	67246	ADMIN CITATION PROCESSING-CODE-NOV15	\$6,295.55
		01/11/2016	66541TPC	THIRD PARTY COLLECTIONS-CODE-OCT15	
		01/11/2016	66177	ADMIN CITATION PROCESSING-CODE (RED)-OCT15	
		01/11/2016	66932	ADMIN CITATION PROCESSING-CODE (RED)-NOV15	
		01/11/2016	66541	ADMIN CITATION PROCESSING-CODE-OCT15	
		01/11/2016	67247TPC	THIRD PARTY COLLECTIONS-CODE-NOV15	
	16700	01/19/2016	66776	PARKING CITATION PROCESSING-CODE-NOV15	\$13,166.40
		01/19/2016	67245	ADMIN CITATION PROCESSING-B&S-NOV15	
		01/19/2016	65740	ADMIN CITATION PROCESSING-B&S-SEP15	
Remit to: NEWPORT BEACH, CA					<b>FYTD:</b> \$168,560.13
DAVILA, LEANNE	227231	01/11/2016	MVU 7008933-12	SOLAR INCENTIVE REBATE	\$5,428.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$5,428.00
DE LA CRUZ, CRISELDA	227232	01/11/2016	MVU 7013040-02	SOLAR INCENTIVE REBATE	\$6,664.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$6,664.00
DEBRON GRAPHICS	16643	01/11/2016	DEC-2015	INSTRUCTOR SERVICES-CREATIVE WRITING CLASS	\$21.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$210.00

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DEL REY APPRAISAL SRVCS	227371	01/25/2016	DR5194	APPRAISAL-4 UNIT APARTMENT 22899 ALLIES PLACE	\$700.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$1,400.00
DELTA DENTAL OF CALIFORNIA	16601	01/04/2016	BE001433176	EMPLOYEE DENTAL INSURANCE-PPO	\$10,284.89
Remit to: SAN FRANCISCO, CA					<u>FYTD:</u> \$73,597.48
DELTACARE USA	16602	01/04/2016	BE001434243	EMPLOYEE DENTAL INSURANCE-HMO	\$4,860.17
Remit to: DALLAS, TX					<u>FYTD:</u> \$34,436.25
DEPARTMENT OF COMMUNITY SERVICES & DEVELOPMENT	227405	01/25/2016	ACCT 7008402-23	REFUND-MORENO VALLEY UTILITY/RACHEL GARCIA-15670 LASSELLE, APT D	\$217.54
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$217.54
DEPARTMENT OF CONSERVATION	227201	01/11/2016	4TH QTR 2015	SMI FEES REPORT FOR QUARTER ENDING 12/31/15	\$8,913.07
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$13,512.69
DEPARTMENT OF ENVIRONMENTAL HEALTH	227372	01/25/2016	ACCT. AR0019216	PERMIT FEES FOR CITY YARD PETROLEUM STORAGE TANK-FAC.# FA0014113	\$1,610.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$7,743.49
DEPARTMENT OF INDUSTRIAL RELATIONS	227159	01/04/2016	OSIP 61952	SELF INSURANCE PLANS	\$8,306.17
Remit to: RANCHO CORDOVA, CA					<u>FYTD:</u> \$8,306.17
DESIGN AIR, INC	227307	01/19/2016	BL#10143-YR2016	REFUND OF OVERPAYMENT FOR BL#10143	\$88.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$88.00

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
DESIGN SPACE MODULAR BUILDINGS	227160	01/04/2016	0906240-IN	MODULAR EQUIPMENT TEAR DOWN - FS#48	\$2,418.00
Remit to: PASADENA, CA					<u>FYTD:</u> \$2,418.00
DEVERA, CHRISTOPHER	227233	01/11/2016	1314609	TOWNGATE RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
DIAMOND ENVIRONMENTAL SERVICES, LP	227308	01/19/2016	BL#11295-YR2016	REFUND OF OVERPAYMENT FOR BL#11295	\$85.24
Remit to: SAN MARCOS, CA					<u>FYTD:</u> \$85.24
DIVISION OF THE STATE ARCHITECT	227202	01/11/2016	4TH QTR 2015	STATE PORTION-DISABILITY ACCESS & EDUCATION FEE REPORT	\$276.60
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$716.10

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>			
DMS FACILITY SERVICES	16603	01/04/2016	RC-L105732	JANITORIAL SERVICES-CITY HALL-DEC15	\$24,802.92			
		01/04/2016	RC-L105748	JANITORIAL SERVICES-COTTONWOOD GOLF CTR.-DEC15				
		01/04/2016	RC-L105747	JANITORIAL SERVICES-TRANSP. TRAILER-DEC15				
		01/04/2016	RC-L105749	JANITORIAL SERVICES-23819 SUNNYMEAD PD SUBSTATION-DEC15				
		01/04/2016	RC-L105730	JANITORIAL SERVICES-ANIMAL SHELTER-DEC15				
		01/04/2016	RC-L105750	JANITORIAL SERVICES-23571 SUNNYMEAD PD SUBSTATION-DEC15				
		01/04/2016	RC-L105735	JANITORIAL SERVICES-EOC-DEC15				
		01/04/2016	RC-L105737	JANITORIAL SERVICES-GANG TASK FORCE OFFICE-DEC15				
		01/04/2016	RC-L105734	JANITORIAL SERVICES-CRC-DEC15				
		01/04/2016	RC-L105733	JANITORIAL SERVICES-CITY YARD-DEC15				
		01/04/2016	RC-L105738	JANITORIAL SERVICES-LIBRARY-DEC15				
		01/04/2016	RC-L105744	JANITORIAL SERVICES-SUNNYMEAD MIDDLE/THINK-DEC15				
		01/04/2016	RC-L105731	JANITORIAL SERVICES-ANNEX 1-DEC15				
		01/04/2016	RC-L105742	JANITORIAL SERVICES-RED MAPLE PORTABLE-DEC15				
		01/04/2016	RC-L105746	JANITORIAL SERVICES-TOWNGATE COMM. CTR.-DEC15				
		01/04/2016	RC-L105745	JANITORIAL SERVICES-SUNNYMEAD ELEMENTARY-DEC15				
		01/04/2016	RC-L105740	JANITORIAL SERVICES-PUBLIC SAFETY BLDG-DEC15				
		01/04/2016	RC-L105739	JANITORIAL SERVICES-MARCH FIELD PARK COMM. CTR.-DEC15				
		01/04/2016	RC-L105743	JANITORIAL SERVICES-SENIOR CENTER-DEC15				
		01/04/2016	RC-L105741	JANITORIAL SERVICES-RAINBOW RIDGE PORTABLE-DEC15				
		16701		01/19/2016		L39440	SPECIAL CLEANINGS FOR NOV 2015 EVENT RENTALS-SENIOR CENTER	\$3,605.00
				01/19/2016		L39435	SPECIAL CLEANINGS FOR NOV 2015 EVENT RENTALS-TOWNGATE COMM. CTR.	
				01/19/2016		L39436	SPECIAL CLEANINGS FOR NOV 2015 EVENT RENTALS-COTTONWOOD GOLF CTR	
01/19/2016	L39434			SPECIAL CLEANINGS FOR NOV 1-10 EVENT RENTALS AT CRC				
		01/19/2016	L39439	SPECIAL CLEANINGS FOR NOV 11-29 EVENT RENTALS AT CRC				

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DMS FACILITY SERVICES	16751	01/25/2016	L39673	SPECIAL CLEANINGS FOR DEC 2-12 EVENT RENTALS AT CRC	\$4,260.65
		01/25/2016	RC-L105922	JANITORIAL SERVICES-SUNNYMEAD MIDDLE/THINK-JAN16	
		01/25/2016	L39675	SPECIAL CLEANINGS FOR DEC 2015 EVENT RENTALS-TOWNGATE COMM. CTR.	
		01/25/2016	RC-L105920	JANITORIAL SERVICES-RED MAPLE PORTABLE-JAN16	
		01/25/2016	RC-L105923	JANITORIAL SERVICES-SUNNYMEAD ELEMENTARY-JAN16	
		01/25/2016	L39676	SPECIAL CLEANINGS FOR DEC 2015 EVENT RENTALS-COTTONWOOD GOLF CTR	
		01/25/2016	RC-L105919	JANITORIAL SERVICES-RAINBOW RIDGE PORTABLE-JAN16	
		01/25/2016	L39674	SPECIAL CLEANINGS FOR DEC 13-20 EVENT RENTALS AT CRC	
Remit to: MONROVIA, CA					FYTD: \$178,480.29
DUDEK ENGINEERING & ENVIRONMENTAL	16752	01/25/2016	20156528	801 0063, DUDEK CTYWIDE SRYS PED FAC IMP	\$8,670.00
		01/25/2016	20155211	CONSULTANT INVOICE - 801 0063 ENVIRONMENTAL	
		01/25/2016	20155858	CONSULTANT - 801 0063 ENVIRONMENTAL	
Remit to: ENCINITAS, CA					FYTD: \$8,670.00
DUVAL, ROBERTA	16753	01/25/2016	JAN-2016	INSTRUCTOR SERVICES-CPR & FIRST AID CLASS	\$117.60
Remit to: MENIFEE, CA					FYTD: \$801.60
E D J E	227309	01/19/2016	BL#27777-YR2016	REFUND OF OVERPAYMENT FOR BL#27777	\$27.37
Remit to: LAKE ELSINORE, CA					FYTD: \$27.37

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E.R. BLOCK PLUMBING & HEATING, INC.	16604	01/04/2016	119799	BACKFLOW DEVICE TEST-SD LMD ZN 02-HS	\$1,575.00
		01/04/2016	119881	REPLACED BACKFLOW DEVICE-SD LMD ZONE 02	
	16644	01/11/2016	120006	BACKFLOW DEVICE TESTS-VARIOUS LOCATIONS	\$435.30
		01/11/2016	120092	BACKFLOW DEVICE TESTS-VARIOUS LOCATIONS	
	16754	01/25/2016	119710	REPLACED BACKFLOW DEVICE-ZONE M	\$7,630.00
		01/25/2016	119712	REPLACED BACKFLOW DEVICE-ZONE D	
		01/25/2016	119711	REPLACED BACKFLOW DEVICE-ZONE D	
		01/25/2016	119800	REPLACED BACKFLOW DEVICE-LMD 2014-02 ZONE 02	
		01/25/2016	119714	REPLACED BACKFLOW DEVICE-LMD 2014-02 ZONE 01	
		01/25/2016	119651	BACKFLOW DEVICE TESTS-VARIOUS LOCATIONS	
	01/25/2016	119713	REPLACED BACKFLOW DEVICE-ZONE D		
Remit to: RIVERSIDE, CA					<b>FYTD: \$32,493.14</b>
EASTERN MUNICIPAL WATER DISTRICT	227161	01/04/2016	DEC-15 1/4/16	WATER CHARGES	\$10,938.22
	227203	01/11/2016	DEC-15 1/11/16	WATER CHARGES	\$3,387.86
	227373	01/25/2016	DEC-15 1/25/16	WATER CHARGES	\$13,608.45
		01/25/2016	JAN-16 1/25/16	WATER CHARGES	
Remit to: PERRIS, CA					<b>FYTD: \$1,064,923.19</b>
ED GRUSH GENERAL CONTRACTOR, INC	227310	01/19/2016	BL#28978-YR2016	REFUND OF OVERPAYMENT FOR BL#28978	\$62.00
Remit to: SIGNAL HILL, CA					<b>FYTD: \$62.00</b>
EDGE LANE MOBILE HOME PARK	16755	01/25/2016	DEC 2015	UUT REFUND FOR DEC 2016	\$1.70
Remit to: LOS ANGELES, CA					<b>FYTD: \$13.35</b>

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ELITE SPORTS	227234	01/11/2016	BL#29095-YR2016	REFUND OF OVERPAYMENT FOR BL#29095	\$62.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$62.00
ENCO UTILITY SERVICES MORENO VALLEY LLC	16645	01/11/2016	0402-MF-01820A	SOLAR METER INSTALLATION	\$8,739.00
		01/11/2016	0402-MF-01811A	METER INSTALLATION - CORP YARD	
		01/11/2016	0402-MF-01825A	SOLAR METER INSTALLATION	
		01/11/2016	0402-MF-01819A	SOLAR METER INSTALLATION	
		01/11/2016	0402-MF-01818A	SOLAR METER INSTALLATION	
		01/11/2016	0402-MF-01822A	SOLAR METER INSTALLATION	
		01/11/2016	0402-MF-01824A	SOLAR METER INSTALLATION	
		01/11/2016	0402-MF-01821A	SOLAR METER INSTALLATION	
		01/11/2016	0402-MF-01823A	SOLAR METER INSTALLATION	
	16756	01/25/2016	0402-MF-01830A	SOLAR METER INSTALLATION	\$5,688.00
		01/25/2016	0402-MF-01828A	SOLAR METER INSTALLATION	
		01/25/2016	0402-MF-01829A	SOLAR METER INSTALLATION	
		01/25/2016	0402-MF-01827A	SOLAR METER INSTALLATION	
		01/25/2016	0402-MF-01831A	SOLAR METER INSTALLATION	
		01/25/2016	0402-MF-01833A	SOLAR METER INSTALLATION	
		01/25/2016	0402-MF-01834A	SOLAR METER INSTALLATION	
		01/25/2016	0402-MF-01826A	SOLAR METER INSTALLATION	
Remit to: ANAHEIM, CA					<u>FYTD:</u> \$2,713,955.40
ENTENMANN-ROVIN COMPANY, INC.	227162	01/04/2016	0111968-IN	BADGES FOR OEM PERSONNEL	\$243.02
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$243.02
ESGIL CORPORATION	16703	01/19/2016	11154466	PLAN CHECK SERVICES 11/01-11/30/15	\$5,347.20
Remit to: SAN DIEGO, CA					<u>FYTD:</u> \$15,339.27

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EVANS ENGRAVING & AWARDS	16757	01/25/2016	122015-11	NAMEPLATES/BADGES FOR ADVISORY BOARD & ARTS COMMISSIONERS	\$91.80
		01/25/2016	122115-15	NAMEPLATES/BADGES FOR ADVISORY BOARD & ARTS COMMISSIONERS	
Remit to: BANNING, CA					<u>FYTD:</u> \$636.12
EXCEL LANDSCAPE, INC	16704	01/19/2016	86138	IRRIGATION REPAIRS-WQB/NPDES	\$391.30
Remit to: CORONA, CA					<u>FYTD:</u> \$40,459.15
FALCON ENGINEERING SERVICES, INC.	16607	01/04/2016	2012-28	CONSULTANT SR-60 NASON 802 0003 70 77, CONSTR MNGMT	\$16,240.31
Remit to: CORONA, CA					<u>FYTD:</u> \$29,814.17
FAMILY FISH MARKET	227311	01/19/2016	BL#19188-YR2016	REFUND OF OVERPAYMENT FOR BL#19188	\$97.75
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$97.75
FAST SIGNS	227374	01/25/2016	70-35739	NAMEPLATE FOR THOMAS ARCE	\$21.60
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,143.35
FICTUM, BRIAN	227187	01/04/2016	R15-093104	AS REFUND-OVERPMT ON WEB LIC RENEWAL	\$15.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$15.00
FIRST INDUSTRIAL REALTY TRUST	16646	01/11/2016	2589705	PROPERTY LEASE RENT-DEC15 LATE FEE	\$557.55
		01/11/2016	2591157	PROPERTY LEASE RENT-JAN16	
Remit to: PASADENA, CA					<u>FYTD:</u> \$3,715.05
FLEMMING, CHERYL	227406	01/25/2016	MVU 7013978-02	SOLAR INCENTIVE REBATE	\$2,250.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,250.00

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
FONTENOT, BRITTANY	227312	01/19/2016	R15-091982	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
FRANCHISE TAX BOARD	227204	01/11/2016	2016-00000241	1015 - GARNISHMENT - CREDITOR %	\$122.50
	227375	01/25/2016	2016-00000255	1015 - GARNISHMENT - CREDITOR %	\$122.50
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$4,695.32
FULL THROTTLE MUFFLER	227313	01/19/2016	BL#21546-YR2016	REFUND OF OVERPAYMENT FOR BL#21546	\$82.86
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$82.86
FULLERTON GLASS COMPANY	227314	01/19/2016	BL#16659-YR2016	REFUND OF OVERPAYMENT FOR BL#16659	\$63.97
Remit to: FULLERTON, CA					<u>FYTD:</u> \$63.97
G/M BUSINESS INTERIORS, INC.	227376	01/25/2016	0218233-IN	ERGONOMIC EQUIPMENT (TASK CHAIR FOR CRC)	\$5,578.07
		01/25/2016	0218231-IN	ERGONOMIC EQUIPMENT (KEYBOARD, MONITOR ARMS & TASK CHAIRS)	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$42,845.46
GAIL MATERIALS	227205	01/11/2016	82861	INFIELD MIX (DG) FOR BALLFIELDS & TRAILS	\$9,685.78
	227264	01/19/2016	82772	INFIELD MIX (DG) FOR BALLFIELDS & TRAILS	\$2,060.81
Remit to: CORONA, CA					<u>FYTD:</u> \$12,786.49
GAINES, HELEN	227315	01/19/2016	1316742	CRC RENTAL REFUND DEPOSIT	\$419.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$419.00

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GALLS INC., INLAND UNIFORM	16647	01/11/2016	4610290	EQUIPMENT FOR PARK RANGER-KEVIN RAFFERTY	\$159.79
	16706	01/19/2016	4683040	UNIFORMS & EQUIPMENT FOR PARK RANGER-KEVIN RAFFERTY	\$803.78
		01/19/2016	BC0230375	UNIFORMS & EQUIPMENT FOR PARK RANGER-ARIEL MUNOZ	
		01/19/2016	4682999	UNIFORMS & EQUIPMENT FOR PARK RANGER-KEVIN RAFFERTY	
Remit to: CHICAGO, IL					<u>FYTD:</u> \$5,269.68
GARDNER COMPANY, INC.	16608	01/04/2016	56823	HVAC OPTIMIZATION-FS #91	\$575.00
		01/04/2016	56825	HVAC OPTIMIZATION-FS #6	
		01/04/2016	56826	HVAC OPTIMIZATION-FS #48	
	16758	01/25/2016	57016	HVAC OPTIMIZATION-RED MAPLE	\$190.00
Remit to: MURRIETA, CA					<u>FYTD:</u> \$19,652.70
GFOA-GOVERNMENT FINANCE OFFICERS ASSOC.	227401	01/25/2016	FY14/15 PAFR APP	PAFR AWARD APPLICATION FEE-FY ENDING 6/30/15	\$225.00
Remit to: CHICAGO, IL					<u>FYTD:</u> \$805.00
GLOBALSTAR USA, LLC	227265	01/19/2016	1000000006944031	WIRELESS PHONE SVC-MOBILE COMMAND CTR	\$536.67
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$536.67
GONG ENTERPRISES, INC.	16707	01/19/2016	7305	CONSULTANT PLAN CHECK SVCS-PA15-0010 (TR36882)	\$2,235.00
Remit to: HUNTINGTON BEACH, CA					<u>FYTD:</u> \$2,235.00
GONZALEZ, NICOLAUS	227316	01/19/2016	1317561	TOWNGATE RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
GONZALEZ, SONYA	227407	01/25/2016	1319697	CRC RENTAL REFUND DEPOSIT	\$750.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$750.00

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GORSS, KAREN	227408	01/25/2016	R16-093821	AS REFUND-OVERPMT ON WEB LICENSE RENEWAL	\$12.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$12.00
GOZDECKI, DAN	16708	01/19/2016	JAN-2016 ADULT	INSTRUCTOR SERVICES-KUNG FU CLASS	\$321.00
		01/19/2016	JAN-2016 YOUTH	INSTRUCTOR SERVICES-KUNG FU CLASS	
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$2,562.00
GREGORIO, ED	227317	01/19/2016	1317558	MISCELLANEOUS SERVICES	\$200.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$200.00
GROUND CONTROL SYSTEMS, INC.	227163	01/04/2016	I-102834	MOBILE SATELLITE INTERNET SERVICE FOR MCC	\$1,908.00
Remit to: SAN LUIS OBISPO, CA					<b>FYTD:</b> \$1,908.00
GUEVARA, JUAN	227236	01/11/2016	MVU 7008004-04	SOLAR INCENTIVE REBATE	\$5,177.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$5,177.00
GUTIERREZ, ANGEL	227377	01/25/2016	FALL 2015	TUITION REIMBURSEMENT	\$1,760.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$1,760.00
HABITAT FOR HUMANITY RIVERSIDE	16648	01/11/2016	02/AUG 2015	HELPING HAND PROGRAM-CDBG	\$868.79
		01/11/2016	01/JUL 2015	HELPING HAND PROGRAM-CDBG	
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$677,859.59
HABITAT RESTORATION SCIENCES, INC	16759	01/25/2016	6764	DETENTION BASIN MAINTENANCE SVCS-NOV15	\$1,874.00
Remit to: CARLSBAD, CA					<b>FYTD:</b> \$7,496.00

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HDL/HINDERLITER DE LLAMAS & ASSOCIATES	227206	01/11/2016	0024864-IN	SALES TAX AUDIT SVCS	\$2,635.84
Remit to: DIAMOND BAR, CA					<u>FYTD:</u> \$5,843.51
HERNANDEZ, VANESSA	227318	01/19/2016	R15-092491	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$75.00
HERTZ EQUIPMENT RENTAL INC	227266	01/19/2016	28271631-005	HEAVY-DUTY RENTAL EQUIPMENT-EL NINO STORM PREP	\$16,707.60
Remit to: DALLAS, TX					<u>FYTD:</u> \$56,020.68
HERVEY, JOYCEL	227237	01/11/2016	1314604	COTTONWOOD RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
HJARACHES OJO DE AGUA, INC	227319	01/19/2016	BL#27781-YR2016	REFUND OF OVERPAYMENT FOR BL#27781	\$94.54
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$94.54
HLP, INC.	16760	01/25/2016	11508	WEB LICENSE MONTHLY FEES	\$27.30
Remit to: LITTLETON, CO					<u>FYTD:</u> \$17,822.65
HOLLIE, KIMBERLY	227238	01/11/2016	MVU 7003700-12	SOLAR INCENTIVE REBATE	\$4,161.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$4,161.00
HOLLYWOOD NAILS & SPA	227320	01/19/2016	BL#27949-YR2016	REFUND OF OVERPAYMENT FOR BL#27949	\$66.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$66.00
HR GREEN CALIFORNIA, INC	227164	01/04/2016	102067	CONSULTANT PLAN CHECK SVCS-11/10-11/27/15	\$1,178.75
Remit to: DES MOINES, IA					<u>FYTD:</u> \$1,178.75

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HUFCOR AIRWALL, INC	227321	01/19/2016	BL#03206-YR2016	REFUND OF OVERPAYMENT FOR BL#03206	\$140.15
Remit to: LONG BEACH, CA					<u>FYTD:</u> \$140.15
HUNSAKER & ASSOCIATES IRVINE, INC	227378	01/25/2016	15120128	CONSULTANT PLAN CHECK SVCS-TR 31592	\$22,960.02
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$57,576.08
HY - TECH TILE, INC	227322	01/19/2016	BL#03223-YR2016	REFUND OF OVERPAYMENT FOR BL#03223	\$201.53
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$201.53
HYDRO - SCAPE PRODUCTS, INC	227323	01/19/2016	BL#03225-YR2016	REFUND OF OVERPAYMENT FOR BL#03225	\$70.63
Remit to: SAN DIEGO, CA					<u>FYTD:</u> \$70.63
HYUNDAI LEASE TITLING TRUST AND JUAN GARCIA	227197	01/04/2016	CK#225483	REISSUE UNCLAIMED CHECK-RE: FULL AND FINAL SETTLEMENT	\$530.00
Remit to: PALM DESERT, CA					<u>FYTD:</u> \$530.00
ICMA RETIREMENT CORP	16629	01/08/2016	2016-00000247	8030 - DEF COMP 457 - ICMA	\$9,008.84
	16739	01/22/2016	2016-00000262	8030 - DEF COMP 457 - ICMA	\$8,500.50
Remit to: BALTIMORE, MD					<u>FYTD:</u> \$119,315.42
IES COMMERCIAL, INC	16761	01/25/2016	121327	CONNECTED TOGGLE SWITCH & TESTED LOBBY DOORS	\$525.00
Remit to: TEMPE, AZ					<u>FYTD:</u> \$4,563.24
ILLUMECON, LLC	227267	01/19/2016	10113	LED RETROFIT TRAFFIC CONTROL DEVICE	\$4,449.60
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$4,449.60

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INLAND EMPIRE PROPERTY SERVICE, INC	16611	01/04/2016	3250	NUISANCE ABATEMENT SVCS-25648 ASPENWOOD COURT	\$13,828.87
		01/04/2016	3247	NUISANCE ABATEMENT SVCS-12187 HARCLARE DRIVE (APN 181-291-019)	
		01/04/2016	292	FIRE PREVENTION NUISANCE ABATEMENT SERVICES	
		01/04/2016	3253	NUISANCE ABATEMENT SVCS-16792 HOLLYHOCK	
		01/04/2016	3224	NUISANCE ABATEMENT SVCS-11761 DAVIS STREET (APN 475-263-030)	
		01/04/2016	3252	NUISANCE ABATEMENT SVCS-16792 HOLLYHOCK	
		01/04/2016	3240	NUISANCE ABATEMENT SVCS-APN 292-160-023	
		01/04/2016	3235	NUISANCE ABATEMENT SVCS-16792 HOLLYHOCK DRIVE (APN 312-181-004)	
		01/04/2016	3236	NUISANCE ABATEMENT SVCS-APN 291-191-009/010/012/027/028	
		01/04/2016	291	FIRE PREVENTION NUISANCE ABATEMENT SERVICES	
		01/04/2016	3234	NUISANCE ABATEMENT SVCS-26191 KALMIA AVENUE (APN 474-220-011)	
		01/04/2016	3246	NUISANCE ABATEMENT SVCS-11761 DAVIS (APN 475-263-030)	
		01/04/2016	3241	NUISANCE ABATEMENT SVCS-22084 MONICO DRIVE (APN 264-371-012)	
		01/04/2016	3232	NUISANCE ABATEMENT SVCS-23648 DAVID LANE (APN 292-222-010)	
		16649	01/11/2016	3248	WEED ABATEMENT SVCS-CITY PARKS
	16709	01/19/2016	3254	WEED ABATEMENT SVCS-APN 487-470-030/031	\$6,275.00
		01/19/2016	3255	WEED ABATEMENT SVCS-APN 297-140-043/046	
	16762	01/25/2016	5755	WEED ABATEMENT (APN # 482-020-064)	\$2,080.00
		01/25/2016	311	FIRE PREVENTION NUISANCE ABATEMENT SERVICES	

Remit to: MORENO VALLEY, CA

FYTD: \$83,023.36

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INLAND OVERHEAD DOOR COMPANY	227165	01/04/2016	39222	ROLL UP DOOR REPAIRS-FS#91	\$682.02
		01/04/2016	39597	REMOVED AND REPLACED CONTROL BOARD ON GATE-FS#58	
Remit to: COLTON, CA					<u>FYTD:</u> \$12,974.64
INTEGRATED CARE	227324	01/19/2016	1315186	CRC RENTAL REFUND DEPOSIT	\$500.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$500.00
INTER CITY ENERGY SYSTEMS	227325	01/19/2016	BL#10334-YR2016	REFUND OF OVERPAYMENT FOR BL#10334	\$82.50
Remit to: SANTA FE SPRINGS, CA					<u>FYTD:</u> \$82.50
IRON MOUNTAIN, INC	16763	01/25/2016	MDL4430	OFF-SITE STORAGE OF CITY RECORDS-JAN16	\$3,381.05
Remit to: PASADENA, CA					<u>FYTD:</u> \$13,835.92
J GINGER MASONRY, LP	227326	01/19/2016	BL#21719-YR2016	REFUND OF OVERPAYMENT FOR BL#21719	\$64.54
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$64.54
JACKSON, JASMIN	227409	01/25/2016	1320074	TOWNGATE RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
JDH CONTRACTING	16650	01/11/2016	122915-01	FABRICATE AND INSTALL GRANITE COUNTERTOP AT CRC	\$6,493.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$108,334.00
JOE A. GONSALVES & SON	16651	01/11/2016	25795	LOBBYIST SERVICES-JAN16	\$3,000.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$21,090.00
JTB SUPPLY CO., INC.	16764	01/25/2016	100325	TRAFFIC SIGNAL MAINTENANCE SUPPLIES	\$2,275.56
Remit to: ORANGE, CA					<u>FYTD:</u> \$16,464.84

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KAVANNAH MINISTRIES	227188	01/04/2016	1310974	CRC RENTAL REFUND DEPOSIT	\$500.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$500.00
KAZMIER, CRAIG	227189	01/04/2016	R15-092644	AS REFUND-RABIES DEPOSIT	\$20.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$20.00
KEYSER MARSTON ASSOCIATES, INC.	16710	01/19/2016	29171	DISPOSITION CONSULTING-BOULDER RIDGE APTS-HOME LAYERING	\$5,371.25
	16765	01/25/2016	28661	DISPOSITION CONSULTING-PALM AGREEMENT COTTONWOOD PLACE #1	\$4,415.63
		01/25/2016	29086	DISPOSITION CONSULTING-BOULDER RIDGE APTS-HOME LAYERING	
		01/25/2016	28993	DISPOSITION CONSULTING-PALM AGREEMENT-COTTONWOOD PLACE #1	
Remit to: SAN FRANCISCO, CA					<u>FYTD:</u> \$29,266.26
KOA CORPORATION	227207	01/11/2016	JB54042x4	CONSULTANT - RECHE VISTA	\$4,658.50
Remit to: MONTEREY PARK, CA					<u>FYTD:</u> \$117,966.91
LANDCARE USA, LLC	16711	01/19/2016	8049204	LANDSCAPE MAINT.-ZONE S-DEC 2015	\$5,791.20
		01/19/2016	8049199	LANDSCAPE MAINT.-ZONE M-DEC 2015	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$287,639.89
LARRY JACKSON DRYWALL	227328	01/19/2016	BL#28690-YR2016	REFUND OF OVERPAYMENT FOR BL#28690	\$31.90
Remit to: CLOVIS, CA					<u>FYTD:</u> \$31.90
LEAGUE OF CALIFORNIA CITIES-RIV CNTY DIV	227208	01/11/2016	102704	ASSESSMENT OF 2016 LOCAL STREETS AND ROADS	\$400.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$950.00

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LEE, ELIZABETH	227239	01/11/2016	1311540	REFUND CLASS CANCELED	\$63.00
Remit to: PERRIS, CA					FYTD: \$63.00
LEE, JACKIE	227329	01/19/2016	R16-093295	AS REFUND-2 TRAP RENTAL DEPOSITS	\$100.00
Remit to: MORENO VALLEY, CA					FYTD: \$100.00
LEE-MCDUFFIE, PRECIOUS	16766	01/25/2016	JAN-2016	INSTRUCTOR SERVICES-ACTING FOR KIDS CLASS	\$104.40
Remit to: MORENO VALLEY, CA					FYTD: \$1,020.80
LEIVAS, INC. DBA. LEIVAS LIGHTING	16712	01/19/2016	236987	REPLACED METER PEDESTAL/SPRINKLER CONTROL-ZONE D	\$5,242.78
Remit to: RIVERSIDE, CA					FYTD: \$12,683.78
LIEBERT, CASSIDY, WHITMORE	227166	01/04/2016	1410797	LEGAL SERVICES-MO140-00001	\$3,223.80
		01/04/2016	1413811	LEGAL SERVICES-MO140-00001	
Remit to: LOS ANGELES, CA					FYTD: \$16,246.60
LORENE, PAULA	227190	01/04/2016	MVU 7014009-02	SOLAR INCENTIVE REBATE	\$4,699.00
Remit to: MORENO VALLEY, CA					FYTD: \$4,699.00
LYNCH, PATRICK	227223	01/11/2016	1/24-1/27/16	TRAVEL PER DIEM-CDR USER'S SUMMIT & TRAIN THE TRAINER COURSE	\$178.50
Remit to: MORENO VALLEY, CA					FYTD: \$178.50

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LYONS SECURITY SERVICE, INC	16613	01/04/2016	22432	SECURITY GUARD SVCS-SENIOR CTR-OCT15	\$520.07
	16654	01/11/2016	22601	SECURITY GUARD SVCS-COTTONWOOD G/C SPECIAL EVENTS-DEC15	\$536.58
		01/11/2016	22599	SECURITY GUARD SVCS-MV UTILITIES-DEC15	
	16713	01/19/2016	22597	SECURITY GUARD SVCS-CRC SPECIAL EVENTS-DEC15	\$709.93
	16768	01/25/2016	22549	SECURITY GUARD SVCS-SENIOR CTR-NOV15	\$1,172.21
		01/25/2016	22603	SECURITY GUARD SVCS-TOWNGATE-DEC15	
Remit to: ANAHEIM, CA					<u>FYTD:</u> \$52,475.04
MARIPOSA HORTICULTURAL ENTERPRISES, INC.	16655	01/11/2016	71089	LANDSCAPE EXTRA WORK-NOV15-REMOVE 4 ASH TREES AT LIBRARY	\$2,900.00
		01/11/2016	71090	LANDSCAPE EXTRA WORK-NOV15-INSTALLATION OF DG AT LIBRARY	
	16769	01/25/2016	70813	LANDSCAPE EXTRA WORK-OCT15-ZONE D/IRRIGATION WORK	\$380.09
Remit to: IRWINDALE, CA					<u>FYTD:</u> \$365,568.11
MARTINEZ, ALBERT	227191	01/04/2016	R15-093113	AS REFUND-OVERPMT ON WEB LIC RENEWAL	\$19.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$19.00
MARTINEZ, MARGARITE	227330	01/19/2016	1317564	COTTONWOOD RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
MC DERMOTT, MONICA	227410	01/25/2016	R16-093484	AS REFUND-FULL ADOPT REFUND, DOG ILL	\$65.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$65.00
MCCAIN TRAFFIC SUPPLY	227167	01/04/2016	INV0196106	TRAFFIC SIGNAL SUPPLIES	\$133.92
Remit to: VISTA, CA					<u>FYTD:</u> \$26,261.24

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MERCHANTS LANDSCAPE SERVICES INC	16615	01/04/2016	46744	LANDSCAPE MAINT.-SD LMD ZN 03 & 03A-NOV 2015	\$23,920.22
		01/04/2016	46828	IRRIGATION REPAIRS-SD LMD ZN 03 & 03A-NOV 2015	
	16715	01/04/2016	46743	LANDSCAPE MAINT.-ZONES E-8, SD LMD ZON 05, 06, & 07-NOV 2015	\$21,406.05
		01/19/2016	46881	LANDSCAPE MAINT.-SD LMD ZN 03 & 03A-DEC 2015	
		01/19/2016	46880	LANDSCAPE MAINT.-ZONES E-8, SD LMD ZN 05, 06, & 07-DEC 2015	
Remit to: MONTEREY PARK, CA					<u>FYTD:</u> \$187,488.52
MESA GENERAL ENGINEERING, INC	227240	01/11/2016	BL#27891-YR2016	REFUND OF OVERPAYMENT FOR BL#27891	\$37.50
Remit to: CORONA, CA					<u>FYTD:</u> \$37.50
MEYERS, ROBERT	16716	01/19/2016	JAN-2016	INSTRUCTOR SERVICES-PHOTOGRAPHY CLASS	\$42.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$444.00
MIDGET, MELANIE	227331	01/19/2016	R16-093280	AS REFUND-OVERPMT ON WEB LICENSE RENEWAL	\$19.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$19.00
MILLS, MARY	227332	01/19/2016	R15-092348	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
MOLETTE, CHRISTINA	227241	01/11/2016	1314616	TOWNGATE RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
MONTGOMERY PLUMBING	227333	01/19/2016	BL#04486-YR2016	REFUND OF OVERPAYMENT FOR BL#04486	\$62.50

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MONTGOMERY PLUMBING INC	227268	01/19/2016	010316	PLUMBING SERVICE/CLEARED BLOCKAGE @ LIBRARY	\$2,475.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$15,655.50
MORENO VALLEY BOWL	227269	01/19/2016	JAN-2016	INSTRUCTOR SERVICES-BOWLING CLASS (BUMPER) FOR YOUTH	\$240.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$240.00
MORENO VALLEY BUSINESS JOURNAL/INLAND EMPIRE BUSINESS	16656	01/11/2016	19	INLAND EMPIRE BUSINESS REVIEW ½ PAGE AD	\$624.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,500.00
MORENO VALLEY CAR WASH	227334	01/19/2016	BL#04548-YR2016	REFUND OF OVERPAYMENT FOR BL#04548	\$70.00
Remit to: MURRIETA, CA					<u>FYTD:</u> \$70.00
MORENO VALLEY CHAMBER OF COMMERCE	227270	01/19/2016	5022	WAKE-UP MEETING ATTENDANCE-12/16/15	\$90.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$11,450.00
MORENO VALLEY CITY EMPLOYEES ASSOC.	16631	01/08/2016	2016-00000249	8710 - MVCEA EMPLOYEE DUES	\$1,188.50
	16740	01/22/2016	2016-00000264	8710 - MVCEA EMPLOYEE DUES	\$1,194.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$18,404.00
MORENO VALLEY COMMUNITY BAND	227168	01/04/2016	501	OFFICIAL CITY GROUP SPONSORSHIP AGREEMENT-FY15/16	\$5,000.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,000.00

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MORENO VALLEY MANAGEMENT ASSOCIATION	16657	01/11/2016	2016-00000242	8705 - MVMA EMPLOYEE DUES	\$760.00
	16771	01/25/2016	2016-00000256	8705 - MVMA EMPLOYEE DUES	\$528.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$10,628.00
MORENO VALLEY UTILITY	227209	01/11/2016	7013411-01/DEC15	ELECTRICITY-UTILITY FIELD OFFICE	\$67.39
Remit to: HEMET, CA					<u>FYTD:</u> \$636,710.51
MOTOPOST USA	227271	01/19/2016	143957	POLICE MOTOR UNIFORMS	\$5,674.66
	227379	01/25/2016	143985	TRAFFIC UNIFORMS AND UNIFORM REPAIRS	\$49.00
Remit to: SAN MARCOS, CA					<u>FYTD:</u> \$5,723.66
MUNIO, RICHARD A	227335	01/19/2016	BL#25621-YR2016	REFUND OF OVERPAYMENT FOR BL#25621	\$62.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$62.00
MUSIC CHANGING LIVES	16658	01/11/2016	DEC-2015	INSTRUCTOR SERVICES-DRAWING FOR KIDS CLASS	\$42.00
	16772	01/25/2016	JAN-2016	INSTRUCTOR SERVICES-COMIC BOOK CREATION/DRAWING FOR KIDS CLASSES	\$198.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$1,314.00
MUSICSTAR	227380	01/25/2016	JAN-2016	INSTRUCTOR SERVICES-GUITAR & PIANO FOR KIDS CLASSES	\$324.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$6,160.80
MY SIDEWALK, INC,	227210	01/11/2016	11103	PUBLIC ENGAGEMENT PLATFORM/WEBSITE 11/18/14-11/17/17	\$6,750.00
Remit to: KANSAS CITY, MO					<u>FYTD:</u> \$6,750.00
N STORE SERVICES	227336	01/19/2016	BL#29055-YR2016	REFUND OF OVERPAYMENT FOR BL#29055	\$62.00
Remit to: CHESTERFIELD, MO					<u>FYTD:</u> \$62.00

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NARANJO, MARTHA	227242	01/11/2016	1314619	TOWNGATE RENTAL REFUND DEPOSIT	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
NATIONWIDE RETIREMENT SOLUTIONS CP	16634	01/08/2016	2016-00000253	8020 - DEF COMP PST - NATIONWIDE*	\$1,125.38
	16742	01/22/2016	2016-00000267	8010 - DEF COMP 457 - NATIONWIDE*	\$24,024.12
	16744	01/22/2016	2016-00000269	8020 - DEF COMP PST - NATIONWIDE*	\$2,341.74
Remit to: COLUMBUS, OH					<u>FYTD:</u> \$538,849.18
NEIGHBORHOOD CYCLERY	227365	01/19/2016	2571	BICYCLE REPAIRS-POP UNIT	\$209.24
		01/19/2016	2568	BICYCLE REPAIRS-POP UNIT	
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$209.24
NERY, MARIA	227411	01/25/2016	MVU 7011504-02	SOLAR INCENTIVE REBATE	\$5,972.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,972.00
NEW HORIZON MOBILE HOME PARK	16717	01/19/2016	DEC 2015	UUT REIMB FOR DEC 2015	\$4.81
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$39.74
NTH GENERATION COMPUTING, INC.	16659	01/11/2016	27901H	LOT OF 6 UPSS FOR SERVER ROOM	\$14,659.51
Remit to: SAN DIEGO, CA					<u>FYTD:</u> \$73,159.44
ORROCK, POPKA, FORTINO & BRISLIN	16660	01/11/2016	90-042M STMT 8	LEGAL SERVICES-CLAIM MV1506 (L. SPARKS)	\$3,888.00
		01/11/2016	90-037M STMT 30	LEGAL SERVICES-CLAIM MV1310 (O. RODRIGUEZ)	
Remit to: REDLANDS, CA					<u>FYTD:</u> \$34,923.12

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OUTDOOR DESIGN STUDIO, LLC	227381	01/25/2016	20163	PARK SIGNS	\$16,177.32
Remit to: MURRIETA, CA					<u>FYTD:</u> \$16,177.32
OVERLAND PACIFIC & CUTLER, INC.	16661	01/11/2016	1511164	APPRAISAL SVCS - APN 475-210-43	\$4,950.00
	16719	01/19/2016	1512026	ACQUISITION SERVICES - PROJECT MRV-005:02	\$4,000.00
Remit to: LONG BEACH, CA					<u>FYTD:</u> \$25,435.00
OWENS, MARCIA	227243	01/11/2016	MVU 7012037-03	SOLAR INCENTIVE REBATE	\$8,155.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$8,155.00
PACIFIC ALARM SERVICE, INC	16662	01/11/2016	R117384	BURGLAR ALARM SYSTEM RENT/SVC/MONITORING-MVU SUBSTATION-JAN16	\$244.00
Remit to: BEAUMONT, CA					<u>FYTD:</u> \$1,708.00
PACIFIC SMILE DENTAL CLINIC	227337	01/19/2016	BL#28321-YR2016	REFUND OF OVERPAYMENT FOR BL#28321	\$66.92
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$66.92
PAINTING BY ZEB BODE	16773	01/25/2016	011916	PAINT-MARCH ANNEX RENO (20% OF TOTAL CONTRACT)	\$4,690.00
		01/25/2016	010416	CAULKED AND REPAIRED CRACKS-COTTONWOOD GOLF CTR	
Remit to: NORCO, CA					<u>FYTD:</u> \$25,108.00
PANELIZED STRUCTURES, INC	227338	01/19/2016	BL#12934-YR2016	REFUND OF OVERPAYMENT FOR BL#12934	\$2,239.49
Remit to: MODESTO, CA					<u>FYTD:</u> \$2,239.49
PASCUA, JEANETTE	227192	01/04/2016	MVU 7006300-05	SOLAR INCENTIVE REBATE	\$7,118.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$7,118.00

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PASS PHYSICAL THERAPY	227339	01/19/2016	BL#27093-YR2016	REFUND OF OVERPAYMENT FOR BL#27093	\$75.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$75.00
PEDLEY SQUARE VETERINARY CLINIC	16616	01/04/2016	OCT-2015	VETERINARY SERVICES FOR MV ANIMAL SHELTER	\$16,906.37
		01/04/2016	FEB-2015	VETERINARY SERVICES FOR MV ANIMAL SHELTER	
	16774	01/25/2016	DEC-2015	VETERINARY SERVICES FOR MV ANIMAL SHELTER	\$8,622.75
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$93,012.26
PERS LONG TERM CARE PROGRAM	227211	01/11/2016	2016-00000243	4720 - PERS LONG TERM CARE	\$460.33
	227382	01/25/2016	2016-00000257	4720 - PERS LONG TERM CARE	\$460.33
Remit to: PASADENA, CA					<b>FYTD:</b> \$6,904.95
PERS RETIREMENT	16684	01/15/2016	P151218a	PERS RETIREMENT - CLASSIC FINAL	\$5,080.20
	16685	01/15/2016	P151218b	PERS RETIREMENT - PEPRA FINAL	\$6,049.67
	16687	01/15/2016	P160101P	PERS RETIREMENT - PEPRA	\$16,544.08
	16689	01/15/2016	100000014685061	PERS GASB 68 REPORT FEE	\$2,500.00
	16690	01/15/2016	100000014684274	2016 RBF FOR RETIREES	\$2,559.26
	16842	01/29/2016	P160101a	PERS RETIREMENT - CLASSIC FINAL	\$13,438.04
	16843	01/29/2016	P160101b	PERS RETIREMENT - PEPRA FINAL	\$6,906.51
	16845	01/29/2016	P160115P	PERS RETIREMENT DEPOSIT - PEPRA	\$16,785.99
Remit to: SACRAMENTO, CA					<b>FYTD:</b> \$4,189,014.55
PETTY CASH - FINANCE	227224	01/11/2016	DEC 2015	PETTY CASH FUND REPLENISHMENT	\$1,151.28
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$4,775.27
PITASSI ARCHITECTS, INC	16720	01/19/2016	2	CONSULTING - CORP YARD	\$7,153.50
Remit to: RANCHO CUCAMONGA, CA					<b>FYTD:</b> \$33,371.82

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PLASCENCIA , BLANCA GUZMAN	227412	01/25/2016	R16-093891	AS REFUND-OVERPMT ON WEB LICENSE RENEWAL	\$7.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$7.00
PODS OF LOS ANGELES, LLC	227340	01/19/2016	BL#22047-YR2016	REFUND OF OVERPAYMENT FOR BL#22047	\$12.81
Remit to: CLEARWATER, FL					<u>FYTD:</u> \$12.81
PRADO, ELIA	227413	01/25/2016	1307473	REFUND CHILD WILL ATTEND KINDERCARE	\$22.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$22.00
PRINCE, CHRIS	227193	01/04/2016	R15-093111	AS REFUND-OVERPMT ON WEB LIC RENEWAL	\$19.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$19.00
PROFESSIONAL COMMUNICATIONS NETWORK PCN	227212	01/11/2016	151300454	LIVE ANSWERING SERVICE FOR ROTATIONAL TOW VEHICLES PROGRAM	\$542.75
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$3,713.75

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PRUDENTIAL OVERALL SUPPLY	16617	01/04/2016	22162275	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING DIV. STAFF	\$3.69

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PRUDENTIAL OVERALL SUPPLY	16663	01/11/2016	22173343	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	\$601.08
		01/11/2016	22162281	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF	
		01/11/2016	22173342	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		01/11/2016	22173339	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING DIV. STAFF	
		01/11/2016	22169980	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		01/11/2016	22169981	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	
		01/11/2016	22162284	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		01/11/2016	22162282	UNIFORM RENTAL & LAUNDERING SVC.-ST. SWEEPING STAFF	
		01/11/2016	22162280	UNIFORM RENTAL & LAUNDERING SVC.-GOLF COURSE STAFF	
		01/11/2016	22162276	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		01/11/2016	22150788	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		01/11/2016	22150787	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		01/11/2016	22150786	UNIFORM RENTAL & LAUNDERING SVC.-ST. SWEEPING STAFF	
		01/11/2016	22150780	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		01/11/2016	22162283	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		01/11/2016	22162277	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		01/11/2016	22150781	UNIFORM RENTAL & LAUNDERING SVC.-STORM DRAIN MAINT. STAFF	
		01/11/2016	22169977	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING DIV. STAFF	
		01/11/2016	22150790	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		01/11/2016	22166429	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	
		01/11/2016	22166427	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		01/11/2016	22162285	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		01/11/2016	22166423	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING DIV. STAFF	

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PRUDENTIAL OVERALL SUPPLY		01/11/2016	22162286	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		01/11/2016	22150779	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	

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PRUDENTIAL OVERALL SUPPLY	16721	01/19/2016	22173338	UNIFORM RENTAL & LAUNDERING SVC.-SECURITY GUARD STAFF	\$963.89
		01/19/2016	22169987	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		01/19/2016	22166435	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		01/19/2016	22169976	UNIFORM RENTAL & LAUNDERING SVC.-SECURITY GUARD STAFF	
		01/19/2016	22166425	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		01/19/2016	22169983	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF	
		01/19/2016	22169979	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		01/19/2016	22169988	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		01/19/2016	22173345	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF	
		01/19/2016	22170597	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES STAFF	
		01/19/2016	22167057	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES STAFF	
		01/19/2016	22166441	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		01/19/2016	22166439	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		01/19/2016	22173341	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		01/19/2016	22169986	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		01/19/2016	22169982	UNIFORM RENTAL & LAUNDERING SVC.-GOLF COURSE STAFF	
		01/19/2016	22169985	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		01/19/2016	22162274	UNIFORM RENTAL & LAUNDERING SVC.-SECURITY GUARD STAFF	
		01/19/2016	22173347	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		01/19/2016	22166421	UNIFORM RENTAL & LAUNDERING SVC.-SECURITY GUARD STAFF	
		01/19/2016	22166424	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		01/19/2016	22169978	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		01/19/2016	22166437	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		01/19/2016	22162867	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES STAFF	
		01/19/2016	22173344	UNIFORM RENTAL & LAUNDERING SVC.-GOLF COURSE STAFF	
		01/19/2016	22166431	UNIFORM RENTAL & LAUNDERING SVC.-GOLF COURSE STAFF	

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PRUDENTIAL OVERALL SUPPLY		01/19/2016	22174139	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES STAFF	
		01/19/2016	22173346	UNIFORM RENTAL & LAUNDERING SVC.-ST. SWEEPING STAFF	
		01/19/2016	22166434	UNIFORM RENTAL & LAUNDERING SVC.-ST. SWEEPING STAFF	
		01/19/2016	22173348	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		01/19/2016	22173349	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		01/19/2016	22173340	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		01/19/2016	22173350	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		01/19/2016	22154697	UNIFORM RENTAL & LAUNDERING SVC.-SECURITY GUARD STAFF	
		01/19/2016	22169984	UNIFORM RENTAL & LAUNDERING SVC.-ST. SWEEPING STAFF	
		01/19/2016	22166433	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$3,148.98
RAMIREZ, JOSE J	227171	01/04/2016	FALL 2015	TUITION REIMBURSEMENT	\$2,000.00
Remit to: RANCHO CUCAMONGA, CA					<u>FYTD:</u> \$2,303.49
RAMOS , GEORGE	227194	01/04/2016	R15-092450	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$75.00
RAMOS, GILBERTO	227341	01/19/2016	MVU 7010036-03	SOLAR INCENTIVE REBATE	\$5,393.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,393.00
RANCHO BELAGO DANCE COMPANY	16618	01/04/2016	DEC-2015	INSTRUCTOR SERVICES-HIP HOP DANCE CLASS	\$40.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$810.00
RAPTOR PLUMBING, INC	227244	01/11/2016	BL#29572-YR2016	REFUND OF OVERPAYMENT FOR BL#29572	\$12.50
Remit to: SAN CLEMENTE, CA					<u>FYTD:</u> \$12.50

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
RCCD FOUNDATION	227213	01/11/2016	FO 15/16 025	"I HAVE A DREAM" SPONSOR FOR THE 3RD ANNUAL SCHOLARSHIP BREAKFAST	\$1,000.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$1,000.00
REFRIGERATION CONTROL CO., INC.	227272	01/19/2016	7292-5859	ICE MACHINE REPAIR-TOWNGATE COMMUNITY CENTER	\$270.05
Remit to: CORONA, CA					<u>FYTD:</u> \$2,834.49
REGALADO, BLANCA E	16619	01/04/2016	DEC-2015	INSTRUCTOR SERVICES-FOLKLORIC DANCE ADULT & YOUTH CLASSES	\$171.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$1,884.00
RELIANT LAND SERVICES, INC.	227418	01/25/2016	REFUND-RS0058	REFUND CELL TOWER DEPOSIT, SITE RS0058 (AT&T-FIRE STATION 91)	\$4,321.65
Remit to: ORANGE, CA					<u>FYTD:</u> \$4,321.65
RENOVO CONSTRUCTION	227245	01/11/2016	BL#28800-YR2016	REFUND OF OVERPAYMENT FOR BL#28800	\$17.25
Remit to: RANCHO SANTA MARGARITA, CA					<u>FYTD:</u> \$17.25
REPUBLIC MASTER CHEFS TEXTILE RENTAL SERVICE	16620	01/04/2016	11739477	LINENS RENTAL FOR CRC BALLROOM	\$22.00
	16664	01/11/2016	11751254	LINENS RENTAL FOR CRC BALLROOM	\$22.00
	16775	01/25/2016	11762268	LINENS RENTAL FOR CRC BALLROOM	\$53.59
		01/25/2016	S516240	LINENS FOR SPECIAL EVENTS AT CRC	
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$993.62
RICK ENGINEERING COMPANY	16665	01/11/2016	46358	CONSULTING - PERRIS WIDENING	\$9,525.00
		01/11/2016	46360	CONSULTING - RECHE VISTA	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$52,405.00

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RIGHTWAY SITE SERVICES, INC.	227273	01/19/2016	99353	PORTABLE RESTROOM RENTAL-PSB CAR WASH AREA-NOV15	\$227.80
		01/19/2016	112745	PORTABLE RESTROOM RENTAL-PSB CAR WASH AREA-DEC15	
Remit to: LAKE ELSINORE, CA					<u>FYTD:</u> \$4,939.20
RIOS, ALMA	227342	01/19/2016	MVU 7008431-04	SOALR INCENTIVE REBATE	\$4,773.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$4,773.00
RIVERSIDE COUNTY DEPARTMENT OF HEALTH	227383	01/25/2016	IN0248631	HEALTH PERMIT FOR COMMUNITY PARK SNACK BAR	\$227.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$377.00
RIVERSIDE COUNTY ECONOMIC DEV'T. AGENCY	227214	01/11/2016	122415	VOLUNTEER APPRECIATION SUMMIT (MAY 2016) MORONGO RESORT	\$2,000.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$2,000.00
RIVERSIDE COUNTY HABITAT CONSERVATION	227215	01/11/2016	4TH QTR 2015	STEPHEN'S KANGAROO RAT MITIGATION FEES FOR QTR ENDING 12/31/15	\$5,300.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$5,870.00
RIVERSIDE COUNTY SHERIFF CIVIL DIVISION-WEST	227216	01/11/2016	2016-00000244	1015 - GARNISHMENT - CREDITOR %	\$400.00
	227384	01/25/2016	2016-00000258	1015 - GARNISHMENT - CREDITOR %	\$400.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$8,419.39
RMA GROUP	227217	01/11/2016	50668	CONSULTANT - RECHE VISTA	\$13,160.00
	227274	01/19/2016	50760	CONSULTING - CORP YARD	\$3,094.50
Remit to: RANCHO CUCAMONGA, CA					<u>FYTD:</u> \$42,828.50

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ROSY BEAUTY SALON	227343	01/19/2016	BL#09068-YR2016	REFUND OF OVERPAYMENT FOR BL#09068	\$79.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$79.00
RUIZ, JUVENAL	227195	01/04/2016	R15-093105	AS REFUND-OVERPMT ON WEB LIC RENEWAL	\$19.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$19.00
SAFEWAY SIGN CO.	227218	01/11/2016	5166	TRAFFIC SIGNS & HARDWARE	\$424.98
Remit to: ADELANTO, CA					<u>FYTD:</u> \$23,616.09
SALTER, RANDALL	227344	01/19/2016	R15-087622	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: VALLEY VILLAGE, CA					<u>FYTD:</u> \$75.00
SAN BERNARDINO & RIVERSIDE CO FIRE EQUIP	16621	01/04/2016	81846	FIRE SUPPRESSION SYSTEM SERVICE CALL-CITY HALL	\$300.00
Remit to: SAN BERNARDINO, CA					<u>FYTD:</u> \$4,609.24
SANCHEZ, NELSON	227414	01/25/2016	MVU 7013420-03	SOLAR INCENTIVE REBATE	\$4,972.54
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$4,972.54
SANDOVAL & JOHNSON CONSTRUCTION & ENGINEERING PIPE	227345	01/19/2016	BL#28869-YR2016	REFUND OF OVERPAYMENT FOR BL#28869	\$63.20
Remit to: CORONA, CA					<u>FYTD:</u> \$63.20
SCHIEFELBEIN, LORI C.	227385	01/25/2016	DEC 2015	CONSULTANT SERVICES-ROTATIONAL TOW SERVICE PROGRAM	\$2,351.25
		01/25/2016	11/29-12/27/15	CONSULTANT SVCS-PREPARATION OF NEW RFP-CITY OF MORENO VALLEY	
Remit to: BULLHEAD CITY, AZ					<u>FYTD:</u> \$10,546.25

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SCOTT FAZEKAS & ASSOCIATES, INC	227346	01/19/2016	BL#24794-YR2016	REFUND OF OVERPAYMENT FOR BL#24794	\$138.50
	227387	01/25/2016	18575	PLAN CHECK SERVICES FOR BLDG. & SAFETY DIVISION-NOV 2015	\$1,430.00
Remit to: IRVINE, CA					<b>FYTD:</b> \$138.50
SCREEN VISION	227275	01/19/2016	LOC_000094627	SHOP MOVAL CHRISTMAS AD (LOCAL THEATERS 12/18/15-01/14/16)	\$1,080.00
Remit to: NEW YORK, NY					<b>FYTD:</b> \$2,610.00
SECTRAN SECURITY, INC	227276	01/19/2016	16010742	ARMORED TRANSPORT SERVICES-JAN16	\$472.50
Remit to: LOS ANGELES, CA					<b>FYTD:</b> \$3,348.00
SECURITY LOCK & KEY	16722	01/19/2016	27532	DUPLICATE KEYS FOR CITY YARD & COTTONWOOD	\$52.16
	16776	01/25/2016	27571	ERC FRONT DOOR KEYS	\$82.64
Remit to: YUCAIPA, CA					<b>FYTD:</b> \$3,930.69
SKECHERS	227246	01/11/2016	MVU 7013669-01	SOLAR INCENTIVE REBATE (PBI)	\$4,905.81
Remit to: MANHATTAN BEACH, CA					<b>FYTD:</b> \$4,905.81
SKONBERG, RIX	16777	01/25/2016	FALL 2015	TUITION REIMBURSEMENT	\$639.94
Remit to: LA VERNE, CA					<b>FYTD:</b> \$1,819.94
SKY PUBLISHING	16666	01/11/2016	15_6_94	1/2 PAGE ADVERTISEMENT-YOUR VILLA MAGAZINE/2015 ISSUE 6 NOV16-18	\$850.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$34,396.22
SKY TRAILS MOBILE VILLAGE	16723	01/19/2016	DE 2015	UUT REIMB FOR DEC 2015	\$47.78
		01/19/2016	DEC 2015	UUT REIMB FOR DEC 2015	
Remit to: LOS ANGELES, CA					<b>FYTD:</b> \$356.08

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SO CAL SANDBAGS, INC	227219	01/11/2016	91487	FILLED GRAVELBAGS FOR PUBLIC DISTRIBUTION	\$7,256.00
		01/11/2016	91486	FILLED GRAVELBAGS FOR PUBLIC DISTRIBUTION	
		01/11/2016	91485	FILLED GRAVELBAGS FOR PUBLIC DISTRIBUTION	
		01/11/2016	91545	FILLED GRAVELBAGS FOR PUBLIC DISTRIBUTION	
Remit to: CORONA, CA					<u>FYTD:</u> \$29,273.50
SOCAL OFFICE TECHNOLOGIES, INC.	16667	01/11/2016	IN121583	QUARTERLY CHARGE FOR COPY MACHINES LEASE 1/1-3/31/16	\$13,155.91
Remit to: CYPRESS, CA					<u>FYTD:</u> \$42,299.07
SOCO GROUP, INC	16668	01/11/2016	0235185-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	\$18,610.94
		01/11/2016	0228826-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/11/2016	0230972-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/11/2016	0227863-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/11/2016	0232227-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/11/2016	0233106-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/11/2016	0234376-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/11/2016	0235915-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
	16778	01/11/2016	0230083-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	\$19,325.64
		01/25/2016	0240985-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/25/2016	0244021-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/25/2016	0242339-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/25/2016	0240256-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/25/2016	0238994-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/25/2016	0238190-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
		01/25/2016	0236835-IN	FUEL FOR CITY VEHICLES & EQUIPMENT	
01/25/2016	0244378-IN	FUEL FOR CITY VEHICLES & EQUIPMENT			
Remit to: PERRIS, CA					<u>FYTD:</u> \$157,375.54

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SOISSON, AMBER	227415	01/25/2016	R15-091970	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: PERRIS, CA					<u>FYTD:</u> \$75.00
SOLARCITY CORPORATION	227347	01/19/2016	B1401642	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$133.76
	227348	01/19/2016	B1401822	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$146.32
	227349	01/19/2016	B1402015	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$133.76
	227350	01/19/2016	B1401819	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$133.76
	227351	01/19/2016	B1402248	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$133.76
	227352	01/19/2016	B1402299	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$133.76
	227353	01/19/2016	B1403275	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$133.76
	227354	01/19/2016	B1403314	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$133.76
	227355	01/19/2016	B1500747	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$133.76
	227356	01/19/2016	B1502640	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$133.76
	227357	01/19/2016	B1502641	REFUND 80% PERMIT FEE (LESS \$34.00 ISSUANCE FEE)-PROJ CANCELLED	\$146.32
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$133.76
SOLIVA, MARVIN	227416	01/25/2016	1320193	REFUND DID NOT USE FACILITY	\$70.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$70.00

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SOSA, HUGO	16669	01/11/2016	DEC-2015	INSTRUCTOR SERVICES-TRADITIONAL KARATEDO CLASS	\$90.00
	16779	01/25/2016	JAN-2016	INSTRUCTOR SERVICES-TRADITIONAL KARATEDO CLASS	\$221.52
Remit to: RANCHO CUCAMONGA, CA					<u>FYTD:</u> \$1,601.52
SOUTH COAST AIR QUALITY MGMT DISTRICT	227173	01/04/2016	2896149	ANNUAL OPERATING FEES-GENERATOR/RULE 461 LFDS AT FS#91	\$570.43
		01/04/2016	2897219	EMISSIONS FEES-FIRE STATION #91	
	227277	01/19/2016	2897362	ANNUAL EMISSIONS FEES-FS#2 GENERATOR	\$570.43
		01/19/2016	2896294	ANNUAL OPERATING FEES-FS#2 GENERATOR	
Remit to: DIAMOND BAR, CA					<u>FYTD:</u> \$2,992.58
SOUTHERN CALIFORNIA EDISON 1	227174	01/04/2016	NOV-15 1/4/16	ELECTRICITY CHARGES	\$5,051.97
		01/04/2016	DEC-15 1/4/16	ELECTRICITY CHARGES	
	227220	01/11/2016	DEC-15 1/11/16	ELECTRICITY CHARGES	\$5,775.02
	227221	01/11/2016	198017	SCE SVCS REQ # 1915648 - RECHE VISTA	\$10,686.34
	227280	01/19/2016	228107	801 0009 RECHE, ST LGHT INSTALL, SCE	\$11,451.62
		01/19/2016	220809	SCE RELOCATION OF TC-1 (CACTUS AVE.)	
	227388	01/25/2016	DEC-15 1/25/16	ELECTRICITY CHARGES	\$24,868.47
Remit to: ROSEMEAD, CA					<u>FYTD:</u> \$1,923,078.82
SOUTHERN PET SUPPLIES	16724	01/19/2016	9523	PET SUPPLIES-ASSORTED COLLARS & LEADS	\$105.95
Remit to: SAN DIEGO, CA					<u>FYTD:</u> \$2,193.10





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SPARKLETTS	16670	01/11/2016	7387294 120715	BOTTLED WATER SVC/COOLER RENTAL-COTTONWOOD GOLF COURSE STAFF	\$30.94
		01/11/2016	7364551 122315	BOTTLED WATER/SVC.-SUNNYMEAD ELEMENTARY "A CHILD'S PLACE"	
	16725	01/19/2016	7363683 010216	BOTTLED WATER/SVC.-ARMADA ELEMENTARY "A CHILD'S PLACE"	\$19.77
		01/19/2016	10050036 010216	BOTTLED WATER SVC/COOLER RENTAL-EOC/ERF	
		01/19/2016	7364596 010216	BOTTLED WATER/SVC.-CREEKSIDE ELEMENTARY "A CHILD'S PLACE"	
Remit to: DALLAS, TX					<u>FYTD:</u> \$995.91
SPRINT	16726	01/19/2016	634235346-064	CELLULAR PHONE SVC-PD SET UNIT	\$57.68
Remit to: CAROL STREAM, IL					<u>FYTD:</u> \$552.67
SRP SUB, LLC	227358	01/19/2016	BL#27295-YR2016	REFUND OF OVERPAYMENT FOR BL#27295	\$62.00
Remit to: OAKLAND, CA					<u>FYTD:</u> \$62.00
STANDARD INSURANCE CO	227179	01/04/2016	160101	SUPPLEMENTAL INSURANCE	\$1,223.27
Remit to: PORTLAND, OR					<u>FYTD:</u> \$198,521.55

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STANLEY CONVERGENT SECURITY SOLUTIONS, INC	16671	01/11/2016	12987111	SECURITY SYSTEM MONITORING-SUNNYMEAD & BETHUNE PARKS SNACK BARS	\$186.17
	16728	01/19/2016	12983948	ALARM SYSTEM MONITORING SERVICES-EOC/JAN16	\$1,615.83
		01/19/2016	13000878	ALARM SYSTEM MONITORING SERVICES-ANNEX 1 BURGLAR ALARM/JAN-MAR16	
		01/19/2016	12992382	ALARM SYSTEM MONITORING SERVICES-PUBLIC SAFETY BLDG./JAN-MAR16	
		01/19/2016	12990367	ALARM SYSTEM MONITORING SERVICES-FIRE ST. #99/JAN16	
		01/19/2016	13005987	ALARM SYSTEM MONITORING SERVICES-MARCH FIELD COMM. CTR/JAN-MAR16	
		01/19/2016	12992849	ALARM SYSTEM MONITORING SERVICES-CRC/JAN-MAR16	
		01/19/2016	13011092	ALARM SYSTEM MONITORING SERVICES-TOWNGATE COMM. CTR/JAN-MAR16	
	16780	01/25/2016	13056119	SECURITY SYSTEM SERVICE CALL-CITY HALL/REPLACED FAULTY KEYPAD	\$908.92
	01/25/2016	11149905	SECURITY SYSTEM SERVICE CALL-CY/TRACED TROUBLE & REPLACED POPIT		
01/25/2016	13055914	SECURITY SYSTEM SERVICE CALL-FIRE ST. #58/REPAIRED EXPOSED WIRE			
Remit to: PALATINE, IL					<b>FYTD:</b> \$27,146.92
STATE BOARD OF EQUALIZATION	227389	01/25/2016	4TH QTR 2015	ACCT# 31-000177 ELECTRICAL ENERGY SURCHARGE RETURN/OCT-DEC 2015	\$16,402.97
Remit to: SACRAMENTO, CA					<b>FYTD:</b> \$38,454.43
STATE BOARD OF EQUALIZATION 1	16789	01/21/2016	4TH QTR 2015	SALES & USE TAX REPORT FOR 10/1-12/31/15	\$2,156.00
Remit to: SACRAMENTO, CA					<b>FYTD:</b> \$17,944.32

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STATE DISBURSEMENT UNIT	16632	01/08/2016	2016-00000251	1005 - GARNISHMENT - CHILD SUPPORT*	\$2,983.04
	16741	01/22/2016	2016-00000265	1005 - GARNISHMENT - CHILD SUPPORT*	\$2,983.04
Remit to: WEST SACRAMENTO, CA					<u>FYTD:</u> \$45,481.64
STATE FIRE TRAINING	227390	01/25/2016	ID NO. 20042727	CERTIFICATION APPLICATION FEE-AUSTIN OTT	\$65.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$65.00
STATE OF CALIFORNIA DEPT. OF JUSTICE	227176	01/04/2016	123991 (OEM)	FINGERPRINTING SERVICES-OEM/VOLUNTEERS RELATED	\$220.00
	227282	01/19/2016	139636	BLOOD ALCOHOL ANALYSIS SERVICES FOR PD-NOV 2015	\$420.00
		01/19/2016	139672	BLOOD ALCOHOL ANALYSIS SERVICES FOR PD-OCT15 RE-BILL	
	227283	01/19/2016	135387 (OEM)	FINGERPRINTING SERVICES-OEM/ERF VOLUNTEER RELATED	\$687.00
		01/19/2016	135387 (BL)	FINGERPRINTING SERVICES-BUSINESS LICENSE RELATED	
	227391	01/25/2016	135387 (HR)	FINGERPRINTING SERVICES-HR/EMPLOYMENT/VOLUNTEERS RELATED	\$512.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$22,723.00
STEEL TECH INDUSTRIAL CORP	227247	01/11/2016	BL#09783-YR2016	REFUND OF OVERPAYMENT FOR BL#09783	\$13.86
Remit to: CORONA, CA					<u>FYTD:</u> \$13.86
STEELE, ROBERT	227417	01/25/2016	MVU 7010108-04	SOLAR INCENTIVE REBATE	\$5,735.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,735.00
STILES ANIMAL REMOVAL, INC.	227392	01/25/2016	105348	LARGE ANIMAL CARCASS REMOVAL SVCS	\$300.00
Remit to: GUAISTI, CA					<u>FYTD:</u> \$1,800.00
STRADLING, YOCCA, CARLSON & RAUTH	16781	01/25/2016	302915-0000	LEGAL SERVICES-HOUSING AUTHORITY-NOV15	\$1,000.00
Remit to: NEWPORT BEACH, CA					<u>FYTD:</u> \$57,696.18

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



City of Moreno Valley  
Payment Register  
For Period 1/1/2016 through 1/31/2016

CHECKS UNDER \$25,000

Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount
SUNNYMEAD ACE HARDWARE	227284	01/19/2016	64522	MISC. SUPPLIES FOR FIRE STATION #65	\$153.77
	227393	01/25/2016	64899	MISC. SUPPLIES FOR PD	\$62.57
		01/25/2016	64844	MISC. SUPPLIES FOR PD	
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$1,003.02
TELETON USA FUNDACION	227419	01/25/2016	01212016	DONATION	\$1,000.00
Remit to: LOS ANGELES, CA					<b>FYTD:</b> \$1,000.00
THE ADVANTAGE GROUP/ FLEX ADVANTAGE	16673	01/11/2016	2016-00000245	4511 - FSA - MED CARE REIMB *	\$4,898.84
	16782	01/25/2016	2016-00000259	4511 - FSA - MED CARE REIMB *	\$5,107.17
Remit to: TEMECULA, CA					<b>FYTD:</b> \$357,989.14
THERMAL-COOL INC.	227285	01/19/2016	w/o 8191	HVAC REPAIRS-PSB PATROL LIEUTENANT'S OFFICE	\$704.84
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$75,904.12
THIENES, LARRY	227359	01/19/2016	R15-092665	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RUBIDOUX, CA					<b>FYTD:</b> \$75.00
THOMPSON COBURN LLP	16674	01/11/2016	3140071	LEGAL SERVICES FOR MVU-NERC/RELIABILITY COMPLIANCE-NOV15	\$416.61
Remit to: WASHINGTON, DC					<b>FYTD:</b> \$10,653.17
TIME WARNER CABLE	227394	01/25/2016	INV-90073841	RECYCLING COMMERCIALS 11/30-12/27/15	\$1,320.00
		01/25/2016	INV-90073840	RECYCLING COMMERCIALS 11/30-12/27/15	
Remit to: PASADENA, CA					<b>FYTD:</b> \$5,410.00
TINBLE, LLC	227360	01/19/2016	BL#TINBLE-YR2016	REFUND OF OVERPAYMENT FOR BL#TINBLE, LLC	\$620.00
Remit to: OAKLAND, CA					<b>FYTD:</b> \$620.00

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



**City of Moreno Valley**  
**Payment Register**  
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**CHECKS UNDER \$25,000**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
TRACY BERG HOME MAINTENANCE AND REPAIR	227361	01/19/2016	BL#29045-YR2016	REFUND OF OVERPAYMENT FOR BL#29045	\$111.45
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$111.45
TRAN, JIMMY	227248	01/11/2016	MSC15-0055	REFUND-MISC. PLANNING FEES	\$250.00
Remit to: LOS ANGELES, CA					<b>FYTD:</b> \$250.00
TRICHE, TARA	16730	01/19/2016	JAN-2016	INSTRUCTOR SERVICES-DANCE CLASSES	\$1,354.20
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$14,174.40
TUKES, JOSHUA	16675	01/11/2016	DEC-2015	INSTRUCTOR SERVICES-WATERCOLOR TECHNIQUE CLASS	\$24.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$744.00
TW TELECOM HOLDINGS, INC	16623	01/04/2016	08799468	TELECOM SVCS-LOCAL/LONG DISTANCE CALLS	\$4,603.50
		01/04/2016	08799468a	INTERNET & DATA SERVICES	
	16624	01/04/2016	09045551a	INTERNET & DATA SERVICES	\$4,588.27
		01/04/2016	09045551	TELECOM SVCS-LOCAL/LONG DISTANCE CALLS	
Remit to: DENVER, CO					<b>FYTD:</b> \$31,364.40
TWINING LABORATORIES OF SO. CALIFORNIA	227395	01/25/2016	60154	GEOTECHNICAL & MATERIAL TESTING SERVICES	\$5,380.00
Remit to: LONG BEACH, CA					<b>FYTD:</b> \$41,387.00
U.S. POSTAL SERVICE	227291	01/19/2016	JAN 2016	POSTAGE DEPOSIT FOR SURVEY LETTERS/BUSINESS REPLY MAILING	\$3,131.82
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$36,654.82

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CHECKS UNDER \$25,000

Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount
ULTRASERV AUTOMATED SERVICES, LLC	227177	01/04/2016	3590:028645	COFFEE SVC. SUPPLIES-SENIOR CENTER (SENIORS)	\$960.00
	227286	01/19/2016	3590:031673	COFFEE SVC. SUPPLIES-CITY HALL/PUBLIC WORKS LOCATION	\$906.56
		01/19/2016	3590:032004	COFFEE SVC. SUPPLIES-CITY YARD	
		01/19/2016	3590:031273	COFFEE SVC. SUPPLIES-CITY HALL/BREAKROOM LOCATION	
		01/19/2016	3590:032002	COFFEE SVC. SUPPLIES-CITY HALL/BREAKROOM LOCATION	
		01/19/2016	3590:031669	COFFEE SVC. SUPPLIES-CITY YARD	
01/19/2016	3590:031275	COFFEE SVC. SUPPLIES-CITY YARD			
Remit to: COSTA MESA, CA					FYTD: \$20,108.93
UNDERGROUND SERVICE ALERT	16676	01/11/2016	1120150452 (c)	DIGALERT TICKET SUBSCRIPTION SERVICE-NOV15	\$238.50
		01/11/2016	1120150452 (a)	DIGALERT TICKET SUBSCRIPTION SERVICE-NOV15	
		01/11/2016	1120150452 (b)	DIGALERT TICKET SUBSCRIPTION SERVICE-NOV15	
		01/11/2016	1120150452-d	DIGALERTS TICKETS SUBSCRIPTION SERVICE-NOV15	
	16783	01/25/2016	1220150456 (d)	DIGALERT TICKETS SUBSCRIPTION SERVICE-DEC15	\$259.50
		01/25/2016	1220150456 (c)	DIGALERT TICKETS SUBSCRIPTION SERVICE-DEC15	
		01/25/2016	1220150456 (b)	DIGALERT TICKETS SUBSCRIPTION SERVICE-DEC15	
		01/25/2016	1220150456 (a)	DIGALERT TICKETS SUBSCRIPTION SERVICE-DEC15	
Remit to: CORONA, CA					FYTD: \$2,454.00
UNITED ROTARY BRUSH CORP	16677	01/11/2016	288095	STREET SWEEPER BROOM KITS/RECONDITIONING	\$427.50
	16784	01/25/2016	288246	STREET SWEEPER BROOM KITS/RECONDITIONING	\$907.38
		01/25/2016	288337	STREET SWEEPER BROOM KITS/RECONDITIONING	
Remit to: KANSAS CITY, MO					FYTD: \$24,593.40

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



City of Moreno Valley  
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For Period 1/1/2016 through 1/31/2016

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
UNIVAR USA, INC	227222	01/11/2016	RV592640	FERTILIZER/AG CHEMICALS FOR CITY PARKS	\$2,201.00
	227287	01/19/2016	RV592739	FERTILIZER/AG CHEMICALS FOR CITY PARKS	\$1,631.88
		01/19/2016	RV592738	FERTILIZER/AG CHEMICALS FOR CITY PARKS	
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$3,832.88
UNIVERSITY OF CALIFORNIA, DAVIS	227396	01/25/2016	S1509451	LABORATORY TESTS-ANIMAL SHELTER	\$495.00
Remit to: DAVIS, CA					<u>FYTD:</u> \$495.00
URRUTIA, DIALENA	16731	01/19/2016	JAN-2016	INSTRUCTOR SERVICES-INTERNATIONAL LATIN DANCE CLASS	\$108.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$672.60
USA MOBILITY/ARCH WIRELESS	16785	01/25/2016	Z6218870A	PAGER SERVICE FOR ON-CALL TRAFFIC SIG. MAINT. STAFF	\$4.69
Remit to: SPRINGFIELD, VA					<u>FYTD:</u> \$33.68

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



### City of Moreno Valley Payment Register

For Period 1/1/2016 through 1/31/2016

#### CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
VACATE TERMITE & PEST ELIMINATION COMPANY	16626	01/04/2016	62298	PEST CONTROL SERVICE-TOWNGATE COMM. CTR.	\$1,110.00
		01/04/2016	62300	PEST CONTROL SERVICE-UTILITY FIELD OFFICE	
		01/04/2016	62306	PEST CONTROL SERVICE-MARCH FIELD PARK COMM. CTR.	
		01/04/2016	62628	PEST CONTROL SERVICE-COTTONWOOD GOLF CTR.	
		01/04/2016	62627	PEST CONTROL SERVICE-PUBLIC SAFETY BLDG.	
		01/04/2016	62303	PEST CONTROL SERVICE-SENIOR CENTER	
		01/04/2016	62632	PEST CONTROL SERVICE-CONFERENCE & REC. CTR.	
		01/04/2016	62305	PEST CONTROL SERVICE-FIRE STATION #91	
		01/04/2016	62301	PEST CONTROL SERVICE-LIBRARY	
		01/04/2016	62629	PEST CONTROL SERVICE-CITY YARD	
		01/04/2016	62634	PEST CONTROL SERVICE-EOC	
		01/04/2016	62637	PEST CONTROL SERVICE-ANNEX 1	
		01/04/2016	62638	PEST CONTROL SERVICE-ANIMAL SHELTER	
		01/04/2016	62640	PEST CONTROL SERVICE-TRANSP. TRAILER	
		01/04/2016	62299	PEST CONTROL SERVICE-FIRE STATION #6	
		01/04/2016	62639	PEST CONTROL SERVICE-MARCH FIELD ASES BLDG.	
		01/04/2016	62304	PEST CONTROL SERVICE-FIRE STATION #2	
		01/04/2016	62295	PEST CONTROL SERVICE-FIRE STATION #48	
		01/04/2016	62296	PEST CONTROL SERVICE-FIRE STATION #99	
		01/04/2016	62633	PEST CONTROL SERVICE-CITY HALL	
		01/04/2016	62297	PEST CONTROL SERVICE-FIRE STATION #65	
		01/04/2016	62490	PEST CONTROL SERVICE-FIRE STATION #58	

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**City of Moreno Valley**  
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**CHECKS UNDER \$25,000**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
VACATE TERMITE & PEST ELIMINATION COMPANY	16678	01/11/2016	62278	RODENT CONTROL SERVICE- EQUESTRIAN	\$1,192.50
		01/11/2016	62279	RODENT CONTROL SERVICE-SHAWDOW MTN. PARK	
		01/11/2016	62277	RODENT CONTROL SERVICE-MORRISON PARK	
		01/11/2016	62635	PEST CONTROL SERVICE-MORRISON PARK	
		01/11/2016	62272	RODENT CONTROL SERVICE-SUNNYMEAD PARK	
		01/11/2016	62302	RODENT CONTROL SERVICE-ELECTRICAL SUBSTATION	
		01/11/2016	62275	RODENT CONTROL SERVICE-CELEBRATION PARK RODENT	
		01/11/2016	62280	CONTROL SERVICE- EDISON EASEMENT PARK RODENT	
		01/11/2016	62438	CONTROL SERVICE-CONFERENCE & REC. CTR. RODENT	
		01/11/2016	62276	CONTROL SERVICE-COTTONWOOD GOLF CENTER	
		01/11/2016	62636	PEST CONTROL SERVICE-SUNNYMEAD PARK	
		01/11/2016	62281	RODENT CONTROL SERVICE-EL POTRERO PARK	
		01/11/2016	62630	PEST CONTROL SERVICE-CELEBRATION PARK	
		01/11/2016	62631	PEST CONTROL SERVICE-MARCH FIELD/SKATE PARK	
		01/11/2016	62274	RODENT CONTROL SERVICE-MARCH FIELD/SKATE PARK	
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$19,725.00
VAL VERDE UNIFIED SCHOOL DISTRICT	227397	01/25/2016	J1844	YOUTH BASKETBALL UNIFORMS	\$1,886.00
Remit to: PERRIS, CA					<u>FYTD:</u> \$8,991.50
VASQUEZ & COMPANY LLP	16679	01/11/2016	2150955-IN	AUDIT SERVICES-CITY FINANCIAL STMTS. FOR FY 14/15-FINAL BILLING	\$2,944.00
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$75,944.00
VELAZQUEZ, ARACELI	227249	01/11/2016	1312278	REFUND RENTAL #29199 SENIOR CENTER	\$300.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$300.00

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**City of Moreno Valley**  
**Payment Register**  
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**CHECKS UNDER \$25,000**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
VERIZON CALIFORNIA	227288	01/19/2016	1258220327-DEC15	FIOS SERVICES FOR FIRE STATION 99	\$121.91
Remit to: DALLAS, TX					<u>FYTD:</u> \$5,930.77
VERIZON WIRELESS	227289	01/19/2016	9757067340	CELLULAR SERVICE FOR PD TRAFFIC TICKETS WRITERS	\$165.75
Remit to: DALLAS, TX					<u>FYTD:</u> \$988.05
VICTOR MEDICAL CO	227398	01/25/2016	3903933	ANIMAL MEDICAL SUPPLIES/VACCINES	\$1,021.41
Remit to: LAKE FOREST, CA					<u>FYTD:</u> \$11,033.01
VILLARREAL, ADAM	227196	01/04/2016	R15-092969	AS REFUND-OVERPMT ON WEB LIC RENEWAL	\$15.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$15.00
VISION SERVICE PLAN	16627	01/04/2016	160101	EMPLOYEE VISION INSURANCE	\$4,032.92
Remit to: SAN FRANCISCO, CA					<u>FYTD:</u> \$27,906.90
VISTA PAINT CORPORATION	16732	01/19/2016	2015-443308-00	PAINT FOR CITY PARKS	\$80.03
Remit to: FULLERTON, CA					<u>FYTD:</u> \$80.03
VOYA INSURANCE AND ANNUITY COMPANY	227399	01/25/2016	2016-00000260	8792 - VOYA (FORMERLY ING) - EMPLOYEE *	\$325.00
Remit to: DES MOINES, IA					<u>FYTD:</u> \$2,275.00
VOYAGER FLEET SYSTEM, INC.	16680	01/11/2016	869211615552	CNG FUEL PURCHASES	\$2,135.04
	16733	01/19/2016	869336602552	FUEL CARD CHARGES-PD TRAFFIC MOTORS	\$1,156.10
Remit to: HOUSTON, TX					<u>FYTD:</u> \$25,843.32
VROOMAN, STEVE	227250	01/11/2016	MVU 7008335-04	SOLAR INCENTIVE REBATE	\$6,875.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$6,875.00

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City of Moreno Valley  
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CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
VULCAN MATERIALS CO, INC.	16681	01/11/2016	70992035	ASPHALTIC MATERIALS	\$2,579.05
		01/11/2016	70987522	ASPHALTIC MATERIALS	
		01/11/2016	70992036	ASPHALTIC MATERIALS	
		01/11/2016	70980558	ASPHALTIC MATERIALS	
		01/11/2016	70978690	ASPHALTIC MATERIALS	
		01/11/2016	70978689	ASPHALTIC MATERIALS	
		01/11/2016	70994046	ASPHALTIC MATERIALS	
		01/11/2016	70985479	ASPHALTIC MATERIALS	
		01/11/2016	70989267	ASPHALTIC MATERIALS	
		01/11/2016	70997010	ASPHALTIC MATERIALS	
		01/11/2016	71001932	ASPHALTIC MATERIALS	
		01/11/2016	71001930	ASPHALTIC MATERIALS	
		01/11/2016	71001931	ASPHALTIC MATERIALS	
		01/11/2016	70982508	ASPHALTIC MATERIALS	
		01/11/2016	70985478	ASPHALTIC MATERIALS	
			16787	01/25/2016	
01/25/2016	71006377			ASPHALTIC MATERIALS	
01/25/2016	71008730			ASPHALTIC MATERIALS	
Remit to: LOS ANGELES, CA					<b>FYTD:</b> \$26,350.32
WASHINGTON, BILLY MELVIN JR.	227362	01/19/2016	C11712	REFUND-ADMIN CITATION OVERPAYMENT	\$105.00
Remit to: RIALTO, CA					<b>FYTD:</b> \$105.00
WASHINGTON, SABAH	227363	01/19/2016	MVU 7009363-07	SOLAR INCENTIVE REBATE	\$5,660.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$5,660.00

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



**City of Moreno Valley  
Payment Register  
For Period 1/1/2016 through 1/31/2016**

**CHECKS UNDER \$25,000**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
WESTERN MUNICIPAL WATER DISTRICT	227400	01/25/2016	23866-018292/DC5	WATER CHARGES-SKATE PARK	\$802.29
		01/25/2016	24753-018620/DC5	WATER CHARGES-MARB BALLFIELDS	
		01/25/2016	23821-018257/DC5	WATER CHARGES-MFPCC LANDSCAPE	
		01/25/2016	23821-018258/DC5	WATER CHARGES-MFPCC BLDG. 938	
Remit to: ARTESIA, CA					<b>FYTD: \$19,081.73</b>
WESTERN NATIONAL PROPERTY MANAGEMENT	227364	01/19/2016	BL#25112-YR2016	REFUND OF OVERPAYMENT FOR BL#25112	\$64.46
Remit to: IRVINE, CA					<b>FYTD: \$64.46</b>
XEROX CAPITAL SERVICES, LLC	16682	01/11/2016	082847727	COPIER LEASE/BILLABLE PRINTS FOR GRAPHICS DEPT.-DEC/15	\$1,724.42
		01/11/2016	082847729	COPIER LEASE/BILLABLE PRINTS FOR PARKS DEPT.-DEC/15	
Remit to: PASADENA, CA					<b>FYTD: \$18,489.78</b>
XEROX FINANCIAL SERVICES LLC	16735	01/19/2016	440177	EDD COLOR COPIER LEASE 9/1/15 THRU 1/14/16	\$3,418.83
	16788	01/25/2016	421042	EDD COLOR COPIER LEASE 11/15/15 THRU 12/14/15	\$2,561.55
Remit to: DALLAS, TX					<b>FYTD: \$5,980.38</b>
<b>TOTAL CHECKS UNDER \$25,000</b>					<b>\$1,125,234.81</b>
<b>GRAND TOTAL</b>					<b>\$10,875,298.00</b>

Attachment: January 2016 Payment Register (1908 : PAYMENT REGISTER - JANUARY 2016)



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Marshall Eyerman, Chief Financial Officer

**AGENDA DATE:** April 5, 2016

**TITLE:** AUTHORIZATION TO AWARD BIDS FOR THE FURNISHING AND DELIVERY OF MAJOR EQUIPMENT FOR THE KITCHING SUBSTATION PROJECT TO CROWN TECHNICAL IN THE AMOUNT OF \$1,358,791 FOR SWITCHGEAR AND BUS DUCT; TO VIRGINIA TRANSFORMER IN THE AMOUNT OF \$1,433,027 FOR TRANSFORMERS; TO ABB IN THE AMOUNT OF \$120,522 FOR CIRCUIT BREAKERS; TO SOUTHERN STATES IN THE AMOUNT OF \$36,216 FOR DISCONNECT SWITCHES; TO ABB IN THE AMOUNT OF \$182,868 FOR CAPACITOR BANKS AND APPROPRIATE FUNDS FOR THIS MAJOR EQUIPMENT

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### RECOMMENDED ACTION

#### Recommendations:

1. Award the Bid to Crown Technical, the lowest responsible bidder, for the purchase of Switchgear and Bus Duct and authorize the issuance of a Purchase Order to Crown Technical for \$1,358,791.
2. Award the Bid to Virginia Transformer, the lowest responsible bidder, for the purchase of Transformers and authorize the issuance of a Purchase Order to Virginia Transformer for \$1,433,027.
3. Award the Bid to ABB, the lowest responsible bidder, for the purchase of Circuit Breakers and authorize the issuance of a Purchase Order to ABB for \$120,522.
4. Award the Bid to Southern States, the lowest responsible bidder, for the purchase of Disconnect Switches and authorize the issuance of a Purchase Order to Southern States for \$36,216.

5. Award the Bid to ABB, the lowest responsible bidder, for the purchase of Capacitor Banks and authorize the issuance of a Purchase Order to ABB for \$182,868.
6. Appropriate funds for the purchase of the above major equipment for the Kitching Substation in the amount of \$3,131,424.
7. Authorize the Chief Financial Officer/City Treasurer to execute any subsequent related minor change orders up to, but not exceeding, the contingencies for each equipment as stated in the report, subject to the approval of the City Attorney.

## **SUMMARY**

This report recommends the award of major, long-lead time equipment for the Moreno Valley Utility Kitching Substation project. The equipment includes the purchase of one (1) switchgear and bus duct, two (2) transformers, two (2) circuit breakers, five (5) disconnect switches, and two (2) capacitor banks. The project is funded with 2015 Lease Revenue Bond monies, and has been approved in the 2014/2015 Capital Improvement Plan. The total cost for all five major long-lead equipment is \$3,131,424. The cost estimate for the long-lead equipment was \$4,815,000. Any savings will be available for future projects eligible to be funded from the bond proceeds and will reduce the use of existing fund balances. The anticipated in-service date for the substation is still May 2017.

This item was discussed at the Finance Subcommittee on February 10 and March 16, and the Utilities Commission approved the proposed recommendations on February 19.

## **DISCUSSION**

Moreno Valley Utility's Distribution System Planning for the Years 2015 through 2019 has identified the need for the Kitching Substation as a high priority project to accommodate the planned development of large industrial projects with approximately 8 million square feet of new industrial space. The substation will also improve the reliability and operational flexibility of the electric distribution system in the south industrial area of the City.

The major equipment specifications were prepared by HDR, Inc., the project's design consultant, and reviewed by the City. Five separate Request for Quotes (RFQ) were prepared, one for each type of major equipment considered long lead time equipment. The RFQs were advertised in the Press Enterprise and placed on PlanetBids, the City's online bidding portal, from January 12, 2016 through February 5, 2016. All RFQ Addendums and Questions and Answers were posted on PlanetBids.

### **Switchgear and Bus Duct**

The following bids were received for the Switchgear and Bus Duct RFQ. The bid from Myers Power Products was found to be nonresponsive during the bid review process due to this bidder not providing all of the information requested in Section C2a of the

Switchgear and Bus Duct Specifications which were made part of the RFQ. The only other bid, from Crown Technical, was found to be responsive. Therefore, Crown Technical was deemed to be the lowest responsible bidder. The total bid includes a 5% contingency to account for ancillary costs such as equipment storage, which are unknown at this time. Therefore, staff is recommending that the City issue a Purchase Order to Crown Technical for \$1,358,791.

<u>Bidder</u>	<u>Total Bid</u>
1. Myers Power Products	Nonresponsive
2. Crown Technical	\$1,358,791

Transformer

The following bids were received for the Transformer RFQ. The bid from ABB was determined to be nonresponsive as offloading costs were not provided as requested. A total bid cost for ABB could not be calculated for comparison. The bid from Virginia Transformer was determined to be responsive and also had the lowest total bid compared to the total bids from all other bidders. Therefore, Virginia Transformer was deemed to be the lowest, responsible bidder. The total bid includes a 10% contingency to account for ancillary costs such as equipment storage which are unknown at this time. Therefore, staff is recommending that the City issue a Purchase Order to Virginia Transformer for \$1,433,027.

<u>Bidder</u>	<u>Total Bid</u>
1. Virginia Transformer	\$1,433,027
2. Anixter	\$1,534,683
3. LSIS Co LTD	\$1,581,800
4. WEG Electric	\$1,589,197
5. ABB	Nonresponsive
6. CG Power	\$1,663,090
7. Matzinger Keegan	\$1,762,531
8. Fortune Electric	\$1,854,490
9. Preferred Sales	\$1,927,587
10. Young & Company	\$2,028,220

Circuit Breaker

The following bids were received for the Circuit Breaker RFQ. The lowest apparent bidder, ABB, was found to be responsive. ABB also had the lowest total bid compared to the total bids from all other bidders. Therefore, ABB was deemed to be the lowest, responsible bidder. The total bid includes a 10% contingency to account for ancillary costs such as equipment storage which are unknown at this time. Therefore, staff is recommending that the City issue a Purchase Order to ABB for \$120,522.

<u>Bidder</u>	<u>Total Bid</u>
1. ABB	\$ 120,522
2. Anixter	\$ 133,241
3. Hitachi	\$ 137,320
4. Young & Company	\$ 149,336

Disconnect Switch

The following bids were received for the Disconnect Switch RFQ. The lowest apparent bidder, Southern States, was found to be responsive. Southern States also had the lowest total bid compared to the total bids from all other bidders. Therefore, Southern States was deemed to be the lowest, responsible bidder. The total bid includes a 5% contingency to account for ancillary costs such as equipment storage which are unknown at this time. Therefore, staff is recommending that the City issue a Purchase Order to Southern States for \$36,216.

<u>Bidder</u>	<u>Total Bid</u>
1. Southern States	\$ 36,216
2. Anixter	\$ 37,762
3. Royal	\$ 40,541
4. Young & Company	\$ 43,237
5. Mindcore	\$ 43,461

Capacitor Bank

The following bids were received for the Capacitor Bank RFQ. The bid from Anixter was found to be nonresponsive during the bid review process due to this bidder not specifying the equipment per Moreno Valley Utility’s RFQ specifications. The only other bidder, from ABB, was found to be responsive. Therefore, ABB was deemed to be the lowest, responsible bidder. The total bid includes a 5% contingency to account for ancillary costs such as equipment storage which are unknown at this time. Therefore, staff is recommending that the City issue a Purchase Order to ABB for \$182,868.

<u>Bidder</u>	<u>Total Bid</u>
1. Anixter	\$ Nonresponsive
2. ABB	\$ 182,868

**ALTERNATIVES**

1. Approve and authorize the recommended actions as presented in this staff report. *Staff recommends this alternative because it will facilitate the timely construction of the Kitching Substation and improve reliability and operational flexibility of the electric distribution system.*
2. Do not approve and authorize the recommended actions as presented in this staff report. *Staff does not recommend this alternative because it will delay the construction of the Kitching Substation and jeopardize its anticipated operation date of May 2017.*

**FISCAL IMPACT**

Design, construction, and equipment purchase of the Kitching Substation, Project No. 805 0027, is included in the adopted Fiscal Year 2015/2016 CIP budget. The project is funded by the 2015 Lease Revenue Bond. There is no impact to the General Fund. The project including the purchase of major equipment has been approved in the



2015/16 Capital Improvement Plan. The major equipment will be funded by the budget appropriation requested in this report. Staff is recommending the appropriation of \$3,131,424 for the purchase of the major equipment.

**Proposed Appropriation:**

Fund	Project Number (PN) GL Account (GL)	Type	FY 15/16 Budget	Proposed Adjustment	FY 15/16 Amended Budget
6011	6011-30-80-80005-720140	Exp	\$0	\$3,131,424	\$3,131,424

**NOTIFICATION**

The RFQs were advertised in the Press Enterprise and placed on PlanetBids, the City’s online bidding portal, from January 12, 2016 through February 5, 2016. All RFQ Addendums and Questions and Answers were posted in PlanetBids.

**PREPARATION OF STAFF REPORT**

Prepared By:  
Clement Jimenez  
Senior Engineer, P.E.

Department Head Approval:  
Marshall Eyerman  
Chief Financial Officer/City Treasurer

Concurred By:  
Jeannette Olko  
Electric Utility Division Manager

**CITY COUNCIL GOALS**

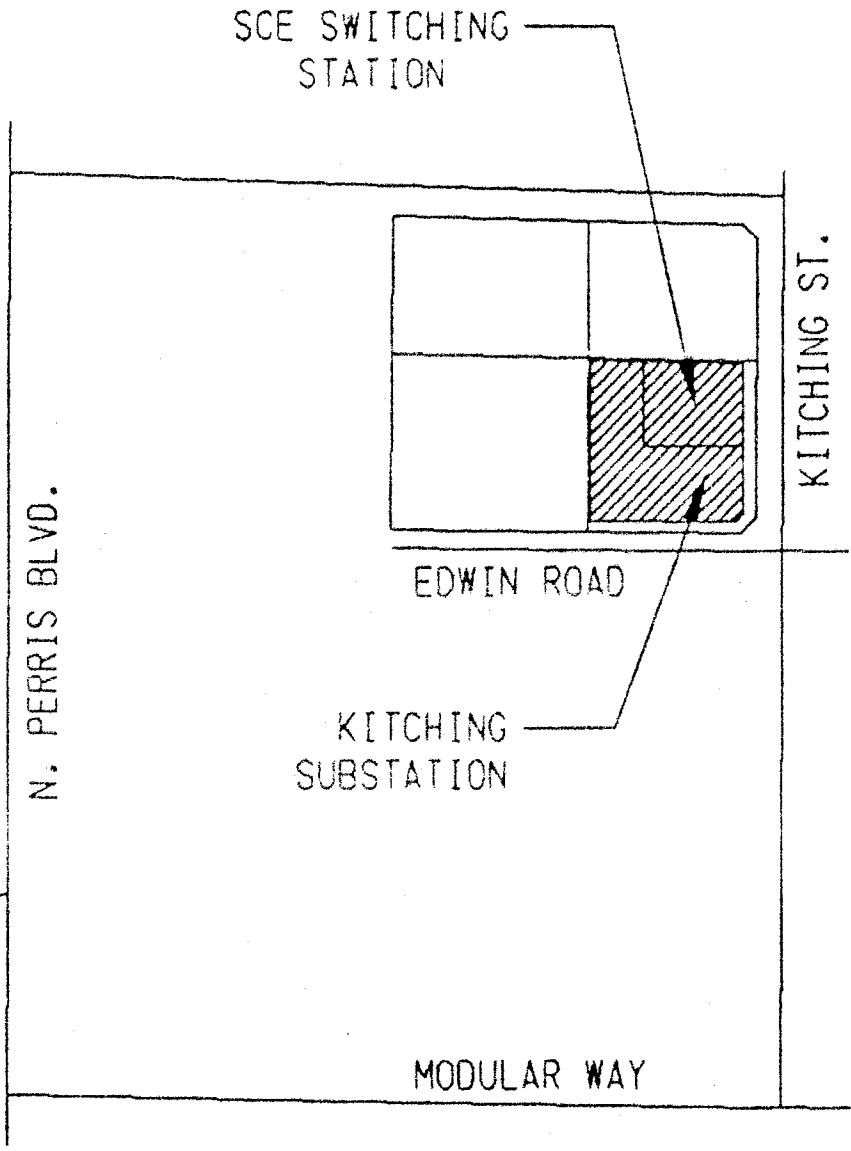
**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

**ATTACHMENTS**

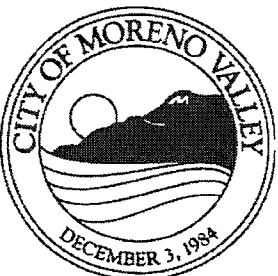
1. Location Map

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/24/16 8:34 AM
City Attorney Approval	<u>✓ Approved</u>	3/24/16 9:10 AM
City Manager Approval	<u>✓ Approved</u>	3/24/16 2:09 PM



# LOCATION MAP



Financial & Management  
 Services Department  
 Electric Utility Division

ATTACHMENT 1

KITCHING STREET ELECTRICAL SUBSTATION  
 AND SWITCHYARD  
 PROJECT NO. 805 0027

Attachment: Location Map (1903 : AUTHORIZATION TO AWARD BIDS FOR THE FURNISHING AND DELIVERY OF MAJOR EQUIPMENT FOR



## Report to City Council

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**TO:** Mayor and City Council Acting in its Capacity as President and Members of the Board of Directors of the Moreno Valley Community Services District (CSD)

**FROM:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer

**AGENDA DATE:** April 5, 2016

**TITLE:** PURSUANT TO LANDOWNER PETITION, ANNEX ASSESSOR'S PARCEL FOR TENTATIVE TRACT 36882 INTO COMMUNITY FACILITIES DISTRICT NO. 1 (PARK MAINTENANCE) — AS ANNEXATION NO. 2016-38

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### **RECOMMENDED ACTION**

#### **Recommendation:**

1. That the Community Services District (CSD) of the City of Moreno Valley acting as the legislative body of Community Facilities District No. 1 (Park Maintenance) approve and adopt Resolution No. CSD 2016-03, a resolution of the Board of Directors of the Moreno Valley Community Services District of the City of Moreno Valley, California, ordering the annexation of territory (Tentative Tract No. 36882) to its Community Facilities District No. 1 and approving the amended map for said district.

### **SUMMARY**

Approval of the proposed resolution will certify the annexation of one parcel into Community Facilities District (CFD) No. 1 (Park Maintenance) ("District"). This action only affects one property owner, and not the general citizens or taxpayers of the City.

The City requires new development to mitigate the cost of certain impacts created by the proposed development, such as the increase in demand on parks created by residential development. As a condition of approval of a residential development, the property owner is required to provide an ongoing funding source for the cost of maintaining parks. The City created CFD No. 1 to provide the development community with a financing

mechanism to assist in satisfying the funding requirement. After the property owner elects to annex their property into CFD No. 1, the City can levy a special tax on its property tax bill. Attachment 4 outlines the steps necessary to annex properties into CFD No. 1.

Revenue generated by the District supports the ongoing maintenance and/or repair of parks, trails, park improvements, and all efforts by Park Rangers for facilities associated with the District.

FH II, the property owner of a proposed 40-lot single-family residential project (Tentative Tract 36882) (south of Brodiaea Ave., west of Moreno Beach Dr.) has elected to annex into the District to satisfy the condition and has submitted a landowner petition approving the annexation. Based on the FY 2015/16 applied special tax rate, the project would contribute \$4,993.60 in additional revenue to CFD No. 1.

## **DISCUSSION**

### *History*

The CSD established zones to fund and account for the costs of specific public services provided by the City to properties receiving benefit from those services. CSD Zone A revenue funds the maintenance of parks, park facilities, and multi-use trails constructed prior to July 3, 2003, as well as recreation program services, which serve the residents of Moreno Valley. CSD Zone A's annual parcel tax has remained fixed at \$87.50 per parcel/dwelling unit (for multifamily parcels) since FY 1992/93. Zone A's parcel tax alone is insufficient to fund expenses for the operation and maintenance of both existing and future parks and community services.

On July 8, 2003, the CSD formed CFD No. 1. CFD No. 1 was established to fund the maintenance and/or repair of parks, trails, park improvements, and all efforts by Park Rangers within CFD No. 1, for those park facilities constructed after the date of its formation. New residential development projects are required to provide an ongoing funding source to support CFD No. 1 as a condition of approval for the project. At the time CFD No. 1 was formed, the CSD Board authorized a future annexation area boundary to provide subsequent developments a simplified process to voluntarily annex into CFD No. 1.

Residential housing Tracts 30924, 30998, and 31050 formed the original boundaries of CFD No. 1. Since formation of CFD No. 1, the CSD Board has certified and approved an additional 70 property owner requests to annex their residential developments into CFD No. 1.

### *Annexation to CFD No. 1*

FH II ("Property Owner") plans to construct 40-lot single-family residential project as part of Tentative Tract 36882 (south of Brodiaea Ave., west of Moreno Beach Dr.). The Property Owner has been conditioned to provide an ongoing funding source to support

maintenance services of park facilities in CFD No. 1. Detailed parcel information for the property subject to the conditions of approval is shown in the table below.

Property Owner/Project	Assessor's Parcel Number	Location	FY 2015/16 CFD No. 1 Maximum Special Tax
FH II 40-lot Single-Family Residential Project PA15-0010	486-250-007	south of Brodiaea Ave., west of Moreno Beach Dr.	\$158.44/dwelling unit

The Property Owner has two options to satisfy the condition of approval:

- 1) Submit a landowner petition approving annexation of the property into the District. Approval of the petition and special tax rate allows the City to annually levy the special tax on the property tax bills. This option is only available if there are fewer than 12 registered voters living within the proposed annexation area. On January 22, 2016, the Office of the Riverside County Registrar of Voters confirmed there were no registered voters residing at Assessor's Parcel Number 486-250-007 (the "Parcel"), allowing for a special election of the landowners to be conducted; or
- 2) Fund an endowment to satisfy the annual requirement.

The Property Owner elected to annex the Parcel into CFD No. 1 and submitted a completed landowner to the City Clerk. On March 7, 2016, the City Clerk reviewed the landowner petition and confirmed the Property Owner unanimously approved the Parcel's annexation into the District. Adoption of the attached resolution (Attachment 1) adds the property into CFD No. 1 and directs the recordation of the boundary map for Annexation No. 2016-38 and amended notice of special tax lien.

Successful completion of the annexation satisfies the project's condition of approval to provide an ongoing funding source for park maintenance.

### **ALTERNATIVES**

1. Adopt the proposed resolution. This action annexes the Parcel into CFD No. 1 as Annexation No. 2016-38 and authorizes the City to annually levy the special tax onto the property tax bill of the Parcel, satisfying the project's condition of approval. **Staff recommends this alternative.**
2. Do not adopt the proposed resolution. If the proposed resolution is not adopted, the Parcel cannot be annexed into CFD No. 1 and the City cannot levy the special tax on the annual property tax bills at the Property Owner's request. The Property Owner will need to use a different funding mechanism to satisfy conditions of approval, which may delay the construction of the project. **Staff does not recommend this alternative.**
3. Do not adopt the proposed resolution but rather continue the item to a future

regular CSD Board (City Council) meeting. This may delay the developer's ability to satisfy conditions of approval and may delay the construction of the project. **Staff does not recommend this alternative.**

### **FISCAL IMPACT**

The FY 2015/16 maximum special tax rate for CFD No. 1 is \$158.44 per dwelling unit; however, the special tax applied to the property tax bill is \$124.84 per dwelling unit. The annual special tax is levied on the Riverside County property tax bills. Based on the FY 2015/16 applied special tax rate, the project would contribute \$4,993.60 in additional revenue for CFD No. 1.

The maximum special tax is subject to an annual inflation adjustment based on the change in Consumer Price Index (CPI) or by two percent (2%), whichever is greater. Each year, the CSD Board must authorize any proposed CPI adjustment prior to the levy of the special tax on the property tax bills. The annual increase cannot exceed the annual inflationary adjustment without approval of the registered voters within the District.

Revenue received from the special tax is restricted and can only be used to provide maintenance and operation of CFD No. 1 park facilities and services. The special taxes for the District can only be collected on properties where property owners have previously approved the special tax to be levied on the property tax bill.

### **NOTIFICATION**

Annexation materials were mailed to the Property Owner on February 4, 2016. A cover letter, landowner petition, Rates and Method of Apportionment of Special Tax, and an envelope to return the completed petition were included in the annexation materials.

### **PREPARATION OF STAFF REPORT**

Prepared by:  
Jennifer Terry,  
Senior Management Analyst

Department Head Approval:  
Ahmad Ansari, P.E.,  
Public Works Director/City Engineer

Concurred by:  
Candace E. Cassel,  
Special Districts Division Manager

Concurred by:  
Gabriel Garcia,  
Parks & Community Services Director

### **CITY COUNCIL GOALS**

**Revenue Diversification and Preservation.** Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

**ATTACHMENTS**

- 1. Resolution Ordering Annexation for CFD No. 1
- 2. Annexation No. 2016-38 Boundary Map
- 3. Certificate of Election Officials 2016-38
- 4. Satisfying Funding Flowchart

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/21/16 1:12 PM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 3:13 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:40 PM

## RESOLUTION NO. CSD 2016-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT OF THE CITY OF MORENO VALLEY, CALIFORNIA, ORDERING THE ANNEXATION OF TERRITORY (TENTATIVE TRACT NO. 36882) TO ITS COMMUNITY FACILITIES DISTRICT NO. 1 AND APPROVING THE AMENDED MAP FOR SAID DISTRICT

WHEREAS, by its Resolution No. CSD 2003-23, the Board of Directors of the Moreno Valley Community Services District (the "CSD") established the CSD's Community Facilities District No. 1 (the "CFD") pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311 *et seq.*) (the "Act"); and

WHEREAS, by its Ordinance No. 41, the Board of Directors levied an annual special tax against all non-exempt parcels of real property within the CFD (the "Special Tax") to fund parks and park improvements; and

WHEREAS, by its Resolution No. CSD 2003-26, the Board of Directors designated all territory within the City of Moreno Valley to be a Future Annexation Area for the CFD; and

WHEREAS, pursuant to Resolution No. CSD 2003-26 territory located within the Future Annexation Area may be annexed to the CFD upon the unanimous approval of the owner or owners of each parcel or parcels at the time that the parcel or parcels are annexed, without additional hearings; and

WHEREAS, the landowner of Assessor's Parcel Number 486-250-007 has submitted to the City a petition requesting and approving annexation of that parcel (the "Annexation Parcel") to the CFD; and

WHEREAS, a boundary map entitled "Annexation Map No. 2016-38 of Community Facilities District No. 1 of the Moreno Valley Community Services District City of Moreno Valley, County of Riverside, State of California", showing the extent of the proposed annexation is included as Exhibit A to this Resolution and incorporated herein by reference (the "Boundary Map"); and

WHEREAS, the Board of Directors desires to annex the Annexation Parcel to the CFD.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The above recitals are all true and correct and are herein incorporated.

1  
Resolution No. CSD 2016-03  
Date Adopted: April 5, 2016



2. Annexation Ordered. The Annexation Parcel is hereby added to and part of the CFD with full legal effect. The Annexation Parcel is subject to the Special Tax levied in connection with the CFD. For reference, a copy of the rate and method of apportionment for the Special Tax is attached hereto as Exhibit B.

3. Description of Services. The following is a general description of the services provided in the CFD:

The maintenance and/or repair of Parks and Park Improvements including, but not limited to, the planting, replanting, mowing, trimming, irrigation and fertilization of grass, trees, shrubs, and other ornamental plants and vegetation, the operation, maintenance, repair, and replacement of irrigation systems associated with Parks and Park Improvements, and all the effort by Park Rangers that is devoted to the maintenance of the Parks and Park Improvements and public safety. "Parks and Park Improvement" means parks and park improvements which are to be developed, constructed, installed, and maintained within and in the area of the CSD and which will be owned and operated by the CSD for the benefit of the residents of the CFD.

Such maintenance shall include, but not be limited to, the provision of all labor, material, administration, personnel, equipment and utilities necessary to maintain such Parks and Park Improvements.

It is the intention of the Board of Directors to finance all direct, administrative and incidental annual costs and expenses necessary to provide the authorized maintenance and services.

4. Amended Boundary Map. The Boundary Map attached hereto as Exhibit A is hereby approved. This map amends, and does not supersede, the existing maps of the CFD. The City Council directs that said map be filed with the Riverside County Recorder pursuant to Section 3113 of the Streets and Highways Code.

5. Notice of Special Tax Lien. The City Council directs that a revised notice of special tax lien be recorded pursuant to Section 3117.5 of the Streets and Highways Code with respect to the Annexation Parcel associated with the Boundary Map.

6. Severability. That should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this resolution as hereby adopted shall remain in full force and effect.

7. This Resolution shall be effective immediately upon adoption.

8. The City Clerk shall certify to the adoption of this Resolution, and shall maintain on file as a public record this Resolution.

2  
Resolution No. CSD 2016-03  
Date Adopted: April 5, 2016

APPROVED AND ADOPTED this 5<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Mayor of the City of Moreno Valley,  
Acting in the capacity of President of the  
Moreno Valley Community Services District

ATTEST:

\_\_\_\_\_  
City Clerk, acting in the capacity of  
Secretary of the Moreno Valley  
Community Services District

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney, acting in the capacity  
of General Counsel of the Moreno  
Valley Community Services District

3  
Resolution No. CSD 2016-03  
Date Adopted: April 5, 2016

Attachment: Resolution Ordering Annexation for CFD No. 1 [Revision 1] (1931 : PURSUANT TO LANDOWNER PETITION, ANNEX ASSESSOR?)

**RESOLUTION JURAT**

STATE OF CALIFORNIA     )  
COUNTY OF RIVERSIDE    ) ss.  
CITY OF MORENO VALLEY    )

I, Leslie Keane, Interim Secretary of the Moreno Valley Community Services District, Moreno Valley, California do hereby certify that Resolution No. CSD 2016-03 was duly and regularly adopted by the Board of Directors of the Moreno Valley Community Services District at a regular meeting held on the 5<sup>th</sup> day of April, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Boardmembers, Vice-President and President)

\_\_\_\_\_  
SECRETARY

(SEAL)

4  
Resolution No. CSD 2016-03  
Date Adopted: April 5, 2016

Attachment: Resolution Ordering Annexation for CFD No. 1 [Revision 1] (1931 : PURSUANT TO LANDOWNER PETITION, ANNEX ASSESSOR'S

# EXHIBIT A

## Annexation Map No. 2016-38

SHEET 1 OF 1

VICINITY MAP

**ANNEXATION MAP NO. 2016-38 OF  
COMMUNITY FACILITIES DISTRICT NO. 1  
OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT  
CITY OF MORENO VALLEY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

MAP REFERENCE NUMBER	ASSESSOR'S PARCEL NUMBER
1	486-250-007

FILED IN THE OFFICE OF THE CITY CLERK THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 201\_\_

CITY CLERK  
CITY OF MORENO VALLEY

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF ANNEXATION NO. 2016-38 TO COMMUNITY FACILITIES DISTRICT NO. 1 OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT NO. 1 OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT CITY OF MORENO VALLEY COUNTY OF RIVERSIDE STATE OF CALIFORNIA WAS APPROVED BY THE BOARD OF DIRECTORS OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT AT A REGULAR MEETING THEREOF HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 201\_\_ BY ITS RESOLUTION NO. \_\_\_\_\_

CITY CLERK  
CITY OF MORENO VALLEY

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 201\_\_  
AT THE HOUR OF \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. P.M. BOOK \_\_\_\_\_  
PAGE(S) \_\_\_\_\_ OF MAPS OF ASSESSMENT  
AND COMMUNITY FACILITIES DISTRICT AND INSTRUMENT NO. \_\_\_\_\_ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

COUNTY RECORDER  
COUNTY OF RIVERSIDE  
STATE OF CALIFORNIA

REFERENCE IS MADE TO THAT BOUNDARY MAP OF THE COMMUNITY FACILITIES DISTRICT NO. 1 OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT CITY OF MORENO VALLEY RECORDED WITH THE RIVERSIDE COUNTY RECORDER'S OFFICE ON JULY 17, 2009 IN BOOK 03 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, PAGES 44 THROUGH 49 IN INSTRUMENT NO. 2009-03046.

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL SHOWN ON THIS DIAGRAM SHALL BE THOSE LINES AND DIMENSIONS AS SHOWN ON THE RIVERSIDE COUNTY ASSESSOR'S MAPS FOR THOSE PARCELS LISTED.

THE RIVERSIDE COUNTY ASSESSOR'S MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH LOTS OR PARCELS.

**Legend**

CFD No. 1 Annexation 2016-38

Map Reference Number

1 inch = 125 feet

WILLDAN  
Financial Services  
2708 Via Valiente, Suite 200  
Temecula, CA 92591  
(951) 967-3000

Attachment: Resolution Ordering Annexation for CFD No. 1 [Revision 1] (1931 : PURSUANT TO LANDOWNER PETITION, ANNEX ASSESSOR?)

5  
Resolution No. CSD 2016-03  
Date Adopted: April 5, 2016

## EXHIBIT B

### Rates and Method of Apportionment of the Special Tax

#### RATES AND METHOD OF APPORTIONMENT OF SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 1 OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT OF THE CITY OF MORENO VALLEY

A Special Tax (the "Special Tax") shall be levied on and collected from each Parcel (defined below) in Community Facilities District No. 1 (the "District"), in each Fiscal Year, (defined below), commencing in the Fiscal Year beginning July 1, 2003, in an amount determined by the Board of Directors of the Moreno Valley Community Services District of the City of Moreno Valley, acting in its capacity, as the legislative body of the District (hereinafter as the "Board"), by applying the rates and method of apportionment set forth below. All of the real property in the District, unless exempted by law or by the provisions herein, shall be taxed for the purposes, to the extent and in the manner provided herein.

#### A. DEFINITIONS

**"Administrative Expense"** means costs and expenses which are expected to be incurred by the District and the Community Services District in the apportioning and levying the Special Tax and providing the Services during each Fiscal Year, including the estimated cost or value of the time of the City's personnel in accomplishing the levy of the Special Tax and providing the Services, costs incurred by the District and the Community Services District for the services of an engineer or a special tax consultant in connection with the apportionment and levy of the Special Tax for each Fiscal Year, costs incurred by the District and the Community Services District for the services of its attorneys in connection with the levy of the Special Tax for each Fiscal Year and any other similar cost or expense which is expected to be incurred by the District or the Community Services District with respect to any Fiscal Year.

**"Board"** has the meaning set forth in the preamble.

**"City"** means the City of Moreno Valley.

**"Commercial/Industrial Property"** means any Parcel that is used for the purpose of the sale, distribution, or manufacture of a product or service.

**"Community Services District"** has the meaning set forth in the preamble. The Community Services District provides parks and recreation, street lighting and landscaping services to those properties receiving benefit from the services provided. The boundary of the Community Services District is coterminous with the City boundary.

**"Contingency Reserve"** means a reserve to be established, replenished and maintained for the District in an amount equal to ten percent (10%) of the estimated costs of providing the Services and estimated associated Administrative Expenses for any Fiscal Year to provide for the payment of unexpected costs which may be incurred in the Fiscal Year.

**"District"** has the meaning set forth in the preamble.

**“Dwelling Unit”** means a single-family residential lot or the equivalent or a multi-family residential unit or the equivalent. All other property, not classified as Exempt Property, is assigned two (2) Dwelling Units per acre.

**“Exempt Property”** means all property classified as Commercial/Industrial Property and publicly owned or dedicated property not subject to Special Tax and includes sliver parcels, common lots, open space, or any other property that cannot be developed.

**“Fiscal Year”** means the period from and including July 1<sup>st</sup> of any year to and including the following June 30<sup>th</sup>.

**“Land Use Category”** means any of the categories contained in Table 1 hereof to which a Parcel is assigned consistent with the land use approvals that have been received or proposed for the Parcel as of March 1 preceding the beginning of a Fiscal Year.

**“Maximum Special Tax Rate(s)”** means the Maximum Special Tax Rate per Dwelling Unit that can be levied by the Board in any Fiscal Year. The Maximum Special Tax Rate for Fiscal Year 2003-2004 is \$115 per Dwelling Unit. The Maximum Special Tax Rates per Dwelling Unit for Parcels in all Maintenance Categories shall be increased by the percentage increase in the Consumer Price Index (All Items) for Los Angeles – Riverside – Orange County (1982-84 = 100) since the beginning of the preceding Fiscal Year, or by two percent (2%), whichever is greater, on July 1, 2004 for Fiscal Year 2004-05 and on each subsequent July 1 for the Fiscal Year then commencing.

**“Multi-family Residential Property”** means any Parcel of Residential Property that consists of a building or buildings comprised of attached residential units available for rental, but not purchase, by the general public and under common management.

**“Parcel”** means a lot or Parcel, any portion of which lies within the boundaries of CFD No. 1, and which is shown on the then current applicable Assessor’s Parcel Map(s) with an assigned parcel number in the Tax Assessment Roll of the County Assessor of the County of Riverside.

**“Parks and Park Improvement”** means Parks and Park Improvements which are to be developed, constructed, installed, and maintained within and in the area of CFD No. 1 and which will be owned and operated by the District for the benefit of the residents of CFD No. 1.

**“Services”** means the maintenance and/or repair of Parks and Park Improvements including, but not limited to, the planting, replanting, mowing, trimming, irrigation and fertilization of grass, trees, shrubs, and other ornamental plants and vegetation, the operation, maintenance, repair, and replacement of irrigation systems associated with Parks and Park Improvements, and all the effort by Park Rangers that is devoted to the maintenance of the Parks and Park Improvements and public safety.

**“Single-family Residential Property”** means any residential property that consists of a building comprised of attached or detached residential units available for purchase or rent by the general public.

“Special Tax(es)” means the Special Tax to be levied in each Fiscal Year on each Parcel of Taxable Property.

**B. ASSIGNMENT TO LAND USE CATEGORY**

The Special Tax shall be levied upon and collected from a Parcel for each Fiscal Year according to the Land Use Category contained in Table 1 to which the Parcel has been assigned.

**TABLE 1  
Land Use Category**

<u>Land Use Category</u>	<u>Description</u>	<u>Dwelling Unit(s)</u>
1	Single-family Residential and Multi-family Residential	One (1) / Residence or Residential Unit
2	All Other Property	Two (2) / Acre

No Special Tax shall be levied on property which, at the time of adoption of the Resolution of Formation for the District, is classified as Commercial/Industrial Property or property that is owned by or dedicated or otherwise conveyed to a public agency, is a common lot, or is dedicated as open space.

**C. METHOD OF APPORTIONMENT OF ANNUAL SPECIAL TAX**

For each Fiscal Year, the Board shall determine the total amount of the Special Tax to be levied and collected to pay (a) the estimated costs of providing the Services during the Fiscal Year, (b) the amount estimated to be necessary to pay Administrative Expenses during the Fiscal Year, and (c) the amount required to fund or replenish the Contingency Reserve (the “Total Special Tax”), and shall levy the Special Tax on all Parcels in the District (except Parcels of Exempt Property) in an amount per Dwelling Unit, determined by the Land Use Categories to which the Parcels are assigned, which will provide an amount equal to the Total Special Tax; providing that the amount of Special Tax to be levied on any Parcel shall not exceed the amount determined by multiplying the Dwelling Units for the Parcel by the Maximum Special Tax Rate for the Fiscal Year.

**D. FUTURE ANNEXATIONS**

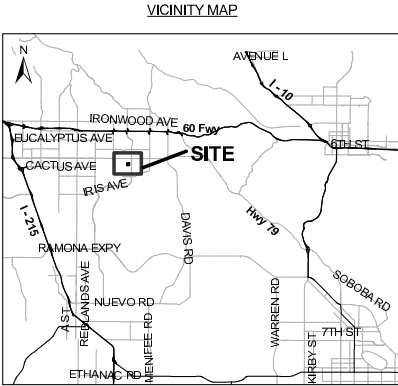
It is anticipated that additional properties will be annexed to the District from time to time. As each annexation is proposed, the property to be annexed will be assigned to the appropriate Land Use Category contained in Table 1.

**E. DURATION OF SPECIAL TAX LEVIES**

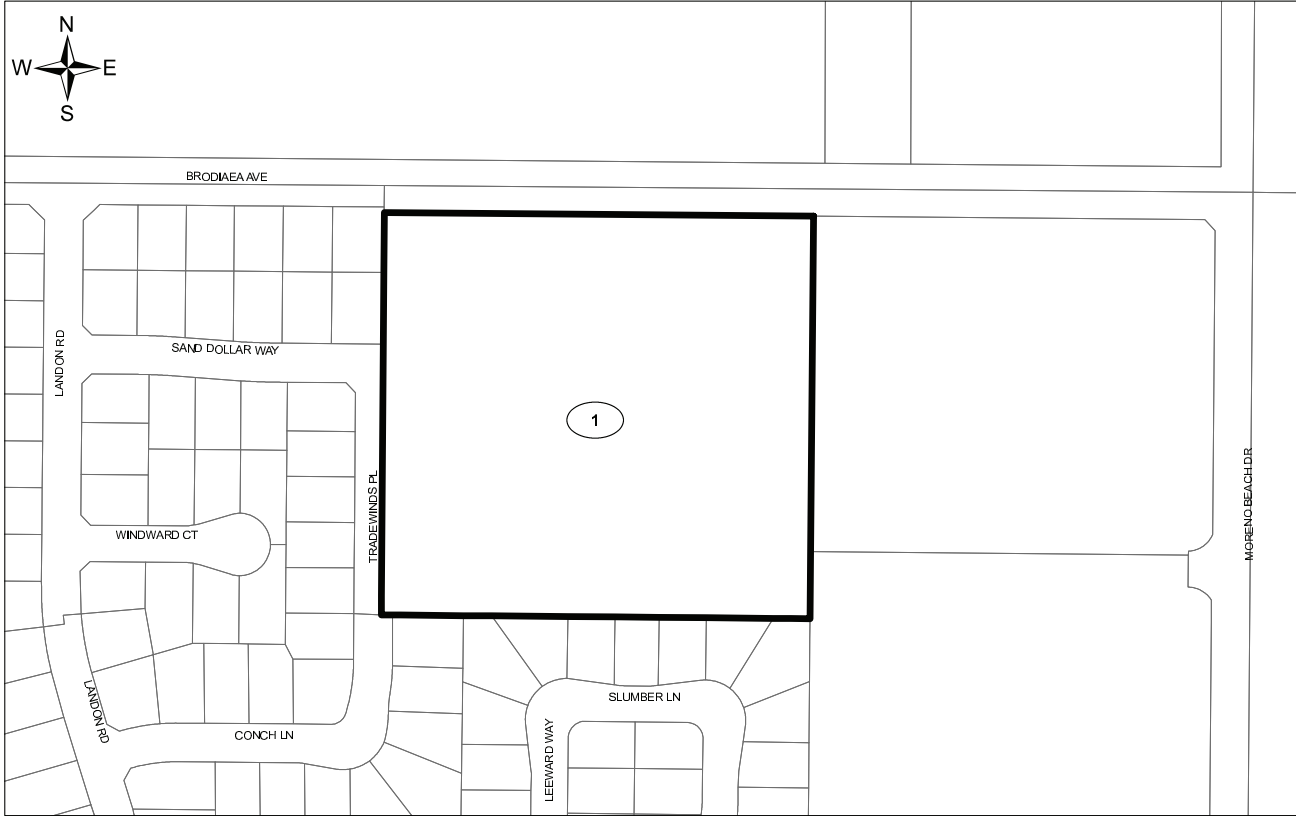
All Parcels of Taxable Property within the District shall continue to be subject to the levy and collection of the Special Tax to satisfy the Special Tax Requirement as long as the District operates and maintains Parks and Park Improvements within and for the benefit of the residents of CFD No. 1.



**ANNEXATION MAP NO. 2016-38 OF  
COMMUNITY FACILITIES DISTRICT NO. 1**  
OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT  
CITY OF MORENO VALLEY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



MAP REFERENCE NUMBER	ASSESSOR'S PARCEL NUMBER
1	486-250-007



FILED IN THE OFFICE OF THE CITY CLERK THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

CITY CLERK  
CITY OF MORENO VALLEY

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF ANNEXATION NO. 2016-38 TO COMMUNITY FACILITIES DISTRICT NO. 1 OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT, CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA WAS APPROVED BY THE BOARD OF DIRECTORS OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT AT A REGULAR MEETING THEREOF, HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_, BY ITS RESOLUTION NO. \_\_\_\_\_.

CITY CLERK  
CITY OF MORENO VALLEY

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_, AT THE HOUR OF \_\_\_\_\_ O'CLOCK \_\_\_\_\_, M. IN BOOK \_\_\_\_\_ PAGE(S) \_\_\_\_\_ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICT AND INSTRUMENT NO. \_\_\_\_\_ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

COUNTY RECORDER  
COUNTY OF RIVERSIDE  
STATE OF CALIFORNIA

REFERENCE IS MADE TO THAT BOUNDARY MAP OF THE COMMUNITY FACILITIES DISTRICT NO. 1 OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT, CITY OF MORENO VALLEY RECORDED WITH THE RIVERSIDE COUNTY RECORDER'S OFFICE ON JULY 17, 2003 IN BOOK 53 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, PAGES 46 THROUGH 48 AS INSTRUMENT NO. 2003-534249.

THE LINES AND DIMENSIONS OF EACH LOT OR PARCEL SHOWN ON THIS DIAGRAM SHALL BE THOSE LINES AND DIMENSIONS AS SHOWN ON THE RIVERSIDE COUNTY ASSESSOR'S MAPS FOR THOSE PARCELS LISTED.

THE RIVERSIDE COUNTY ASSESSOR'S MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH LOTS OR PARCELS.

- Legend**
- CFD No. 1 Annexation 2016-38
  - Map Reference Number

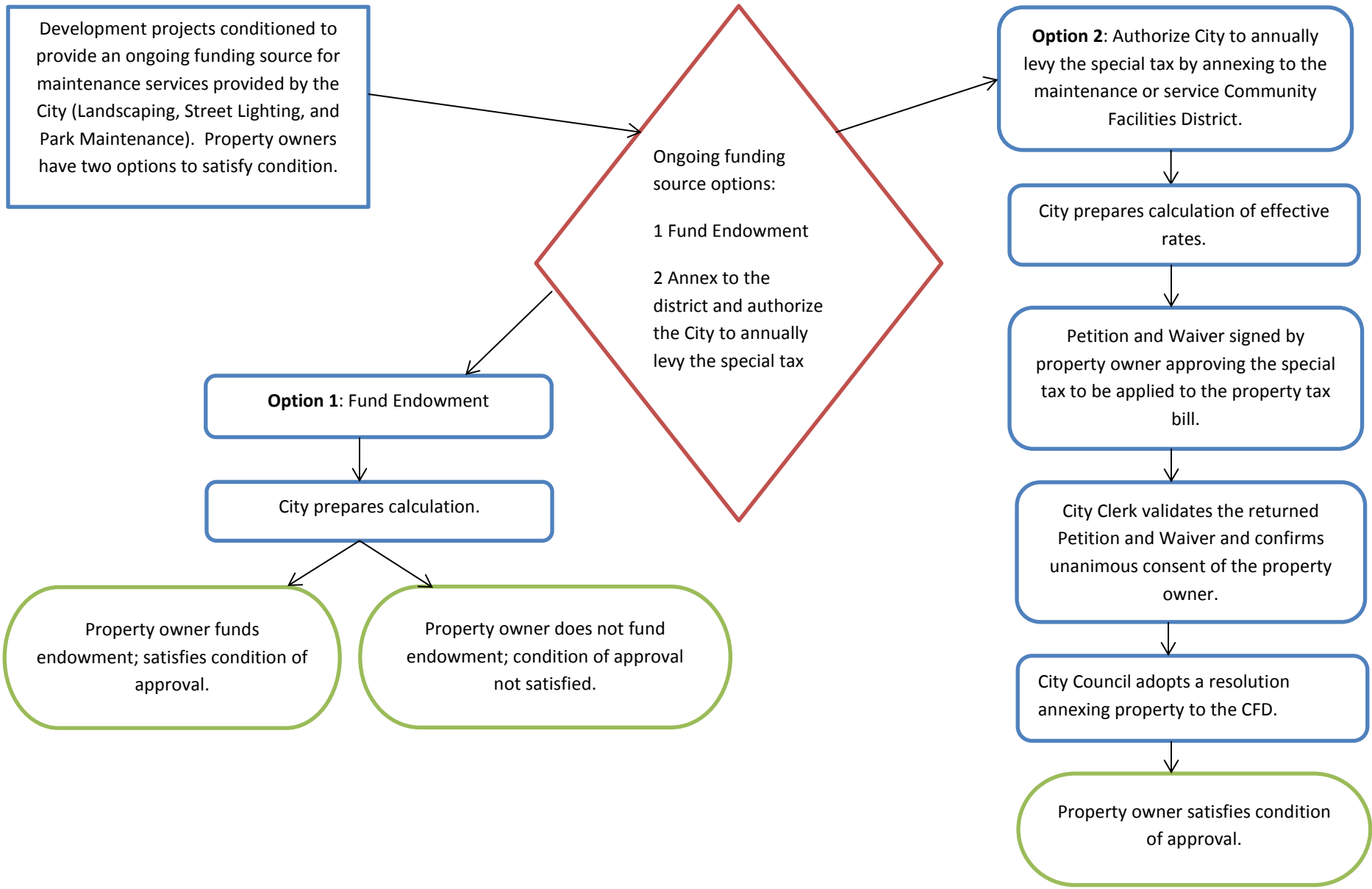
1 inch = 125 feet

**WILLDAN**  
Financial Services  
27388 Via Industria, Suite 200  
Temecula, CA 92590  
(951) 987-3500

**B.3.b**



# Process Flow for Property Owners/Developers to Satisfy Funding Requirement for Existing Maintenance or Service Community Facilities Districts



Attachment: Satisfying Funding Flowchart (1931 : PURSUANT TO LANDOWNER PETITION, ANNEX

This process flow is simplified for illustration purposes. Contact the Special Districts Division at 951.413.3480 for the detailed process. The developer has the option to fund the maintenance through a home owners association for Community Facilities District No. 2014-01 (Maintenance Services).



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Ahmad R. Ansari, P.E., Public Works Director/City Engineer

**AGENDA DATE:** April 5, 2016

**TITLE:** PUBLIC HEARING FOR THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM MAIL BALLOT PROCEEDING

---

### **RECOMMENDED ACTION**

#### **Recommendations: That the City Council:**

1. Conduct the Public Hearing and accept public testimony regarding the mail ballot proceeding for Tentative Tract 36882 (PA15-0010 – south of Brodiaea Ave., west of Moreno Beach Dr.) for approval of the residential National Pollutant Discharge Elimination System (NPDES) maximum regulatory rate to be applied to the property tax bill.
2. Direct the City Clerk to count the returned NPDES ballot.
3. Verify and accept the results of the mail ballot proceeding as maintained by the City Clerk on the Official Tally Sheet.
4. Receive and file the Official Tally Sheet with the City Clerk's office.
5. If approved, authorize and impose the NPDES maximum residential regulatory rate to the Assessor's Parcel Number mentioned in this report.

### **SUMMARY**

The action before the City Council is to conduct a Public Hearing for a National Pollutant Discharge Elimination System (NPDES) mail ballot proceeding. The process to accept one parcel into the City's NPDES program affects one property owner, not the general citizens or taxpayers of the City.

The City requires new developments to mitigate the cost of certain impacts that are created by the proposed development, such as the cost of complying with the Federal NPDES requirements. The City offers the NPDES program as a financing mechanism to assist new developments in satisfying the requirement. After the property owner elects to participate in the program and approves the NPDES rate through a mail ballot proceeding, the City can levy the NPDES rate on the property tax bill of the authorized parcel. Attachment 2 outlines the steps to participate in the City's NPDES Fee Program.

The revenue generated by the NPDES Program provides a funding source for pollution control of storm water runoff into municipally owned drainage facilities, lessening the financial impact of compliance with the federal requirements on the general taxpayer in Moreno Valley.

FH II, the property owner of a proposed 40-lot single-family residential development (Tentative Tract 36882 - PA15-0010) (south of Brodiaea Ave., west of Moreno Beach Dr.) has requested the City conduct a mail ballot proceeding which, if approved, will satisfy the project's condition of approval.

## **DISCUSSION**

New development projects are subject to the current NPDES Permit requirements for storm water management as mandated by the 1972 Federal Clean Water Act (the "Act"). Public agencies are required to obtain NPDES Permits to discharge urban storm water runoff from municipally owned drainage facilities, including streets, highways, storm drains, and flood control channels. To comply with the Act and account for the increase in compliance activities related to new development, the Land Development Division (Public Works Department) requires new development projects to provide an ongoing funding source for the NPDES program. The additional funding lessens the impact to the General Fund to ensure compliance with the federal requirements. The City Council adopted a NPDES residential regulatory rate on June 10, 2003, and the commercial/industrial regulatory rate on January 10, 2006.

The City monitors residential developments by providing the necessary services for the continuous operation, enhancement, and maintenance of the storm water discharge system, and performs inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements with revenue received from the NPDES residential rate.

FH II ("Property Owner") plans to construct 40 single-family residential units as part of Tentative Tract 36882 (south of Brodiaea Ave., west of Moreno Beach Dr.). The Property Owner is required to provide an ongoing funding source to support the NPDES program. Detailed parcel information for the property subject to the conditions of approval is shown in the following table.

Property Owner/Project	Assessor's Parcel Number	Location	FY 2015/16 NPDES Maximum Rates
FH II Tentative Tract 36882 PA15-0010	486-250-007	south of Brodiaea Ave, west of Moreno Beach Dr.	\$302.32/parcel residential rate

The Property Owner has two options to satisfy their conditions of approval:

- 1) Approve the NPDES rate to be collected on the annual Riverside County property tax bill by participating in a mail ballot proceeding; or
- 2) Fund an endowment that will be used to satisfy the parcel's annual requirement.

The Property Owner has elected to participate in a mail ballot proceeding. A mail ballot proceeding is a legally required (Proposition 218) process to approve new charges or an increase to existing charges on the property tax bills. A notice explaining the purpose of the proposed charge and how the charge will be determined annually was mailed to the Property Owner along with a ballot for casting their vote (Attachment 1). The Property Owner must be provided 45 days to review the notice and have an opportunity to address the City Council. Their ballot is due to the City Clerk prior to the close of the Public Hearing. At the close of the Public Hearing, the ballot can be opened, counted and results announced.

Approval of the NPDES rate satisfies the project's condition of approval to provide a funding source for the NPDES program. In the event the Property Owner does not approve the NPDES rate, does not return its ballot, or returns an invalid ballot (unmarked or unsigned), this condition of approval will remain unsatisfied and may cause a delay in the development.

### **ALTERNATIVES**

1. Conduct the Public Hearing and upon its closing, count and verify the returned ballot and accept the results. If approved by the Property Owner, authorize and impose the NPDES maximum residential regulatory rate on the annual property tax bill for the parcel discussed within this report and included on the ballot. **Staff recommends this alternative.**
2. Open the Public Hearing and continue the hearing to a future regular City Council meeting. This alternative satisfies the 45-day noticing period and Public Hearing requirements as mandated by Proposition 218. Although it will not incur any additional re-noticing costs, it may delay the issuance of a final certificate of occupancy for the project. **Staff does not recommend this alternative.**
3. Do not conduct the Public Hearing. This alternative prohibits the Property Owner from using this proceeding to satisfy their condition of approval and may delay the issuance of a final certificate of occupancy for their project. It requires the noticing

period to start over and will incur additional re-noticing costs. **Staff does not recommend this alternative.**

4. Do not conduct the Public Hearing at this time but reschedule it to a date certain during a regular City Council meeting. This alternative requires the 45-day noticing period to start over and will incur additional re-noticing costs. It may also delay the issuance of a final certificate of occupancy for the project. **Staff does not recommend this alternative.**

## **FISCAL IMPACT**

The annual NPDES maximum residential regulatory rate for FY 2015/16 is \$302.32 per parcel, and any division thereof. The NPDES maximum residential regulatory rates for FY 2016/17 and each subsequent FY are subject to an annual inflationary adjustment, provided the City Council approves such increase each year. The annual increases cannot exceed the annual inflationary adjustment without approval of the property owners subject to the charge.

Revenue received from the NPDES rate is restricted and can only be used within the Storm Water Management program. It is used to offset the current NPDES Permit expenses and reduce the level of General Fund support necessary to remain in compliance with unfunded federal mandates, as administered by the State. The NPDES rate is only applied to the property tax bills of those parcels where the property owner previously approved the rate to be applied to the property tax bill.

## **NOTIFICATION**

The Property Owner was provided the required 45-day noticing period to review the ballot documents. The documents included a notice to the property owner, map of the project area, NPDES ballot, NPDES residential rate schedule, instructions for marking and returning the ballot, and a postage paid return envelope addressed to the City Clerk (Attachment 1).

Newspaper advertising for the April 5, 2016 Public Hearing was published in The Press-Enterprise on March 17, 2016 and again on March 24, 2016.

## **PREPARATION OF STAFF REPORT**

Prepared by:  
Jennifer Terry,  
Senior Management Analyst

Department Head Approval:  
Ahmad Ansari, P.E.,  
Public Works Director/City Engineer

Concurred by:  
Candace E. Cassel,  
Special Districts Division Manager

Concurred by:  
Michael Lloyd,  
Interim Engineering Manager/Land Development  
Division Manager

## **CITY COUNCIL GOALS**

**Advocacy.** Develop cooperative intergovernmental relationships and be a forceful advocate of City policies, objectives, and goals to appropriate external governments, agencies and corporations.

**Revenue Diversification and Preservation.** Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

**ATTACHMENTS**

- 1. Ballot Documents for TT 36882
- 2. Flowchart for Satisfying NPDES Funding

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/14/16 12:56 PM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 2:47 PM
City Manager Approval	<u>✓ Approved</u>	3/23/16 5:40 PM



TEL: 951.413.3480  
 FAX: 951.413.3498  
 WWW.MOVAL.ORG



14331 FREDERICK STREET, SUITE 2  
 P. O. BOX 88005  
 MORENO VALLEY, CA 92552-0805

FH II  
 Attention: Susan Paradiso  
 8300 Utica Ave., Suite 300  
 Rancho Cucamonga, CA 91730

February 4, 2016

**NOTICE TO PROPERTY OWNER-MAIL BALLOT PROCEEDING FOR THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) MAXIMUM RESIDENTIAL REGULATORY RATE FOR APN 486-250-007**

\*\*\*\*\* OFFICIAL BALLOT ENCLOSED \*\*\*\*\*

**Introduction**

In November of 1996, California voters passed Proposition 218 (“The Right to Vote on Taxes Act”). As a result, any new or proposed increase in a property-related charge requires approval of the charge by the property owner of record. In compliance with Proposition 218 legislation, the City of Moreno Valley Special Districts Division is conducting a mail ballot proceeding to provide the owner of Assessor’s Parcel Number (APN) 486-250-007 the opportunity to express support for or opposition to the approval of the NPDES Maximum Residential Regulatory Rate and services. Approval of the NPDES Maximum Residential Regulatory Rate through a mail ballot proceeding will fulfill Conditions of Approval LD31 from the Land Development Division to provide a funding source for the NPDES program.

**Background**

The current NPDES Permit, as administered by the State, regulates the volume and amount of pollutants in storm water runoff from all development types. The City provides the services necessary to meet mandates of the Federal Clean Water Act. NPDES Maximum Residential Regulatory Rate provides financial support for monitoring, maintaining, and if necessary, improving the storm water discharge system, and performing inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

**Services Provided**

In compliance with the Federal Clean Water Act, the City of Moreno Valley shall provide the necessary services for the continuous operation, enhancement, and maintenance of the storm water discharge system, and perform inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements.

**How is the Amount of the Charge Determined?**

Each fiscal year (FY), the City of Moreno Valley shall determine the type of services necessary to comply with NPDES Permit requirements and levy the rate applicable for that service. The rate levied shall not exceed the rate previously approved by the property owner.

Attachment: Ballot Documents for TT 36882 (1930 : PUBLIC HEARING FOR THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM

### **Proposed Charge**

For FY 2015/16, the NPDES Maximum Residential Regulatory Rate is \$302.32 per parcel. The total amount of the NPDES rates levied for FY 2015/16 for the program as a whole was \$446,716.88.

### **Annual Adjustment**

Beginning in FY 2016/17, the NPDES Maximum Residential Regulatory Rate will be subject to an annual adjustment based on the percentage change calculated for the previous year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics.

### **Duration of the Charge**

Upon approval of the NPDES Maximum Residential Regulatory Rate, the annual levy amount will be assessed to APN 486-250-007 (and any division thereof) and shall be placed on the Riverside County property tax bill or included as a monthly charge on a utility bill. The NPDES Maximum Residential Regulatory Rate will be levied each following year at the proposed rate, which includes an annual inflation adjustment.

### **Public Hearing**

To provide information concerning this mail ballot proceeding, the City has scheduled a Public Hearing, which will be held at the **Moreno Valley City Hall Council Chamber located at 14177 Frederick Street, Moreno Valley.**

**Public Hearing**

Tuesday, April 5, 2016

6:00 P.M.

(Or As Soon Thereafter As The  
Matter May Be Called)

Tabulation of returned ballots will commence after the close of the Public Hearing. All ballots received shall be tabulated under the direction of the City Clerk in compliance with the current Policy For Conducting Mail Ballot Proceedings Policy #1.12.

### **Effect if the Charge is Approved**

Approval of the NPDES Maximum Residential Regulatory Rate will be confirmed if the ballot is marked in favor of the NPDES rate. Approving the NPDES Maximum Residential Regulatory Rate through a mail ballot proceeding will fulfill the Land Development's Condition of Approval LD31 (to provide an ongoing funding source for the NPDES program).

### **Effect if the Charge is Not Approved**

Not approving the NPDES Maximum Residential Regulatory Rate to meet federally mandated NPDES Permit requirements will not satisfy the Land Development Division's Condition of Approval LD31. If the returned ballot is marked "No", the NPDES rate will not be levied on the property tax bill.

### **Effect if the Ballot is Deemed Invalid or Incomplete**

Not marking the corresponding box on the ballot next to the APN (in support of or opposition to the proposed program and annual rate) and/or not signing the ballot will result in an invalid

ballot. In order to satisfy the Land Development Division's Condition of Approval LD31 by placement of the charge on the annual property tax bill, the mail ballot proceeding and 45-day noticing period will need to start over. Reinitiating the process will require payment of the mail ballot proceeding fee.

### For More Information

If you have any questions about the mail ballot proceeding process, please contact Jennifer Terry, Senior Management Analyst, with the City's Special Districts Division at 951.413.3505 or via email at [JenniferT@moval.org](mailto:JenniferT@moval.org) during the City's business hours.

Questions regarding the NPDES program, the annual rate, or the Land Development Division's Condition of Approval LD31 should be directed to the Land Development Division at 951.413.3120 or via email at [landdevelopment@moval.org](mailto:landdevelopment@moval.org) during the City's business hours.

The City's business hours are Monday through Thursday from 7:30 a.m. to 5:30 p.m. and Friday from 7:30 a.m. to 4:30 p.m.

### Completing Your Ballot

Please follow the instructions listed below to complete and return your ballot. Procedures for the completion, return, and tabulation of the ballot are also on file in the City Clerk's office.

1. Mark the enclosed ballot in support of or opposition to the proposed program and annual rate **by placing a mark in the corresponding box next to the APN.** Ballots received without a designated vote will be considered invalid.
2. Sign your name on the ballot. Ballots received without signature(s) will be considered invalid *and will not be counted.*
3. Mail or personally deliver your completed ballot in a sealed envelope to the City Clerk's office, 14177 Frederick Street, Moreno Valley, California, 92553. For your convenience, a postage-paid envelope has been included for return of the ballot.
4. Ballot(s) must be **received** by the City Clerk prior to the close of the public testimony portion of the Public Hearing scheduled for **Tuesday, April 5, 2016**, at the Moreno Valley City Hall Council Chamber. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called. Ballots received after the close of the Public Hearing cannot be legally counted.

### Ballot Marks

Appropriate ballot markings include any one of the following for either the YES/Approved or NO/Not Approved blank box:

- A check mark substantially inside a box;
- An X mark substantially inside a box;
- A dot or oval mark substantially inside a box;
- A completely shaded or filled mark substantially inside a box;



A line, single or dashed, or combination of lines, through the box area. Lines may be any one of the following marks: horizontal, vertical, or diagonal. The mark may either run from side to side or corner to corner. All valid lines must be substantially within the box area and not marking any part of another blank box on the ballot;



A circle around the box and/or associated clause; or



A square or rectangle around the box and/or associated clause.

Balloting marks shall not extend past one box area into any portion of another nor surround the perimeter or any portion of more than one box area. Markings that extend past one box area into any portion of another or surround the perimeter or any portion of more than one box area shall be considered invalid and not counted.

**Ballot Mark Revisions (Changes):** An error or desire to revise (change) a selection made on the ballot may be completed and returned any time prior to the conclusion of public testimony at the Public Hearing. **The revision must be initialed by the record owner(s) of property. Initials must be clearly printed and placed at the right top corner of the revised selection.**

**RESIDENTIAL NPDES RATE SCHEDULE**  
 Adopted by the City Council on June 10, 2003 (Level I, II, III, IV)  
 Adopted by the City Council on June 10, 2008 (Level II-A)

LEVEL I		LEVEL II		Level II-A		LEVEL III		LEVEL IV						
NPDES Administration (Not covered by CSA 152)		Water Quality Pond/Basin Maintenance		Sand Filter Maintenance		Water Quality Pond/Basin Remediation/Reconstruction		Water Quality System Retrofit						
Costs associated with personnel, administration and management of the storm water management program. Administrative tasks include development and filing of various storm water reports and data collection and management.  Level I is levied on all parcels conditioned for the NPDES Rate Schedule.		Costs associated with the maintenance and monitoring of the water quality pond/basin. This includes, but is not limited to maintenance on a quarterly basis of vegetative material, civil work and utility and personnel costs.  Level II, in addition to Level I is levied on all properties within tracts that have a water quality pond/basin or on properties that benefit from a neighboring water quality pond/basin.		Costs associated with the maintenance and monitoring of the sand filter within a water quality pond/basin. This includes, but is not limited to maintenance of a sand bed, bleeder lines and costs for personnel.  Level II-A, in addition to Level II and Level I is levied on all properties within residential developments that have a water quality pond/basin with a sand filter or on properties that benefit from a neighboring water quality pond/basin with a sand filter.		Costs associated with the remediation and reconstruction of water quality pond/basin. Remediation and reconstruction may include the following: replacement of soil, plants, irrigation, removal and hauling of wastes and possible civil work.		Costs associated with the retrofitting, replacement, monitoring and maintenance of the water quality pond/basin systems and appurtenances. This may include retrofitting of catch basin insert filters, vortex devices, installation of in-line filter systems, and nutrient baskets, etc.						
Parcel Rate	Per/Yr. \$3.31	Per/Yr. \$39.66	Parcel Rate	Per/Yr. \$6.28	Per/Yr. \$75.36	Parcel Rate	Per/Yr. \$2.86	Per/Yr. \$34.35	Parcel Rate	Per/Yr. \$5.60	Per/Yr. \$67.22	Parcel Rate	Per/Yr. \$12.75	Per/Yr. \$152.95

Each Service Level may be imposed on an as-needed basis and cumulative (if required)

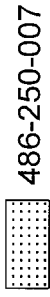
Fiscal Year (FY) 2003/2004 - Base Year Calculation, subject to inflation factor based on the Los Angeles-Riverside-Orange County Regional Consumer Price Index

**Inflation Factor Adjustments:**

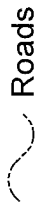
- 2004/2005 - 1.8% = (\$31.00, 56.00, 52.00 & 118.00)
- 2005/2006 - 4.4% = (\$32.00, 61.00, 54.00 & 123.00)
- 2006/2007 - 4.5% = (\$33.00, 64.00, 56.00, & 128.00)
- 2007/2008 - 3.1% = (\$34.00, 66.00, 58.00, & 132.00)
- 2008/2009 - 4.2% = (\$35.00, 69.00, 60.00, \$138.00)
- 2009/2010 - no change = (\$35.00, 69.00, 60.00, \$138.00)
- 2010/2011 - no change = (\$35.00, 69.00, 60.00, \$138.00)
- 2011/2012 - 3.8% = (\$36.00, 72.00, 62.00, \$143.00)
- 2012/2013 - 2.7% = (\$37.00, 74.00, 64.00, \$147.00)
- 2013/2014 - 2.0% = (\$38.00, 75.00, 65.00, \$150.00) rounded to the nearest whole dollar
- 2014/2015 - 1.14% = (\$39.38, 74.82, 64.10, \$151.84) Pursuant to City Council approval on June 10, 2014.
- 2015/2016 - 0.73% = (\$39.66, 75.36, 64.35, \$152.95)

Tract 36882

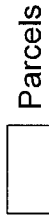
PA15-0010



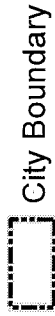
486-250-007



Roads



Parcels



City Boundary

Map reflects all changes indicated on Riverside County Assessor Maps as of January 21, 2016.



G:\AVP\SDA\PA15-0010 Tract 36882.mxd

The information shown on this map was compiled from the Riverside County GIS and the City of Moreno Valley GIS. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. Data and information on this map is subject to update and modification. Riverside County and City of Moreno Valley will not be held responsible for any claims, losses or damages resulting from the use of this map. This map is not to be recopied or resold.



E.1.a



**OFFICIAL MAIL BALLOT for  
Assessor's Parcel Number (APN) 486-250-007**

**National Pollutant Discharge Elimination System (NPDES)  
Maximum Residential Regulatory Rate**

**YES\*** — as property owner of APN 486-250-007, **I approve** the NPDES Maximum Residential Regulatory Rate and services. For fiscal year (FY) 2015/16, the NPDES Maximum Residential Regulatory Rate is \$302.32 per parcel. Upon approval of the maximum regulatory rate, the annual levy amount shall be placed on the Riverside County property tax bill or included as a monthly charge on a utility bill. Beginning FY 2016/17, the maximum regulatory rate will be subject to an annual adjustment based on the percentage change calculated for the previous year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics. The City will provide storm water maintenance to residential neighborhoods for the continuous operation, systems evaluation/enhancement of the affected areas and the implementation of federally mandated NPDES requirements. Additionally, the rate schedule provides funds for monitoring, maintaining, and if necessary, for improving the storm water discharge system.

**NO\*\*** — as property owner of APN 486-250-007, **I do not approve** the NPDES Maximum Residential Regulatory Rate and services. I understand that not approving the NPDES Maximum Residential Regulatory Rate to fund federally mandated NPDES Permit requirements may result in noncompliance with the project's Conditions of Approval. If the NPDES Maximum Residential Regulatory Rate is not approved the rate will not be levied on the Riverside County property tax bill.

Assessor's Parcel Number	YES*	NO**	NPDES Maximum Residential Regulatory Rate
486-250-007 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	\$302.32

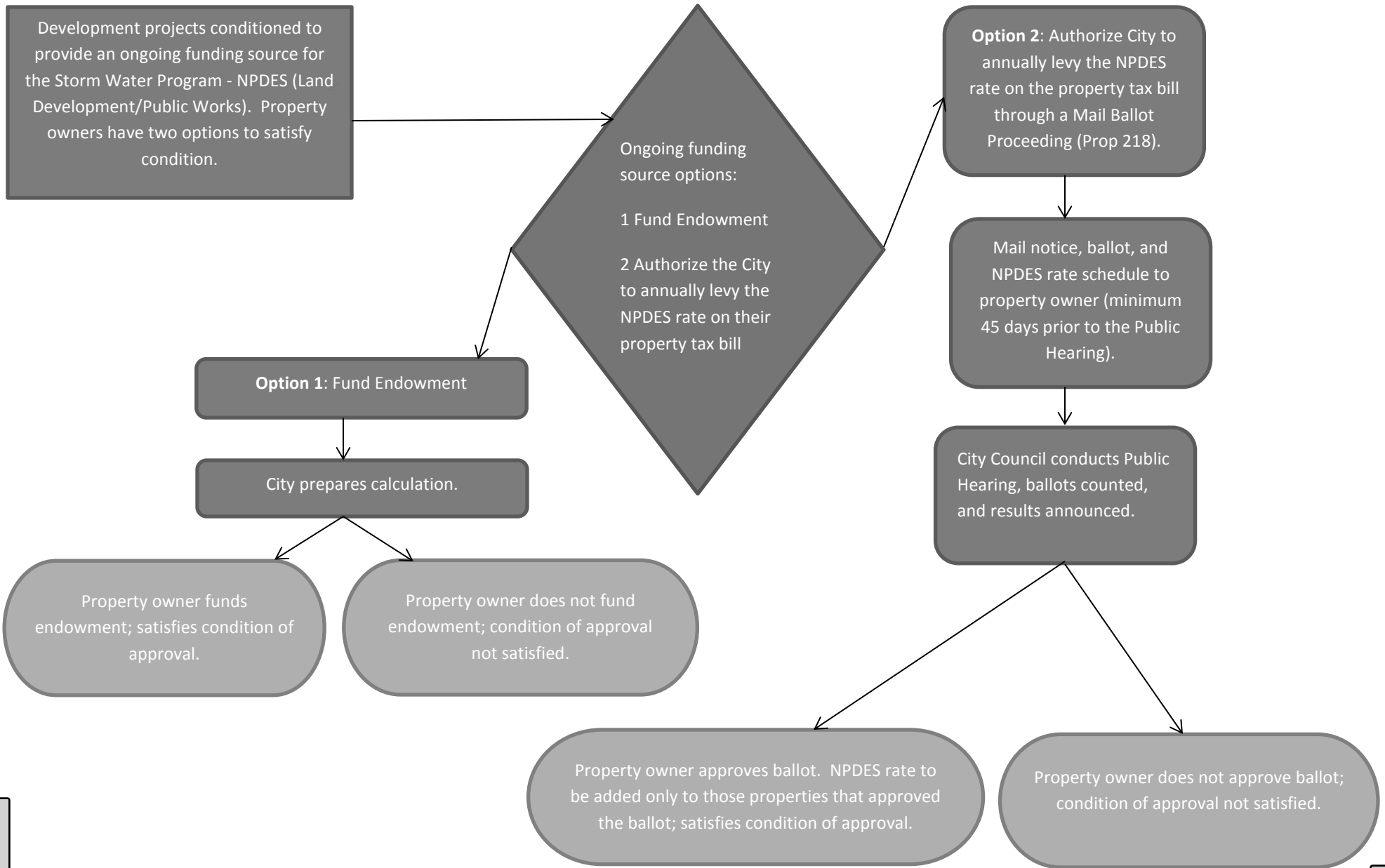
**This ballot must be received by the City Clerk of the City of Moreno Valley prior to the close of the Public Hearing to be held on April 5, 2016 at the Moreno Valley City Hall Council Chamber, 14177 Frederick Street, Moreno Valley, California. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called.**

\_\_\_\_\_  
PROPERTY OWNER SIGNATURE                      DATE

Please remember to mark the appropriate box, sign and date the ballot and return to the City Clerk's office in the enclosed envelope prior to the close of the public testimony portion of the April 5, 2016 Public Hearing.

Ballot(s) deemed invalid or incomplete will be discarded and a new process must be initiated in order to place the charge on the annual Riverside County property tax bill, which includes payment of the mail ballot fee.

# Process Flow for Property Owners/Developers to Satisfy Funding Requirement for the Storm Water Program







## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Steve Quintanilla, Interim City Attorney

**AGENDA DATE:** April 5, 2016

**TITLE:** REVIEW OF CITY BOARDS AND COMMISSIONS

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### **RECOMMENDED ACTION**

#### **Recommendations: That the City Council:**

1. Provide staff direction on alternative policies and procedures with respect to City boards and commissions.

### **SUMMARY**

This report discusses alternatives for Council discussion with respect to the streamlining and updating of the operating policies for City of Moreno Valley ("City") boards and commissions ("Commissions"). Proposed uniform policies for Commission rules and procedures and uniform operating policies for all Commissions are included in this report. Additionally, consideration of possible consolidation or elimination of underused or poorly attended Commissions is presented.

### **DISCUSSION**

The City has established eleven (11) advisory Commissions. The advisory Commissions each have their own rules and procedures governing how the Commission meetings are run. Some Commissions also have different Council adopted operating policies regarding how applications are received and how candidates are selected. Additionally, there was concern to make eligibility, qualifications and the selection process for serving a more defined and constant process with enhanced qualification criteria. The following is a list of the active boards and commissions along with their current membership levels (The Emerging Leaders Council is not included in this report and is not a board or commission subject to the changes proposed herein):

Accessibility Appeals Board - 5 members

- Arts Commission - 7 + 2 teen members
- Environmental & Historical Preservation Board - 7
- Library Commission - 7
- Parks & Recreation Commission - 7 + 2 teens
- Planning Commission - 7 + 2 alternates
- Recreational Trails Board - 7 + 2 vacant positions
- Senior Citizens' Board - 9
- Traffic Safety Commission - 7
- Utilities Commission - 4 + 1 vacant position

### Uniform Rules of Procedure

Currently, each board or commission establishes their own rules of procedure. These rules govern the internal operation of each Commission and covers such terms as meeting dates and times, selection of Chair and Vice-Chair, attendance, voting process and rules for public comment. Attached hereto as Exhibit "A" is a proposed Uniform Rules of Procedure that would be Council adopted and apply to each Commission. The proposed Uniform rules are based largely on the current Planning Commission Rules and Procedure which have been recently updated, amended and adopted. By adopting a uniform set of procedural rules, all Commissions will operate the same and provide for a more consistent presentation to the public.

If the Council decides to adopt a uniform set of rules of procedure for Commissions, it is recommended that the Council continue to provide for Commissions to adopt their own rules as long as those rules do not conflict with the Council adopted Uniform rules. Attached hereto as Exhibit "B" are proposed amendments to the City's municipal code which would provide for this procedure.

### Operating Policy for Boards and Commissions

Current procedures regarding the appointment of Commissioners is scattered among various municipal code sections and an administrative policy. Attached hereto as Exhibit "C" is Policy #1.11 entitled "Operating Policy for Boards and Commissions." In an effort to consolidate the operating policies for all Commissions into one document and incorporate councilmember suggestions, the proposed amended Policy 1.11 is attached hereto as Exhibit "D". The significant proposed changes are as follows:

1. Added general statements of purpose and policy in Section I.

2. Provided specific requirements for meeting locations and that they shall be public meetings conducted pursuant to the Brown Act in Section IV.

3. Proposed eligibility criteria for membership on a Commission. Several requirements have been incorporated from various municipal code provisions and are currently in effect. New proposed requirements include:

A. In addition to the general residency requirement, the proposed Section V.B now provides that applicants must be current registered and eligible voters of the City. This section further provides that if that status ever changes, the Commissioner will become automatically ineligible and the seat will be vacated without the need for any formal action of the Council.

B. A provision is proposed at Section V.C that would disqualify an applicant if they have ever been convicted of a felony. To mirror regulations within California Labor Code related to employees, there are exceptions if the felony has been judicially set aside or ordered sealed.

C. An anti-nepotism provision is proposed at Section V.D. This proposed rule would disqualify individuals living with a relative that is a council member or employed at an executive level with the City.

D. A new requirement for Commissioner applications is proposed in Section VII.B. This proposal would now require the application form to be completely filled out before being advanced to the Council for review and consideration. Incomplete applications would be returned to the applicant by the City Clerk for completion.

E. A fingerprinting and background check requirement is proposed at Section VII.C for all Commissions that interact with minors.

F. Current City practice is to hold interviews with potential Commissioners only for the Planning Commission. Section VII.D would create an interview process for all Commissions.

G. The procedure for voting on the appointment is proposed to change in Section VIII.B. Under this proposal, the mayor would make a nomination for appointment and the Council would take up a vote on that nominee. If a majority approves the nomination, the seat is filled. If no majority is reached, the City Clerk would call the remaining candidates for a vote and the candidate receiving the highest number of affirmative votes would fill the vacant seat. In the event of a tie, a run off would occur.

H. A proposed addition to Section IX.A would require incoming Commissioners to all take the standard Oath of Office,

I. Currently, only Commissioners that receive compensation are required to take any ethics training pursuant to state law. Section IX.C would carry over that requirement to all Commissioners and would allow them to take either the state approved training or in-house training provided periodically by the City Attorney's Office.

J. Current attendance provisions of the various codes and policies provide that Commissioners must not have more than 3 (or 25%) unexcused absences. The current policies are vague on what constitutes or who decides if an absence is "excused." The proposed policy would eliminate the distinction between excused and unexcused absences and provide a firm rule that Commissioners should not miss more than 25% of the meetings held each year. The proposed rule further provides that in the event that threshold is exceeded, notice will be provided to the Commissioner and upon one additional absence, the seat will automatically be vacated.

If all of the aforementioned proposals are adopted, some minor changes to the municipal code will also be required. See for example, Attachment "E" for proposed revisions to Chapter 2.06.

#### Board and Commission Consolidation

There has been Council interest in considering new options for the streamlining, elimination, and consolidation of various commissions and Boards in an effort to reduce redundant reporting, duplication of staff efforts, maximize staff time to improve city operational effectiveness and potentially create a more productive use of the public, council and staff time. This would in turn potentially produce an enhanced service to the community and council for discussion as well as decision making purposes.

The following are some options provided by Mayor Pro Tem Giba for consideration:

##### *"Elimination and Absorption:*

Currently there are two (2) Commissions that duplicate efforts already served by two (2) Council Sub-Committees. These are the Traffic Safety Commission and the Utility Commission. Their advisory capacity are the only two that create a redundant reporting to a sub-committee rather than the direct advisory to the Council. This is a duplication of efforts and may easily be absorbed into the current responsibilities and public input of both the Public Safety Sub-Committee and the Finance Sub-Committee, free up staff from these two commissions to better serve the City while allowing the same public input, dialogue and pathway as the other Commissions.

##### *Consolidation:*

The final nine (9) commissions may be consolidated and or absorbed into a model as

follows:

## PARKS & RECREATION

Recreational trails  
Environmental & Historical  
(Already absorbed) Fourth of July

## COMMUNITY SERVICE

Senior Citizens  
Library  
Arts

The obsolete accessibility Appeals Board would be eliminated.

### *Expansion of Participation:*

The final two Commissions would then be consolidated to reflect the model but for a total of nine (9) member and two alternates with a four (4) member quorum to allow for expanded participation with a lower meeting cancellation threshold while reducing the support by staff members.”

## **ALTERNATIVES**

1. Direct staff to return to the Council with Resolutions and Ordinance necessary to adopt the proposed policy and code changes reflected in this staff report.
2. Provide staff direction on changes to the proposed policies set forth in this report and to return to the Council with final documents, Resolutions and Ordinances required to adopt those changes.
3. Discuss the Council’s interest in considering potential consolidation of existing advisory boards and commissions.
4. Make no changes to current polices and procedures.

## **FISCAL IMPACT**

With respect to the proposed Uniform Rules of Procedure and Operating Policy for Boards and Commissions, there are no fiscal impacts associated with these changes. With respect to any consolidation or elimination of boards and/or commissions, there could be a positive fiscal impact if a reduction in staff resources was associated with any revisions.

**PREPARATION OF STAFF REPORT**

Prepared By:  
Paul Early,  
Assistant City Attorney

Department Head Approval:  
Steve Quintanilla  
City Attorney

Concurred By:  
Tom DeSantis,  
Assistant City Manager

**CITY COUNCIL GOALS**

**Advocacy.** Develop cooperative intergovernmental relationships and be a forceful advocate of City policies, objectives, and goals to appropriate external governments, agencies and corporations.

**Positive Environment.** Create a positive environment for the development of Moreno Valley's future.

**ATTACHMENTS**

- 1. Exhibit A - Boards and Commissions Rules of Procedure
- 2. Exhibit B - Chapter 2.18 Revisions
- 3. Exhibit C - Current Boards and Commissions Policy
- 4. Exhibit E - Chapter 2.06 Revisions
- 5. Exhibit D - Operating Policy for Boards and Commissions

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	3/23/16 4:52 PM
City Attorney Approval	<u>✓ Approved</u>	3/23/16 3:10 PM
City Manager Approval	<u>✓ Approved</u>	3/24/16 2:59 PM

## CITY OF MORENO VALLEY

### RULES OF PROCEDURE FOR BOARDS AND COMMISSIONS

#### I. RULES OF ORDER, ORGANIZATION AND OFFICERS

##### A. RULES OF ORDER

Except as otherwise provided in these Rules of Procedure, "The Standard Code of Parliamentary Procedure 4<sup>th</sup> Edition," shall be used as a guide to the conduct of meetings of City Boards and Commissions. Except as may otherwise be provided by applicable law, no omission to conform to said rules of order shall in any instance be deemed to invalidate any action taken by and Board or Commission.

##### B. ORGANIZATION

All Boards and Commissions shall consist of regular and alternate members in the number prescribed by Ordinance of the City of Moreno Valley. Hereinafter, the term "Commission" or "Commissioner" shall be used to collectively to include "Board" and "Board Member".

##### C. OFFICERS

###### 1. SELECTION

- a. A Chairperson and Vice-Chairperson shall be elected annually from among the Commission's membership at the first meeting in April, to serve at the pleasure of the Commission. The term of office for Chairperson and Vice-Chairperson shall be one (1) year. No person shall serve more than two consecutive terms as either Chairperson or Vice-Chairperson, however a commissioner may serve for two consecutive terms as Vice-Chairperson followed by two consecutive terms as Chairperson, or vice versa.
- b. If the Chairperson vacates his or her office before the term of office is completed, a new Chairperson shall be elected at the next regular meeting. A new Vice-Chairperson shall also be elected if the former Vice-Chairperson is elected Chairperson.
- c. In the absence of the Chairperson and Vice-Chairperson, any other member may call the Commission to order, whereupon a Chairperson pro tem shall be elected from the members present to preside. Alternate members shall not be eligible to serve as Chairperson or Vice-Chairperson.

###### 2. RESPONSIBILITIES

The responsibilities and powers of the officers and staff of the Commission shall be as follows:

- a. Chairperson
  - 1) Preside at all meetings of the Commission.
  - 2) Call special meetings of the Commission in accordance with legal requirements and these Rules of Procedure.
  - 3) Sign documents of the Commission.
  - 4) See that all actions of the Commission are properly taken.
  - 5) Assist staff in determining agenda items.
  
- b. Vice-Chairperson
 

During the absence, disability or disqualification of the Chairperson, the Vice-Chairperson shall exercise or perform all the duties and be subject to all the responsibilities of the Chairperson.
  
- c. The City Manager shall assign staff who shall be responsible for providing the Commission with proposed minutes of its meetings, with proposed forms of resolutions when appropriate, with staff reports and recommendations on matters of business which come before the Commission and with proposed forms of recommendations and reports for the Commission.

#### D. POWERS AND DUTIES

The functions, powers and duties of the Planning Commission shall be all those functions, powers and duties of a Planning Commission and Board of Zoning Adjustment as provided in Chapters 3 and 4 of Title 7 commencing with Section 65100 of the Government Code of the State (the Planning and Zoning Law), as the same may be hereafter amended. The Planning Commission shall perform such other duties and functions as set forth by Ordinance of the City Council.

The functions, powers and duties of all other Commissions shall be as set forth by Ordinance of the City Council.

#### E. ETHICAL PROCESS AND PROCEDURE

1. Whenever after appointment, a Commissioner possesses or is likely to possess a financial interest in a project, approval, recommendation or other item which is pending or likely to be pending in the foreseeable future before the Commission, it is the duty of the Commissioner to disclose for the record the interest



and abstain from discussion and voting, as well as exercise a higher duty to abstain from discussion with any other Commissioner or staff concerning any matters relevant to the project, approval, recommendation or other item, wherein the Commissioner has a financial interest in the decision.

2. It is equally unethical and improper for such Commissioner to recommend to other individuals that they contact other Commissioners or staff with respect to any matter relevant to the project, approval, recommendation or other item.
3. Whenever a Commissioner discovers the existence of a possible conflict of interest and is unsure as to that situation, the Commissioner should consult with the City Attorney or the staff of the FPPC for clarification of his or her position. In the event a financial interest or likely financial interest exists in a project, approval, recommendation or other item, the record should so disclose and be available for review.
4. No Commissioner should continue to serve as a Commissioner if it appears likely that he or she will receive substantial financial gain (obtain a financial interest as defined in the FPPC) from a large number of Commission decisions on projects, approvals, recommendations or other items in a broad area of interest.
5. Nothing contained herein shall be construed to relieve a Commissioner of any duty imposed by State law or to change the law and regulations applicable to conflict and disclosure matters.
6. With respect to membership by a Commissioner in any other organization which may be incompatible with membership on the Commission on which they serve, the Commissioner should consider, to the extent recognized by law, any or all of the following, as may be applicable:
  - a. Withdrawal of membership from either the Commission or the organization.
  - b. Leave of absence from the conflicting organization.
  - c. Inactivity during Commission tenure.
  - d. Being a non-voting participant in the conflicting organization.
  - e. Being a non-office holder in the conflicting organization.

- f. Being a non-policy making member in the conflicting organization.
- g. Making no public statements within or about the organization.

F. FITNESS TO SERVE; STATEMENT OF PRIOR CONVERSATIONS

- 1. Any Commissioner who wishes to serve the City of Moreno Valley shall adhere to the goals, performance objectives, duties, responsibilities, ethical process and procedure, and public relations standards as herein listed.
- 2. Present Commissioners who wish to serve but cannot justifiably adhere to the contents of these Rules of Procedure must evaluate their fitness to serve.
- 3. Any Commissioner shall declare, prior to voting in the recorded minutes, whether or not they talked or otherwise communicated independently with the proponents, or with the opponents or with a representative of the proponents or opponents concerning a project, approval, recommendation or other item under consideration. Commissioners shall further publicly disclose the substance of any such communication.

G. ABSENCES AND VACANCIES

- 1. Permanent or long term Commissioner vacancies on Commissions for which the City Council has appointed alternate Commissioners shall be filled by alternate Commissioners in accordance with Ordinance 890 of the City of Moreno Valley.
- 2. Regular and alternate Commissioners should attempt to attend all meetings. In the event of an absence of a regular Commissioner for all, or any part of a meeting, and when alternate Commissioners have been appointed by the City Council, an alternate Commissioner who is present shall be seated to serve as a full voting member of the Commission. If alternate Commissioners are not available to serve or are disqualified from serving for any reason, the Commission shall continue with the remaining regular Commissioners as long as a quorum is present. The minutes shall reflect the attendance, seating and voting record of all regular and alternate Commissioners.
- 3. Alternate Commissioners shall be called on a rotational basis if available. Each meeting will have a Primary and Secondary alternate Commissioner, which assignment shall rotate every meeting. If there is more than one absence or vacancy, the secondary alternate Commissioner may also be called to serve. The service or non-service of one or both alternate Commissioners at any meeting shall not affect the rotational order for any future meeting. For the first meeting after any appointment, the rotational order shall be established in

alphabetical order by the last name of the Alternate Commissioner.

4. If a regular or alternate Commissioner is seated on the first day of any public hearing item, such Commissioner shall continue to be seated for that item until the completion of the vote on that item, without regard to the number of meeting dates the item is continued over. In the event of an absence on any subsequent hearing date, no new Commissioner shall be seated in the vacant seat. A regular or alternate Commissioner may fill a previously absent seat on a public hearing item only if he/she makes a statement on the record that he/she has attended all prior hearing dates, read all prior hearing transcripts, or listened to the recordings of all prior hearings on the item. If a Commissioner has not met the aforementioned requirements, they shall be declared ineligible to be seated on the Commission for that item. In no case shall two different Commissioners fill the same vacant seat on any single public hearing item.
5. Alternate members shall be deemed to be participating in a meeting if they are seated as a voting member for all, or any part, of a meeting.
6. Alternate Commissioners may participate in the discussion and debate of an agenda item only if seated as a voting Commissioner.

## II. MEETINGS

### A. PUBLIC MEETINGS

All meetings shall be held in full compliance with state law, ordinances of the City, and these Rules of Procedure.

### B. REGULAR MEETINGS

1. Regular meetings of the Commission shall be held on the dates and times established by the City Council.

2. Whenever a regular meeting falls on a public holiday, no regular meeting shall be held on that day. Such regular meeting shall occur on the next business day, or cancelled by motion adopted by the Commission.

### C. ADJOURNED MEETINGS

In the event it is determined by the Commission to adjourn its meeting to a certain hour on another day, a specific date, time, and place must be set by the Commission prior to the regular motion to adjourn, and the meeting so adjourned.

### D. SPECIAL MEETINGS

Special meetings of the Commission may be held at any time upon the call of the Chairperson or by a majority of the voting members of the Commission or upon request of the City Council following at least 48 hours notice to each member of the Commission and to the press, and to each person who has duly requested notice of such meetings. The time and place of the special meeting shall be determined by the convening authority, except that the meeting place shall be within the corporate limits of the City. Only those matters of business described in the call and notice for a special meeting shall be considered by the Commission.

#### E. STUDY SESSIONS/WORKSHOPS

1. The Commission may be convened as a whole or as a committee of the whole in the same manner as prescribed for the calling of a special meeting for the purpose of holding a study session provided that no official action shall be taken and no quorum shall be required.
2. All study sessions shall be open to the public.

#### F. AGENDA

1. An agenda for each meeting of the Commission shall be prepared by the assigned staff member with the cooperation and approval of the Chairperson or in the absence of the Chairperson, by the Vice-Chairperson.
  - a. The Commission cannot guarantee that applicants meeting filing deadlines will be placed on the agenda of the first meeting thereafter.
  - b. A copy of the agenda for each meeting of the Commission shall be posted at City Hall seventy-two (72) hours prior to each regular meeting and at least twenty-four (24) hours prior to each special meeting of the Commission.

#### G. ORDER OF MEETINGS

1. Unless the Chairperson in his or her discretion otherwise directs, the order of business shall be as follows:
  - a. The Chairperson shall take the chair precisely at the hour appointed for the meeting and shall immediately call the Commission to order.
  - b. Members present and absent shall be recorded, including any alternate members. Alternate members shall be seated on the Commission, if necessary. If all regular Commissioners are present and no conflicts of interest have been announced or appear to be likely, the alternate members may be excused and review the video or transcript of the meeting in lieu of attendance.
  - c. Pledge of Allegiance shall be made.

- d. The agenda shall be approved as submitted or revised (to the extent permitted by law).
- e. The public shall be advised of the procedures to be followed in the meeting.
- f. The minutes of any preceding meeting shall be submitted for approval.
- g. Public comment shall be taken, during which any member of the audience may comment on any matter which is not listed on the agenda. A time limit of three minutes shall be imposed on each individual.
- h. The Commission shall then hear and act upon those proposals scheduled for consideration at public hearing, followed by such other matters of business and reports as the Commission or staff finds to require Commission consideration, and as may be properly considered at that time.
- i. No action shall be taken by the Commission during any regular meeting on any item not appearing on the posted agenda unless any of the following conditions apply:
  - 1) A majority of the Commission determines that an “emergency situation” exists.
  - 2) The Commission determines by a two-thirds vote, or by a unanimous vote if less than two-thirds of the members are present, that the “need to take action” on the item arose subsequent to the posting of the agenda, or
  - 3) The item was included in a properly posted agenda for a prior meeting occurring not more than five days prior to the date of the meeting at which the action is taken and was continued to the meeting at which the action is taken.
- j. At 11:00 p.m., or as soon thereafter as practicable, a Commissioner may make a motion to adjourn the meeting and continue any remaining items to a future date.
- k. Adjournment.

## 2. PRESENTATION OR HEARING OF PROPOSALS

The following shall be the order of procedure for public hearings or other proposals concerning planning and zoning matters, and for testimony, unless the Chairperson in his or her discretion shall otherwise direct.

- a. The Chairperson shall announce the subject of the public hearing or other proposals as advertised.
- b. If a request is made for continuance, a motion may be made, seconded and voted upon to continue the public hearing to a definite time, date and place. The Commission may elect to open the hearing and receive evidence prior to acting upon a request or motion to continue the matter.
- c. The staff shall be asked to present the substance of the application, staff report and recommendation, and to answer technical questions from the Commission.
- d. ORDER OF TESTIMONY
  - 1) Applicant's statement.
  - 2) Public comment.
  - 3) A rebuttal from the applicant.
  - 4) The Chairperson may allow further comments from opponents, proponents and applicant as deemed appropriate by the Chairperson.
  - 5) Public Hearing closed.
  - 6) The Commission shall then deliberate and either determine the matter or continue the matter to another date and time certain.
- e. RULES OF TESTIMONY
  - 1) Persons presenting testimony to the Commission are requested to give their name and address for the record.
  - 2) If there are numerous people in the audience who wish to participate on the issue, and it is known that all represent the same opinion, a spokesman should be selected to speak for the entire group, if possible. The spokesman will thus have the opportunity of speaking for a reasonable length of time and of presenting a complete case.
  - 3) To avoid unnecessary cumulative evidence, the Chairperson may limit the number of witnesses or the time of testimony on a particular issue.

- 4) Irrelevant and off-the-subject comments will be ruled out of order.
- 5) The Chairperson will not permit personal remarks regarding the staff or individual Commissioners during a Public Hearing. Complaints should be submitted in writing or presented verbally as a separate item on the agenda.
- 6) No person shall address the Commission without first securing the permission of the Chairperson to do so.
- 7) All comments shall be addressed to the Commission. All questions shall be placed through the Chair.

#### H. MOTIONS

1. Action upon an order, resolution or other action of the Commission may be proposed by any commissioner by a motion. Before a motion can be considered it must be seconded, at which time it shall be on the floor and must be considered. If not seconded, the motion is lost for lack of a second.
2. A motion to adjourn shall always be in order except during roll call.
3. The Chairperson of the Commission, or other presiding officer, may make and second motions and debate from the Chair subject only to such limitations of debate as are imposed on all members of the Commission. However, since the Chairperson is primarily responsible for the conduct of the meeting, if he or she personally desires to engage in extended debate on questions before the Commission, he or she should consider turning the Chair over to another Commissioner.

#### I. VOTING

##### 1. VOTING REQUIREMENTS

- a. A majority of the regular Commissioners appointed to the Commission shall constitute a quorum. Alternate members shall not be counted in determining if a quorum is present. An affirmative vote of a majority of Commissioners present and voting (but not less than three votes) shall be required to carry a motion, unless a larger number of votes is required by applicable ordinance or other law.

- b. When a member of the Commission abstains from voting on any matter before it because of a potential conflict of interest, that member shall not be counted towards meeting any quorum requirement. Furthermore, said vote shall not constitute nor be considered as either a vote in favor of or opposition to the matter being considered. When a member of the Commission abstains from voting for any reason other than a potential conflict of interest, the abstention shall be counted with the majority.

## 2. RECORDING OF VOTES

The minutes of the Commissioner's proceedings shall show the vote of each member, including if they were absent or failed to vote on a matter considered.

## 3. DISQUALIFICATION FROM VOTING

A member shall disqualify himself or herself from voting in accordance with the applicable Conflict of Interest Code. When a person disqualifies himself or herself, he or she shall disclose the disqualification prior to Commission consideration of the matter, and the disqualified member shall then leave the voting area.

## 4. RECONSIDERATION

A motion for reconsideration of a matter may be made by any commissioner who voted with the prevailing majority on the matter to be reconsidered. Any commissioner may second a motion for reconsideration. If the matter under reconsideration was first considered under a public hearing, the public hearing shall be reopened before any additional evidence is considered. A motion for reconsideration must be made at the same meeting as the meeting where the matter was voted upon.

- J. The Chairperson or such other person who may be presiding at meetings of the Commission is responsible for the maintenance of order and decorum at all times. No person should speak who has not first been recognized by the Chair. All questions and remarks should be addressed to the Chair.
- K. Any Commissioner may move to require the Chairperson or person presiding at the meeting to enforce the rules, and the affirmative vote of a majority of the Commissioners present shall require him or her to so act.
- L. Commissioners shall accord the utmost courtesy to each other, to City employees, and to the public appearing before the Commission, and shall refrain at all times from rude and derogatory remarks, negative reflections as to integrity, abusive comments, and statements as to motive and personality.
- M. All written materials to be delivered to the Commission concerning its official business shall be delivered to the assigned staff person for



distribution. Staff is advised to distribute written materials concerning any matter on the agenda to the Commissioners at least seven days before the date of the meeting when the matter is to be considered by the Commission. If it is not reasonably possible to distribute the material at least seven days before the meeting when the matter is to be considered, the material may be distributed at the earliest possible time with a copy also distributed at the meeting.

- N. During Commission meetings, all written materials not already included in the materials which have been previously provided to the Commission and which are offered for consideration by the Commission, shall be distributed to the Commission. The Commission shall consider such written materials as reasonably possible at the time of the meeting.
- O. Failure to comply with the strict provisions of these rules shall not necessarily invalidate any action taken by the Commission.

## Chapter 2.18 PLANNING COMMISSION

### 2.18.010 Created.

A. There is created a planning commission for the city. It shall consist of seven members who shall receive such compensation as may be established from time to time by resolution of the city council. In addition to the compensation hereinabove provided, each planning commissioner shall be reimbursed for actual out-of-pocket expenses incurred on commission business in accordance with the travel policy of the city and applicable law.

B. Initial terms of office of the members of the planning commission shall be set by lot, with four members serving terms expiring on January 1, 1989, and three members serving terms expiring on January 1, 1987. Thereafter, all terms shall be for four years and shall expire on March 31, four years after the effective date of the appointment, except those appointments made after the commencement of the term to fill a vacancy or removal, in which case, the term of office shall be for the balance of the unexpired term. Members of the planning commission may be removed pursuant to the provisions in Section 2.06.010(C) of this code and, as required by Section 2.06.010(D) of this code, all members of the planning commission shall be at the time of appointment to the commission and throughout their incumbencies, bona fide residents of the city. No member of the planning commission shall be at the time of appointment or during his or her incumbency, an employee of the city.

C. To appoint the initial planning commission, written applications submitted by candidates for the commission will be screened by a planning committee of the city council. For the first planning commission, the planning committee will select at least fourteen (14) applicants and refer these to the full city council. A seat shall be considered vacant upon the death of the incumbent, expiration of the term of the incumbent commissioner, upon acceptance by the city council of the resignation of a commissioner, upon his or her removal from office pursuant to Section 2.06.010(C) of this code, or upon removal of the incumbent's residence from the city.

D. The fourteen (14) or more applicants referred to the full city council for the initial planning commission will be interviewed publicly by the city council at a special meeting, and the council will then select seven candidates to serve as the first city planning commission. Selection by the council will be by majority vote, with the voting to be public.

E. Subsequent vacancies shall be filled in accordance with the Operating Policy for Boards and Commissions adopted by the Council ~~as follows: Applications submitted by candidates will be screened by the city council, which will again publicly interview the candidates and, by majority vote taken in public, will select a commissioner to fill the vacancy.~~

### 2.18.020 Chair—Committees—Staff.

Designation of chairpersons for the commission shall be in accordance with the Operating Policy for Boards and Commissions adopted by the Council governed by Section

~~2.06.020 of this code.~~ The commission shall be authorized to appoint and fix the membership of such number of standing and temporary committees as it may find expedient for the performance of its duties. The city manager may appoint an executive secretary and other staff and provide such compensation for their services as may be authorized by the city council and by the annual city budget of expenditures.

#### **2.18.030 Meetings—Rules of procedure.**

The commission shall ~~adopt~~ utilize the Uniform Rules of Procedure for Boards and Commissions approved by the Council rules for the transaction of business, shall keep a public record of its resolutions, transactions, findings, and determinations, and shall hold at least one regular meeting each month at a time, date and place designated by the commission. The commission may adopt additional rules of procedure not in conflict with the Uniform Rules of Procedure for Boards and Commission. Special meetings may be called by the chair or a majority of the commission, provided notice has been given to all members at least forty-eight (48) hours prior to the meeting. A majority of commissioners shall constitute a quorum. The original minutes of the planning commission shall be filed with the city clerk's department.

#### **2.18.040 Functions, powers and duties.**

The functions, powers and duties of the planning commission shall be all those functions, powers and duties of a planning commission and board of zoning adjustment as provided in Chapters 3 and 4 of Title 7 commencing with Section 65100 of the Government Code of the state (the Planning and Zoning Law), as the same may be hereafter amended. The planning commission shall perform such other duties and functions as may be designated by the city council.

#### **2.18.050 Alternate members of the planning commission.**

A. In addition to the seven regular members, the city council may, at its discretion, appoint two planning commission alternates who shall serve for a term of two years. The alternate members of the planning commission shall attend all regular and special meetings of the planning commission. If a regular member of the commission is absent for any reason from all or any part of a regular or special meeting of the planning commission, a sworn alternate member shall participate in such meeting during the period of absence. During such participation, the alternate member shall receive and exercise all rights and privileges of a regular member, including the right to vote on matters before the planning commission. Only when participating in a meeting shall the alternate member receive a stipend.

B. The alternates shall also be subject to the requirements of and shall abide by the Ralph M. Brown Act, the Political Reform Act and other laws applicable to the regular members of the planning commission.

~~C. The planning commission shall adopt such rules as are necessary to effectuate the purpose of this section.~~

**OPERATING POLICY FOR BOARDS AND COMMISSIONS**

**ESTABLISHMENT:** All advisory boards, commissions and committees shall be established by ordinance or resolution. Commissions may be established by resolution. The enabling document may establish the duration, manner of appointment, term of office, and powers and duties.

**DEFINITIONS:**

- A. Legislative Body:
  - (1) The governing body of a local agency;
  - (2) A commission, committee, board, or other body of a local agency, whether permanent or temporary, decision-making or advisory, created by ordinance, resolution, or formal action of a legislative body. [Advisory committees composed solely of the members of the legislative body which are less than a quorum of the legislative body are not legislative bodies], except that standing committees of a legislative body, irrespective of their composition, which have a continuing subject matter jurisdiction, or a meeting schedule fixed by ordinance, resolution, or formal action of a legislative body are legislative bodies for all purposes.

B. Board:  
A body of members appointed by ordinance or resolution to serve in a continuing advisory capacity to the City Council.

C. Commission:  
A body of members appointed by ordinance or resolution to serve in a continuing advisory capacity to the City Council and/or which may have decision-making authority pursuant to Government Code of the State of California and perform such other duties and functions as may be designated by the City Council.

D. Committee:  
A body of members appointed by ordinance to serve on an ad-hoc basis to advise the City Council on particular matters.

E. Subcommittee/Standing Committee:  
A body of members consisting of less than a quorum of a legislative body.

**I. STAFF LIAISON**

The City Manager may assign a staff liaison to provide staff assistance, as may be required, to each board and commission. The staff liaison aids the board or commission by communicating its concerns/requests to the Council liaison.

**II. COUNCIL LIAISON**

The Council may annually select a Council liaison to each board and commission. The Council liaison shall attend one meeting per annum of their respective appointment(s); further attendance shall be on an as-needed/requested basis. The Council Liaison, with the assistance of the Staff Liaison, provides a contact person for the Council to ask questions, receive clarification, or for Council to bring concerns to the board or

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**OPERATING POLICY FOR BOARDS AND COMMISSIONS**


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commission.

**III. SERVICE LIMITATION**

No person shall serve on more than one board or commission at any one time.

**IV. DURATION OF TERMS**

Members shall serve until their respective successors are appointed and qualified. The City Council shall have the power to fill any vacancies. Unless otherwise specified, terms of members of boards and commissions shall be for three (3) years.

**V. ATTENDANCE**

Any person appointed to any city board, commission, or committee shall automatically vacate the office upon being absent without advance permission from three (3) or 25% of the regular meetings in a fiscal year (July 1 through June 30), unless excused by advance permission. The appointing authority (City Council) shall appoint a successor to fill the vacancy.

**VI. OPEN MEETINGS**

All meetings of boards, commissions, committees and subcommittees serving in a continuing advisory capacity, or having a meeting schedule fixed by ordinance, resolution, or formal action of the legislative body shall be open to the public unless subject to the closed session exceptions contained in the Ralph M. Brown Act (G.C. section 54950, et seq.).

**VII. RULES**

Each board and commission may adopt such bylaws and rules as may be necessary or convenient for the conduct of its business, subject to approval of the City Council.

**VIII. APPLICABILITY**

These policies shall apply to all boards, commissions, committees and sub/standing committees, unless the Council by ordinance, resolution or minute order.

## Chapter 2.06 BOARDS AND COMMISSIONS—GENERAL PROVISIONS

### 2.06.010 General rules regarding appointments, terms, vacancies.

A. Unless otherwise provided by law or by ordinance or resolution, all members of boards and commissions of the city shall be appointed and serve in accordance with the Operating Policy for Boards and Commissions adopted by the Council ~~by the mayor with the approval of the city council~~ for three-year terms commencing as of July 1st of the year of appointment; provided, that interim vacancies shall be filled by appointment to the specific unexpired term of the member replaced. This rule shall not apply to newly established boards or commissions, the initial appointments to which shall be made on a staggered-term basis, provided that the longest such term shall not exceed three years, commencing with the July 1st next following the appointment.

B. In addition to the regular members of any board or commission, the city council may, at its discretion, appoint two alternates who shall serve for the same term as regular members of the board or commission. The alternate board members or commissioners shall attend all regular and special meetings of the board or commission to which they are appointed. If a regular member of the board or commission is absent for any reason from all or any part of a regular or special meeting of the board or commission, a sworn alternate member shall participate in such meeting during the period of absence. During such participation, the alternate member shall receive and exercise all rights and privileges of a regular member, including the right to vote on matters before the board or commission. Only when participating in a meeting shall the alternate member receive a stipend if the board or commission so provides. ~~Unless otherwise provided by law, and notwithstanding that an ordinance or resolution establishing a board or commission may fail to so provide, then in addition to the number of members of a board or commission set forth in the enactment establishing such board or commission, the mayor may, with the approval of the city council and in his or her discretion, appoint one or more alternate members to each board or commission. During their incumbency as such, alternate members shall have no vote in the proceedings of the board or commission. In the event of one or more interim vacancies in a board or commission as declared by the city council, and subject to confirmation by the city council, alternate members to such board or commission shall assume the vacated seat or seats for the unexpired portion of the term of the member replaced.~~

C. Any member of a board or commission of this city may be removed from office at any time, with or without cause, by a majority vote of the city council, except in cases where the mayor or city council are not the appointing authority (in which cases such regular appointing authority may exercise this power of removal). If a member is absent without advance ~~permission of the board or commission or of the appointing authority, from three regular meetings or from~~ more than twenty-five (25) percent of the duly scheduled meetings of the board or commission within any fiscal year, the membership shall thereupon become vacant and shall be filled as any other vacancy.

D. Unless otherwise provided by law, or by ordinance or resolution of the city council, all members of any board or commission of the city appointed by the mayor and approved by the city council shall be at the inception of and throughout their incumbencies, bona

vide residents of the city. No member of a board or commission of the city shall be an employee of the city during such membership.

E. Unless otherwise specifically provided by the action establishing the body or appointing its initial members, no person shall be at the same time a member of more than one citizens advisory body created by ordinance or resolution of the city council.

**~~2.06.020 Chairperson, vice chairperson—Selection.~~**

~~A. Unless otherwise required by state law or by ordinance or resolution of the city council, and except as provided in subsection B of this section, each board and commission of the city shall annually at its first meeting held after June 30th, choose one of its number as chairperson and one as vice chairperson. Each chairperson and vice chairperson shall have authority and perform such duties as are commonly associated with their respective titles, and as may be specially prescribed by law or by the by-laws or other rules of the board or commission. Vacancies in either such position occurring prior to July 1st may be filled as in the first instance, and a new chairperson or vice chairperson may be chosen at any time by majority vote of all members of the board or commission.~~

~~B. The planning commission shall be subject to the provisions of subsection A of this section, except that annual selection of the chairperson and vice chairperson of the planning commission shall take place at its first meeting held after March 31st.~~

**2.06.030 Board or commission meeting minutes.**

Unless otherwise provided by law, or by ordinance or resolution, or unless by the very nature of a situation the provisions hereof are inapplicable, the minutes of all board or commission meetings shall be filed with, and maintained by, the respective liaison departments.



**[Proposed] OPERATING POLICY FOR BOARDS AND COMMISSIONS**

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**PURPOSE:** The purpose of this policy is to outline those Council policies pertaining to the City's Boards and Commissions. This policy does not apply to ad-hoc committees.

**POLICY:**

**I. Policy Statement**

A. Boards and commissions are created by the City Council for the following general purposes:

1. To recommend to City Council specific policy-related issues for possible Council study and action, and to provide a forum and opportunity for broad community participation in the identification and prioritization of those issues; and,

2. To advise City Council on specific policy issues Council has chosen to study, and to provide a forum and opportunity for broad community input on those issues.

B. Boards and commissions shall not involve themselves in administrative or operational matters or the implementation of Council policy, except as requested by Council.

**II. Staff Liaison**

The City Manager shall assign not less than one (1) staff liaison to provide staff assistance, as may be required, to each board and commission. The staff liaison aids the board or commission by communicating its concerns/requests to the Council liaison, preparing agenda, keeping minutes and providing administrative support for the board or commission.

**III. Council Liaison**

The Council may annually select a Council liaison to each board and commission. The Council liaison shall attend one meeting per annum of their respective appointment(s); further attendance shall be on an as needed/requested basis. The Council Liaison, with the assistance of the Staff Liaison, provides a contact person for the Council to ask questions, receive clarification, or for Council to bring concerns to the board or Commission.

**IV. Meetings and Structure**

A. Meeting locations for boards and commission shall be selected by staff according to the following guidelines:

1. Meeting rooms should be of a size adequate to allow for public participation.
2. Boards and commissions should meet in a location permitting recurring usage of that location to the greatest extent possible.

B. All meetings of boards, commissions, committees and subcommittees serving in a continuing advisory capacity, or having a meeting schedule fixed by ordinance, resolution, or formal action of the City Council shall be open to the public unless subject to the closed session exceptions contained in the Ralph M. Brown Act (California Government Code section 54950, et seq.).

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Approved by: City Council

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Revised: 00/00/00

**[Proposed] OPERATING POLICY FOR BOARDS AND COMMISSIONS**

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C. All boards and commissions shall consist of a nine (9) member body with two (2) alternate members. A quorum for any meeting shall be four (4) regular members. Alternate members shall not be counted towards the quorum requirement. [Alternate language can change numbers].

**V. Eligibility and Membership**

Unless otherwise set forth in state law or the City's Municipal Code, the following eligibility requirements shall apply to all City boards and commissions.

A. No board or commission members shall hold any other paid office or employment in the City Government.

B. All persons appointed shall be registered and eligible voters of the City and shall maintain their principal place of residence within the City at the time of their appointment. If at any time during their term any member of a board or commission shall cease to be an elector of the City or shall cease to maintain their principal place of residence within the City, then such person shall become ineligible to continue to serve as a member of the board or commission and said position shall be declared vacant by the City Council.

C. No board or commission member shall have been convicted of a felony unless such conviction has been judicially set aside or ordered sealed pursuant to state law. Conviction of a felony during a term of office shall result in the automatic and immediate removal from office. [Alternate language could provide for specific listed offenses or provide time frames from past convictions].

D. No individual shall be eligible to serve on a City board or commission who has a spouse, household member living under the same roof, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), currently serving as a member of the City Council, or employed as the city manager, assistant city manager, city attorney, assistant city attorney, city clerk, department director or assistant director or equivalent for the City of Moreno Valley. [Alternative Language could include relationship with any City employee].

E. No member of any board or commission may serve on more than one board or commission at the same time.

F. Any person appointed to a board or commission shall be immediately eligible, upon the expiration of their term or resignation prior to completion of their term if appointed to a different board or commission, to serve on a different board or commission.

**VI. Duration of Terms**

Members shall serve until their respective successors are appointed and qualified. The City Council shall have the power to fill any vacancies. Unless otherwise specified, terms of members of boards and commissions shall be for three (3) years.

**VII. Recruitment and Application**

A. The City Council shall periodically consider appointments to its commissions, boards and committees, as deemed necessary by the City Clerk's review of upcoming or current vacancies due to the expiring terms or the resignation of members. The City Clerk shall advertise for applications to fill vacancies on commissions, boards and committees as required by State law.

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**[Proposed] OPERATING POLICY FOR BOARDS AND COMMISSIONS**

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B. All applicants, including incumbents, for a position on a City board or commission shall complete an application in the form provided by the City Clerk. Completed applications shall be forwarded to the City Council for review. Incomplete applications will be returned to the applicant as incomplete and will not be forwarded to the City Council for review. A single application form shall be used for all boards and commissions and shall be valid for up to one (1) year.

C. Applicants for consideration to any board or commission with responsibility over youth activities or that interact with, sponsor activities for, or work with with minors under the age of 18, shall submit to fingerprinting and background check clearance in the same manner as employees for the City.

D. Interviews of all eligible applicants for vacancies shall be conducted in a public meeting by the City Council within 30 days following any application deadline, or as close to that date as is possible to schedule. Interviews may be set for a special meeting with proper notice.

E. A decision regarding appointment of the applicants and/or incumbents shall be made at the next regular City Council meeting following the completion of interviews. Communication of the City Council's decision regarding appointments shall be made by the City Clerk to each applicant within one week of this meeting.

**VIII. Appointment**

A. Appointments shall be placed on the agenda for a regular City Council meeting.

B. The Mayor shall make a recommendation for appointment for each vacancy. The mayoral recommendation shall be called for a vote and if a majority of the Council vote in the affirmative, the mayoral recommendation shall be confirmed to the appointment. In the event, there is no majority approval for the mayoral recommendation; the Clerk shall call for a vote on the remaining applicants in a random order. The candidate receiving the most votes, but not less than a majority, shall be appointed. [Alternative processes can be considered but must include a public vote].

C. Should a tie between the candidates receiving the most votes occur, only the affected applicants will be voted on again.

**IX. Responsibilities of Office**

A. Each board or commission member, before entering upon the discharge of the duties of his/her office, shall take, subscribe to, and file with the City Clerk the Oath of Office.

B. Board and commission members that receive compensation for their positions must complete mandatory training pursuant to AB1234 in accordance with state law.

C. Board and commission members that do not receive compensation for their positions must complete ethics, conflict of interest and brown act training within 6 months of their appointment. An approved AB1234 training will meet this requirement. In addition, the City Attorney's office provides training opportunities that will meet this requirement.

**X. Attendance**

Members of each board and commission are expected to make every effort to attend all meetings and be present for the entire meeting. Members are allowed to miss no more than 25% of the meetings held in each twelve month period from the anniversary date of their appointment. Staff shall track attendance and report

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**[Proposed] OPERATING POLICY FOR BOARDS AND COMMISSIONS**

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to the Chair of the board or commission whenever a member is in danger of exceeding the 25% threshold. Staff shall notify the City Clerk in writing (with a copy to members of the City Council) of any member that is in violation of this policy. The City Clerk will then send a letter to the member indicating his/her non-conformance to this policy stating that with an additional absence in that same twelve month period, the member's position on the board or commission will be automatically vacated. If an additional absence occurs within that same twelve month period, the position shall be automatically vacated. The City Clerk shall notify the member, City Council and board or commission of the vacancy. [Alternative language could include excused/unexcused absences, thresholds different from 25% and more than one notice prior to vacation].

**XI. Removal**

Members of boards and commissions serve at the will of the City Council and may be removed at any time by a vote of at least three (3) council members at a public meeting. [Alternate/Additional language could require annual review by Council of all Commissioners].

Attachment: Exhibit D - Operating Policy for Boards and Commissions [Revision 1] (1944 : REVIEW OF CITY BOARDS AND COMMISSIONS)

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Approved by: City Council  
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