



**AGENDA**  
**CITY COUNCIL OF THE CITY OF MORENO VALLEY**  
**MORENO VALLEY COMMUNITY SERVICES DISTRICT**  
**CITY AS SUCCESSOR AGENCY FOR THE**  
**COMMUNITY REDEVELOPMENT AGENCY OF**  
**THE CITY OF MORENO VALLEY**  
**MORENO VALLEY HOUSING AUTHORITY**  
**BOARD OF LIBRARY TRUSTEES**

**November 13, 2018**

**SPECIAL MEETING – 6:00 PM**

**City Council Study Sessions**

Second Tuesday of each month – 6:00 p.m.

**City Council Meetings**

Special Presentations – 5:30 P.M.

First & Third Tuesday of each month – 6:00 p.m.

**City Council Closed Session**

*Will be scheduled as needed at 4:30 p.m.*

City Hall Council Chamber – 14177 Frederick Street

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, in compliance with the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Guy Pegan, ADA Coordinator, at 951.413.3120 at least 72 hours before the meeting. The 72-hour notification will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

Dr. Yxstian A. Gutierrez, Mayor

Victoria Baca, Mayor Pro Tem  
Ulises Cabrera, Council Member

David Marquez, Council Member  
Jeffrey J. Giba, Council Member

**AGENDA**  
**CITY COUNCIL OF THE CITY OF MORENO VALLEY**  
**November 13, 2018**

**CALL TO ORDER - 5:30 PM**

SPECIAL PRESENTATIONS

1. Recognition of David Ruiz and Jeffrey Harper for their many years of service to the City of Moreno Valley Fire Department on the occasion of their retirement

**AGENDA  
JOINT MEETING OF THE  
CITY COUNCIL OF THE CITY OF MORENO VALLEY  
MORENO VALLEY COMMUNITY SERVICES DISTRICT  
CITY AS SUCCESSOR AGENCY FOR THE  
COMMUNITY REDEVELOPMENT AGENCY OF THE  
CITY OF MORENO VALLEY  
MORENO VALLEY HOUSING AUTHORITY  
AND THE BOARD OF LIBRARY TRUSTEES**

**\*THE CITY COUNCIL RECEIVES A SEPARATE STIPEND FOR CSD  
MEETINGS\***

**SPECIAL MEETING – 6:00 PM  
NOVEMBER 13, 2018**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

President Kendall Shumway of the Church of Jesus Christ of Latterday Saints

**ROLL CALL**

**INTRODUCTIONS**

**PUBLIC COMMENTS ON MATTERS ON THE AGENDA ONLY**

There is a three-minute time limit per person. Please complete and submit a BLUE speaker slip to the City Clerk. All remarks and questions shall be addressed to the presiding officer or to the City Council.

**A. CONSENT CALENDAR**

A.1. City Council - Regular Meeting - Oct 16, 2018 6:00 PM

**Recommendation:** Approve as submitted.

A.2. COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2018/2019 AS OF JULY 1, 2018 THROUGH SEPTEMBER 30, 2018 (Report of: City Clerk)

**Recommendation:**

1. Receive and file the Fiscal Year 2018/2019 Council Discretionary Expenditure Report for July 1, 2018 through September 30, 2018.

A.3. LIST OF PERSONNEL CHANGES (Report of: Human Resources)

**Recommendation:**

1. Ratify the list of personnel changes as described.

A.4. PAYMENT REGISTER - SEPTEMBER 2018 (Report of: Financial & Management Services)

**Recommendation:**

1. Receive and file the Payment Register.

A.5. RECEIPT OF QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDED SEPTEMBER 30, 2018 (Report of: Financial & Management Services)

**Recommendation:**

1. Receive and file the Quarterly Investment Report for quarter ended September 30, 2018, in compliance with the City's Investment Policy.

A.6. RESERVATION OF FUTURE EASEMENT FOR ELECTRIC UTILITY PURPOSES ACROSS PARCEL 1 OF PM 12368 (Report of: Financial & Management Services)

**Recommendations:**

1. Approve the Reservation of Future Easement for electric utility purposes across Parcel 1 of PM 12368.
2. Authorize the Mayor to execute the Reservation of Future Easement.
3. Direct the City Clerk to record the Reservation of Future Easement with the County Recorder of Riverside County when fully executed.

A.7. APPROVE THE USE OF EMERGENCY SERVICES AGENCY FINE FUNDS TO PURCHASE SIX ZOLL AUTOPULSE RESUSCITATION AUTOMATED CPR SYSTEMS (Report of: Fire Department)

**Recommendations: That the City Council:**

1. Authorize the Moreno Valley Fire Department to purchase six (6) Zoll AutoPulse Resuscitation Systems, at a cost of \$90,924 (\$84,384 for Equipment and \$6,539.76 for sales tax).



2. Authorize an appropriation of \$90,924 (\$84,384 for Equipment and \$6,539.76 for sales tax) from the Emergency Services Agency Fines Fund (2014) balance to expenditure account 2014-40-45-30150-660310 to purchase this equipment.

A.8. APPROVAL TO USE ASSET FORFEITURE FUNDS TO PURCHASE LICENSE PLATE RECOGNITION SYSTEM AND PORTABLE SURVEILLANCE SECURITY CAMERAS (Report of: Police Department)

**Recommendation:**

1. Authorize the police department to purchase eight new Vigilant Solutions License Plate Recognition (LPR) and software at a cost of \$156,538.17 (\$145,279.04 for the LPR system, plus \$11,259.13 sales tax).
2. Authorize the Police Department to purchase two portable surveillance cameras from Hitachi Vantara for \$33,630.07 (\$31,211.20 for the cameras and support, plus \$2,418.87 sales tax).
3. Authorize the Police Department to purchase two solar powered portable surveillance cameras from Arrow Electronics Inc. for \$26,468.79 (\$24,565 for the cameras, plus \$1,903.79 sales tax).
4. Authorize a budget adjustment of \$216,637.03 to the General Fund (1010) Police Asset Forfeiture revenue and expenditure accounts and Technology Services Asset Fund (7220) expenditure account.

A.9. APPROVE THE AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES WITH ARCHITERRA DESIGN GROUP FOR DESIGN AND CONSTRUCTION SUPPORT FOR THE CIVIC CENTER AMPHITHEATER AND PARK PROJECT, PROJECT NO. 803 0037 (Report of: Parks & Community Services)

**Recommendations:**

1. Approve the Agreement for Professional Consultant Services with ARCHITERRA DESIGN GROUP, for the Civic Center Amphitheater and Park Project.
2. Authorize the City Manager to execute the Agreement for Professional Consultant Services with ARCHITERRA DESIGN GROUP.
3. Authorize the issuance of a purchase order to ARCHITERRA DESIGN GROUP in the amount of \$493,873.00 when the contract has been signed by all parties.

**B. CONSENT CALENDAR-COMMUNITY SERVICES DISTRICT**

B.1. MINUTES - REGULAR MEETING OF OCT 16, 2018 (See A.2)

**Recommendation:** Approve as submitted.

**C. CONSENT CALENDAR - HOUSING AUTHORITY**

C.1. MINUTES - REGULAR MEETING OF OCT 16, 2018 (See A.2)

**Recommendation:** Approve as submitted.

**D. CONSENT CALENDAR - BOARD OF LIBRARY TRUSTEES**

D.1. MINUTES - REGULAR MEETING OF OCT 16, 2018 (See A.2)

**Recommendation:** Approve as submitted.

**E. PUBLIC HEARINGS - NONE**

**F. ITEMS REMOVED FROM CONSENT CALENDARS FOR DISCUSSION OR SEPARATE ACTION**

**G. GENERAL BUSINESS**

G.1. FISCAL YEAR 2018/19 FIRST QUARTER BUDGET REVIEW AND APPROVAL OF THE FISCAL YEAR 2018/19 FIRST QUARTER BUDGET AMENDMENTS (Report of: Financial & Management Services)

**Recommendations: That the City Council:**

1. Receive and file the Fiscal Year 2018/19 First Quarter Budget Review. (Attachment 1)
2. Adopt Resolution No. 2018-XX. A resolution of the City Council of the City of Moreno Valley, California, adopting the revised operating and capital budgets for Fiscal Year (FY) 2018/19.
3. Approve the City Position Summary. Specific positions are discussed within this staff report and listed on Attachment 5 to this staff report.
4. Approve the reclassification of the Senior Management Analyst to Economic Development Division Manager.
5. Approve the reclassification of one Construction Inspector to a Construction Inspector Supervisor.
6. Approve the reclassification of two Construction Inspectors to Senior Construction Inspectors.

7. Approve the Job Class Specifications for the Economic Development Department Program Manager and the Construction Inspector Supervisor.

**Recommendations: That the CSD:**

1. Adopt Resolution No. CSD 2018-XX. A resolution of the Moreno Valley Community Services District of the City of Moreno Valley, California, adopting the revised operating and capital budget for FY 2018/19.

**H. REPORTS**

H.1. CITY COUNCIL REPORTS ON REGIONAL ACTIVITIES

(Informational Oral Presentation - not for Council action)

March Joint Powers Commission (JPC)

Riverside County Habitat Conservation Agency (RCHCA)

Riverside County Transportation Commission (RCTC)

Riverside Transit Agency (RTA)

Western Riverside Council of Governments (WRCOG)

Western Riverside County Regional Conservation Authority (RCA)

School District/City Joint Task Force

H.2. CITY MANAGER'S REPORT

(Informational Oral Presentation - not for Council action)

H.3. CITY ATTORNEY'S REPORT

(Informational Oral Presentation - not for Council action)

**ADJOURNMENT**

## **PUBLIC INSPECTION**

The contents of the agenda packet are available for public inspection on the City's website at [www.moval.org](http://www.moval.org) and in the City Clerk's office at 14177 Frederick Street during normal business hours.

Any written information related to an open session agenda item that is known by the City to have been distributed to all or a majority of the City Council less than 72 hours prior to this meeting will be made available for public inspection on the City's website at [www.moval.org](http://www.moval.org) and in the City Clerk's office at 14177 Frederick Street during normal business hours.

## **CERTIFICATION**

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, certify that 72 hours prior to this Study Session, the City Council Agenda was posted on the City's website at: [www.moval.org](http://www.moval.org) and in the following three public places pursuant to City of Moreno Valley Resolution No. 2007-40:

City Hall, City of Moreno Valley  
14177 Frederick Street

Moreno Valley Library  
25480 Alessandro Boulevard

Moreno Valley Senior/Community Center  
25075 Fir Avenue

Pat Jacquez-Nares, CMC & CERA  
City Clerk

Date Posted: November 8, 2018

**TO:**

**FROM:** Pat Jacquez-Nares, City Clerk

**AGENDA DATE:** November 13, 2018

**TITLE:** RECOGNITION OF DAVID RUIZ AND JEFFREY HARPER FOR THEIR MANY YEARS OF SERVICE TO THE CITY OF MORENO VALLEY FIRE DEPARTMENT ON THE OCCASION OF THEIR RETIREMENT

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**RECOMMENDED ACTION**

**CITY COUNCIL GOALS**

None

**CITY COUNCIL STRATEGIC PRIORITIES**

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

**ATTACHMENTS**

None

**APPROVALS**

**MINUTES**  
**CITY COUNCIL REGULAR MEETING OF THE CITY OF MORENO VALLEY**  
**October 16, 2018**

**CALL TO ORDER - 5:30 PM**

**SPECIAL PRESENTATIONS**

1. Business Spotlight
  - a) Los Cantaros
  - b) Woody's Brewhouse
2. Recognition of MVPD Classified Employee of the Quarter, Crime Analyst Kimberly Shaw
3. Recognition of MVPD Officer of the First Quarter, Mario Chavez and Recognition of MVPD Officer of the Second Quarter, Michael Buelna
4. Recognition of MVPD Reserve Officer Erick Wolf on his Retirement
5. Proclamation recognizing National Animal Shelter Appreciation Week

**MINUTES  
JOINT MEETING OF THE  
CITY COUNCIL OF THE CITY OF MORENO VALLEY  
MORENO VALLEY COMMUNITY SERVICES DISTRICT  
CITY AS SUCCESSOR AGENCY FOR THE  
COMMUNITY REDEVELOPMENT AGENCY OF THE  
CITY OF MORENO VALLEY  
MORENO VALLEY HOUSING AUTHORITY  
BOARD OF LIBRARY TRUSTEES**

**REGULAR MEETING – 6:00 PM  
October 16, 2018**

**CALL TO ORDER**

The Joint Meeting of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency of the City of Moreno Valley, Moreno Valley Housing Authority and the Board of Library Trustees was called to order at 6:23 p.m. by Mayor Gutierrez in the Council Chamber located at 14177 Frederick Street.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Frank Wright.

**INVOCATION**

Pastor Troy Shedeed, Generations Church

**ROLL CALL**

Council:	Dr. Yxstian A. Gutierrez	Mayor
	Victoria Baca	Mayor Pro Tem
	Ulises Cabrera	Council Member
	Jeffrey J. Giba	Council Member
	David Marquez	Council Member

**INTRODUCTIONS**

Staff:	Pat Jacquez-Nares	City Clerk
	Angel Migao	Executive Assistant to the Mayor and City Council
	Marshall Eyerman	Chief Financial Officer/City Treasurer
	Martin Koczanowicz	City Attorney
	Tom DeSantis	City Manager

Minutes Acceptance: Minutes of Oct 16, 2018 6:00 PM (CONSENT CALENDAR)

Allen Brock	Assistant City Manager
Mike Lee	Economic Development Director
Rick Sandzimier	Community Development Director
Tyler Clark	Lt. Administration/Division Commander
Abdul Ahmad	Fire Chief
Kathleen Sanchez	Human Resources Director
Patti Solano	Parks and Community Services Director
Michael Wolfe	Public Works Director/City Engineer

## **PUBLIC COMMENTS ON ANY SUBJECT NOT ON THE AGENDA UNDER THE JURISDICTION OF THE CITY COUNCIL**

### Adolf Kruger

1. Condemned the corruption he sees in the Police Department.
2. Claimed he was in a Russian Concentration Camp and refuted the Holocaust.

### John Linsley

1. Thanked the City Council for devoting their time and service to the City, particularly Council Member Giba.
2. Requested mitigation measures be implemented to compensate for the burro's lost grazing land due to new development.

### Adriana Kingston

1. Invited the City Council to attend a Lights On event hosted by Think Together on October 25, 2018.

### Shor Denny

1. Thanked the City Council for participating in various community events.
2. Invited the City Council to participate in a flash mob on October 20, 2018.
3. Collaborating with community members and school districts to create community gardens.
4. In partnership with the Arts Commission, designing positive signage to be placed around the City.
5. Appealed for adoption of a Resolution designating the City a kind municipality.

### Donavan Saadiq

1. Commended the staff at the Animal Shelter.
2. Petitioned for the construction of a bathroom at Adrian Mitchell Park.
3. Encouraged residents to review the candidate's campaign forms to determine who is donating.
4. Advised the public of a complaint he filed with the District Attorney's office.

### Jose Chavez

1. Upset with how public funds are being spent.
2. Asserted that requests to meet with Chief Kurylowicz and Mayor Gutierrez have gone unanswered.



Jorge Quintero

1. Cited a lack of real commitment by the City Council to improve education.

Rafael Brugueras

1. Encouraged the previous speaker to vote for new School Board members.
2. Extolled the growth occurring in the City.

Sean Fortine

1. In an effort to maintain transparency, proposed that the meeting video include all breaks as well as the period right before and after the meeting.
2. Asked for someone to explain which social media pages are official City accounts and which are campaign related.
3. Condemned the approach taken by some speakers when addressing other's comments.

Bob Palomarez

1. Opposed to six council districts.
2. Impressed with Council Member Cabrera's ideas to tackle the homeless issue.

Jason Hunter

1. Accused City Manager DeSantis of misappropriating funds.

Louise Palomarez

1. Displeased with comments made by nonresidents.
2. Pleased with the progress occurring in the City and encouraged residents to exercise patience as more is expected.

## JOINT CONSENT CALENDARS (SECTIONS A-D)

Mayor Gutierrez opened the Consent Agenda items for public comments, which were received from Rafael Brugueras (Supports Item Nos. B.5 and B.6).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Marquez, Council Member
<b>SECONDER:</b>	Victoria Baca, Mayor Pro Tem
<b>AYES:</b>	Gutierrez, Baca, Marquez, Cabrera, Giba

**A. CONSENT CALENDAR-CITY COUNCIL**

- A.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- A.2. City Council - Closed Session - Oct 2, 2018 4:00 PM

**Recommendation:** Approve as submitted.

A.3. City Council - Regular Meeting - Oct 2, 2018 6:00 PM

**Recommendation:** Approve as submitted.

A.4. AUTHORIZATION TO AWARD BID FOR THE FURNISHING OF CISCO FIELD HARDENED FIBER OPTIC NETWORK SWITCHES TO ITECH SOLUTION (AGMT. NO. 2018-437) (Report of: Public Works)

**Recommendations:**

1. Award the bid to Itech Solution, the lowest responsible bidder, for the purchase of Cisco IE3000 field-hardened fiber optic network switches and ancillary equipment; and
2. Authorize the issuance of a Purchase Order to Itech Solution for the Intelligent Transportation System (ITS) Deployment Phase 1B in the amount of \$112,750 for the purchase of the equipment.

A.5. PEN16-0095 (TRACT 36760) – APPROVE DEVELOPMENT IMPACT FEE (DIF) IMPROVEMENT CREDIT AGREEMENT #D18-002 FOR STREET AND ASSOCIATED IMPROVEMENTS LOCATED ALONG INDIAN STREET AND SANTIAGO DRIVE. DEVELOPER: MPLC LEGACY 75 ASSOCIATES, LP (AGMT. NO. 2018-438) (Report of: Public Works)

**Recommendation:**

1. Approve the Development Impact Fee Improvement Credit Agreement #D18-002 (DIF Agreement) with MPLC Legacy 75 Associates, LP for PEN16-0095 (Tract 36760) improvements and authorize the City Manager to execute the DIF Agreement.

A.6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, RATIFYING THE ATTESTATION OF VERACITY OF THE REVISED 2017 POWER SOURCE DISCLOSURE PROGRAM ANNUAL REPORT (RESO. NO. 2018-77) (Report of: Financial & Management Services)

**Recommendation:**

1. Approve Resolution No. 2018-77. A Resolution of the City Council of the city of Moreno Valley, California, Ratifying the Attestation of Veracity submitted to the California Energy Commission for the revised 2017 Power Source Disclosure Program Annual Report.

A.7. LIST OF PERSONNEL CHANGES (Report of: Human Resources)

**Recommendation:**

1. Ratify the list of personnel changes as described.

A.8. AUTHORIZATION TO AWARD BID FOR THE FURNISHING OF TRAFFIC SIGNAL CONTROLLERS AND CABINETS TO MCCAIN, INC. (AGMT. NO. 2018-439) (Report of: Public Works)

**Recommendations:**

1. Award the bid to McCain, Inc., the lowest responsible bidder, for the purchase of traffic signal controllers and cabinets; and
2. Authorize the issuance of a Purchase Order to McCain Inc. for the Intelligent Transportation System (ITS) Deployment Phase 1B in the amount of \$349,057 for the purchase of traffic signal controllers and cabinets.

A.9. APPROVAL OF THE OPERATING AND CAPITAL CARRYOVERS FROM FISCAL YEAR 2017/18 (RESO. NOS. 2018-78 and CSD 2018-23) (Report of: Financial & Management Services)

**Recommendations: That the City Council:**

1. Adopt Resolution No. 2018-78. A resolution of the City Council of the City of Moreno Valley, California, adopting the revised operating and capital budgets for Fiscal Year (FY) 2018/19.

**Recommendations: That the CSD:**

1. Adopt Resolution No. CSD 2018-23. A resolution of the Moreno Valley Community Services District of the City of Moreno Valley, California, adopting the revised operating budget for FY 2018/19.

A.10. APPROVE 2019 ANNUAL SYSTEM RESOURCE ADEQUACY PLAN FOR MORENO VALLEY UTILITY (Report of: Financial & Management Services)

**Recommendation:**

1. Approve the Annual System Resource Adequacy Plan for 2019.

- A.11. PURSUANT TO A LANDOWNER PETITION, ANNEX TWO PARCELS INTO COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) - AMENDMENT NO. 30 (RESO. NO. 2018-79) (Report of: Public Works)

**Recommendation:**

1. Acting as the legislative body of Community Facilities District No. 2014-01 (Maintenance Services), adopt Resolution No. 2018-79, a Resolution of the City Council of the City of Moreno Valley, California, ordering the annexation of territory to City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services) and approving the amended map for said District.

- A.12. PAYMENT REGISTER - AUGUST 2018 (Report of: Financial & Management Services)

**Recommendation:**

1. Receive and file the Payment Register.

**B. CONSENT CALENDAR-COMMUNITY SERVICES DISTRICT**

- B.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- B.2. MINUTES - CLOSED SESSION OF Oct 2, 2018 4:00 PM (See A.2)

**Recommendation:** Approve as submitted.

- B.3. MINUTES - REGULAR MEETING OF Oct 2, 2018 6:00 PM (See A.3)

**Recommendation:** Approve as submitted.

- B.4. APPROVE SIXTH AMENDMENT TO THINK TOGETHER, INC. CONTRACT FOR OPERATION OF THE CITY'S AFTER SCHOOL EDUCATION AND SAFETY (ASES) EXPANDED LEARNING PROGRAM (AGMT. NO. CSD 2018-96-06) (Report of: Parks & Community Services)

**Recommendations:**

1. Authorize the City Manager to execute a contract amendment with THINK Together, Inc. to allocate \$103,849.20 in additional funding awarded by the California Department of Education (CDE) for increased services in the ASES expanded learning program.

2. Authorize budget adjustments as set forth in the Fiscal Impact section of this report. These budget adjustments bring appropriations to current award levels of \$5,651,100, including \$103,849.20 in additional funding for FY 2018/19 for the ASES expanded learning program.

- B.5. APPROVE THE PUBLIC FACILITIES FEE CREDIT AGREEMENT WITH MPLC LEGACY 75 ASSOCIATES, LP, FOR PARKLAND AND PARKLAND IMPROVEMENTS IN TRACT 36760 (AGMT. NO. CSD 2018-94) (Report of: Parks & Community Services)

**Recommendation:**

1. Approve the Public Facilities Fee Credit Agreement with MPLC Legacy 75 Associates, LP, for parkland and parkland improvements in Tract 36760.

- B.6. AGREEMENT FOR PRINTING AND DISTRIBUTION OF THE CITY OF MORENO VALLEY SOARING ACTIVITY GUIDE (AGMT. NO. CSD 2018-95) (Report of: Parks & Community Services)

**Recommendations:**

1. Approve the Professional Services Agreement with Southwest Offset Printing Co, Inc. to print and distribute the tri-annual Moreno Valley Soaring Activity Guide and flip book for one-year from the date of the agreement execution, with the option to extend four additional one-year terms of its expiration date with an annual contract price of \$43,053; and
2. Authorize the City Manager, or his designee, to execute all necessary documents to implement the Agreement, and extend the Agreement for four additional one-year terms.

**C. CONSENT CALENDAR - HOUSING AUTHORITY**

- C.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- C.2. MINUTES - CLOSED SESSION OF Oct 2, 2018 4:00 PM (See A.2)

**Recommendation:** Approve as submitted.

- C.3. MINUTES - REGULAR MEETING OF Oct 2, 2018 6:00 PM (See A.3)

**Recommendation:** Approve as submitted.

## D. CONSENT CALENDAR - BOARD OF LIBRARY TRUSTEES

- D.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

**Recommendation:** Waive reading of all Ordinances.

- D.2. MINUTES - CLOSED SESSION OF Oct 2, 2018 4:00 PM (See A.2)

**Recommendation:** Approve as submitted.

- D.3. MINUTES - REGULAR MEETING OF Oct 2, 2018 6:00 PM (See A.3)

**Recommendation:** Approve as submitted.

## E. PUBLIC HEARINGS

- E.1. PUBLIC HEARING FOR ONE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM MAIL BALLOT PROCEEDING (Report of: Public Works)

Public Works Director/City Engineer Wolfe provided the report.

Mayor Gutierrez opened the Public Hearing at 7:13 p.m.

There being no comments in support or opposition, Mayor Gutierrez closed the Public Hearing at 7:13 p.m.

### **Recommend that the City Council:**

1. Conduct the Public Hearing and accept public testimony for the mail ballot proceeding(s) for the National Pollutant Discharge Elimination System (NPDES) Common Interest, Commercial, Industrial, and Quasi-Public Use maximum Regulatory Rate to be applied to two property tax bill(s);
2. Direct the City Clerk to open and count the returned NPDES ballot(s);
3. Verify and accept the results of the mail ballot proceeding(s) as maintained by the City Clerk on the Official Tally Sheet;

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeffrey J. Giba, Council Member
<b>SECONDER:</b>	David Marquez, Council Member
<b>AYES:</b>	Gutierrez, Baca, Marquez, Cabrera, Giba

- 4. Receive and file the Official Tally Sheet with the City Clerk’s office; and,
- 5. If approved, set the rate and impose the NPDES Common Interest, Commercial, Industrial, and Quasi-Public Use Regulatory Rate on the Assessor’s Parcel Number(s) as mentioned.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Jeffrey J. Giba, Council Member  
**SECONDER:** Ulises Cabrera, Council Member  
**AYES:** Gutierrez, Baca, Marquez, Cabrera, Giba

E.2. PA14-0027 – 39 UNIT APARTMENT COMPLEX – ADOPTION OF THE PROPOSED RESOLUTION FOR THE VACATION OF A PORTION OF THE NORTH SIDE OF HEMLOCK AVENUE LOCATED WEST OF HEACOCK STREET. OWNER: OM MACARTHER, LLC (RESO. NO. 2018-80) (Report of: Public Works)

Public Works Director/City Engineer Wolfe provided the report.

Mayor Gutierrez opened the Public Hearing at 7:16 p.m.

Rafael Brugueras supports the item.

There being no further comments in support or opposition, Mayor Gutierrez closed the Public Hearing at 7:18 p.m.

**Recommendations:**

- 1. Conduct a public hearing and accept public testimony for the vacation proceedings for a portion of Hemlock Avenue.
- 2. Adopt Resolution No. 2018-80. A Resolution of the City Council of the City of Moreno Valley, California, Ordering the Vacation of a Portion of the North Side of Hemlock Avenue located West of Heacock Street.
- 3. Direct the City Clerk to certify said resolution and transmit a copy of the resolution to the County Recorder’s office for recording.

**RESULT:** APPROVED [4 TO 0]  
**MOVER:** Ulises Cabrera, Council Member  
**SECONDER:** David Marquez, Council Member  
**AYES:** Dr. Yxstian A. Gutierrez, David Marquez, Ulises Cabrera, Jeffrey J. Giba  
**ABSTAIN:** Victoria Baca

Minutes Acceptance: Minutes of Oct 16, 2018 6:00 PM (CONSENT CALENDAR)

## F. ITEMS REMOVED FROM CONSENT CALENDARS FOR DISCUSSION OR SEPARATE ACTION - NONE

### G. GENERAL BUSINESS

- G.1. INTRODUCTION OF ORDINANCE 944 AMENDING CHAPTER 5.05 COMMERCIAL CANNABIS REGULATIONS AND ORDINANCE 945 AMENDING CHAPTER 9.09 RELATED TO COMMERCIAL CANNABIS BUSINESSES CONDITIONAL USE PERMITS; ADOPTION OF RESOLUTION 2018-\_\_ DEFINING CERTAIN PROCESSES; AND ADOPTION OF A RESOLUTION ESTABLISHING THE NUMBER OF COMMERCIAL CANNABIS BUSINESS PERMITS (ORD. NOS. 944 AND 945) (RESO. NO. 2018-81) (Report of: Financial & Management Services)

City Manager DeSantis provided comments regarding the actions staff has taken following the City Council's direction to allow legal commercial cannabis businesses within City limits.

Chief Financial Officer/City Treasurer Eyerman provided the report.

City Attorney Koczanowicz noted that should the City Council decide to increase the number of permits issued, the applicants who have already successfully completed the application process would be those first eligible to be furnished with said permits.

Council Member Giba questioned who placed the item on the agenda.

City Manager DeSantis responded that as the initial permit process concluded, it was determined that adjustments may be required.

Mayor Pro Tem Baca requested clarification on the applicants previously mentioned by City Attorney Koczanowicz as well as the status of the dispensaries which were successful in the lottery.

City Attorney Koczanowicz explained that the applicants who have priority on any additional permits issued are those who were not successful in the lottery and that none of the eight dispensaries who were awarded provisional use permits have applied for conditional use permits.

Mayor Gutierrez asked what the City of Perris' policy is concerning cannabis permits.

City Manager DeSantis stated that the City Council voted to include recreational uses and didn't place a limit on the number of permits issued.

At Mayor Gutierrez's request City Manager DeSantis described the requirements the applicants had to meet in order to be eligible for the lottery.



Council Member Marquez inquired as to the time frame for the issuance of a conditional use permit.

Community Development Director Sandzimier stated the process takes anywhere from four and a half to six months.

Donovan Saadiq

1. Cited the effects of cannabis legalization in Colorado as a cautionary tale for the proposed item.

Wayne Manigha

1. Called for no additional permits to be awarded.

Sean Fortine

1. Claimed the benefits of cannabis have been inflated while the detriments have been overlooked.
2. Critical that the item is only on the agenda as a result of a donation from the cannabis industry.

Joshua Naggar

1. Supports the free market system.

Chris Henry

1. Opposes the lottery system.
2. Mentioned the changes occurring in Cathedral City as a result of increased funds from the cannabis industry.

Rafael Brugueras

1. Supports stringent cannabis laws and the free market.

Orlando Montero

1. Lamented the difficulty of the application process.
2. Supports the free market.

Shade Awad

1. Opposes the lottery.
2. Supports the free market.

Jonathan Zacanas

1. As a lottery winner, doesn't believe any additional permits should be issued.

Louise Palomarez

1. Opposes the lottery system.

Mayor Pro Tem Baca noted that the City Council's inexperience led them to select the lottery system, of which to date, none of the winners are in operation. Therefore, she supports the free market system.

Council Member Marquez remarked on his opposition to the item. From the beginning, he felt staff was not allowed enough time to research commercial cannabis. The ever present risk of the Federal Government prosecuting states and cities should give the City Council pause. Only if the eight lottery winners do not move forward by a specified date, should other applicants be supplied with permits.

Council Member Giba mentioned that the results of Proposition 64, touted to demonstrate the residents' willingness for cannabis legalization, is misleading as the City only had a twenty-five percent voting rate. Is morally opposed to this item, regardless of the funding pledged for the community. Unwilling to support this item without first having knowledge of the public will.

Mayor Gutierrez explained that teenagers engaging in marijuana-related activities will be prosecuted. The lack of businesses who've applied for conditional use permits, is an indication that the lottery was the wrong approach. The City of Perris has no limit on permits and only four dispensaries are in operation. Supports option B which allows for twenty-three dispensaries instead of eight.

Council Member Cabrera commented on his willingness to update the number of permits available for not just dispensaries, but for all types of cannabis businesses. Recommends that the zoning be reconsidered to maximize City revenue. More time should be allowed to examine the financial and social impacts.

City Attorney Koczanowicz described the various options the City Council has available to adopt regarding the number of commercial cannabis business permits allowed.

**Recommendations: That the City Council:**

1. Introduce and conduct the first reading of Ordinance 944, amending Chapter 5.05 Commercial Cannabis Activity and schedule the second reading and adoption for the next regular Council meeting.
2. Introduce and conduct the first reading of Ordinance 945, amending Title 9, Chapter 9.09, Section 9.09.293 relating to the number of conditional use permits allowed for Commercial Cannabis Businesses and schedule the second reading and adoption for the next regular Council meeting.

**RESULT:** APPROVED [3 TO 2]  
**MOVER:** Victoria Baca, Mayor Pro Tem  
**SECONDER:** Ulises Cabrera, Council Member  
**AYES:** Dr. Yxstian A. Gutierrez, Victoria Baca, Ulises Cabrera  
**NAYS:** David Marquez, Jeffrey J. Giba

- 3. Adopt Resolution 2018-81, defining certain processes for Commercial Cannabis Business Permits.

**RESULT:** APPROVED [3 TO 2]  
**MOVER:** Victoria Baca, Mayor Pro Tem  
**SECONDER:** Ulises Cabrera, Council Member  
**AYES:** Dr. Yxstian A. Gutierrez, Victoria Baca, Ulises Cabrera  
**NAYS:** David Marquez, Jeffrey J. Giba

- 4. Adopt a Resolution establishing Option A, which maintains a total of 27 as the maximum number of Commercial Cannabis Business Permits and conditional use permits allowed pursuant to the Moreno Valley Municipal Code.

**RESULT:** APPROVED [4 TO 1]  
**MOVER:** Victoria Baca, Mayor Pro Tem  
**SECONDER:** Ulises Cabrera, Council Member  
**AYES:** Dr. Yxstian A. Gutierrez, Victoria Baca, David Marquez, Ulises Cabrera  
**NAYS:** Jeffrey J. Giba

**H. REPORTS**

**H.1. CITY COUNCIL REPORTS**

(Informational Oral Presentation - not for Council action)

March Joint Powers Commission (JPC)

The Commission accepted road and utility easements needed for the previously-approved acute behavioral health hospital just north of the US Vets project.

The Commission also conducted a public hearing about the March Business Center in the Meridian South campus, which is south of Van Buren, west of Riverside National Cemetery. Following the public hearing, the Commission

- Approved a General Plan Amendment and EIR Addendum,
- Approved a plot plan for a retail commercial and office commercial development, and
- Approved a plot plan for a 500,000 sq. ft. industrial building

Minutes Acceptance: Minutes of Oct 16, 2018 6:00 PM (CONSENT CALENDAR)

Riverside County Habitat Conservation Agency (RCHCA) - None

Riverside County Transportation Commission (RCTC) - None

Riverside Transit Agency (RTA)

Riverside Transit Agency, as in past years, will be offering free bus rides on New Year's Eve to support those that have to work that evening and to provide a safe alternative mode of travel. The free service will begin on December 31 from 2:30 pm until the end of the bus schedule for each particular route.

Western Riverside Council of Governments (WRCOG) - None

Western Riverside County Regional Conservation Authority (RCA) - None

School District/City Joint Task Force

The Joint Task Force met earlier today. In addition to the City, representatives from Moreno Valley Police Department and Val Verde Unified School District attended the meeting.

Moreno Valley Police Department reported that Coffee with a Cop will be held on October 25, 8 to 10 am at the Starbucks located near Lasselle Street and Iris Avenue. Attendance for these events has increased over the last year.

The Moreno Valley Public Works Transportation Division is in the process of installing student recognition banners for the Moreno Valley and Val Verde Unified School Districts and the Riverside County Education Academy. These banners recognize students with outstanding achievements.

The THINK Together "National Lights On After School" will be held on October 25 from 4 to 6 pm at all schools in both Moreno Valley and Val Verde Unified School Districts. In conjunction with the "National Lights On After School" event, THINK Together staff will read to 20,000 youth through the "National Read for the Record" event October 22-26.

Val Verde Unified School District reported that the Rancho Verde High School received the honor of marching in the Rose Parade in 2020.

Val Verde Unified School District reported that the Citrus Hill and Rancho Verde High Schools were honored in Sacramento by the California Student Aid Commission for their students' completion rates with the Free Application for Federal Student Aid and the California Dream Act Applications. Both schools were recognized as top finishers in the statewide Race to Submit competition.

## H.2. CITY MANAGER'S REPORT

(Informational Oral Presentation - not for Council action)

City Manager DeSantis addressed some of the concerns raised by residents. He lauded the many accomplishments of the City to date, including job creation, warehouse expansions, a booming hospitality industry, park and senior center renovations, road repairs, and the Homeless to Work program.

## H.3. CITY ATTORNEY'S REPORT

(Informational Oral Presentation - not for Council action)

City Attorney Koczanowicz reported that previous accusations regarding misappropriation of funds have no legal basis. On behalf of their three employees, he wished the City Council a Happy Boss's Day.

## **CLOSING COMMENTS AND/OR REPORTS OF THE CITY COUNCIL, COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY, HOUSING AUTHORITY AND THE BOARD OF LIBRARY TRUSTEES.**

### Council Member Giba

1. Attended the Deckers ribbon cutting.
2. Supports the autism program at Palm Middle School.
3. The progress being realized by the City is the result of work by the previous City Council.
4. Participated in the Walk to School Day.
5. Asked to officiate the installation of the new officers of Friends of Moval.

### Council Member Marquez

1. Praised City Manager DeSantis for his work in securing a contract with Caltrans to address the highway litter.
2. Appealed for suggestions from the residents to combat the refuse left by the homeless.
3. Attended the Senior Center rededication.
4. Participated in the U.S. Veterans Golf Tournament.
5. Sought solutions from the residents to deal with the homeless issue.

### Council Member Cabrera

1. Thanked staff for their assistance in accomplishing the City's goals.
2. Praised the Moreno Valley College students who attended the meeting.
3. Hopeful that the City will be awarded the grand prize in the Bloomberg's Mayors Challenge.
4. Participated in the Senior Center rededication.
5. The Moreno Valley Ranch Golf Course grounds are improving.

6. The abandoned shopping carts are diminishing.
7. The amphitheater is part of a larger town center vision.
8. Wished everyone a Happy Halloween.
9. Suggested those not sure where to trick or treat to consider church events.
10. Mentioned the food pantry is open every first and third of the month.
11. Attended the Inland Empire Poverty Summit.

#### Mayor Pro Tem Baca

1. Supports medical cannabis.
2. Lauded the City employees for their outstanding work.
3. Disagrees with the degradation of employees.
4. Recognized City Manager DeSantis as the leader of the City.
5. Attended the Senior Center rededication.
6. Participated in the amphitheater groundbreaking.

#### Mayor Gutierrez

1. Indicated that \$100,000 was approved for after school programs.
2. Attended the amphitheater groundbreaking.
3. Participated in the Senior Center rededication ceremony.
4. Thanked staff and City Manager DeSantis for their hard work.
5. Excited about the upcoming announcement of the Bloomberg's Mayors Challenge winners.
6. Recommended that Mr. Chavez reach out to staff to obtain information regarding the speed bump process.
7. Encouraged everyone to vote and reminded them that the last day to register is October 22, 2018.

### **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Gutierrez adjourned the meeting at 9:11 p.m.

Submitted by:

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Pat Jacquez-Nares, CMC & CERA  
 City Clerk  
 Secretary, Moreno Valley Community Services District  
 Secretary, City as Successor Agency for the Community  
 Redevelopment Agency of the City of Moreno Valley  
 Secretary, Moreno Valley Housing Authority  
 Secretary, Board of Library Trustees

Approved by:

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Dr. Yxstian A. Gutierrez  
 Mayor  
 City of Moreno Valley  
 President, Moreno Valley Community Services District  
 Chairperson, City as Successor Agency for the Community  
 Redevelopment Agency of the City of Moreno Valley  
 Chairperson, Moreno Valley Housing Authority  
 Chairperson, Board of Library Trustees

Minutes Acceptance: Minutes of Oct 16, 2018 6:00 PM (CONSENT CALENDAR)



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Pat Jacquez-Nares, City Clerk

**AGENDA DATE:** November 13, 2018

**TITLE:** COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2018/2019 AS OF JULY 1, 2018 THROUGH SEPTEMBER 30, 2018

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### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Receive and file the Fiscal Year 2018/2019 Council Discretionary Expenditure Report for July 1, 2018 through September 30, 2018.

### **SUMMARY**

This staff report is prepared at the request of the City Council to provide transparency with respect to the expenditure of City funds from City Council Discretionary Expenditure Accounts. These reports are for each Council Member's year to date expenditures for Fiscal Year 2018/2019, for July 1, 2017 through September 30, 2018. Each Council District receives an annual budget allocation of \$3,000 and the Mayor receives an annual budget allocation of \$6,000.

The expenditure reports are included routinely in the City Council agenda as an additional means of distributing reports on activities to the Council and public. The reports are to be posted to the City's website following Council approval. The monthly reports provide unaudited information and are reconciled to the City's general ledger. Following the end of the Fiscal Year, the financial information shall be reviewed as part of the City's independent financial audit.

### **NOTIFICATION**

Posting of the agenda as required by the Brown Act.

### **PREPARATION OF STAFF REPORT**



Prepared By:  
Renee Bryant  
Management Aide

Department Head Approval:  
Pat Jacquez-Nares  
City Clerk

**CITY COUNCIL GOALS**

None

**CITY COUNCIL STRATEGIC PRIORITIES**

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

**ATTACHMENTS**

- 1. September 2018 Discretionary Reports

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	11/06/18 4:38 PM
City Attorney Approval	<u>✓ Approved</u>	11/06/18 3:01 PM
City Manager Approval	<u>✓ Approved</u>	11/06/18 4:53 PM



**MAYOR**

Fiscal Year 2018/2019 Council Discretionary Expenditures  
Accounts: 1010-10-01-10015-620130 Mayor Discretionary  
1010-10-01-10015-620131 Mayor Discretionary - Carryover  
July 1, 2018 - September 30, 2018

<b>Date</b>	<b>Amount</b>	<b>Description</b>
7/23/2018	\$ 20.00	LOCC Riverside County Division General Meeting
7/25/2018	\$ 20.00	MVCC Wake-Up Moreno Valley
		No expenditures to report for August 2018
		No expenditures to report for September 2018
	\$ 40.00	TOTAL Council Discretionary Expenditures for FY 18/19
	\$ 6,000.00	FY 18/19 Budget Amount
	\$ 5,960.00	FY 18/19 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.  
Updated as of: 11/1/2018



**COUNCIL DISTRICT 1**

Fiscal Year 2018/2019 Council Discretionary Expenditures  
 Accounts: 1010-10-01-10011-620111 Council District 1 Discretionary  
 1010-10-01-10011-620116 Council District 1 Discretionary - Carryover  
 July 1, 2018 - September 30, 2018

<b>Date</b>	<b>Amount</b>	<b>Description</b>
		No Expenditures to report for July 2018
		No Expenditures to report for August 2018
9/14/2018	\$ 125.00	Rotary Club of Moreno Valley 36th Annual Truck Party
	\$ 125.00	TOTAL Council Discretionary Expenditures for FY 18/19
	\$ 3,000.00	FY 18/19 Budget Amount
	\$ 2,875.00	FY 18/19 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.  
 Updated as of: 11/1/2018



**COUNCIL DISTRICT 2**

Fiscal Year 2018/2019 Council Discretionary Expenditures  
 Accounts: 1010-10-01-10012-620112 Council District 2 Discretionary  
 1010-10-01-10012-620117 Council District 2 Discretionary - Carryover  
 July 1, 2018 - September 30, 2018

<b>Date</b>	<b>Amount</b>	<b>Description</b>
7/23/2018	\$ 1,000.00	Community Now's Annual Back 2 School Event
		No expenditures to report for August 2018
9/13/2018	\$ 147.00	2018 Inland Empire Economic Forecast
	\$ 1,147.00	TOTAL Council Discretionary Expenditures for FY 18/19
	\$ 3,000.00	FY 17/18 Budget Amount
	\$ 1,853.00	FY 17/18 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.  
 Updated as of: 11/1/18



**COUNCIL DISTRICT 3**

Fiscal Year 2018/2019 Council Discretionary Expenditures  
Accounts: 1010-10-01-10013-620113 Council District 3 Discretionary  
1010-10-01-10013-620118 Council District 3 Discretionary - Carryover  
July 1, 2018 - September 30, 2018

<b>Date</b>	<b>Amount</b>	<b>Description</b>
7/19/2018	\$ 85.00	BIA Meet the Builder
7/23/2018	\$ 20.00	LOCC Riverside County Division General Meeting
7/24/2018	\$ 500.00	Community Now's Annual Back 2 School Event
8/23/2018	\$ 50.00	2018 State of Riverside County
9/17/2018	\$ 55.00	BIA Affordable Housing and Homelessness
9/19/2018	\$ 45.00	Economic and Workforce Development Summit
	\$ 755.00	TOTAL Council Discretionary Expenditures for FY 18/19
	\$ 3,000.00	FY 18/19 Budget Amount
	\$ 2,245.00	FY 18/19 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.  
Updated as of: 11/1/18



#### COUNCIL DISTRICT 4

Fiscal Year 2018/2019 Council Discretionary Expenditures  
 Accounts: 1010-10-01-10014-620114 Council District 4 Discretionary  
 1010-10-01-10014-650119 Council District 4 Discretionary - Carryover  
 July 1, 2018 - September 30, 2018

Date	Amount	Description
7/19/2018	\$ 85.00	BIA Meet the Builder
7/26/2018	\$ (350.00)	Refund for cancellation - YEO Conference (originally charged in FY 17/18) No Expenditures to report for August 2018
9/12/2018	\$ 150.00	12th Annual San Bernardino County Water Conference
9/12/2018	\$ 40.00	Let's Do Lunch-Annual Conference Lunch Meeting
	\$ (75.00)	TOTAL Council Discretionary Expenditures for FY 18/19
	\$ 3,000.00	FY 18/19 Budget Amount
	\$ 3,075.00	FY 18/19 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.  
 Updated as of: 11/1/2018



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Kathleen Sanchez, Human Resources Director

**AGENDA DATE:** November 13, 2018

**TITLE:** LIST OF PERSONNEL CHANGES

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### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Ratify the list of personnel changes as described.

### **DISCUSSION**

The attached list of personnel changes scheduled since the last City Council meeting is presented for City Council ratification.

Staffing of City positions ensures assignment of highly qualified and trained personnel to achieve Momentum MoVal priorities, objectives and initiatives.

### **FISCAL IMPACT**

All position changes are consistent with appropriations previously approved by the City Council.

### **PREPARATION OF STAFF REPORT**

Prepared By:  
Denise Hansen  
Executive Assistant

Department Head Approval:  
Kathleen M. Sanchez  
Human Resources Director

### **CITY COUNCIL GOALS**

None

### **CITY COUNCIL STRATEGIC PRIORITIES**

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

**ATTACHMENTS**

- 1. Personnel Changes - 11.13.18

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	11/05/18 7:43 AM
City Attorney Approval	<u>✓ Approved</u>	11/06/18 11:23 AM
City Manager Approval	<u>✓ Approved</u>	11/06/18 11:31 AM



**City of Moreno Valley  
Personnel Changes  
November 13, 2018**

**New Hires**

Alejandro Urbina, Maintenance Worker I – Weed Abatement  
Public Works Department/Maintenance & Operations Division

Alejandro Gomez, Traffic Signing/Marking Tech I  
Public Works Department/Transportation Engineering

**Promotions**

Socorro Sandoval  
From: Management Assistant, Public Works Department/Maintenance & Operations Division  
To: Management Analyst, Financial & Management Services Department/Purchasing & Facilities Division

**Transfers**

None

**Separations**

Gina Henderson, Administrative Assistant  
Parks & Community Services Department/Community Services Division



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Marshall Eyerman, Chief Financial Officer

**AGENDA DATE:** November 13, 2018

**TITLE:** PAYMENT REGISTER - SEPTEMBER 2018

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### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Receive and file the Payment Register.

### **SUMMARY**

The Payment Register is an important report providing transparency of financial transactions and payments for City activity for review by the City Council and the residents and businesses in Moreno Valley. The report is posted to the City's website as soon as it is available. The report is included in the City Council agenda as an additional means of distributing the report.

The payment register lists in alphabetical order all checks and wires in the amount of \$25,000 or greater, followed by a listing in alphabetical order of all checks and wires less than \$25,000. The payment register also includes the fiscal year-to-date (FYTD) amount paid to each vendor.

### **PREPARATION OF STAFF REPORT**

Prepared By:  
Dena Heald  
Financial Operations Division Manager

Department Head Approval:  
Marshall Eyerman  
Chief Financial Officer/City Treasurer

### **CITY COUNCIL GOALS**

None

**CITY COUNCIL STRATEGIC PRIORITIES**

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

**ATTACHMENTS**

- 1. September 2018 Payment Register

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	10/29/18 10:24 AM
City Attorney Approval	<u>✓ Approved</u>	11/06/18 11:31 AM
City Manager Approval	<u>✓ Approved</u>	11/06/18 12:19 PM



City of Moreno Valley  
Payment Register  
For Period 9/1/2018 through 9/30/2018

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ALL AMERICAN ASPHALT, INC.	234922	09/04/2018	3	ALESSANDRO BLVD/CHAGALL CT IMPROVEMENTS-CONTRACTOR SVCS	\$78,660.95
Remit to: CORONA, CA					<u>FYTD:</u> \$217,151.31
CATHOLIC CHARITIES	23385	09/25/2018	INV3 AUG17/APR18	HOMELESSNESS PREVENTION & RAPID REHOUSING SVCS-ESG 17/18	\$30,999.98
		09/25/2018	INV2 AUG17/APR18	HOMELESSNESS PREVENTION & RAPID REHOUSING SVCS-ESG 17/18	
		09/25/2018	INV1 AUG17/APR18	HOMELESSNESS PREVENTION & RAPID REHOUSING SVCS-ESG 17/18	
		09/25/2018	INV4 AUG17/APR18	HOMELESSNESS PREVENTION & RAPID REHOUSING SVCS-ESG 17/18	
Remit to: SAN BERNARDINO, CA					<u>FYTD:</u> \$62,521.91
CHARLES ABBOTT ASSOCIATES, INC	23284	09/17/2018	58581	NPDES CONSULTING SVCS-STORM WATER MANAGEMENT-JUL18	\$43,359.50
		09/17/2018	58681	NPDES CONSULTING SVCS-STORM WATER MANAGEMENT-AUG18	
Remit to: MISSION VIEJO, CA					<u>FYTD:</u> \$89,120.50
COUNTY OF RIVERSIDE FIRE DEPT	23245	09/04/2018	232768	FIRE SERVICES CONTRACT-4TH QTR (FPARC-TM,232768,17/18,Q4)	\$4,286,064.20
Remit to: PERRIS, CA					<u>FYTD:</u> \$8,882,089.42

Attachment: September 2018 Payment Register (3255 : PAYMENT REGISTER - SEPTEMBER 2018)



City of Moreno Valley  
Payment Register  
For Period 9/1/2018 through 9/30/2018

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
COWBOY MOTOR CO. DBA MOORE CHRYSLER DODGE JEEP RAM	23257	09/10/2018	G280596	2018 RAM 3500 CREW CAB W/CARGO MANAGEMENT SYSTEM (VIN#3C63R2CJXJG280596)	\$208,938.80
		09/10/2018	G304691	2018 RAM 1500 STD CAB 4X4 (VIN#3C6JR7AG0JG304691)	
		09/10/2018	G304690	2018 RAM 1500 STD CAB 4X4 (VIN#3C6JR7AG9JG304690)	
		09/10/2018	G299215	2018 RAM 3500 CREW CAB 4X4 (VIN#3C63R3CJ4JG299215)	
		09/10/2018	G292279	2018 RAM 3500 CREW CAB 4X4 (VIN#3C63R3CJ6JG292279)	
		09/10/2018	G285193	2018 RAM 3500 STD CAB LONG BED (VIN#3C63R2AT7JG285193)	
		09/10/2018	G285192	2018 RAM 3500 STD CAB LONG BED (VIN#3C63R2AT5JG285192)	
Remit to: SILSBEE, TX					<u>FYTD:</u> \$328,513.23
DIRECT ENERGY BUSINESS MARKETING LLC.	23260	09/10/2018	795039	RESOURCE ADEQUACY-AUG 2018/MV UTILITY	\$68,900.00
Remit to: HOUSTON, TX					<u>FYTD:</u> \$210,600.00
EASTERN MUNICIPAL WATER DISTRICT	234957	09/04/2018	AUG-18 9/4/18	WATER CHARGES	\$36,628.63
	235104	09/24/2018	AUG-18 9/24/18	WATER CHARGES	\$53,201.79
		09/24/2018	SEP-18 9/24/18	WATER CHARGES	
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$802,965.24

Attachment: September 2018 Payment Register (3255 : PAYMENT REGISTER - SEPTEMBER 2018)



City of Moreno Valley  
Payment Register  
For Period 9/1/2018 through 9/30/2018

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount			
ENCO UTILITY SERVICES MORENO VALLEY LLC	23246	09/04/2018	0402-MF-02181	SOLAR SYSTEM INSPECTION	\$38,623.61			
		09/04/2018	40-401A-02	WA# 40-401A DAY ST LINE EXTENSION				
		09/04/2018	40-396B-02	WA# 40-396B-EUCALYPTUS INDUSTRIAL PROLOGIS PARK				
		09/04/2018	40-396A-04	WA# 40-396A-EUCALYPTUS INDUSTRIAL PROLOGIS PARK				
		09/04/2018	40-387B-04	WA# 40-387B-FIRST NANDINA LOGISTICS CENTER				
		09/04/2018	40-373A-04	WA #40-373A-CACTUS COMMERCE, LP				
		09/04/2018	40-383B-06	WA# 40-383B-BEAZER HOMES-PHASE 1				
		09/04/2018	40-369B-09	WA# 40-369B-TRACT 36436				
		09/04/2018	40-364A-14	WA# 40-364A-CROSSTOWN TIE-ALESSANDRO BLVD				
		09/04/2018	40-360B-05	WA# 40-360B-MORENO VALLEY INDUSTRIAL				
		09/04/2018	40-347B-07	WA# 40-347B-MODULAR LOGISTICS CENTER				
		09/04/2018	40-377B-02	WA# 40-377B-BRODIAEA AVE WAREHOUSE				
		23292	23292	09/17/2018		40-387B-05	WA# 40-387B-FIRST NANDINA LOGISTICS CENTER	\$26,417.71
				09/17/2018		40-369B-10	WA# 40-369B-TRACT 36436-KB HOMES (159 HOMES)	
				09/17/2018		40-401A-03	WA# 40-401A-DAY ST LINE EXTENSION	
				09/17/2018		0402-MF-02183	SOLAR SYSTEM INSPECTION	
				09/17/2018		40-377B-03	WA# 40-377B-BRODIAEA AVE WAREHOUSE	
		23340	23340	09/17/2018		40-373A-05	WA# 40-373A-CACTUS COMMERCE, LP	\$1,038,144.95
09/17/2018	40-360B-06			WA# 40-360B-MORENO VALLEY INDUSTRIAL				
09/17/2018	40-403A-03			WA# 40-403A-RRMC SKILLED NURSING FACILITY III				
	23340	09/24/2018	0405-1-237	DISTRIBUTION CHARGES 7/24-8/21/18	\$1,038,144.95			
		09/24/2018	0405-1-236	DISTRIBUTION CHARGES 6/26-7/24/18				
Remit to: ANAHEIM, CA					FYTD: \$1,616,967.68			

Attachment: September 2018 Payment Register (3255 : PAYMENT REGISTER - SEPTEMBER 2018)



City of Moreno Valley  
Payment Register  
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**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
EXELON GENERATION COMPANY, LLC	23263	09/10/2018	MVEU-00065A	POWER PURCHASE 8/1-8/31/18	\$872,952.00
Remit to: BALTIMORE, MD					<u>FYTD:</u> \$2,406,028.96
HAAKER EQUIPMENT	23264	09/10/2018	M05222	2018 FREIGHTLINER VACTOR STORM DRAIN VACUUM TRUCK	\$511,879.31
Remit to: LA VERNE, CA					<u>FYTD:</u> \$511,879.31
HITACHI VANTARA CORPORATION	23265	09/10/2018	7264239	HARDWARE INSTALLATION & SUPPORT-CITY HALL	\$50,620.15
Remit to: SANTA CLARA, CA					<u>FYTD:</u> \$292,441.85
INLAND CONTRACTORS, INC.	23267	09/10/2018	1874AC01	NUISANCE ABATEMENT SVCS-12178 ZINNIA ST	\$36,621.88
		09/10/2018	1873D	NUISANCE ABATEMENT SVCS-25172 BRONZE ST	
		09/10/2018	1874A	NUISANCE ABATEMENT SVCS-12178 ZINNIA ST	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$36,621.88

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CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
INLAND EMPIRE PROPERTY SERVICE, INC	23214	09/04/2018	181020	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 488-200-012	\$27,653.67
		09/04/2018	181028	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 297-220-001	
		09/04/2018	181080	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 256-150-035	
		09/04/2018	181025	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 484-030-013	
		09/04/2018	181013	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 263-210-055	
		09/04/2018	181024	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 484-030-026	
		09/04/2018	181079	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 256-150-026	
		09/04/2018	181023	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 486-280-013	
		09/04/2018	181022	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 486-290-029	
		09/04/2018	181021	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 486-310-038	
		09/04/2018	181019	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 488-200-023	
		09/04/2018	181018	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 481-171-047	
		09/04/2018	181029	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 297-150-031	
		09/04/2018	181083	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 292-241-011	
		09/04/2018	181015	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 263-132-022	
		09/04/2018	181084	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 474-180-032	
		09/04/2018	181082	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 256-150-001	
		09/04/2018	181081	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 256-182-048	
		09/04/2018	181085	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 479-090-003	
		09/04/2018	181062	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 291-140-001	
		09/04/2018	181061	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 479-230-011	
		09/04/2018	181016	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 263-111-013	
		09/04/2018	181004	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 316-100-026	
		09/04/2018	181007	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 316-100-021	
		09/04/2018	181008	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 291-130-016	
		09/04/2018	181011	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 263-220-011	
		09/04/2018	181012	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 263-220-018	

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
INLAND EMPIRE PROPERTY SERVICE, INC		09/04/2018	181009	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 263-220-025	
		09/04/2018	181030	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 486-091-002	
		09/04/2018	181005	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 316-100-024	
		09/04/2018	181017	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 263-113-006	
		09/04/2018	181002	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 478-240-016	
		09/04/2018	181001	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 478-240-012	
		09/04/2018	181000	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 478-110-001	
		09/04/2018	181064	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 479-150-062	
		09/04/2018	181006	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 316-100-022	
		09/04/2018	181063	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 291-140-002	
		09/04/2018	180187	WEED ABATEMENT SVC-FESTIVAL PROPERTY	
		09/04/2018	181065	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 292-191-023	
		09/04/2018	181066	WEED ABATEMENTS SVCS-FIRE PREVENTION-APN 292-191-022	
		09/04/2018	181077	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 473-171-038	
		09/04/2018	181078	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 256-150-025	
		09/04/2018	181026	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 482-080-024	
		09/04/2018	181003	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 478-240-022	
		09/04/2018	180105	WEED ABATEMENT SVCS-ESQUESTRIAN CENTER	
	09/04/2018	180108	WEED ABATEMENT SVC-POORMANS RES		

Remit to: MORENO VALLEY, CA FYTD: \$58,357.67

LEONIDA BUILDERS, INC	23269	09/10/2018	1	ATP CITYWIDE SAFE ROUTES TO SCHOOL PEDESTRIAN FACILITY IMPROVEMENTS-CYCLE 1-CONSTRUCTION SVCS	\$164,307.72
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Remit to: GLENDORA, CA FYTD: \$164,307.72

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
LIBRARY SYSTEMS & SERVICES, LLC	23270	09/10/2018	INV1001	LIBRARY CONTRACT SVCS & MATERIALS-MAIN & MALL BRANCHES-SEPT18	\$151,933.41
Remit to: ROCKVILLE, MD					<u>FYTD:</u> \$602,360.46
MERCHANTS LANDSCAPE SERVICES INC	23221	09/04/2018	52488	IRRIGATION REPAIRS-ZONE 05-JUL18	\$33,839.27
		09/04/2018	52486	LANDSCAPE EXTRA WORK-JUL18-ANT TRAPS ADDED TO ALL TIMER CABINETS	
		09/04/2018	52489	IRRIGATION REPAIRS-ZONE 04-JUL18	
		09/04/2018	52434	LANDSCAPE MAINT.-ZONES E-8, 03, 03A, 04, 05, 06 & 07-JUL18	
		09/04/2018	52505	LANDSCAPE EXTRA WORK-JUL18-ZONE E-8/ADD 130 YARDS OF MULCH	
Remit to: MONTEREY PARK, CA					<u>FYTD:</u> \$136,844.61
MICHAEL BAKER INTERNATIONAL, INC	23358	09/24/2018	1022707	STATE ROUTE 60-THEODORE ST INTERCHANGE IMPROVEMENTS-CONSULTANT SVCS	\$628,576.59
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$704,300.27
MORENO VALLEY UTILITY	234995	09/10/2018	SEP-18 9/10/18	ELECTRICITY CHARGES	\$107,830.72
Remit to: HEMET, CA					<u>FYTD:</u> \$307,810.40
RIVERSIDE COUNTY SHERIFF'S DEPT.	234999	09/10/2018	SH0000033484	CAL-ID MEMBER ASSESSMENT 7/1/18-6/30/19	\$206,750.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$206,750.00

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RIVERSIDE HOUSING DEVELOPMENT CORP.	23231	09/04/2018	22889 ALLIES-5	CONSTRUCTION DRAW #5-22889 ALLIES PLACE AFFORDABLE HOUSING PROJECT	\$56,246.22
Remit to: RIVERSIDE, CA					FYTD: \$322,644.08
SELECT EQUIPMENT	23313	09/17/2018	210000591	HYUNDAI FORKLIFT MODEL 30L-9A	\$30,689.79
Remit to: BUENA PARK, CA					FYTD: \$30,689.79
SOUTHERN CALIFORNIA EDISON 1	235035	09/17/2018	026-1608/AUG-18	IFA & DISTRIBUTION UPGRADE CHARGES-KITCHING SUBSTATION	\$187,362.20
		09/17/2018	721-3449/AUG-18	IFA CHARGES-SUBSTATION	
		09/17/2018	707-6081/AUG-18	ELECTRICITY CHARGES	
		09/17/2018	AUG-18 9/17/18	ELECTRICITY CHARGES	
	235036	09/17/2018	7500941918	WDAT CHARGES-MVU/GRAHAM ST.-JUL18	\$62,303.38
		09/17/2018	7500941529	RELIABILITY SERVICE-DLAP_SCE_TS10-MAY18	
		09/17/2018	7500941917	WDAT CHARGES-MVU/IRIS AVE.-JUL18	
		09/17/2018	7500941919	WDAT CHARGES-MVU/GLOBE ST.-JUL18	
		09/17/2018	7500941921	WDAT CHARGES-MVU/FREDERICK AVE.-JUL18	
		09/17/2018	7500941922	WDAT CHARGES-MVU/SUBSTATION 115KV INTERCONNECTION-JUL18	
		09/17/2018	7500941925	WDAT CHARGES-MVU/24417 NANDINA AVE. SUBSTATION-JUL18	
		09/17/2018	7500941920	WDAT CHARGES-MVU/NANDINA AVE.-JUL18	
	235115	09/17/2018	7500941899	WDAT CHARGES-MVU/17160 KITCHING ST. SUBSTATION-JUL18	\$26,049.26
		09/24/2018	AUG-18 9/24/18	ELECTRICITY CHARGES	
Remit to: ROSEMEAD, CA					
					FYTD: \$874,685.16

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
STANLEY CONVERGENT SECURITY SOLUTIONS, INC	23373	09/24/2018	15725466	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT	\$27,161.00
		09/24/2018	15780098	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT	
		09/24/2018	15703908	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT	
		09/24/2018	15718146	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT	
		09/24/2018	15709303	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT	
		09/24/2018	15772989	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT	
		09/24/2018	15706984	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT	
		09/24/2018	15720460	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT	
		09/24/2018	15711724	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT	
	09/24/2018	15717655	RESIDENTIAL VIDEO SYSTEM INSTALLATION/TS MAILBOX CAM PROJECT		
Remit to: PALATINE, IL					<u>FYTD:</u> \$36,163.88
THE ADVANTAGE GROUP/ FLEX ADVANTAGE	23277	09/10/2018	201809	RETIREE MEDICAL BENEFIT BILLING-SEPT. 2018	\$41,735.33
Remit to: TEMECULA, CA					<u>FYTD:</u> \$129,412.18

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**CHECKS IN THE AMOUNT OF \$25,000 OR GREATER**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
THINK TOGETHER, INC	23278	09/10/2018	111-18/19-1	ASES PROGRAM MANAGEMENT SERVICES-INSTALLMENT #1	\$1,082,450.16
		09/10/2018	111-18/19-2	ASES PROGRAM MANAGEMENT SERVICES-INSTALLMENT #2	
Remit to: SANTA ANA, CA					<u>FYTD:</u> \$1,152,586.14
TYLER TECHNOLOGIES, INC.	23376	09/24/2018	045-220783-BAL	NEW WORLD POSITION BUDGETING LICENSE 6/1/18-5/31/19	\$47,826.00
		09/24/2018	045-234501	SOFTWARE LICENSE FEES-TCM SE & FORMS PROCESSING SOFTWARE	
Remit to: PLANO, TX					<u>FYTD:</u> \$201,036.75
U.S. BANK/CALCARDS	23279	09/10/2018	08-27-2018	CALCARD ACTIVITY-AUG. 2018	\$275,923.36
Remit to: ST. LOUIS, MO					<u>FYTD:</u> \$863,129.13
WRCOG - WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS	23327	09/17/2018	AUG-2018 TUMF	TUMF FEES COLLECTED 8/1-8/31/18-RESIDENTIAL & INDUSTRIAL	\$1,125,811.88
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$2,547,424.62
WRCRCA	235042	09/17/2018	AUG-2018 MSHCP	MSHCP FEES COLLECTED AUG. 2018-COMMERCIAL/INDUSTRIAL & RESIDENTIAL	\$555,713.24
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$957,315.65
WSP USA, INC.	23382	09/24/2018	AR 810786	SUNNYMEAD MASTER DRAINAGE PLAN STORM DRAIN-CONSULTANT SERVICES	\$28,810.44
Remit to: SAN BERNARDINO, CA					<u>FYTD:</u> \$50,651.98
<b>TOTAL AMOUNTS OF \$25,000 OR GREATER</b>					<b>\$12,250,987.10</b>

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Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount
AARVIG AND ASSOCIATES, APC	235013	09/17/2018	33661	LEGAL SERVICES-CLAIM MV1761 (K. PIEHL)	\$4,103.90
Remit to: REDLANDS, CA					<b>FYTD:</b> \$6,039.56
ABADIA, RUTH	235085	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$98.00
ADLERHORST INTERNATIONAL LLC	23202	09/04/2018	101081	MISC SUPPLIES-K-9 ARKAN	\$615.07
		09/04/2018	101038	MONTHLY TRAINING-K-9 ARKAN & RICO-JUL 2018	
	23330	09/24/2018	101256	MONTHLY TRAINING-K-9 ARKAN & RICO-AUG 2018	\$350.00
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$2,309.85
ADMAIL EXPRESS INC.	234978	09/05/2018	PA-49101	POSTAGE PRE-PAYMENT	\$5,555.77
Remit to: HAYWARD, CA					<b>FYTD:</b> \$5,555.77
ADMINSURE	235014	09/17/2018	11418	WORKERS' COMP CLAIMS ADMINISTRATION-OCT 2018	\$2,175.00
Remit to: ONTARIO, CA					<b>FYTD:</b> \$8,700.00

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Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount
ADVANCED ELECTRIC	234979	09/10/2018	12949	ELECTRICAL REPAIR-COLD CREEK STAGING AREA	\$1,130.24
		09/10/2018	12950	ELECTRICAL REPAIRS-EL POTRERO PARK	
		09/10/2018	12948	ELECTRICAL REPAIRS-JFK PARK	
		09/10/2018	12951	ELECTRICAL REPAIR-TOWNGATE PARK	
		09/10/2018	12957	ELECTRICAL REPAIRS-WESTON PARK	
		09/10/2018	12959	ELECTRICAL REPAIRS-EL POTRERO PARK	
	235098	09/24/2018	12944	ELECTRICAL REPAIRS-CONFERENCE & REC. CENTER	\$1,243.76
		09/24/2018	12956	ELECTRICAL REPAIR-LIBRARY	
		09/24/2018	12943	ELECTRICAL REPAIRS-PURCHASING	
		09/24/2018	12945	ELECTRICAL REPAIR-CITY YARD	
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$35,654.48
ADVANTAGE GRAPHICS AND PROMOTIONS	23203	09/04/2018	13251	NOTICE OF PARKING VIOLATIONS-PD	\$1,391.23
Remit to: DANA POINT, CA					<b>FYTD:</b> \$1,391.23
AEI-CASC ENGINEERING	23283	09/17/2018	39585	PLAN CHECK SVCS-PWQMP	\$341.00
Remit to: COLTON, CA					<b>FYTD:</b> \$10,049.00
AFRICAN AMERICAN COALITION	235049	09/17/2018	2000469.047	TOWNGATE PARK FIELD RESERVATION REFUND	\$125.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$125.00
AGRUSA, VINCENT	234989	09/10/2018	MVA030005767	REFUND-PARKING CONTROL CITATION DISMISSED	\$57.50
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$57.50
AHRINGHOFF, ZAINE	235050	09/17/2018	R18-125552	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$75.00

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ALDI, INC.	234990	09/10/2018	MVU 7014047-01	SOLAR PBI INCENTIVE REBATE	\$16,679.10
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$57,838.32
ALL AMERICAN ASPHALT, INC.	23329	09/18/2018	W180901	RETENTION PAYABLE DEPOSIT-ESCROW NO. 2513-PROGRESS BILLING #3	\$4,140.05
Remit to: CORONA, CA					<u>FYTD:</u> \$217,151.31
ALLEN, JOHNNY	235015	09/17/2018	JUL-2018	INSTRUCTOR SERVICES-TENNIS CLASSES	\$426.00
Remit to: CHINO, CA					<u>FYTD:</u> \$426.00
ALLIED STORAGE CONTAINERS	235099	09/24/2018	R18085695	STORAGE BIN 40' RENTAL-8/13-9/12/18	\$307.09
Remit to: COLTON, CA					<u>FYTD:</u> \$307.09
AMERICAN FENCE COMPANY, INC.	23204	09/04/2018	2081895	INSTALLATION & REMOVAL TEMPORARY FENCE FOR JULY 4TH	\$5,536.44
Remit to: PERRIS, CA					<u>FYTD:</u> \$5,536.44
APPLE ONE EMPLOYMENT SERVICES	23205	09/04/2018	S7347137	TEMPORARY ANALYST 1 8/15-8/17/18 (R. GALIT)	\$4,560.54
		09/04/2018	S7347140	TEMPORARY TECHNICAL ARCHITECT 8/6-8/10/18 (A. KEHRLI)	
		09/04/2018	S7347141	TEMPORARY TECHNICAL ARCHITECT 7/23-8/03/18 & 8/13-8/17/18 (A. KEHRLI)	
Remit to: GLENDALE, CA					<u>FYTD:</u> \$10,621.02
ARANDA, MARIA	234965	09/04/2018	R18-121255	ANIMAL SERVICES REFUND- SPAY/ NEUTER RABIES DEPOSIT REFUND	\$95.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$95.00

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ARCHITECTURAL SIGN IDENTITY INC.	234994	09/10/2018	638	INSTALLATION COST-CREDIT	\$1,669.90
		09/10/2018	613	PLAQUE-SOLAR CARPORT	
		09/10/2018	630-FINAL	PLAQUE-SOLAR CARPORT-STOPPAGE FEES	
Remit to: SAN JACINTO, CA					<u>FYTD:</u> \$3,539.80
ATC SEQUOIA, LLC	235123	09/24/2018	BL#34579-YR2018	REFUND OF OVERPAYMENT FOR BL#34579	\$76.50
Remit to: WOBURN, MA					<u>FYTD:</u> \$76.50
AVALOS, SAUL	234948	09/04/2018	2000452.047	TOWNGATE COMM. CTR. RENTAL REFUND	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
AVANT GARDE	23253	09/10/2018	5032	ESG PROGRAM MONITORING SVCS-JULY 2018	\$1,477.50
		09/10/2018	5022	HOME FUNDING COMPLIANCE SVCS-JULY 2018	
Remit to: POMONA, CA					<u>FYTD:</u> \$4,675.00
AVELAR, CONNIE	235051	09/17/2018	R18-125614	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
AYER, DEAN R.	234985	09/10/2018	9/16-9/19/18	TRAVEL PER DIEM, MILEAGE & PARKING-APPA BUSINESS & FINANCE CONFERENCE	\$283.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$283.00
BACA, VICTORIA	234961	09/04/2018	9/12-9/14/18	TRAVEL PER DIEM & MILEAGE-2018 L.O.C.C. GENERAL ASSEMBLY	\$149.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$149.73
BELL, ALISHA	235124	09/24/2018	R18-125583	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: CHERRY VALLEY, CA					<u>FYTD:</u> \$75.00

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BOWER, MELODIE	235052	09/17/2018	R18-125590	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					FYTD: \$75.00
BOX SPRINGS MUTUAL WATER COMPANY	234923	09/04/2018	204-9 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	\$471.43
		09/04/2018	721-1 8/24/18	WATER USAGE-TOWNGATE-AUGUST 2018	
		09/04/2018	1084-1 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	
		09/04/2018	195-5 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	
		09/04/2018	80-4 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	
		09/04/2018	45-4 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	
		09/04/2018	1085-1 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	
		09/04/2018	1086-1 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	
		09/04/2018	1088-1 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	
		09/04/2018	1087-1 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	
		09/04/2018	189-13 8/24/18	WATER ASSESSMENT ON VACANT LOTS OWNED BY THE HOUSING AUTHORITY	
Remit to: MORENO VALLEY, CA					FYTD: \$1,193.29
BRAMSTEDT, RACHEL	235053	09/17/2018	R18-125070	ANIMAL SERVICES REFUND-SPAY/NEUTER AND RABIES DEPOSIT	\$95.00
Remit to: EL CAJON, CA					FYTD: \$95.00

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BRAVO, MARIBEL	235054	09/17/2018	R18-120820	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					FYTD: \$75.00
BRIDGEPAY NETWORK SOLUTIONS	23254	09/10/2018	2943	CREDIT CARD GATEWAY SVCS-SEPT 2018	\$72.40
		09/10/2018	2840	CREDIT CARD GATEWAY SVCS-AUG 2018	
Remit to: ALTAMONTE SPRINGS, FL					FYTD: \$151.40
BRIGHTVIEW LANDSCAPE SERVICES, INC.	23206	09/04/2018	5786260	PLANT MATERIAL INSTALLATION-ZONE D	\$21,967.50
		09/04/2018	5786264	PLANT MATERIAL INSTALLATION-ZONE D	
		09/04/2018	5786265	PLANT MATERIAL INSTALLATION-ZONE D	
		09/04/2018	5786263	PLANT MATERIAL INSTALLATION-ZONE M	
Remit to: PASADENA, CA					FYTD: \$238,551.56
BRIXTON-ALTO SHOPPING CENTER, LLC	235100	09/24/2018	OCT 2018 RENT	RENT (INCLUDING CAM)-EMPLOYMENT RESOURCE CTR -OCT 2018	\$7,652.70
Remit to: SAN DIEGO, CA					FYTD: \$22,958.10
BROCK, ALLEN D.	234986	09/10/2018	9/12-9/14/18	TRAVEL PER DIEM & MILEAGE-2018 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE	\$183.22
Remit to: RIVERSIDE, CA					FYTD: \$183.22
BROWN TRACY & RANDY LIVING TRUST	235086	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					FYTD: \$98.00
BRYANT, RENEE	234956	09/04/2018	SUMMER-FY18/19	EMPLOYEE EDUCATION REIMBURSEMENT	\$1,263.32
Remit to: LAKE ELSINORE, CA					FYTD: \$1,810.70

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CABRERA, ULISES	234962	09/04/2018	9/11-9/14/18	TRAVEL PER DIEM & MILEAGE-2018 L.O.C.C. GENERAL ASSEMBLY	\$213.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$213.73
CAL FIRE/STATE FIRE MARSHAL	234954	09/04/2018	REGISTR.-9/25/18	PROXIMATE AUDIENCE PYROTECHNICS TRAINING-M. SHERRY	\$80.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$80.00
CALDERON, PAOLA	235055	09/17/2018	2000477.047	TOWNGATE COMM. CTR. RENTAL REFUND	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
CAMPOS-PEREZ, JESSICA	234991	09/10/2018	MVA020016683	REFUND-PARKING CONTROL CITATION DISMISSED	\$57.50
Remit to: PERRIS, CA					<u>FYTD:</u> \$57.50
CANON SOLUTIONS AMERICA, INC.	23207	09/04/2018	110303118073	COPIER SVC-EMPLOYMENT RESOURCE CTR-APR THRU JUN 2018	\$2,628.32
Remit to: CHICAGO, IL					<u>FYTD:</u> \$2,628.32
CATOTA, JESSICA	235056	09/17/2018	R18-126028	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$75.00
CHANDLER ASSET MANAGEMENT, INC	23255	09/10/2018	1808MORENOVA	INVESTMENT MANAGEMENT SVCS-AUG 2018	\$4,352.89
Remit to: SAN DIEGO, CA					<u>FYTD:</u> \$17,186.32
CITY OF FOSTER CITY	234924	09/04/2018	12437	CALOPPS DATA STORAGE "VIEW ONLY" FEE-FY 2018/19	\$150.00
Remit to: FOSTER CITY, CA					<u>FYTD:</u> \$150.00
CIVIL SOURCE, INC.	235101	09/24/2018	100583	PLAN CHECK SVCS-PEN-0095/TR 36760 7/1-7/31/18	\$1,250.00
Remit to: CHICAGO, IL					<u>FYTD:</u> \$1,250.00

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COGENT COMMUNICATIONS, INC	23256	09/10/2018	712018	SECONDARY INTERNET CONNECTION 7/1-7/30/18	\$3,452.00
		09/10/2018	812018	SECONDARY INTERNET CONNECTION 8/1-8/31/18	
Remit to: BALTIMORE, MD					<u>FYTD:</u> \$3,452.00
COLONIAL SUPPLEMENTAL INSURANCE	235102	09/24/2018	7133069-1001387	EMPLOYEE SUPPLEMENTAL INSURANCE	\$12,773.54
		09/24/2018	7133069-0901250	EMPLOYEE SUPPLEMENTAL INSURANCE	
Remit to: COLUMBIA, SC					<u>FYTD:</u> \$25,547.08
CONCEPT FOR LIFE HOME	234949	09/04/2018	BL#35072-YR2018	REFUND OF OVERPAYMENT FOR BL#35072	\$65.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$65.00
CONTRERAS, JOSIE	234992	09/10/2018	MV2151118020	REFUND-PARKING CONTROL CITATION DISMISSED	\$110.00
Remit to: UPLAND, CA					<u>FYTD:</u> \$110.00
COSTAR REALTY INFORMATION, INC	234925	09/04/2018	107331778-1	COMMERCIAL REAL ESTATE DATABASE SVC-SEPTEMBER 2018	\$1,436.00
Remit to: BALTIMORE, MD					<u>FYTD:</u> \$4,308.00
COUNTRY SQUIRE ESTATES	234980	09/10/2018	JULY-AUG 2018	UUT REFUND FOR JULY-AUGUST 2018	\$61.75
Remit to: ONTARIO, CA					<u>FYTD:</u> \$144.40
COUNTS UNLIMITED, INC.	23285	09/17/2018	18606	TRAFFIC DATA COLLECTION	\$660.00
		09/17/2018	18605	TRAFFIC DATA COLLECTION	
		09/17/2018	18597	TRAFFIC DATA COLLECTION	
Remit to: CORONA, CA					<u>FYTD:</u> \$6,510.00

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COUNTY OF RIVERSIDE	234926	09/04/2018	2570	CONFIRMATION-CFD NO. 2014-01/AMEND #30	\$35.00
	234927	09/04/2018	18-263872	RECORDATION-LIEN	\$54.00
	235016	09/17/2018	PU0000004511	FUEL FOR CITY VEHICLE	\$27.60
	235017	09/17/2018	2578	CONFIRMATION-CFD NO. 1 ANNEXATION 2018-46	\$35.00
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$28,882.68
COUNTY OF RIVERSIDE 1	235103	09/24/2018	PU00000004514	JANITORIAL SUPPLIES-POLICE STATION-JUL 2018	\$2,572.09
		09/24/2018	PU0000004519	JANITORIAL SUPPLIES-POLICE STATION-SEPT 2018	
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$4,779.53
CRIME SCENE STERI-CLEAN, LLC	23208	09/04/2018	38531	BIO HAZARD REMOVAL SERVICE	\$750.00
	23258	09/10/2018	38515	BIO HAZARD REMOVAL SERVICE	\$2,650.00
		09/10/2018	38576	BIO HAZARD REMOVAL SERVICE	
		09/10/2018	38630	BIO HAZARD REMOVAL SERVICE	
		09/10/2018	38487	BIO HAZARD REMOVAL SERVICE	
		09/10/2018	38547	BIO HAZARD REMOVAL SERVICE	
	23331	09/24/2018	38716	BIO HAZARD REMOVAL SERVICE	\$1,500.00
		09/24/2018	38732	BIO HAZARD REMOVAL SERVICE	
Remit to: RANCHO CUCAMONGA, CA					<b>FYTD:</b> \$7,852.00
CSG CONSULTANTS, INC.	23286	09/17/2018	B180822-REV 1	PLAN CHECK SERVICES-JUL 2018	\$7,142.75
	23332	09/24/2018	F180451	FIRE PLAN REVIEW SERVICES-AUG 2018	\$1,085.00
Remit to: FOSTER CITY, CA					<b>FYTD:</b> \$23,668.00
CUELLAR, ENRIQUE	235057	09/17/2018	R18-126580	ANIMAL SERVICES REFUND-ADOPTION	\$25.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$25.00

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D&D SERVICES DBA D&D DISPOSAL, INC.	234981	09/10/2018	501	DECEASED ANIMAL REMOVAL SVC-JULY 2018	\$745.00
	235018	09/17/2018	699	DECEASED ANIMAL REMOVAL SVC-AUGUST 2018	\$745.00
Remit to: VALENCIA, CA					<b>FYTD:</b> \$1,490.00
DANCIU, LOREDANA	235058	09/17/2018	BFR18-0014	REFUND CANCELLED BLDG PERMIT-13608 STACY LYNN DR	\$1,666.32
Remit to: ORANGE, CA					<b>FYTD:</b> \$1,666.32
DANE CONSTRUCTION	23333	09/24/2018	090618-01	REPAIR/REFINISH GYM & DANCE ROOM FLOORS-CRC	\$17,198.00
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$75,916.00
DATA TICKET, INC.	23334	09/24/2018	92215	PARKING CITATION PROCESSING-PD-JULY 2018	\$36.88
Remit to: IRVINE, CA					<b>FYTD:</b> \$65,246.23
DAVIDSON, STEPHANIE	235125	09/24/2018	R18-126202	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$75.00
DAVIES, ROCHELLE	235059	09/17/2018	R18-126933	ANIMAL SERVICES REFUND-LICENSE REFUND	\$15.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$15.00
DE LEON, SHERRIE	235060	09/17/2018	R18-123929	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: BILLINGS, MT					<b>FYTD:</b> \$75.00
DE SANTIS, THOMAS M	234963	09/04/2018	9/12-9/14/18	TRAVEL PER DIEM-2018 LEAGUE OF CA CITIES ANNUAL CONFERENCE	\$160.00
Remit to: TEMECULA, CA					<b>FYTD:</b> \$160.00

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DEBINAIRE COMPANY	23287	09/17/2018	175058	BOILER MAINT-CITY HALL	\$1,825.00
	23335	09/24/2018	M209897	BOILER MAINT-EMERGENCY OP'S CTR	\$235.00
		09/24/2018	M210859	BOILER MAINT-CONFERENCE & REC CTR	
Remit to: CORONA, CA					<b>FYTD: \$3,160.34</b>
DECKERS OUTDOOR CORPORATION	23336	09/24/2018	QTR ENDING JUN18	SALES TAX PAYMENT PER OPERATING COVENANT AGREEMENT	\$408.00
Remit to: GOLETA, CA					<b>FYTD: \$9,408.00</b>
DELTA DENTAL OF CALIFORNIA	23288	09/17/2018	BE002966814	EMPLOYEE DENTAL INSURANCE-PPO	\$13,067.29
Remit to: SAN FRANCISCO, CA					<b>FYTD: \$37,393.47</b>
DELTACARE USA	23289	09/17/2018	BE002967599	EMPLOYEE DENTAL INSURANCE-HMO	\$4,826.89
Remit to: DALLAS, TX					<b>FYTD: \$14,387.12</b>
DEOGUN, HARPREET	235126	09/24/2018	R18-125648	ANIMAL SERVICES REFUND-RABIES DEPOSIT	\$20.00
Remit to: MORENO VALLEY, CA					<b>FYTD: \$20.00</b>
DEPARTMENT OF WATER RESOURCES	235043	09/17/2018	09102018	ENCROACHMENT PERMIT-IRIS AVE/EAST OF PERRIS BLVD TO EL POTRERO PARK	\$1,500.00
Remit to: SACRAMENTO, CA					<b>FYTD: \$1,500.00</b>
DIGITAL TELECOMMUNICATIONS CORP.	23259	09/10/2018	31595	VOICEMAIL SOFTWARE AND ANNUAL SUPPORT/MAINTENANCE	\$13,000.00
Remit to: SANTA CLARITA, CA					<b>FYTD: \$13,000.00</b>
DISH DBS CORPORATION	234982	09/10/2018	86557282/SEPT 18	SATELLITE TV-FIRE STATION 99-8/31-9/30/18	\$94.04
Remit to: PALATINE, IL					<b>FYTD: \$183.08</b>

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DIXON, CECIL E. & GLORIA A.	235087	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					FYTD: \$98.00
DMS FACILITY SERVICES	23209	09/04/2018	L46202	SPECIAL CLEANINGS FOR JUL 2018 EVENT RENTALS-COTTONWOOD GOLF CTR	\$1,010.00
		09/04/2018	L46201	SPECIAL CLEANINGS FOR JUL 2018 EVENT RENTALS-TOWNGATE COMM CTR	
	23261	09/10/2018	RC-L112959	JANITORIAL SERVICES	\$53.89
	23290	09/17/2018	L46413	SPECIAL CLEANINGS FOR AUG 2018 EVENT RENTALS-TOWNGATE COMM CTR	\$1,340.00
		09/17/2018	L46200	SPECIAL CLEANINGS FOR JUL 2018 EVENT RENTALS-SENIOR CTR	
		09/17/2018	L46414	SPECIAL CLEANINGS FOR AUG 2018 EVENT RENTALS-COTTONWOOD GOLF CTR	
	23337	09/24/2018	RC-L112956	JANITORIAL SERVICES-TOWNGATE COMM CTR-JUL 2018	\$1,218.38
		09/24/2018	RC-L113230	JANITORIAL SERVICES-TOWNGATE COMM CTR-AUG 2018	
Remit to: SOUTH PASADENA, CA					FYTD: \$40,551.63
E.R. BLOCK PLUMBING & HEATING, INC.	23210	09/04/2018	127073	BACKFLOW DEVICE TEST-ZONES D, M, S, 02, 05, 06, 08 & NPDES	\$1,000.00
	23291	09/17/2018	127066	BACKFLOW DEVICE REPAIR-FIRE STATION 58	\$150.00
		09/17/2018	127069	BACKFLOW DEVICE REPAIR-LIBRARY	
		09/17/2018	127068	BACKFLOW DEVICE REPAIR-FIRE STATION 2	
Remit to: RIVERSIDE, CA					FYTD: \$26,108.79
EASTERN MUNICIPAL WATER DISTRICT	235019	09/17/2018	AUG-18 9/17/18	WATER CHARGES	\$20,897.37
Remit to: LOS ANGELES, CA					FYTD: \$802,965.24

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ECORP CONSULTING, INC.	23338	09/24/2018	85047	MORENO MDP LINE H-2 INTERIM STORM DRAIN, CONSULTANT SERVICES	\$463.71
		09/24/2018	84813	MORENO MDP LINE H-2 INTERIM STORM DRAIN, CONSULTANT SERVICES	
Remit to: ROCKLIN, CA					FYTD: \$10,546.21
EDGEMONT COMMUNITY SERVICES DISTRICT	235105	09/24/2018	19-01	SEWER USER FEES-FY 2018/19-APN 291-250-005-4	\$141.00
Remit to: RIVERSIDE, CA					FYTD: \$141.00
EMERGENT BATTERY TECHNOLOGIES, INC.	23339	09/24/2018	33773	REPLACED BATTERIES (40) FOR BATTERY BACKUP SYSTEMS	\$5,584.82
		09/24/2018	33782	REPLACED BATTERIES (3) FOR BATTERY BACKUP SYSTEMS	
Remit to: ANAHEIM, CA					FYTD: \$12,387.46
EMPIRE MOWER	234928	09/04/2018	187750	TREE TRIMMING EQUIPMENT REPAIRS	\$202.97
		09/04/2018	187551	TREE TRIMMING EQUIPMENT REPAIR	
	235020	09/17/2018	187970	TREE TRIMMING EQUIPMENT REPAIRS	\$226.04
		09/17/2018	188281	TREE TRIMMING PARTS	
Remit to: MORENO VALLEY, CA					FYTD: \$1,039.10
ENCO UTILITY SERVICES MORENO VALLEY LLC	23262	09/10/2018	0402-MF-02182	SOLAR SYSTEM INSPECTION	\$470.00
		09/10/2018	0402-MF-02184	SOLAR SYSTEM INSPECTION	
Remit to: ANAHEIM, CA					FYTD: \$1,616,967.68
ENVIRONMENTAL & REGULATORY SPECIALST,INC	23211	09/04/2018	2723	CONDUCTED BURROWING OWL SURVEY-POORMAN'S RESERVOIR-AUG 2018	\$1,600.00
Remit to: NEWPORT BEACH, CA					FYTD: \$1,600.00

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FEHR & PEERS	23212	09/04/2018	123967	SSARP CITYWIDE PEDESTRIAN SAFETY STUDY-CONSULTANT SVCS	\$2,395.44
	23293	09/17/2018	123296	WORLD LOGISTIC CENTER 2018 PEER REVIEW	\$18,372.99
		09/17/2018	124563	SSARP CITYWIDE PEDESTRIAN SAFETY STUDY-CONSULTANT SVCS	
Remit to: WALNUT CREEK, CA					<b>FYTD:</b> \$24,421.19
FIRST AMERICAN DATA TREE, LLC	234929	09/04/2018	20027760718	ONLINE SOFTWARE SUBSCRIPTION-JUL 2018	\$99.00
	234983	09/10/2018	20027760818	ONLINE SOFTWARE SUBSCRIPTION-AUG 2018	\$99.00
Remit to: PASADENA, CA					<b>FYTD:</b> \$297.00

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FIRST CHOICE SERVICES	23294	09/17/2018	635293	WATER PURIF UNIT RENTAL-CITY YARD	\$573.75
		09/17/2018	631993/631994	WATER PURIF UNIT RENTAL-CITY HALL/1ST & 2ND FLOOR	
		09/17/2018	632005	WATER PURIF UNIT RENTAL-LIBRARY	
		09/17/2018	635305	WATER PURIF UNIT RENTAL-TRANSPORTATION TRAILER	
		09/17/2018	635289	WATER PURIF UNIT RENTAL-ANNEX 1	
		09/17/2018	635299	WATER PURIF UNIT RENTAL -FIRE STATION 65	
		09/17/2018	635291/635290	WATER PURIF UNIT RENTAL-CITY HALL/1ST & 2ND FLOOR	
		09/17/2018	635292	WATER PURIF UNIT RENTAL-CONFERENCE & REC CTR	
		09/17/2018	635295	WATER PURIF UNIT RENTAL-FIRE STATION 2	
		09/17/2018	635296	WATER PURIF UNIT RENTAL-FIRE STATION 6	
		09/17/2018	635298	WATER PURIF UNIT RENTAL-FIRE STATION 58	
		09/17/2018	635300	WATER PURIF UNIT RENTAL-FIRE STATION 91	
		09/17/2018	635297	WATER PURIF UNIT RENTAL-FIRE STATION 48	
		09/17/2018	635302	WATER PURIF UNIT RENTAL-LIBRARY	
		09/17/2018	635294	WATER PURIF UNIT RENTAL-EMERGENCY OP'S CTR	

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
FIRST CHOICE SERVICES	23341	09/24/2018	631991	WATER PURIF UNIT RENTAL-ANIMAL SHELTER	\$711.45
		09/24/2018	633803	WATER PURIF UNIT RENTAL-FIRE STATION 58	
		09/24/2018	633801	WATER PURIF UNIT RENTAL-FIRE STATION 6	
		09/24/2018	633800	WATER PURIF UNIT RENTAL-FIRE STATION 2	
		09/24/2018	633798	WATER PURIF UNIT RENTAL-CITY YARD	
		09/24/2018	633799	WATER PURIF UNIT RENTAL-EMERGENCY OP'S CTR	
		09/24/2018	633793	WATER PURIF UNIT RENTAL-ANIMAL SHELTER	
		09/24/2018	633804	WATER PURIF UNIT RENTAL-FIRE STATION 65	
		09/24/2018	632006	WATER PURIF UNIT RENTAL-PUBLIC SAFETY BLDG	
		09/24/2018	633794	WATER PURIF UNIT RENTAL-ANNEX 1	
		09/24/2018	632007	WATER PURIF UNIT RENTAL-SENIOR CTR	
		09/24/2018	633797	WATER PURIF UNIT RENTAL-CONFERENCE & REC CTR	
		09/24/2018	633806	WATER PURIF UNIT RENTAL-FIRE STATION 99	
		09/24/2018	633807	WATER PURIF UNIT RENTAL-LIBRARY	
		09/24/2018	633808	WATER PURIF UNIT RENTAL-PUBLIC SAFETY BLDG	
		09/24/2018	633795/633796	WATER PURIF UNIT RENTAL-CITY HALL/1ST & 2ND FLOOR	
		09/24/2018	633809	WATER PURIF UNIT RENTAL-SENIOR CTR	
		09/24/2018	633810	WATER PURIF UNIT RENTAL-TRANSPORTATION TRAILER	
		09/24/2018	635288	WATER PURIF UNIT RENTAL-ANIMAL SHELTER	
		09/24/2018	635303	WATER PURIF UNIT RENTAL-PUBLIC SAFETY BLDG	
		09/24/2018	635304	WATER PURIF UNIT RENTAL-SENIOR CTR	
		09/24/2018	633802	WATER PURIF UNIT RENTAL-FIRE STATION 8	
		09/24/2018	633805	WATER PURIF UNIT RENTAL-FIRE STATION 91	
Remit to: ONTARIO, CA					FYTD: \$2,111.40
FLORES, REGINA	23342	09/24/2018	SEPT. 2018 TRNG.	TUITION/EMPLOYEE EDUCATION REIMBURSEMENT	\$150.00
Remit to: LAKE ELSINORE, CA					FYTD: \$450.00

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
FLOT, TAWNI	235061	09/17/2018	R18-117993	ANIMAL SERVICES REFUND-LICENSE REFUND	\$15.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$15.00
FRANKLIN MECHANICAL SYSTEMS, INC.	235106	09/24/2018	1650	SERVICE REPAIR-NO HOT WATER-PUBLIC SAFETY BLDG	\$980.00
Remit to: BEAUMONT, CA					<u>FYTD:</u> \$980.00
FRANKLIN, L. C.	23343	09/24/2018	AUG-2018	MILEAGE REIMBURSEMENT	\$188.03
Remit to: PERRIS, CA					<u>FYTD:</u> \$188.03
FRIES, STEVE	235137	09/27/2018	9/30-10/2/18	TRAVEL PER DIEM-ANIMAL WELFARE CEO FORUM	\$172.50
Remit to: REDLANDS, CA					<u>FYTD:</u> \$172.50
FRITZ DUDA COMPANY	234950	09/04/2018	BL#02574-YR2018	REFUND OF OVERPAYMENT FOR BL#02574	\$82.63
Remit to: NEWPORT BEACH, CA					<u>FYTD:</u> \$82.63
FRONTIER COMMUNICATIONS/FORMERLY VERIZON	23344	09/24/2018	7002Z183-S-18248	BACKBONE COMMUNICATIONS SERVICE 9/5-10/4/18	\$2,125.10
Remit to: ROCHESTER, NY					<u>FYTD:</u> \$6,342.59
FRONTIER COMMUNICATIONS/FORMERLY VERIZON CALIF.	235021	09/17/2018	082109-5/SEPT18	PHONE SERVICE-EMPLOYMENT RESOURCE CTR 9/4-10/3/18	\$614.29
	235107	09/24/2018	081095-5/SEPT18	FOREIGN EXCHANGE BUSINESS LISTING-MV UTILITY	\$6.19
Remit to: CINCINNATI, OH					<u>FYTD:</u> \$2,498.47
FYTH, LLC	234951	09/04/2018	BL#30939-YR2018	REFUND OF OVERPAYMENT FOR BL#30939	\$62.00
Remit to: LAGUNA NIGUEL, CA					<u>FYTD:</u> \$62.00

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
G&A SMOKE SHOP	234993	09/10/2018	REFUND	REFUND OF COMMERCIAL CANNABIS BUSINESS BACKGROUND CHECK FEE	\$300.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$300.00
GARCIA, CHANTEL	23213	09/04/2018	AUG-2018	INSTRUCTOR SERVICES-ART EXPRESSION CLASS	\$336.00
		09/04/2018	JUL-2018	INSTRUCTOR SERVICES-ART EXPRESSION CLASS	
	23345	09/24/2018	SEP-2018	INSTRUCTOR SERVICES-ART EXPRESSION CLASS	\$126.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$546.00
GIBBS, GIDEN, LOCHER,TURNER, SENET & WITTBRODT LLP	23295	09/17/2018	242536	LEGAL SERVICES-BOND SAFEGUARD (RANCHO VERDE PARK-EMPIRE LLC)	\$142.50
Remit to: LOS ANGELES, CA					<b>FYTD:</b> \$199.50
GONZALEZ, OMAR	235062	09/17/2018	2000454.047	CONFERENCE & REC. CTR. RENTAL REFUND	\$400.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$400.00
GOTTDINER, LAURA	234966	09/04/2018	R18-126224	ANIMAL SERVICES REFUND-ADOPTION RETURN	\$67.00
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$67.00
GRAVES & KING, LLP	23296	09/17/2018	1807-0010107-01	LEGAL SERVICES-CLAIM MV1833 (P. MIDDLEBROOKS)	\$2,509.16
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$11,724.06
GREENROCK MATERIALS, LLC	234930	09/04/2018	1695	ASPHALT DUMP FEES	\$309.00
		09/04/2018	1645	ASPHALT DUMP FEES	
Remit to: PERRIS, CA					<b>FYTD:</b> \$309.00
GUTIERREZ, ALEXANDRIA	235063	09/17/2018	R18-125147	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$75.00

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Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount
GUTIERREZ, YXSTIAN	234964	09/04/2018	9/11-9/14/18	TRAVEL PER DIEM & MILEAGE-2018 L.O.C.C. GENERAL ASSEMBLY	\$213.73
	235044	09/17/2018	9/19-9/22/18	TRAVEL PER DIEM-MAYORS' INSTITUTE ON CITY DESIGN	\$224.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$666.94
HABITAT RESTORATION SCIENCES, INC	23297	09/17/2018	9519	DETENTION BASIN MAINT SVC-JULY 2018	\$1,847.00
Remit to: VISTA, CA					<b>FYTD:</b> \$5,622.00
HAMILTON, MICHELLE	235064	09/17/2018	R18-122256	ANIMAL SERVICES REFUND-SPAY/NEUTER AND RABIES DEPOSITS	\$95.00
Remit to: CALIMESA, CA					<b>FYTD:</b> \$95.00
HAMPTON, VERONICA	235065	09/17/2018	R18-125094	ANIMAL SERVICES REFUND-RABIES DEPOSIT	\$20.00
Remit to: FOREST FALLS, CA					<b>FYTD:</b> \$20.00
HANANIA, RANDA	234967	09/04/2018	R18-126213	ANIMAL SERVICES REFUND-TRAP DEPOSIT	\$50.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$50.00
HARDING, JEREMY	234987	09/10/2018	9/16-9/21/18	TRAVEL PER DIEM-CNOA TRAINING COURSE	\$288.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$288.00
HARGIS, STEVE	23384	09/24/2018	9/30 - 10/3/18	TRAVEL PER DIEM & MILEAGE-MISAC TRAINING CONFERENCE	\$286.13
Remit to: TEMECULA, CA					<b>FYTD:</b> \$286.13

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
HASCO HEATING AIR CONDITIONING SERVICE COMPANY	23346	09/24/2018	88701	HVAC REPAIR-FIRE STATION 6	\$12,447.70
		09/24/2018	88676	HVAC REPAIR-CONFERENCE & REC CTR	
		09/24/2018	88593	HVAC REPAIR-CONFERENCE & REC CTR	
		09/24/2018	88592	HVAC REPAIR-CONFERENCE & REC CTR	
		09/24/2018	88522	HVAC REPAIR-CITY HALL	
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$16,002.49
HASSAN, HAFIZ	235127	09/24/2018	R18-124962	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSITS	\$150.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$150.00
HDL COREN & CONE	234931	09/04/2018	0025476-IN	CONTRACT SVCS-PROPERTY TAX SOFTWARE MAINT (JUL-SEPT 2018)	\$5,362.50
Remit to: DIAMOND BAR, CA					<b>FYTD:</b> \$5,362.50
HDL SOFTWARE LLC	234932	09/04/2018	0012642-IN	BUS. LICENSE & FALSE ALARM ANNUAL FEE 8/1/18-7/31/19	\$15,363.40
		09/04/2018	0012483-IN	BUSINESS LICENSE SOFTWARE QUARTERLY HOST CHARGES 7/1-9/30/18	
	235022	09/17/2018	0012969-IN	BUSINESS LICENSE SOFTWARE QUARTERLY HOST CHARGES 10/1-12/31/18	\$495.00
Remit to: DIAMOND BAR, CA					<b>FYTD:</b> \$15,858.40
HEALD, DENA	234988	09/10/2018	9/18-9/21/18	TRAVEL PER DIEM & RENTAL CAR-CDBG TRAINING FOR PRACTITIONERS	\$475.11
Remit to: CORONA, CA					<b>FYTD:</b> \$619.51
HERNANDEZ, JACOB	234968	09/04/2018	R18-123359	ANIMAL SERVICES REFUND- RABIES DEPOSIT	\$20.00
Remit to: PLACENTIA, CA					<b>FYTD:</b> \$20.00

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HERNANDEZ, MACARIO	235088	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					FYTD: \$98.00
HIGHLAND FAIRVIEW PROPERTIES	234984	09/10/2018	PA12-0010/WLC	REFUND OF UNUSED DEPOSIT FOR WLC TRAFFIC STUDY	\$2,378.80
Remit to: MORENO VALLEY, CA					FYTD: \$2,378.80
HIMMAT, SARWIN	234969	09/04/2018	R18-124595	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					FYTD: \$75.00
HITCHCOCK, JEAN	234970	09/04/2018	R18-123239	ANIMAL SERVICES REFUND-SPAY/NEUTER & RABIES DEPOSITS	\$95.00
Remit to: MORENO VALLEY, CA					FYTD: \$95.00
HLP, INC.	23298	09/17/2018	15219	WEB LICENSE MONTHLY FEE	\$67.20
Remit to: LITTLETON, CO					FYTD: \$32,002.95
HOLCOMB, ELLIOT	235005	09/10/2018	MVA030007269	REFUND-PARKING CONTROL CITATION DISMISSED	\$57.50
	235006	09/10/2018	MVA030008008	REFUND-PARKING CONTROL CITATION DISMISSED	\$57.50
Remit to: PHELAN, CA					FYTD: \$115.00
HR GREEN PACIFIC INC.	23299	09/17/2018	121104	PLAN CHECK SVCS-ENCROACHMENT PERMITS	\$8,775.00
		09/17/2018	120681	PLAN CHECK SVCS-WQMP-THRU 7/27/18	
		09/17/2018	120697	PLAN CHECK SVCS-ENCROACHMENT PERMITS	
	23347	09/24/2018	121103	PLAN CHECK SVCS-PA15-067/TR 36933 7/1-8/31/18	\$1,825.00
Remit to: DES MOINES, IA					FYTD: \$35,798.25
HUMANSKALE	235109	09/24/2018	P00402428733	ERGONOMIC EVALUATIONS	\$2,500.00
Remit to: CHICAGO, IL					FYTD: \$2,500.00

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Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount
HUNTAMER, RYO	235007	09/10/2018	MVU RD&D PROJECT	"DEED" STUDENT RESEARCH GRANT	\$1,500.00
Remit to: LAKEWOOD, CO					FYTD: \$1,500.00
HYLAND SOFTWARE, INC./ FORMERLY SIRE TECHNOLOGIES	23328	09/18/2018	LE01-037914	SIRE SOFTWARE ANNUAL MAINT 8/1-10/31/18	\$6,087.61
Remit to: WESTLAKE, OH					FYTD: \$6,087.61
INLAND EMPIRE PROPERTY SERVICE, INC	23268	09/10/2018	181014	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 263-90-031	\$179.00
	23300	09/17/2018	181075	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 474-490-024	\$1,702.50
		09/17/2018	181027	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 481-171-046	
		09/17/2018	181067	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 292-191-021	
		09/17/2018	181074	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 478-280-043	
		09/17/2018	181042	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 474-250-033	
	23348	09/24/2018	181068	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 259-240-062	\$2,863.50
		09/24/2018	181039	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 316-110-030	
		09/24/2018	181072	WEED ABATEMENT SVCS-FIRE PREVENTION-APN 316-030-014	
	Remit to: MORENO VALLEY, CA				
INLAND OVERHEAD DOOR COMPANY	23301	09/17/2018	42570	ROLL UP DOOR REPAIR-FIRE STATION 58	\$318.25
Remit to: COLTON, CA					FYTD: \$10,505.75
INTERPRETERS UNLIMITED	23215	09/04/2018	M18M6-13197	LANGUAGE INTERPRETATION SVCS	\$110.00
		09/04/2018	M18M7-13197	LANGUAGE INTERPRETATION SVCS	
	23349	09/24/2018	M18M8-13197	LANGUAGE INTERPRETATION SVCS	\$32.00
Remit to: SAN DIEGO, CA					FYTD: \$452.00

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INTERWEST CONSULTING GROUP	23302	09/17/2018	43058	CONSTRUCTION INSPECTION SVCS-JUL18	\$14,472.00
Remit to: BOULDER, CO					<b>FYTD:</b> \$42,912.00
IRON MOUNTAIN, INC	23350	09/24/2018	AEAE446	OFF-SITE STORAGE OF CITY RECORDS-JUN18	\$8,955.66
		09/24/2018	ACXY688	OFF-SITE STORAGE OF CITY RECORDS-JUL18	
		09/24/2018	AFCL821	OFF-SITE STORAGE OF CITY RECORDS-SEPT18	
Remit to: PASADENA, CA					<b>FYTD:</b> \$11,896.99
JACQUEZ-NARES, PAT	235110	09/24/2018	SUMMER - JUL18	TUITION/EMPLOYEE EDUCATION REIMBURSEMENT	\$2,000.00
Remit to: ANAHEIM, CA					<b>FYTD:</b> \$4,000.00
JIMENEZ, TEOFILA O	235089	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$98.00
JOAQUIN , ROSARIO	235090	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$98.00
JOE A. GONSALVES & SON	23351	09/24/2018	156898	STATE LOBBYIST-OCT18	\$3,000.00
Remit to: SACRAMENTO, CA					<b>FYTD:</b> \$12,045.00
JOHNSON , TRACY	23216	09/04/2018	AUG-2018	INSTRUCTOR SERVICES - SHITO-RYU KARATE CLASSES	\$286.67
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$731.87
JOHNSON MEZZCAP	23303	09/17/2018	1121	LITE OWL & E-SERIES EQUIPMENT LEASE-OCT18	\$2,243.51
Remit to: DALLAS, TX					<b>FYTD:</b> \$8,974.04

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JONES, CYNTHIA	235066	09/17/2018	2000457.047	CELEBRATION PARK PICNIC SHELTER REFUND	\$134.40
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$134.40
JTB SUPPLY CO., INC.	23352	09/24/2018	104763	TRAFFIC SIGNAL MAINT SUPPLIES	\$9,091.31
		09/24/2018	104764	TRAFFIC SIGNAL MAINT SUPPLIES	
Remit to: ORANGE, CA					<b>FYTD:</b> \$25,792.05
KERENYI, JOHN	235119	09/24/2018	9/30 - 10/2/18	TRAVEL PER DIEM, MILEAGE & REGISTRATION REIMBURSEMENT-ITS CALIFORNIA ANNUAL CONFERENCE	\$686.14
Remit to: MENIFEE, CA					<b>FYTD:</b> \$686.14
KIMLEY-HORN & ASSOC., INC.	23304	09/17/2018	11741852	ROAD SAFETY AUDIT ON IRONWOOD AVENUE, CONSULTANT SERVICES	\$740.62
Remit to: SAN DIEGO, CA					<b>FYTD:</b> \$29,857.72
KOA CORPORATION	234933	09/04/2018	JB74069x7	ALESSANDRO BLVD-GRANT ST TRAFFIC SIGNALS, CONSULTANT SERVICES	\$1,410.00
Remit to: MONTEREY PARK, CA					<b>FYTD:</b> \$6,235.00
KOCZANOWICZ, MARTIN D,	234946	09/04/2018	9/12-9/14/18	TRAVEL PER DIEM & MILEAGE-2018 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE	\$183.22
Remit to: GLENDALE, CA					<b>FYTD:</b> \$183.22
LATITUDE GEOGRAPHICS	234934	09/04/2018	INV0009394	GEOCORTEX APPLICATION DEVELOPMENT & IMPLEMENTATION SERVICES	\$379.20
		09/04/2018	INV0009395	GEOCORTEX TECHNICAL SUPPORT HOURS-JULY 2018	
	235023	09/17/2018	INV0009629	GEOCORTEX TECHNICAL SUPPORT HOURS-AUGUST 2018	\$57.50
Remit to: VICTORIA, BC					<b>FYTD:</b> \$12,558.65

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LEAGUE OF CALIFORNIA CITIES- RIVERSIDE COUNTY DIVISION 1	235024	09/17/2018	9-12-18 MTG	ANNUAL CONFERENCE LUNCH MEETING-COUNCIL MEMBER CABRERA	\$40.00
Remit to: RIVERSIDE, CA					FYTD: \$80.00
LEE, JERI	235025	09/17/2018	JUL-2018	INSTRUCTOR SERVICES-ADAPTIVE ZUMBA CLASS	\$165.60
		09/17/2018	AUG-2018	INSTRUCTOR SERVICES-ADAPTIVE ZUMBA CLASS	
Remit to: MORENO VALLEY, CA					FYTD: \$165.60
LEE, MALCOLM	234971	09/04/2018	R18-125142	ANIMAL SERVICES REFUND- SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					FYTD: \$75.00
LEE-MCDUFFIE, PRECIOUS	23305	09/17/2018	SEP-2018	INSTRUCTOR SERVICES-ACTING & SPEECH CLASSES FOR KIDS/LITTLE ONES	\$484.20
Remit to: MORENO VALLEY, CA					FYTD: \$1,713.69
LEVEL 3 COMMUNICATIONS/FORMERLY TW TELCOM	23217	09/04/2018	72579681	TELEPHONE SVCS-LOCAL/LONG DISTANCE CALLS 8/17-9/16/18	\$5,105.24
		09/04/2018	72579681a	INTERNET & DATA SVCS-8/17-9/16/18	
Remit to: BROOMFIELD, CO					FYTD: \$15,178.66
LIBRARY SYSTEMS & SERVICES, LLC	23218	09/04/2018	INV882	IMMIGRANT ALLIANCE GRANT-JUNE 2018	\$74.22
Remit to: ROCKVILLE, MD					FYTD: \$602,360.46
LIEBERT, CASSIDY, WHITMORE	234935	09/04/2018	9/13/18 TRAINING	TRAINING FEES FOR 11 ATTENDEES	\$385.00
	235026	09/17/2018	1465967	LEGAL SERVICES-MO140-00017	\$4,461.25
Remit to: LOS ANGELES, CA					FYTD: \$24,312.85

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LILLY, ANA	23219	09/04/2018	00030	GRAPHICS/WEB DESIGN SVCS 8/12-8/25/18	\$1,228.50
	23306	09/17/2018	00031	GRAPHICS/WEB DESIGN SVCS 8/26-9/08/18	\$1,078.88
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$6,813.05
LOPEZ, BERTA	235067	09/17/2018	2000473.047	TOWNGATE COMM. CTR. RENTAL REFUND	\$200.00
Remit to: ONTARIO, CA					<b>FYTD:</b> \$200.00
LOUCKS, CHRISTOPHER	235045	09/17/2018	9/24-9/28/18	TRAVEL PER DIEM-COMMERCIAL VEHICLE CRASH INVESTIGATION-LEVEL 1 TRAINING	\$265.50
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$265.50
LYNCH. PATRICK	235046	09/17/2018	9/24-9/28/18	TRAVEL PER DIEM-COMMERCIAL VEHICLE CRASH INVESTIGATION-LEVEL 1 TRAINING	\$265.50
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$265.50
LYONS SECURITY SERVICE, INC	23220	09/04/2018	25050	SECURITY GUARD SVCS-CONFERENCE & REC CTR SPECIAL EVENTS-JUL18	\$7,420.01
		09/04/2018	25052	SECURITY GUARD SVCS-TOWNGATE COMM CTR-JUL18	
		09/04/2018	25051	SECURITY GUARD SVCS-COTTONWOOD GOLF CTR SPECIAL EVENTS-JUL18	
		09/04/2018	25049	SECURITY GUARD SVCS-CONFERENCE & REC CTR-JUL18	
	23307	09/17/2018	25118	SECURITY GUARD SVCS-LIBRARY-AUG18	\$12,660.49
		09/17/2018	25116	SECURITY GUARD SVCS-TOWNGATE/COTTONWOOD CTRS-AUG18	
		09/17/2018	25117	SECURITY GUARD SVCS-CITY YARD-AUG18	
		09/17/2018	24822	SECURITY GUARD SVCS-JULY 4TH	
		09/17/2018	25113	SECURITY GUARD SVCS-CITY HALL-AUG18	
	23353	09/24/2018	25120	SECURITY GUARD SVCS-SENIOR CTR-AUG18	\$305.84
	235011	09/10/2018	25119	SECURITY GUARD SVCS-MV UTILITY-AUG18	\$212.76
Remit to: ANAHEIM, CA					<b>FYTD:</b> \$49,661.48

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
MARCH JOINT POWERS AUTHORITY	235111	09/24/2018	46154	GAS CHARGES-M.A.R.B. BUILDING 823-JUL18	\$4.57
		09/24/2018	46157	GAS CHARGES-M.A.R.B. BUILDING 938-JUL18	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$15.34

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
MARIPOSA LANDSCAPES, INC.	23247	09/04/2018	81271	LANDSCAPE MAINT.-CITY HALL-JUN18	\$10,322.60
		09/04/2018	81592	LANDSCAPE MAINT.-FIRE STATIONS 2, 6, 48, 58, 65, 91, & 99-JUL18	
		09/04/2018	81593	LANDSCAPE MAINT.-CITY HALL-JUL18	
		09/04/2018	81591	LANDSCAPE MAINT.-UTILITY FIELD OFFICE-JUL18	
		09/04/2018	81587	LANDSCAPE MAINT.-ELECTRIC SUBSTATION-JUL18	
		09/04/2018	81273	LANDSCAPE MAINT.-VETERANS MEMORIAL-JUN18	
		09/04/2018	81272	LANDSCAPE MAINT.-ANNEX 1-JUN18	
		09/04/2018	81594	LANDSCAPE MAINT.-ANNEX 1-JUL18	
		09/04/2018	81270	LANDSCAPE MAINT.-FIRE STATIONS 2, 6, 48, 58, 65, 91, & 99-JUN18	
		09/04/2018	81267	LANDSCAPE MAINT.-UTILITY FIELD OFFICE-JUN18	
		09/04/2018	81595	LANDSCAPE MAINT.-VETERANS MEMORIAL-JUL18	
		09/04/2018	81265	LANDSCAPE MAINT.-ELECTRIC SUBSTATION-JUN18	

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MARIPOSA LANDSCAPES, INC.	23271	09/10/2018	81577	LANDSCAPE MAINT.-AQUEDUCT BIKEWAY/VANDENBERG DR. TO FAY AVE.-JUL18	\$13,224.00
		09/10/2018	81582	LANDSCAPE MAINT.-AQUEDUCT/SCE & OLD LAKE DR.-JUL18	
		09/10/2018	81578	LANDSCAPE MAINT.-NORTH AQUEDUCT-JUL18	
		09/10/2018	81580	LANDSCAPE MAINT.-SOUTH AQUEDUCT A-JUL18	
		09/10/2018	81581	LANDSCAPE MAINT.-SOUTH AQUEDUCT B-JUL18	
		09/10/2018	81584	LANDSCAPE MAINT.-MARCH ANNEX BUILDING-JUL18	
		09/10/2018	81575	LANDSCAPE MAINT.-AQUEDUCT BIKEWAY/BAY AVE. TO GRAHAM ST.-JUL18	
		09/10/2018	81585	LANDSCAPE MAINT.-CITY YARD-JUL18	
		09/10/2018	81586	LANDSCAPE MAINT.-CONFERENCE & REC. CENTER-JUL18	
		09/10/2018	81588	LANDSCAPE MAINT.-LIBRARY-JUL18	
		09/10/2018	81596	LANDSCAPE MAINT.-CITY YARD SANTIAGO OFFICE-JUL18	
		09/10/2018	81583	LANDSCAPE MAINT.-ANIMAL SHELTER-JUL18	
		09/10/2018	81576	LANDSCAPE MAINT.-AQUEDUCT BIKEWAY- DELPHINIUM AVE./PERHAM DR. TO JFK DR.-JUL18	
		09/10/2018	81589	LANDSCAPE MAINT.-PUBLIC SAFETY BUILDING-JUL18 LANDSCAPE	
		09/10/2018	81579	MAINT.-PAN AM SECTION AQUEDUCT-JUL18 LANDSCAPE MAINT.-	
		09/10/2018	81573	TOWNGATE COMMUNITY CENTER-JUL18 LANDSCAPE MAINT.-	
		09/10/2018	81574	TOWNGATE AQUEDUCT BIKEWAY-JUL18 LANDSCAPE MAINT.-	
		09/10/2018	81590	SENIOR CENTER-JUL18	
Remit to: IRWINDALE, CA					FYTD: \$86,397.82
MARQUEZ, DAVID	23354	09/24/2018	9/28 - 9/29/18	TRAVEL PER DIEM & MILEAGE-CRIMINAL JUSTICE REGIONAL POLICY INSTITUTE	\$112.46
Remit to: MORENO VALLEY, CA					FYTD: \$112.46

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
MARTINEZ, NELSON & KATY	235091	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$98.00
MATHIS, CHAUNTEE	235068	09/17/2018	2000476.047	COTTONWOOD GOLF CTR. RENTAL REFUND	\$200.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$200.00
MAXIMUM EXHAUST CLEANING, INC.	235027	09/17/2018	94253	CATERING KITCHEN EXHAUST CLEANING-CONFERENCE & REC. CTR	\$380.00
Remit to: RANCHO CUCAMONGA, CA					<b>FYTD:</b> \$380.00
MCCAIN TRAFFIC SUPPLY	235112	09/24/2018	RMAINV6860	TRAFFIC SIGNAL EQUIPMENT REPAIR	\$85.00
Remit to: VISTA, CA					<b>FYTD:</b> \$29,876.36
MCCLAIN, MELISSA	23355	09/24/2018	7/6-8/24/18	MILEAGE REIMBURSEMENT-BUSINESS MEETINGS/EVENTS	\$935.77
Remit to: APPLE VALLEY, CA					<b>FYTD:</b> \$1,195.61
MCVEY, RIC	235128	09/24/2018	R18-122068	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$75.00
MELLENDEZ, JACKIE	23356	09/24/2018	9/30 - 10/4/18	TRAVEL PER DIEM-IEDC TRAINING CONFERENCE	\$284.63
Remit to: UPLAND, CA					<b>FYTD:</b> \$1,821.74
MENDOZA, SIMON	235069	09/17/2018	2000475 2000470	COTTONWOOD GOLF CTR. RENTAL REFUND	\$351.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$351.00
MENGISTU, YESHIALEM	23357	09/24/2018	AUG-2018	MILEAGE REIMBURSEMENT	\$126.44
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$126.44

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MERCHANTS LANDSCAPE SERVICES INC	23308	09/17/2018	51942	LANDSCAPE EXTRA WORK-APR18-ZONE 05/INSTALL PLANT MATERIAL	\$1,395.00
Remit to: MONTEREY PARK, CA					FYTD: \$136,844.61
MONTGOMERY PLUMBING INC	234936	09/04/2018	071818	PLUMBING REPAIR-LIBRARY/LEAK IN KITCHEN SINK-CLEARED DRAIN	\$2,865.00
		09/04/2018	073018	PLUMBING REPAIR-CITY HALL CONFERENCE ROOM D/CLEARED DRAIN	
	235028	09/17/2018	082218	PLUMBING REPAIR-ANIMAL SHELTER/WASHROOM FLOOR DRAIN	\$9,325.00
		09/17/2018	081418	PLUMBING REPAIRS-SENIOR CTR/2 WOMENS RESTROOMS	
Remit to: MORENO VALLEY, CA					FYTD: \$21,331.40
MORENO VALLEY CHAMBER OF COMMERCE	234937	09/04/2018	6272	WAKE-UP MV MEETING ATTENDANCE-7/25/18	\$260.00
		09/04/2018	6223	WAKE-UP MV MEETING ATTENDANCE-6/27/18	
Remit to: MORENO VALLEY, CA					FYTD: \$910.00
MORENO VALLEY HISPANIC CHAMBER OF COMMER	235012	09/12/2018	09041802	SPONSORSHIP-EL GRITO 2018 EVENT	\$8,286.00
Remit to: MORENO VALLEY, CA					FYTD: \$8,286.00
MORENO VALLEY MALL HOLDING, LLC	23359	09/24/2018	OCT. 2018 RENT	RENT-LIBRARY MALL BRANCH-OCT18	\$6,874.54
Remit to: MORENO VALLEY, CA					FYTD: \$20,623.62
MORTATI, DENISE	235070	09/17/2018	R18-123453	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					FYTD: \$75.00

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Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount
MOTOPOST USA	234938	09/04/2018	146756	UNIFORM ITEMS FOR PD TRAFFIC OFFICERS	\$2,588.56
Remit to: SAN MARCOS, CA					<b>FYTD:</b> \$2,588.56
MULKEY, CHELSEA	234972	09/04/2018	R18-126407	ANIMAL SERVICES REFUND-ADOPTION	\$324.00
Remit to: ASH GROVE, MO					<b>FYTD:</b> \$324.00
MV CONSOLIDATED, LLC	234952	09/04/2018	BL#33412-YR2018	REFUND OF OVERPAYMENT FOR BL#33412	\$62.00
Remit to: ALHAMBRA, CA					<b>FYTD:</b> \$62.00
NAMEKATA, DOUGLAS	23222	09/04/2018	AUG-2018	INSTRUCTOR SERVICES - SHITO-RYU KARATE CLASSES	\$286.67
	23360	09/24/2018	SEP-2018	INSTRUCTOR SERVICES - SHITO-RYU KARATE CLASSES	\$302.40
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$1,034.27
NAMEKATA, JAMES	23223	09/04/2018	AUG-2018	INSTRUCTOR SERVICES - SHITO-RYU KARATE CLASSES	\$286.67
	23361	09/24/2018	SEP-2018	INSTRUCTOR SERVICES - SHITO-RYU KARATE CLASSES	\$302.40
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$1,034.27
NEW HORIZON MOBILE HOME PARK	23224	09/04/2018	AUGUST 2018	UUT REFUND AUG 2018	\$7.27
Remit to: LOS ANGELES, CA					<b>FYTD:</b> \$15.69
NEXTECH SYSTEMS INC.	235113	09/24/2018	NEX18-237	2 SOLAR RED BEACON SYSTEMS	\$3,963.20
Remit to: IRVINE, CA					<b>FYTD:</b> \$3,963.20
NICHOLS CONSULTING ENGINEERS, CHTD (NCE)	23225	09/04/2018	318023010	MV 2018 PAVEMENT MANAGEMENT SYSTEM, CONSULTANT SERVICES	\$3,198.00
Remit to: RENO, NV					<b>FYTD:</b> \$11,757.22

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
NOLLAR, JANICE	235120	09/24/2018	9/30 - 10/3/18	TRAVEL PER DIEM & MILEAGE-MISAC CONFERENCE	\$282.32
Remit to: REDLANDS, CA					<u>FYTD:</u> \$821.60
NUNO, JESUS	235008	09/10/2018	MVA040010829	REFUND-PARKING CONTROL CITATION OVERPAYMENT	\$57.50
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$57.50
OSBURN, RENEE	235071	09/17/2018	R18-126871	ANIMAL SERVICES REFUND-TRAP RENTAL DEPOSIT	\$50.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$50.00
OVERLAND PACIFIC & CUTLER, LLC	23362	09/24/2018	1808171	RIGHT OF WAY CONSULTING SERVICES	\$787.50
Remit to: LONG BEACH, CA					<u>FYTD:</u> \$3,360.00
PAINTING BY ZEB BODE	23226	09/04/2018	08162018	FIRE LANE REPAINTING AT CITY HALL, EMERGENCY OP'S CTR, PUBLIC SAFETY BLDG, CONFERENCE & REC CTR & 4 VALVE CAPS	\$15,750.00
		09/04/2018	08272018	SENIOR CENTER INTERIOR PAINTING-PROGRESS PAYMENT 30%	
	23272	09/10/2018	08302018	SENIOR CENTER INTERIOR PAINTING-PROGRESS PAYMENT #2	\$15,820.00
Remit to: NORCO, CA					<u>FYTD:</u> \$33,690.00

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PAW PERFECTION PET GROOMING	23363	09/24/2018	034248	GROOMING SVCS-ANIMAL SHELTER	\$565.00
		09/24/2018	034245	GROOMING SVCS-ANIMAL SHELTER	
		09/24/2018	034243	GROOMING SVCS-ANIMAL SHELTER	
		09/24/2018	034249	GROOMING SVCS-ANIMAL SHELTER	
		09/24/2018	TICKET 62222	GROOMING SVCS-ANIMAL SHELTER	
		09/24/2018	TICKET 62186	GROOMING SVCS-ANIMAL SHELTER	
		09/24/2018	TICKET 62134	GROOMING SVCS-ANIMAL SHELTER	
		09/24/2018	034250	GROOMING SVCS-ANIMAL SHELTER	
		09/24/2018	034247	GROOMING SVCS-ANIMAL SHELTER	
		09/24/2018	034246	GROOMING SVCS-ANIMAL SHELTER	
		09/24/2018	034244	GROOMING SVCS-ANIMAL SHELTER	
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$670.00
PEIXOTO, JULIANA IMBILICIERI	235009	09/10/2018	MVA020011340	REFUND-PARKING CONTROL CITATION DISMISSED	\$57.50
Remit to: HUNTINGTON BEACH, CA					<b>FYTD:</b> \$57.50
PEPE'S TOWING	234939	09/04/2018	81725	EVIDENCE TOWING FOR PD	\$318.00
		09/17/2018	78782	EVIDENCE TOWING FOR PD	\$636.00
		09/17/2018	78783	EVIDENCE TOWING FOR PD	
		09/17/2018	78784	EVIDENCE TOWING FOR PD	
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$954.00
PERCEPTIVE ENTERPRISES, INC.	23273	09/10/2018	3407	DISADVANTAGED BUSINESS ENTERPRISE CONSULTANT SVCS	\$1,530.00
Remit to: LOS ANGELES, CA					<b>FYTD:</b> \$5,310.00

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Perez, Jesus	235129	09/24/2018	R18-124961	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
Peters, Michael	235130	09/24/2018	R18-126372	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MURRIETA, CA					<u>FYTD:</u> \$75.00
Petty Cash - Finance	235121	09/24/2018	AUG 2018	PETTY CASH FUND REPLENISHMENT	\$244.89
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$1,551.11
Phearless Corporation	23309	09/17/2018	JUL-2018	INSTRUCTOR SERVICES-DRAWING ILLUSTRATIONS CLASS	\$142.40
		09/17/2018	AUG-2018	INSTRUCTOR SERVICES-DRAWING ILLUSTRATIONS CLASS	
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$142.40
Piotrowski, Dominic	234973	09/04/2018	R18-126297	ANIMAL SERVICES REFUND-DOG LICENSE	\$34.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$34.00
Press Enterprise/California Newspapers Partnership	234996	09/10/2018	0011160480	LEGAL ADVERTISING FOR ORDINANCE 940	\$207.00
		09/10/2018	0011160476	LEGAL ADVERTISING FOR ORDINANCE 939	
		09/10/2018	0011160471	LEGAL ADVERTISING FOR ORDINANCE 938	
	235030	09/17/2018	0011166478	LEGAL ADVERTISING FOR ORDINANCE 941	\$270.00
		09/17/2018	0011166474	LEGAL ADVERTISING FOR ORDINANCE 939	
		09/17/2018	0011166472	LEGAL ADVERTISING FOR ORDINANCE 938	
	235114	09/17/2018	0011166475	LEGAL ADVERTISING FOR ORDINANCE 940	
		09/24/2018	0011172441	LEGAL ADVERTISING FOR ORDINANCE 941	\$727.20
		09/24/2018	0011172906	LEGAL ADVERTISING-NOTICE OF NOMINEES	
		09/24/2018	0011172460	LEGAL ADVERTISING FOR ORDINANCE 942	
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$1,708.00

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PRESTIGE CUSTOM AWARDS, INC.	235031	09/17/2018	1147	SOLAR ENERGY GENERATION SYSTEM ACRYLIC PLAQUES	\$2,407.96
		09/17/2018	1095	SOLAR CARPORT DEDICATION PLAQUES	
Remit to: NEW YORK, NY					<u>FYTD:</u> \$2,407.96
PROFESSIONAL COMMUNICATIONS NETWORK PCN	234997	09/10/2018	154800298	LIVE ANSWERING SERVICE FOR ROTATIONAL TOW PROGRAM	\$542.56
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$1,602.18

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PRUDENTIAL OVERALL SUPPLY	23227	09/04/2018	22654426	UNIFORM RENTAL & LAUNDERING SVC.-STREET SWEEPING STAFF	\$1,077.66
		09/04/2018	22650892	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		09/04/2018	22650896	UNIFORM RENTAL & LAUNDERING SVC.-STREET SWEEPING STAFF	
		09/04/2018	22650897	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		09/04/2018	22650898	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		09/04/2018	22636421	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		09/04/2018	22643797	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		09/04/2018	22650900	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		09/04/2018	22654422	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		09/04/2018	22647328	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		09/04/2018	22654428	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		09/04/2018	22639964	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		09/04/2018	22636429	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		09/04/2018	22636427	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		09/04/2018	22654421	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		09/04/2018	22643800	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		09/04/2018	22643798	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		09/04/2018	22639966	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		09/04/2018	22636420	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		09/04/2018	22636425	UNIFORM RENTAL & LAUNDERING SVC.-STREET SWEEPING STAFF	
09/04/2018	22636426	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF			
09/04/2018	22643792	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF			
09/04/2018	22647335	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF			

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### City of Moreno Valley Payment Register

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
PRUDENTIAL OVERALL SUPPLY		09/04/2018	22639980	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		09/04/2018	22650891	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		09/04/2018	22643796	UNIFORM RENTAL & LAUNDERING SVC.-STREET SWEEPING STAFF	
		09/04/2018	22647316	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		09/04/2018	22647318	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	
		09/04/2018	22647327	UNIFORM RENTAL & LAUNDERING SVC.-STREET SWEEPING STAFF	
		09/04/2018	22654430	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		09/04/2018	22647330	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		09/04/2018	22643791	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		09/04/2018	22639974	UNIFORM RENTAL & LAUNDERING SVC.-STREET SWEEPING STAFF	
		09/04/2018	22654427	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		09/04/2018	22639975	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		09/04/2018	22639976	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
	23248	09/04/2018	22639973	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF	\$560.43
		09/04/2018	22639979	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		09/04/2018	22647333	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		09/04/2018	22643799	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		09/04/2018	22650899	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		09/04/2018	22647326	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF	
		09/04/2018	22650895	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF	
	09/04/2018	22643795	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF		
	09/04/2018	22636424	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF		
	09/04/2018	22636428	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF		

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**City of Moreno Valley**  
**Payment Register**  
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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
PRUDENTIAL OVERALL SUPPLY	23310	09/17/2018	22661846	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	\$685.76
		09/17/2018	22658269	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		09/17/2018	22654424	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	
		09/17/2018	22658260	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		09/17/2018	22661848	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	
		09/17/2018	22661850	UNIFORM RENTAL & LAUNDERING SVC.-STREET SWEEPING STAFF	
		09/17/2018	22661854	UNIFORM RENTAL & LAUNDERING SVC.-TREE MAINT. STAFF	
		09/17/2018	22661847	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		09/17/2018	21028538	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22650893	
		09/17/2018	22636422	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		09/17/2018	21028540	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22643793	
		09/17/2018	21028543	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22650894	
		09/17/2018	21028542	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22647323	
		09/17/2018	21028608	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22661848	
		09/17/2018	21028607	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22658263	
		09/17/2018	22661852	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		09/17/2018	21028539	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22647321	
		09/17/2018	22665475	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	

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PRUDENTIAL OVERALL SUPPLY		09/17/2018	21028541	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22643794	
		09/17/2018	21028537	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22654423	
		09/17/2018	21028536	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22654424	
		09/17/2018	22661851	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		09/17/2018	22658266	UNIFORM RENTAL & LAUNDERING SVC.-CONCRETE MAINT. STAFF	
		09/17/2018	22665474	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		09/17/2018	21028606	CREDIT INVOICE TO CORRECT UNIFORM RENTAL INVOICE 22658262	
		09/17/2018	22647321	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		09/17/2018	22650894	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	
		09/17/2018	22643793	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		09/17/2018	22654423	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		09/17/2018	22647323	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	
		09/17/2018	22650893	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		09/17/2018	22643794	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	
		09/17/2018	22639971	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	
		09/17/2018	22639969	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		09/17/2018	22636423	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	
		09/17/2018	22658265	UNIFORM RENTAL & LAUNDERING SVC.-STREET SWEEPING STAFF	
		09/17/2018	22658262	UNIFORM RENTAL & LAUNDERING SVC.-SIGNS & STRIPING STAFF	
		09/17/2018	22658261	UNIFORM RENTAL & LAUNDERING SVC.-STREET MAINT. STAFF	

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PRUDENTIAL OVERALL SUPPLY		09/17/2018	22658267	UNIFORM RENTAL & LAUNDERING SVC.-GRAFFITI REMOVAL STAFF	
		09/17/2018	22661845	UNIFORM RENTAL & LAUNDERING SVC.-VEHICLE/EQUIPMENT MAINT. STAFF	
		09/17/2018	22658263	UNIFORM RENTAL & LAUNDERING SVC.-TRAFFIC SIGNAL MAINT. STAFF	

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PRUDENTIAL OVERALL SUPPLY	23364	09/24/2018	22639961	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING STAFF	\$702.81
		09/24/2018	22661853	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		09/24/2018	22661844	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING STAFF	
		09/24/2018	22661843	UNIFORM RENTAL & LAUNDERING SVC.-CITY YARD SECURITY GUARD STAFF	
		09/24/2018	22636418	UNIFORM RENTAL & LAUNDERING SVC.-CITY YARD SECURITY GUARD STAFF	
		09/24/2018	22639959	UNIFORM RENTAL & LAUNDERING SVC.-CITY YARD SECURITY GUARD STAFF	
		09/24/2018	22658577	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES MAINT. STAFF	
		09/24/2018	22640604	UNIFORM RENTAL & LAUNDERING SVC.-LIBRARY SECURITY GUARD STAFF	
		09/24/2018	22640620	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES MAINT. STAFF	
		09/24/2018	22643789	UNIFORM RENTAL & LAUNDERING SVC.-CITY YARD SECURITY GUARD STAFF	
		09/24/2018	22643790	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING STAFF	
		09/24/2018	22644401	UNIFORM RENTAL & LAUNDERING SVC.-LIBRARY SECURITY GUARD STAFF	
		09/24/2018	22644409	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES MAINT. STAFF	
		09/24/2018	22658268	UNIFORM RENTAL & LAUNDERING SVC.-PARKS MAINT. STAFF	
		09/24/2018	22647313	UNIFORM RENTAL & LAUNDERING SVC.-CITY YARD SECURITY GUARD STAFF	
		09/24/2018	22647315	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING STAFF	
		09/24/2018	22661849	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF	
		09/24/2018	22636845	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES MAINT. STAFF	
		09/24/2018	22654419	UNIFORM RENTAL & LAUNDERING SVC.-CITY YARD SECURITY GUARD STAFF	
		09/24/2018	22651496	UNIFORM RENTAL & LAUNDERING SVC.-LIBRARY SECURITY GUARD STAFF	

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PRUDENTIAL OVERALL SUPPLY		09/24/2018	22658569	UNIFORM RENTAL & LAUNDERING SVC.-LIBRARY SECURITY GUARD STAFF	
		09/24/2018	22650890	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING STAFF	
		09/24/2018	22658258	UNIFORM RENTAL & LAUNDERING SVC.-CITY YARD SECURITY GUARD STAFF	
		09/24/2018	22658259	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING STAFF	
		09/24/2018	22654420	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING STAFF	
		09/24/2018	22662251	UNIFORM RENTAL & LAUNDERING SVC.-LIBRARY SECURITY GUARD STAFF	
		09/24/2018	22662259	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES MAINT. STAFF	
		09/24/2018	22665470	UNIFORM RENTAL & LAUNDERING SVC.-CITY YARD SECURITY GUARD STAFF	
		09/24/2018	22666079	UNIFORM RENTAL & LAUNDERING SVC.-LIBRARY SECURITY GUARD STAFF	
		09/24/2018	22666087	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES MAINT. STAFF	
		09/24/2018	22658264	UNIFORM RENTAL & LAUNDERING SVC.-CFD #1 STAFF	
		09/24/2018	22650889	UNIFORM RENTAL & LAUNDERING SVC.-CITY YARD SECURITY GUARD STAFF	
		09/24/2018	22655290	UNIFORM RENTAL & LAUNDERING SVC.-LIBRARY SECURITY GUARD STAFF	
		09/24/2018	22655298	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES MAINT. STAFF	
		09/24/2018	22636419	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING STAFF	
		09/24/2018	22648002	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES MAINT. STAFF	
		09/24/2018	22651504	UNIFORM RENTAL & LAUNDERING SVC.-FACILITIES MAINT. STAFF	
		09/24/2018	22647994	UNIFORM RENTAL & LAUNDERING SVC.-LIBRARY SECURITY GUARD STAFF	
		09/24/2018	22665471	UNIFORM RENTAL & LAUNDERING SVC.-PURCHASING STAFF	

Remit to: RIVERSIDE, CA

FYTD: \$4,196.76

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Vendor Name	Check/EFT Number	Payment Date	Inv Number	Invoice Description	Payment Amount
PVP COMMUNICATIONS, INC.	23228	09/04/2018	124218	RADIO GEAR REPAIRS FOR PD	\$380.00
		09/04/2018	124223	RADIO GEAR REPAIRS FOR PD	
Remit to: TORRANCE, CA					FYTD: \$567.21
RAMIREZ, FELIPE	235092	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					FYTD: \$98.00
RAMOS, ROBERTO	23311	09/17/2018	SEP-2018	INSTRUCTOR SERVICES-TAE KWON DO, AMAZING MARTIAL ARTS, ETC.	\$1,157.80
Remit to: MORENO VALLEY, CA					FYTD: \$4,701.65
RANDOLPH L./MARILYN M. HELLER & GARY BALLEEN	235093	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					FYTD: \$98.00
RC STORE MAINTENANCE, INC	235032	09/17/2018	355101	REMOVAL OF 6 LIGHT POSTS-SENIOR CENTER BEAUTIFICATION PROJECT	\$10,641.36
		09/17/2018	348759	CABINETS-CITY HALL COUNCIL CHAMBER COFFEE STATION	
Remit to: CORONA, CA					FYTD: \$10,641.36
READY REFRESH BY NESTLE	23365	09/24/2018	08H0035449420	BOTTLED WATER SVC./COOLER RENTAL-RAINBOW RIDGE ELEMENTARY CHILD CARE	\$74.42
		09/24/2018	08H0035449305	BOTTLED WATER SVC./COOLER RENTAL-CREEKSIDE ELEMENTARY CHILD CARE	
		09/24/2018	08H0035449180	BOTTLED WATER SVC./COOLER RENTAL-ARMADA ELEMENTARY CHILD CARE	
Remit to: COLTON, CA					FYTD: \$189.26

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
REGALADO, BLANCA E	23229	09/04/2018	AUG-2018	INSTRUCTOR SERVICES-FOLKLORIC DANCE ADULT & YOUTH CLASSES	\$340.20
Remit to: MORENO VALLEY, CA					<b>FYTD: \$735.00</b>
REHKEMPER, KATHY	235131	09/24/2018	R18-125732	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<b>FYTD: \$75.00</b>
REPUBLIC MASTER CHEFS TEXTILE RENTAL SERVICE	23366	09/24/2018	12453276	LINENS RENTAL FOR CRC BALLROOM	\$732.28
		09/24/2018	S725356	LINENS RENTAL FOR CRC SPECIAL EVENTS	
		09/24/2018	S724103	LINENS RENTAL FOR CRC SPECIAL EVENTS	
		09/24/2018	S725206	LINENS RENTAL FOR CRC SPECIAL EVENTS	
		09/24/2018	12464506	LINENS RENTAL FOR CRC BALLROOM	
		09/24/2018	S722623	LINENS RENTAL FOR CRC SPECIAL EVENTS	
		09/24/2018	12448249	LINENS RENTAL FOR CRC BALLROOM	
		09/24/2018	12459487	LINENS RENTAL FOR CRC BALLROOM	
		09/24/2018	S725246	LINENS RENTAL FOR CRC SPECIAL EVENTS	
Remit to: LOS ANGELES, CA					<b>FYTD: \$1,339.75</b>
REYNAGA, LESLI	235072	09/17/2018	R18-126122	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<b>FYTD: \$75.00</b>
RICK ENGINEERING COMPANY	23230	09/04/2018	63068	ALESSANDRO BLVD/CHAGALL CT IMPROVEMENTS, CONSULTANT SERVICES	\$260.00
Remit to: RIVERSIDE, CA					<b>FYTD: \$8,805.00</b>

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RIGHTWAY SITE SERVICES, INC.	234940	09/04/2018	235294	PORTABLE RESTROOM RENTAL-PSB CAR WASH AREA	\$848.00
		09/04/2018	233289	PORTABLE RESTROOMS RENTAL-MAINT. & OPS. DIVISION	
		09/04/2018	234459	PORTABLE RESTROOMS RENTAL-MAINT. & OPS. DIVISION	
		09/04/2018	235548	PORTABLE RESTROOMS RENTAL-MAINT. & OPS. DIVISION	
		09/04/2018	234164	PORTABLE RESTROOM RENTAL-PSB CAR WASH AREA	
	235033	09/17/2018	236681	PORTABLE RESTROOMS RENTAL-MAINT. & OPS. DIVISION	\$653.23
		09/17/2018	236569	PORTABLE RESTROOMS RENTAL-EQUESTRIAN CENTER	
		09/17/2018	236568	PORTABLE RESTROOM RENTAL-COTTONWOOD GOLF COURSE	
Remit to: LAKE ELSINORE, CA					FYTD: \$3,263.67
RIVERSIDE COUNTY DEPARTMENT OF HEALTH	234998	09/10/2018	HS0000005999	FRA RABIES TESTING @ PUBLIC HEALTH LAB	\$50.00
Remit to: RIVERSIDE, CA					FYTD: \$50.00
RIVERSIDE COUNTY FIRE DEPARTMENT	235047	09/17/2018	5/5/18 INCIDENT	INCIDENT REPORT REQUEST-5/5/18 JFK BLVD. TREE FIRE	\$15.00
Remit to: PERRIS, CA					FYTD: \$15.00
ROBLES, BRIDGET	235073	09/17/2018	R18-125959	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					FYTD: \$75.00
ROJAS, CESAR A	235094	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					FYTD: \$98.00
ROMERO, EMILY	235074	09/17/2018	R18-122350	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: PERRIS, CA					FYTD: \$75.00

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ROTO-ROOTER PLUMBERS	23367	09/24/2018	IE294961	PLUMBING REPAIR-WESTON PARK/CLEARED 2" LINES	\$250.00
Remit to: RANCHO CUCAMONGA, CA					FYTD: \$250.00
RSG, INC	23274	09/10/2018	I003751	AFFORDABLE HOUSING COMPLIANCE MONITORING SERVICES-JUL18	\$2,447.50
	23368	09/24/2018	I003855	AFFORDABLE HOUSING COMPLIANCE MONITORING SERVICES-AUG18	\$3,366.25
Remit to: IRVINE, CA					FYTD: \$10,400.00
SAFEWAY SIGN CO.	23232	09/04/2018	13544	TRAFFIC SIGNS/HARDWARE	\$1,536.82
		09/04/2018	13631	TRAFFIC SIGNS/HARDWARE	
	23249	09/04/2018	13652	TRAFFIC SIGNS/HARDWARE	\$944.97
	23369	09/24/2018	13750	TRAFFIC SIGNS/HARDWARE	\$14,748.30
		09/24/2018	13710	TRAFFIC SIGNS/HARDWARE	
		09/24/2018	13751	TRAFFIC SIGNS/HARDWARE	
		09/24/2018	13709	TRAFFIC SIGNS/HARDWARE	
Remit to: ADELANTO, CA					FYTD: \$24,019.40
SALAZAR, ANGEL	235132	09/24/2018	R18-123275	ANIMAL SERVICES REFUND-SPAY/NEUTER AND RABIES DEPOSITS	\$95.00
Remit to: MORENO VALLEY, CA					FYTD: \$95.00
SAN BERNARDINO & RIVERSIDE CO FIRE EQUIP	23370	09/24/2018	98673	PULL FM200 TANK FROM PSB TO CHARGE/LEAK TEST THEN RETURN	\$1,550.00
		09/24/2018	98672	TEST/CERTIFY FIRE SUPPRESSION SYSTEMS IN COMPUTER & A.V. ROOMS	
Remit to: SAN BERNARDINO, CA					FYTD: \$1,867.50
SANCHEZ, AUSTIN	235075	09/17/2018	R18-126030	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSITS	\$150.00
Remit to: SAN JACINTO, CA					FYTD: \$150.00

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SANDOVAL, EVA	235076	09/17/2018	R18-125693	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					FYTD: \$75.00
SARES REGIS	235133	09/24/2018	REFUND	REFUND-UNUSED TIME & MATERIALS DEPOSIT (DECKERS-FIRE PREV)	\$201.34
Remit to: IRVINE, CA					FYTD: \$201.34
SARKISSIAN, JOHN	235134	09/24/2018	R18-126895	ANIMAL SERVICES REFUND-TRAP RENTAL DEPOSIT	\$50.00
Remit to: MORENO VALLEY, CA					FYTD: \$50.00
SCHIEFELBEIN, LORI C.	23275	09/10/2018	082018	CONSULTANT SERVICES-ROTATIONAL TOW SERVICE PROGRAM-AUG18	\$930.00
	234941	09/04/2018	072018	CONSULTANT SERVICES-ROTATIONAL TOW SERVICE PROGRAM	\$645.00
Remit to: BULLHEAD CITY, AZ					FYTD: \$2,785.00
SCOTT, CHAUVON	234974	09/04/2018	R18-122750	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					FYTD: \$75.00
SCURLOCK, YOLANDA	234975	09/04/2018	R18-125721	ANIMAL SERVICES REFUND- SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RIVERSIDE, CA					FYTD: \$75.00
SECC CORPORATION	234953	09/04/2018	REFUND082018	REFUND-TRANSPORTATION INSPECTION DEPOSIT	\$2,040.00
Remit to: CHINO, CA					FYTD: \$2,040.00
SECTRAN SECURITY, INC	234958	09/04/2018	18070914	ARMORED CAR DEPOSIT TRANSPORTATION SERVICES-JUL18	\$1,003.50
		09/04/2018	18080923	ARMORED CAR DEPOSIT TRANSPORTATION SERVICES-AUG18	
Remit to: LOS ANGELES, CA					FYTD: \$1,505.25

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<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
SECURITY LOCK & KEY	23312	09/17/2018	29281	LOCK REPAIR-WOODLAND PARK	\$987.85
		09/17/2018	29267	KEYS-JFK PARK RESTROOM BUILDING	
		09/17/2018	29289	LOCK REPAIRS-WOODLAND AND SUNNYMEAD PARKS	
		09/17/2018	29261	LOCKS-JFK PARK RESTROOM BUILDING	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$987.85
SEPULVEDA, ERIKA	235135	09/24/2018	R18-125801	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
SHAW HR CONSULTING	23233	09/04/2018	12900	INTERACTIVE PROCESS SERVICES	\$3,289.48
		09/04/2018	12778	INTERACTIVE PROCESS SERVICES	
Remit to: NEWBURY PARK, CA					<u>FYTD:</u> \$3,954.48
SIGNS BY TOMORROW	23234	09/04/2018	21806	UPDATE & INSTALLATION OF PUBLIC HEARING SIGN	\$971.00
		09/04/2018	21807	UPDATE & INSTALLATION OF TWO PUBLIC HEARING SIGNS	
		09/04/2018	21809	UPDATE & INSTALLATION OF PUBLIC HEARING SIGN	
	23371	09/24/2018	22112	UPDATE & INSTALLATION OF PUBLIC HEARING SIGN	\$1,513.75
		09/24/2018	22111	UPDATE & INSTALLATION OF PUBLIC HEARING SIGN	
		09/24/2018	21964	UPDATE & INSTALLATION OF PUBLIC HEARING SIGN	
		09/24/2018	21965	UPDATE & INSTALLATION OF PUBLIC HEARING SIGN	
		09/24/2018	22046	UPDATE & INSTALLATION OF PUBLIC HEARING SIGN	
Remit to: MURRIETA, CA					<u>FYTD:</u> \$2,484.75
SKY TRAILS MOBILE VILLAGE	23235	09/04/2018	AUG 2018	UUT REFUND AUG 2018	\$16.52
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$34.27
SMITH-KITTINGER, PAMELA	235077	09/17/2018	R18-123940	ANIMAL SERVICES REFUND-SPAY/NEUTER AND RABIES DEPOSITS	\$95.00
Remit to: WILDOMAR, CA					<u>FYTD:</u> \$95.00

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SOCAL CYCLOCROSS, LLC	234955	09/04/2018	8.30.18	CYCLOCROSS RACE 2018 EVENT	\$10,818.48
Remit to: ALTADENA, CA					<b>FYTD:</b> \$10,818.48
SOCAL OFFICE TECHNOLOGIES, INC.	23314	09/17/2018	IN571167	QUARTERLY COPY MACHINES LEASE BILLING 7/1-9/30/18	\$14,772.63
		09/17/2018	IN582284	COPY MACHINES BILLABLE CHARGES FOR PERIOD 4/1-6/30/18	
		09/17/2018	IN586367	QUARTERLY MAINT. BILLING-PD BUSINESS OFFICE COPIER 8/6-11/5/18	
Remit to: CYPRESS, CA					<b>FYTD:</b> \$17,834.21
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT	235034	09/17/2018	3326519	EMISSIONS FEES-FIRE STATION 99	\$790.63
		09/17/2018	3324001	EMISSIONS FEES-FIRE STATION 65	
		09/17/2018	3322217	ANNUAL RENEWAL FEES-FUEL DISPENSING SYSTEM-FIRE STATION 65	
		09/17/2018	3322868	ANNUAL RENEWAL FEES-DIESEL GENERATOR-FIRE STATION 99	
Remit to: DIAMOND BAR, CA					<b>FYTD:</b> \$790.63
SOUTHERN CALIFORNIA EDISON 1	234942	09/04/2018	AUG-18 9/4/18	ELECTRICITY CHARGES	\$7,018.36
	235000	09/10/2018	AUG-18 9/10/18	ELECTRICITY CHARGES	\$9,223.42
Remit to: ROSEMEAD, CA					<b>FYTD:</b> \$874,685.16
SOUTHERN CALIFORNIA GAS CO.	235037	09/17/2018	AUG-2018	GAS CHARGES	\$2,335.58
Remit to: MONTEREY PARK, CA					<b>FYTD:</b> \$6,654.98
SOUTHERN PET SUPPLIES	23250	09/04/2018	9735	PET SUPPLIES-ASSORTED COLLARS & NYLON LEADS	\$377.50
	23372	09/24/2018	9745	PET SUPPLIES-ASSORTED COLLARS, LEADS & HARNESSSES	\$613.20
Remit to: SAN DIEGO, CA					<b>FYTD:</b> \$990.70

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SPENCE, TOSHIKO	234976	09/04/2018	R18-123053	ANIMAL SERVICES REFUND-SPAY/NEUTER RABIES DEPOSIT	\$95.00
Remit to: ONTARIO, CA					<u>FYTD:</u> \$95.00
SSD ALARM/FORMERLY PACIFIC ALARM SERVICE, INC	23276	09/10/2018	R 141318	ALARM SYSTEM RENT/SERVICE/MONITORING-KITCHING SUBSTATION-SEPT18	\$516.50
		09/10/2018	R 141319	ALARM SYSTEM RENT/SERVICE/MONITORING-MOVAL SUBSTATION-SEPT18	
Remit to: BEAUMONT, CA					<u>FYTD:</u> \$1,549.50
STANDARD INSURANCE CO	235038	09/17/2018	180901	EMPLOYEE SUPPLEMENTAL INSURANCE	\$1,151.77
Remit to: PORTLAND, OR					<u>FYTD:</u> \$3,606.66
STATE BOARD OF EQUALIZATION 1	23420	09/24/2018	083118	SALES & USE TAX REPORT FOR 8/1-8/31/18	\$17,763.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$45,172.00
STILES ANIMAL REMOVAL, INC.	235116	09/24/2018	108348	DECEASED LARGE ANIMAL REMOVAL SERVICES-AUG18	\$300.00
Remit to: GUAISTI, CA					<u>FYTD:</u> \$600.00
STRADLING, YOCCA, CARLSON & RAUTH	23251	09/04/2018	345499-0000	LEGAL SERVICES-GENERAL-JUL18	\$81.00
Remit to: NEWPORT BEACH, CA					<u>FYTD:</u> \$15,038.40
SUNERGY CONSTRUCTION INC	235078	09/17/2018	BON18-0248	REFUND CANCELLED BLDG PERMIT-24662 THORNBERRY CIR	\$262.16
	235079	09/17/2018	BON18-0249	REFUND CANCELLED BLDG PERMIT-25580 SHALU AVE	\$262.16
	235080	09/17/2018	BON18-0208	REFUND CANCELLED BLDG PERMIT-27915 VIA SONATA	\$262.16
Remit to: CORONA, CA					<u>FYTD:</u> \$3,062.88

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SUNNYMEAD ACE HARDWARE	234943	09/04/2018	78253	MISC. SUPPLIES FOR PD	\$39.87
		09/04/2018	78763	MISC. SUPPLIES FOR PD	
		09/04/2018	78589	MISC. SUPPLIES FOR PD	
	235001	09/10/2018	78902	MISC SUPPLIES FOR FIRE STATION	\$641.38
		09/10/2018	78304	MISC SUPPLIES FOR FIRE STATION 91	
		09/10/2018	78306	MISC SUPPLIES FOR FIRE STATION 91	
		09/10/2018	78427	MISC SUPPLIES FOR FIRE STATION	
		09/10/2018	78488	MISC SUPPLIES FOR FIRE STATION 48	
		09/10/2018	78526	MISC SUPPLIES FOR FIRE STATION 58	
		09/10/2018	78058	MISC SUPPLIES FOR FIRE STATION	
		09/10/2018	78480	MISC SUPPLIES FOR FIRE STATION 2	
		09/10/2018	78434	MISC SUPPLIES FOR FIRE STATION 2	
		09/10/2018	78525	MISC SUPPLIES FOR FIRE STATION 91	
	235039	09/10/2018	78893	MISC SUPPLIES FOR FIRE STATION 48	\$516.93
09/10/2018		78689	MISC SUPPLIES FOR FIRE STATION 91		
	09/17/2018	78322	MISC. SUPPLIES FOR PD		
	09/17/2018	78924	MISC. SUPPLIES FOR PD		
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$1,388.87
SUNNYMEAD CANNABIS CLUB LLC	235010	09/10/2018	REFUND	REFUND OF COMMERCIAL CANNABIS BUSINESS BACKGROUND CHECK FEE	\$300.00
Remit to: UPLAND, CA					<u>FYTD:</u> \$300.00
THE ADVANTAGE GROUP/ FLEX ADVANTAGE	23315	09/17/2018	105689	FLEX AND COBRA ADMIN FEES-AUGUST 2018	\$1,399.25
Remit to: TEMECULA, CA					<u>FYTD:</u> \$129,412.18

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THE LEW EDWARDS GROUP	23236	09/04/2018	006	FISCAL SUSTAINABILITY & BALLOT MEASURE CONSULTING SERVICES-JUL18	\$4,950.00
	23374	09/24/2018	007	FISCAL SUSTAINABILITY & BALLET MEASURE CONSULTING SERVICES-AUG18	\$4,950.00
Remit to: OAKLAND, CA					<b>FYTD:</b> \$14,850.00
THE PIN CENTER	235002	09/10/2018	0818063	CITY LOGO LAPEL PINS 7/8" (1,000 COUNT)	\$1,380.00
Remit to: LAS VEGAS, NV					<b>FYTD:</b> \$1,380.00
THE ROTARY CLUB OF MORENO VALLEY	235040	09/17/2018	9/14/18 EVENT	36TH ANNUAL TRUCK PARTY	\$125.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$125.00
THEBBODEAU, EUGENE	234977	09/04/2018	R18-124223	ANIMAL SERVICES REFUND-SPAY/NEUTER RABIES DEPOSIT	\$95.00
Remit to: PERRIS, CA					<b>FYTD:</b> \$95.00
THOMPSON COBURN LLP	23316	09/17/2018	3312435	LEGAL SERVICES-MVU/RELIABILITY STANDARD COMPLIANCE-JUL18	\$116.47
Remit to: WASHINGTON, DC					<b>FYTD:</b> \$174.88
TKE ENGINEERING INC	235041	09/17/2018	2018-408	AMPHITHEATER PROJECT MANAGEMENT SERVICES-KICKOFF MEETING	\$615.00
Remit to: RIVERSIDE, CA					<b>FYTD:</b> \$6,752.60
TORRES, GRACIELA	235081	09/17/2018	2000462.047	CONFERENCE & REC. CTR. RENTAL REFUND	\$750.00
Remit to: MORENO VALLEY, CA					<b>FYTD:</b> \$750.00

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TOWILL, INC	23237	09/04/2018	07-1395	SAFE ROUTES TO SCHOOL PED FACILITY IMPROV-CONSULTANT SVCS	\$3,059.66
	23375	09/24/2018	08-1441	SAFE ROUTES TO SCHOOL PED FACILITY IMPROV-CONSULTANT SVCS	\$2,802.55
Remit to: CONCORD, CA					<u>FYTD:</u> \$19,931.29
TOWNSEND PUBLIC AFFAIRS, INC.	23317	09/17/2018	13969	CONSULTING SVCS-GRANT WRITING & FUNDING ADVOCACY-AUG 2018	\$5,000.00
Remit to: NEWPORT BEACH, CA					<u>FYTD:</u> \$15,000.00
TRICHE, TARA	23318	09/17/2018	SEP-2018	INSTRUCTOR SVCS-DANCE CLASSES	\$1,968.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$4,378.80
TUKES, JOSHUA	23238	09/04/2018	AUG-2018	INSTRUCTOR SVCS-WATERCOLOR TECHNIQUE CLASS	\$86.40
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$172.80
TURPIN, KELLY	235082	09/17/2018	R18-126489	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
TYLER TECHNOLOGIES, INC.	23319	09/17/2018	045-227025	NEW WORLD UPGRADE ASSISTANCE	\$1,800.00
Remit to: PLANO, TX					<u>FYTD:</u> \$201,036.75
TYLER, DENISE C. & BOBBY L.	235095	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$98.00

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ULTRASERV AUTOMATED SERVICES, LLC	23252	09/04/2018	027624	COFFEE SERVICE SUPPLIES-CITY YARD	\$1,438.34
		09/04/2018	027620	COFFEE SERVICE SUPPLIES-CONFERENCE & REC. CENTER	
		09/04/2018	027617	COFFEE SERVICE SUPPLIES-CITY HALL/PUBLIC WORKS LOCATION	
		09/04/2018	027010	COFFEE SERVICE SUPPLIES-CITY HALL/CITY CLERK LOCATION	
		09/04/2018	027008	COFFEE SERVICE SUPPLIES-CITY HALL/BREAK ROOM LOCATION	
		09/04/2018	026109	COFFEE SERVICE SUPPLIES-CITY HALL/PUBLIC WORKS LOCATION	
		09/04/2018	019837	COFFEE SERVICE SUPPLIES-ANIMAL SHELTER	
		09/04/2018	016889	COFFEE SERVICE SUPPLIES-CITY YARD	
		09/04/2018	028265	COFFEE SERVICE SUPPLIES-CITY HALL/BREAK ROOM LOCATION	
Remit to: COSTA MESA, CA					FYTD: \$3,638.08
ULTRASYSTEMS ENVIRONMENTAL, INC.	23239	09/04/2018	11589	GUARDRAIL UPGRADES, CONSULTANT SERVICES	\$9,045.00
		09/17/2018	11607	GUARDRAIL UPGRADES, CONSULTANT SERVICES	\$2,805.22
Remit to: IRVINE, CA					FYTD: \$18,612.47
UNDERGROUND SERVICE ALERT	23377	09/24/2018	720180460 (a)	DIGALERT TICKETS SUBSCRIPTION SERVICE-JUL18	\$475.30
		09/24/2018	720180460 (c)	DIGALERT TICKETS SUBSCRIPTION SERVICE-JUL18	
		09/24/2018	720180460 (b)	DIGALERT TICKETS SUBSCRIPTION SERVICE-JUL18	
		09/24/2018	720180460 (d)	DIGALERT TICKETS SUBSCRIPTION SERVICE-JUL18	
	23378	09/24/2018	820180459 (a)	DIGALERT TICKETS SUBSCRIPTION SERVICE-AUG18	\$476.95
		09/24/2018	820180459 (b)	DIGALERT TICKETS SUBSCRIPTION SERVICE-AUG18	
		09/24/2018	820180459 (c)	DIGALERT TICKETS SUBSCRIPTION SERVICE-AUG18	
		09/24/2018	820180459 (d)	DIGALERT TICKETS SUBSCRIPTION SERVICE-AUG18	
Remit to: CORONA, CA					FYTD: \$1,869.85

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UNION BANK OF CALIFORNIA 1	234959	09/04/2018	1108458	INVESTMENT CUSTODIAL SERVICES-JUL18	\$335.67
	235117	09/24/2018	1113242	INVESTMENT CUSTODIAL SERVICES-AUG18	\$335.67
Remit to: LOS ANGELES, CA					<b>FYTD: \$1,037.01</b>
UNITED ROTARY BRUSH CORP	23240	09/04/2018	305388	STREET SWEEPER BRUSHES & ACCESSORIES	\$4,961.83
		09/04/2018	305495	STREET SWEEPER BRUSHES & ACCESSORIES	
		09/04/2018	305279	STREET SWEEPER BRUSHES & ACCESSORIES	
	23321	09/17/2018	305722	STREET SWEEPER BRUSHES & ACCESSORIES	\$272.18
Remit to: KANSAS CITY, MO					<b>FYTD: \$10,048.16</b>
UNITED SITE SERVICES OF CA, INC.	23241	09/04/2018	114-7008320	FENCE RENTAL AT ANIMAL SHELTER 7/5-8/1/18	\$106.40
	23379	09/24/2018	114-7283477	FENCE RENTAL AT ANIMAL SHELTER 8/30-9/26/18	\$106.40
Remit to: PHOENIX, AZ					<b>FYTD: \$425.60</b>
VALENCIA, MARIA	235083	09/17/2018	R18-124218	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<b>FYTD: \$75.00</b>
VALLEY WIDE TOWING, LLC	23322	09/17/2018	6193	EVIDENCE TOWING FOR PD	\$1,431.00
		09/17/2018	6238	EVIDENCE TOWING FOR PD	
		09/17/2018	6123	EVIDENCE TOWING FOR PD	
		09/17/2018	2000	EVIDENCE TOWING FOR PD	
		09/17/2018	18-06287	EVIDENCE TOWING FOR PD	
Remit to: MORENO VALLEY, CA					<b>FYTD: \$1,961.00</b>
VAN HOLLAND CONSTRUCTION INC.	23242	09/04/2018	52	CONCRETE CURB & WALKWAY-MARCH ANNEX ADA IMPROVEMENTS PROJECT	\$12,497.50
	23380	09/24/2018	58	CONCRETE CURB & WALKWAY-MARCH ANNEX ADA IMPROVEMENTS PROJECT (BALANCE DUE)	\$12,497.50
Remit to: RIVERSIDE, CA					<b>FYTD: \$24,995.00</b>

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VARIABLE SPEEDS SOLUTIONS INC	23323	09/17/2018	17720	IRRIGATION PUMP PREVENTATIVE MAINTENANCE	\$6,490.00
		09/17/2018	17735	IRRIGATION PUMPS (3) REPAIRS-PARTS & LABOR	
Remit to: HUNTINGTON BEACH, CA					<u>FYTD:</u> \$6,490.00
VELASCO, LORENA	235096	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$98.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$98.00
VERIZON WIRELESS	234944	09/04/2018	9812532458	DATA SERVICE FOR PD COMMERCIAL TRUCK TABLET	\$95.09
	234945	09/04/2018	9812595071	CELLULAR SERVICE FOR PD TRAFFIC TICKET WRITERS	\$44.28
Remit to: DALLAS, TX					<u>FYTD:</u> \$417.55
VICTOR MEDICAL CO	23381	09/24/2018	4627343	ANIMAL MEDICAL SUPPLIES/VACCINES	\$3,029.85
Remit to: LAKE FOREST, CA					<u>FYTD:</u> \$4,038.93
VISION SERVICE PLAN	23324	09/17/2018	180901	EMPLOYEE VISION INSURANCE	\$4,238.65
Remit to: SAN FRANCISCO, CA					<u>FYTD:</u> \$12,578.94
VITAS HEALTH CARE	235084	09/17/2018	2000460.047	CONFERENCE & REC. CTR. RENTAL REFUND	\$500.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$500.00
VOYAGER FLEET SYSTEM, INC.	23325	09/17/2018	869336602830-CM	FUEL CARD CHARGES-CITY VEHICLE 13001	\$1,720.09
		09/17/2018	869336602830-PD	FUEL CARD CHARGES-PD TRAFFIC MOTORS	
Remit to: HOUSTON, TX					<u>FYTD:</u> \$10,068.95
VULCAN MATERIALS CO, INC.	23243	09/04/2018	71875227	ASPHALTIC MATERIALS	\$339.53
		09/04/2018	71886604	ASPHALTIC MATERIALS	
		09/04/2018	71875228	ASPHALTIC MATERIALS	
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$4,588.86

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WAFER, CARLETTE	235048	09/17/2018	JUL-2018	INSTRUCTOR SERVICES-CORE & KIDS FITNESS CLASSES	\$403.20
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$403.20
WELLS FARGO CORPORATE TRUST	23326	09/17/2018	1604721	DEBT SERVICE-TRUSTEE FEE/2017 REFUNDING OF 2007 RDA TABS	\$3,500.00
Remit to: MINNEAPOLIS, MN					<u>FYTD:</u> \$1,313,260.61
WESTERN MUNICIPAL WATER DISTRICT	235118	09/24/2018	23866-018292/AG8	WATER CHARGES-SKATE PARK	\$4,970.11
		09/24/2018	24753-018620/AG8	WATER CHARGES-M.A.R.B. BALLFIELDS	
		09/24/2018	23821-018257/AG8	WATER CHARGES-MARCH FIELD PARK COMMUNITY CTR. LANDSCAPE	
		09/24/2018	23821-018258/AG8	WATER CHARGES-MARCH FIELD PARK COMMUNITY CTR.-BLDG. 938	
Remit to: ARTESIA, CA					<u>FYTD:</u> \$15,459.24
WILLDAN FINANCIAL SERVICES	23280	09/10/2018	010-38940	GRANT ADMINISTRATION SERVICES-JULY 2018	\$20,011.25
Remit to: TEMECULA, CA					<u>FYTD:</u> \$69,147.20
WIN-911 SOFTWARE	235003	09/10/2018	138XT468-2018918	ANNUAL MAINTENANCE FOR WIN-911 SOFTWARE	\$495.00
Remit to: AUSTIN, TX					<u>FYTD:</u> \$495.00
WOLTERS KLUWER	23281	09/10/2018	5410336892	PDFLYER SOFTWARE ANNUAL LICENSING	\$1,155.00
		09/10/2018	5410327208	PDFLYER SOFTWARE ANNUAL LICENSING	
Remit to: TORRANCE, CA					<u>FYTD:</u> \$1,155.00
WRCRCA	234960	09/04/2018	18080901	RECONCILIATION OF OUTSTANDING MSHCP FEES DUE-2ND INSTALLMENT	\$20,000.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$957,315.65

Attachment: September 2018 Payment Register (3255 : PAYMENT REGISTER - SEPTEMBER 2018)



City of Moreno Valley  
Payment Register  
For Period 9/1/2018 through 9/30/2018

**CHECKS UNDER \$25,000**

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
WYATT, MICHAEL	235136	09/24/2018	R18-126807	ANIMAL SERVICES REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<b>FYTD: \$75.00</b>
XEROX CAPITAL SERVICES, LLC	23383	09/24/2018	094011273	COLOR COPIER LEASE/BILLABLE PRINTS-JUL18-CRC	\$3,897.03
		09/24/2018	094011274	COLOR COPIER EQUIPMENT LEASE-JUL18-CRC	
		09/24/2018	094407067	COLOR COPIER LEASE/BILLABLE PRINTS-AUG18-CRC	
		09/24/2018	094407068	COLOR COPIER EQUIPMENT LEASE-AUG18-CRC	
Remit to: PASADENA, CA					<b>FYTD: \$9,374.90</b>
YHUIT, PATRICIA	235122	09/24/2018	10/2 - 10/5/18	TRAVEL PER DIEM-CDBG TRAINING FOR PRACTITIONERS	\$241.50
Remit to: MORENO VALLEY, CA					<b>FYTD: \$241.50</b>
ZARAGOZA, MIGUEL	235097	09/17/2018	TRACT 12608	REFUND OF ZONE D TRACT 12608 LANDSCAPE MAINT. CHARGES	\$64.34
Remit to: MORENO VALLEY, CA					<b>FYTD: \$64.34</b>
ZIEGLER, DARREN C.	234947	09/04/2018	9/12-9/14/18	TRAVEL PER DIEM & MILEAGE-2018 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE	\$183.22
Remit to: RIVERSIDE, CA					<b>FYTD: \$183.22</b>
<b>TOTAL CHECKS UNDER \$25,000</b>					<b>\$772,701.74</b>
<b>GRAND TOTAL</b>					<b>\$13,023,688.84</b>

Attachment: September 2018 Payment Register (3255 : PAYMENT REGISTER - SEPTEMBER 2018)





## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Marshall Eyerman, Chief Financial Officer

**AGENDA DATE:** November 13, 2018

**TITLE:** RECEIPT OF QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDED SEPTEMBER 30, 2018

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### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Receive and file the Quarterly Investment Report for quarter ended September 30, 2018, in compliance with the City's Investment Policy.

### **SUMMARY**

The attached Quarterly Investment Report presents the City's cash and investments for the quarter that ended September 30, 2018. This report is in compliance with California Government Code Section 53646 regarding the reporting of detailed information on all securities, investments, and monies of the City, as well as the reporting of the market value of the investments held. All of the investments contained within the portfolio are in full compliance with the City's Investment Policy and Government Code Section 53601 as to the types of investments allowed. It is recommended that the City Council receive and file the attached Quarterly Investment Report.

### **DISCUSSION**

The City maintains a portfolio of investments in order to earn interest on cash balances that are not currently required to fund operations. California Government Code Sections 53601 and 53646 establish the types of investments allowed, the governing restrictions on these investments, the third-party custodian arrangement for certain investments, and the reporting practices related to the portfolios of local agencies. The City has implemented an Investment Policy, which was last reviewed by the City Council on May 15, 2018. The policy is in full compliance with the requirements of both of the above-mentioned Code Sections.

The attached Quarterly Investment Report presents the City's cash and investments for the quarter that ended September 30, 2018. The report complies with California Government Code Section 53646 regarding the reporting of detailed information on all securities, investments, and monies of the City, as well as the reporting of the market value of the investments held. All of the investments contained within the portfolio are in full compliance with the City's Investment Policy and Government Code Section 53601 as to the types of investments allowed. As stated in the attached report, there is more than adequate liquidity within the portfolio for the City to meet its budgeted expenditures over the next six months.

The City's investment policy has set the primary goals of the portfolio management as Safety and Liquidity followed by Yield. The City currently utilizes two investment management firms who use an active investment management approach in which securities are purchased but not necessarily held to maturity, and may be actively traded based on market conditions and the City's investment goals. The City's cash flow requirements are evaluated on an ongoing basis, with short-term needs accommodated through the City's pooled investment funds with the State Local Agency Investment Fund (LAIF). LAIF is a pool of public funds managed by the State Treasurer of California, providing 24-hour liquidity while yielding a rate of return approximately equivalent to a one-year treasury bill. With the combined use of a conservative approach to evaluating cash flow needs and LAIF liquidity, the City will not have to liquidate securities at current market rates that are intended to be held for longer-term investment.

The table shows some of the key portfolio measures for the month.

	Portfolio, Balance	Avg. Yield to Maturity Trends		
		Sept 2018	Aug 2018	Sept 2017
Chandler	\$88,810,836	2.04%	2.03%	1.68%
Insight	\$56,303,716	1.76%	1.69%	1.38%
LAIF	\$38,718,902	2.063%	1.998 %	1.111%

Bond proceeds are held and invested by a Trustee. The investment of these funds is governed by an investment policy approved by the City Council as a part of the governing documents for each specific bond issue. Deferred Compensation Plan funds are included in the report but these funds are held and invested by the respective plan administrators based on the direction of the participating employees. These funds are placed in a trust separate from City funds.

## **ALTERNATIVES**

1. Receive and file the Quarterly Investment Report for September 30, 2018. ***Staff recommends this alternative as it accomplishes timely investment reporting.***
2. Do not accept and file the Quarterly Investment Report and provide staff with

additional direction. ***Staff does not recommend this alternative as it will not accomplish timely investment reporting.***

## **FISCAL IMPACT**

The fed funds rate now stands at a range of 2.00% to 2.25%. The Treasury yield curve continued to flatten in June with the spread between the 2-year and the 10-year Treasury yields narrowing from 85 basis points last year to just 24 basis points at month end. By comparison the average spread over the past 20 years has been about 140 basis points. Rate hikes by the Fed have put upward pressure on rates, while supply and demand imbalances, technical factors and subdued inflation expectations have contributed to the curve flattening.

## **NOTIFICATION**

Publication of the agenda

## **PREPARATION OF STAFF REPORT**

Prepared By:  
Brooke McKinney  
Treasury Operations Division Manager

Department Head Approval:  
Marshall Eyerman  
Chief Financial Officer/City Treasurer

## **CITY COUNCIL GOALS**

**Revenue Diversification and Preservation.** Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

## **CITY COUNCIL STRATEGIC PRIORITIES**

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

## **ATTACHMENTS**

1. 09-2018 Investment Report
2. CAM-Newsletter-October2018

## **APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	10/24/18 2:07 PM
City Attorney Approval	<u>✓ Approved</u>	11/06/18 11:55 AM
City Manager Approval	<u>✓ Approved</u>	11/06/18 12:20 PM

**CITY OF MORENO VALLEY**  
**Treasurer's Cash and Investments Report**  
**September 2018**

General Portfolio	Cost Value	Market Value	Par Value	Average Maturity (in years)	Average Yield to Maturity	Average Duration (in years)
Bank Accounts	3,972,291	3,972,291	3,972,291			
State of California LAIF Pool	38,718,902	38,646,376	38,718,902	0.54	2.06%	
Investments-Chandler	88,419,235	86,748,019	88,810,836	2.44	2.04%	2.33
Investments-Insight	56,241,791	55,671,932	56,303,716	1.10	1.76%	1.08
<b>Total General Portfolio</b>	<b>187,352,219</b>	<b>185,038,618</b>	<b>187,805,745</b>			

Bond Proceeds with Fiscal Agents	Market Value
Construction Funds	8,721,542
Principal & Interest Accounts	2,600,394
Debt Service Reserve Funds	2,116,839
Custody Accounts	330,686
Arbitrage Rebate Accounts	4,502
Other Accounts	12,760
<b>Total Bond Proceeds</b>	<b>13,786,723</b>

Deferred Compensation Funds	Market Value as of Sept 30, 2018
Nationwide	0
ICMA	6,171,371
<b>Total Deferred Compensation Funds</b>	<b>6,171,371</b>

**Total Investment Portfolio** 204,996,713

1. I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. There are no items of non-compliance for this period.
2. The market values for the specific investments in the General Portfolio are provided by the City's investment advisors, Chandler Asset Management and Insight Asset Management.
3. The market value for LAIF is provided by the State Treasurer.
4. The market values for investments held by fiscal agents and the deferred compensation plans are provided by each respective trustee or fiscal agent.
5. The City has the ability to meet its budgeted expenditures for the next six months pending any future action by City Council or any unforeseen catastrophic event.

/S/ Marshall Eyerman  
 City Treasurer

Attachment: 09-2018 Investment Report (3286 : RECEIPT OF QUARTERLY INVESTMENT REPORT -

## PORTFOLIO PERFORMANCE - 36 MONTH TREND

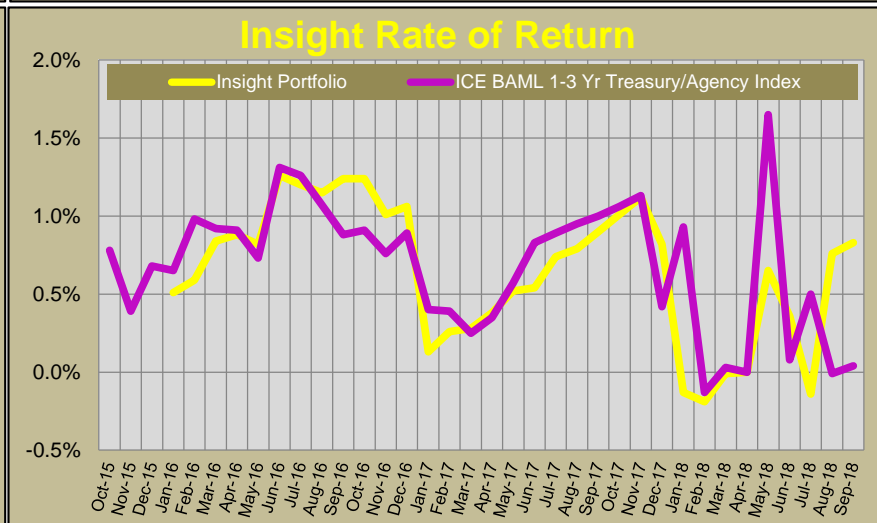
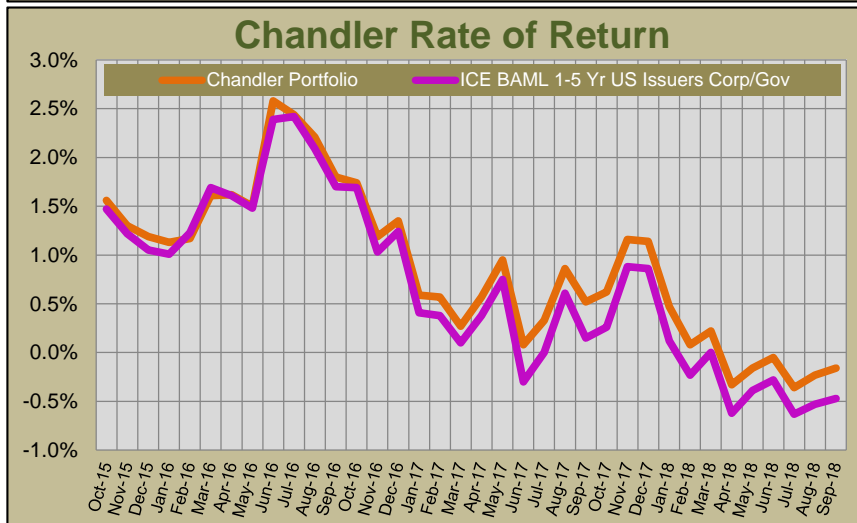
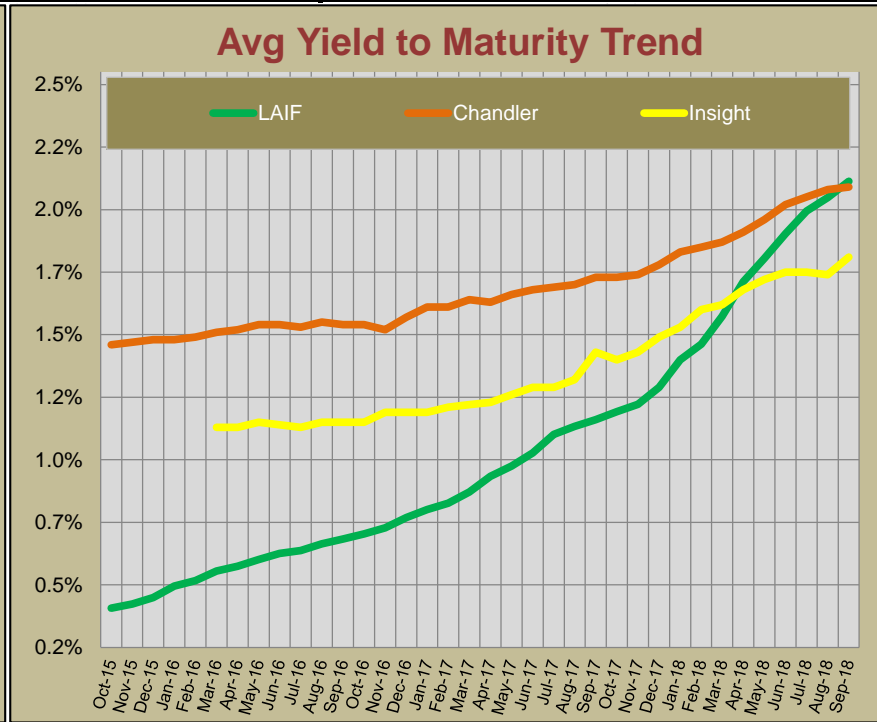
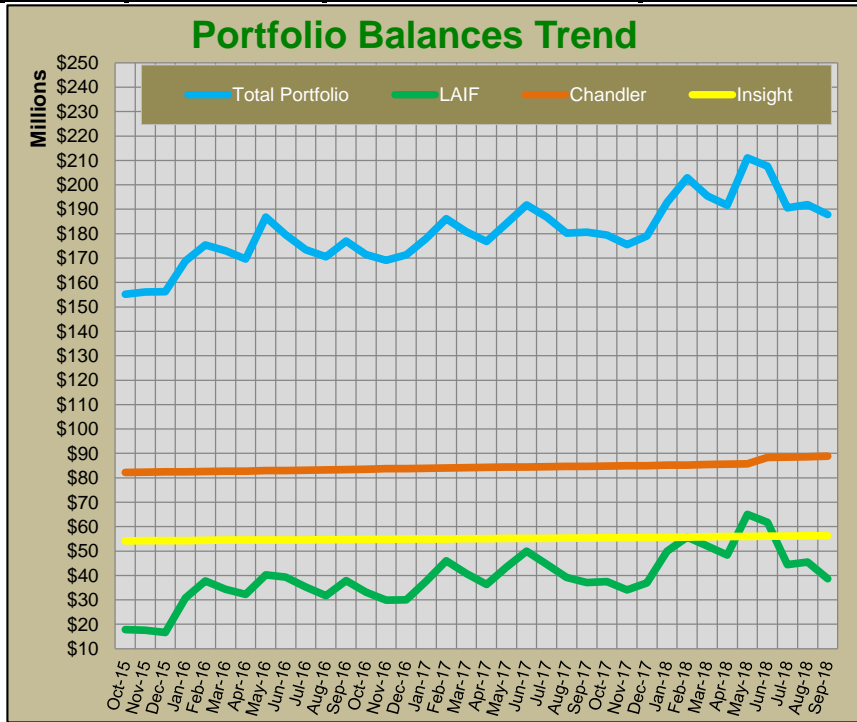
Period	Total General Portfolio (1)		Local Agency Investment Fund (LAIF)		Chandler			Insight			
	Asset Balance (par)	Balance	Yield	Asset Balance (par)	Weighted Avg YTM (2)	Rate of Return (3)		Asset Balance (par)	Weighted Avg YTM (2)	Rate of Return (3)	
						Investment Portfolio (4)	Benchmark 1-5 Gov(5)			Investment Portfolio (4)	Benchmark 1-3 Gov(5)
Oct-15	155,196,031	17,843,566	0.357%	82,223,743	1.41%	1.56%	1.47%	54,198,446	(6)	(6)	0.78%
Nov-15	156,098,310	17,593,566	0.374%	82,355,838	1.42%	1.30%	1.22%	54,238,929	(6)	(6)	0.39%
Dec-15	156,285,206	16,633,566	0.400%	82,433,426	1.43%	1.19%	1.05%	54,312,737	(6)	(6)	0.68%
Jan-16	168,824,464	30,850,627	0.446%	82,510,170	1.43%	1.13%	1.01%	54,319,684	(6)	0.51%	0.65%
Feb-16	175,430,692	37,750,627	0.467%	82,617,177	1.44%	1.17%	1.23%	54,372,589	(6)	0.59%	0.98%
Mar-16	173,065,238	34,310,627	0.506%	82,721,056	1.46%	1.61%	1.69%	54,499,863	1.08%	0.84%	0.92%
Apr-16	169,665,429	32,296,705	0.525%	82,769,869	1.47%	1.62%	1.61%	54,517,986	1.08%	0.88%	0.91%
May-16	186,737,459	40,246,705	0.552%	82,923,233	1.49%	1.50%	1.48%	54,535,685	1.10%	0.82%	0.73%
Jun-16	179,533,412	39,271,705	0.576%	82,995,248	1.49%	2.58%	2.39%	54,552,897	1.09%	1.26%	1.31%
Jul-16	173,464,003	35,222,341	0.588%	83,081,551	1.48%	2.44%	2.42%	54,560,166	1.08%	1.20%	1.26%
Aug-16	170,506,021	31,792,341	0.614%	83,224,209	1.50%	2.21%	2.09%	54,644,115	1.10%	1.15%	1.07%
Sep-16	176,898,187	37,892,341	0.634%	83,379,424	1.49%	1.80%	1.70%	54,722,092	1.10%	1.24%	0.88%
Oct-16	171,480,180	33,193,311	0.654%	83,523,267	1.49%	1.74%	1.69%	54,763,602	1.10%	1.24%	0.91%
Nov-16	169,062,818	29,923,311	0.678%	83,701,960	1.47%	1.19%	1.03%	54,796,940	1.14%	1.01%	0.76%
Dec-16	171,351,017	30,054,201	0.719%	83,828,755	1.52%	1.35%	1.24%	54,953,105	1.14%	1.06%	0.89%
Jan-17	178,020,726	37,628,655	0.751%	83,921,074	1.56%	0.59%	0.41%	54,865,800	1.14%	0.13%	0.40%
Feb-17	186,127,218	46,028,655	0.777%	84,036,078	1.56%	0.57%	0.38%	54,956,116	1.16%	0.26%	0.39%
Mar-17	180,720,329	40,778,655	0.821%	84,203,833	1.59%	0.27%	0.10%	55,036,202	1.17%	0.28%	0.25%
Apr-17	176,886,824	36,353,121	0.884%	84,254,557	1.58%	0.57%	0.38%	55,069,278	1.18%	0.38%	0.35%
May-17	184,129,362	43,453,119	0.925%	84,366,558	1.61%	0.95%	0.75%	55,139,856	1.21%	0.52%	0.57%
Jun-17	191,761,138	49,953,121	0.978%	84,433,672	1.63%	0.08%	-0.30%	55,188,911	1.24%	0.54%	0.83%
Jul-17	186,724,734	44,548,019	1.051%	84,553,984	1.64%	0.33%	0.00%	55,200,136	1.24%	0.74%	0.89%
Aug-17	180,293,288	39,248,019	1.084%	84,648,884	1.65%	0.86%	0.61%	55,293,843	1.27%	0.79%	0.95%
Sep-17	180,597,317	37,148,019	1.111%	84,681,990	1.68%	0.52%	0.15%	55,327,685	1.38%	0.90%	1.00%
Oct-17	179,411,035	37,462,434	1.143%	84,785,780	1.68%	0.62%	0.26%	55,413,748	1.35%	1.01%	1.06%
Nov-17	175,469,499	34,062,434	1.172%	84,916,378	1.69%	1.16%	0.88%	55,471,666	1.38%	1.12%	1.13%
Dec-17	179,112,928	36,962,434	1.239%	85,008,412	1.73%	1.14%	0.86%	55,541,162	1.44%	0.82%	0.42%
Jan-18	192,795,926	49,974,332	1.350%	85,144,970	1.78%	0.47%	0.12%	55,563,293	1.48%	-0.13%	0.93%
Feb-18	202,940,569	55,774,331	1.412%	85,263,827	1.80%	0.08%	-0.23%	55,682,887	1.55%	-0.19%	-0.13%
Mar-18	195,416,305	52,074,331	1.524%	85,446,356	1.82%	0.22%	0.00%	55,785,899	1.57%	-0.01%	0.03%
Apr-18	191,668,439	48,358,005	1.661%	85,541,787	1.86%	-0.33%	-0.62%	55,920,551	1.63%	0.00%	0.00%
May-18	210,976,889	65,058,005	1.755%	85,714,498	1.91%	-0.16%	-0.39%	55,998,203	1.67%	0.65%	1.65%
Jun-18	207,635,739	61,758,005	1.854%	88,337,665	1.97%	-0.05%	-0.28%	56,077,829	1.70%	0.36%	0.08%
Jul-18	190,571,998	44,418,902	1.944%	88,543,794	2.00%	-0.36%	-0.63%	56,116,437	1.70%	-0.14%	0.50%
Aug-18	191,837,452	45,518,902	1.998%	88,654,200	2.03%	-0.23%	-0.53%	56,196,487	1.69%	0.76%	-0.01%
Sep-18	187,805,745	38,718,902	2.063%	88,810,836	2.04%	-0.16%	-0.47%	56,303,716	1.76%	0.83%	0.04%

**Notes:**

- (1) Total General Portfolio includes all assets that comprise the City's Investment Portfolio which is LAIF as well as assets managed by Chandler and Cutwater.
- (2) Yield to Maturity (YTM): The rate of return on an investment or security if it were to be held until maturity. This yield does not reflect changes in the market value of a security
- (3) Rate of Return represents the gain or loss on an investment or portfolio of investments over a specified period, expressed as a percentage of increase over the initial investment cost. Gains on investments are considered to be any income received from the security or portfolio plus any realized capital gain. This measure of return recognizes the changes in market values of a security or portfolio of securities.
- (4) The Rate of Return for the investment portfolio reflects the performance of the portfolio during the past twelve months.
- (5) The portfolio benchmarks are: Chandler-Bank of America-Merrill Lynch 1 to 5 year Government Index and Insight-Bank of America-Merrill Lynch 1 to 3 year Treasury Index
- (6) As the result of a transition to a new reporting platform Weighted Avg Yield to Maturity and Total Return Yield data is not available. Insight staff are working to rectify this problem.

Attachment: 09-2018 Investment Report (3286 : RECEIPT OF QUARTERLY INVESTMENT REPORT -

# PORTFOLIO PERFORMANCE - 36 MONTH TREND



PORTFOLIO CHARACTERISTICS
The portfolio invested in LAIF represents the City's immediate cash liquidity needs and is managed by City staff in a manner to fund the day to day operations of the City.
The portfolio managed by Insight is comprised of idle cash balances related to funds that generally expect to expend cash within the next 36 months. (Example: Gen Fund, Zone A, Measure A, NSP etc.)
The portfolio managed by Chandler is comprised of idle cash balances related to funds that generally expect to expend cash with the next 24 to 60 months. (Example: Reserve Funds, Facility & Equip Replacement, Endowments etc.)

Attachment: 09-2018 Investment Report (3286 : RECEIPT OF QUARTERLY INVESTMENT REPORT -

**FUNDS WITH FISCAL AGENTS**

Account Name	Account Number	Investment	Issuer	Value Date	Market Value	Stated Rate	Yield	Price	% of Portfolio
<b>Wells Fargo</b> <b>CFD # 5</b>									
Series B Revenue	22333500	cash	cash	09/30/18	0	0.00%	0.00%	1.00000	0.000%
Series B Revenue	22333500	money mkt fund	WF Government Fund	09/30/18	1,132	1.80%	1.98%	1.00000	0.008%
Series A Principal	22333501	money mkt fund	WF Government Fund	09/30/18	897	1.80%	1.98%	1.00000	0.007%
Series A reserve	22333502	money mkt fund	WF Government Fund	09/30/18	46	1.80%	1.98%	1.00000	0.000%
Series B reserve	22333503	money mkt fund	WF Government Fund	09/30/18	546,000	1.80%	1.98%	1.00000	3.960%
Series B admin fund	22333504	money mkt fund	WF Government Fund	09/30/18	1	1.80%	1.98%	1.00000	0.000%
Series B interest	22333507	money mkt fund	WF Govt Fund	09/30/18	17,795	1.80%	1.80%	1.00000	0.129%
					565,871				
<b>Wells Fargo</b> <b>Community Facilities District 87-1 (IA-1)</b>									
special tax funds	22631800	money market fund	WF Government Fund	09/30/18	1,145,468	1.80%	1.98%	1.00000	8.308%
interest acct	22631801	money market fund	WF Government Fund	09/30/18	6,193	1.80%	1.98%	1.00000	0.045%
reserve fund	22631802	money market fund	WF Government Fund	09/30/18	197	1.80%	1.98%	1.00000	0.001%
reserve fund	22631804	money market fund	WF Government Fund	09/30/18	1,034,622	1.80%	1.98%	1.00000	7.504%
admin exp acct	22631805	money market fund	WF Government Fund	09/30/18	10,591	1.80%	1.98%	1.00000	0.077%
debt service acct	22631809	money market fund	WF Government Fund	09/30/18	24,969	1.80%	1.98%	1.00000	0.181%
debt service acct	22631809	US Treasury Note	US Treasury	09/30/18	509,026	1.00%	1.00%	1.00000	3.692%
special tax funds	22631900	money market fund	WF Government Fund	09/30/18	14	1.80%	1.98%	1.00000	0.000%
interest acct	22631901	money market fund	WF Government Fund	09/30/18	46,988	1.80%	1.98%	1.00000	0.341%
principal fund	22631902	money market fund	WF Government Fund	09/30/18	275,000	1.80%	1.98%	1.00000	1.995%
reserve fund	22631904	money market fund	WF Government Fund	09/30/18	365,351	1.80%	1.98%	1.00000	2.650%
admin exp acct	22631905	money market fund	WF Government Fund	09/30/18	2,165	1.80%	1.98%	1.00000	0.016%
surplus acct	22631907	money market fund	WF Government Fund	09/30/18	4,502	1.80%	1.98%	1.00000	0.033%
					3,425,086				
<b>Wells Fargo</b> <b>2013 Total Road Improvement COPs</b>									
interest fund	46612401	money mkt fund	WF Government Fund	09/30/18	361	1.80%	1.98%	1.00000	0.003%
principal fund	46612402	money mkt fund	WF Government Fund	09/30/18	384	1.80%	1.98%	1.00000	0.003%
reserve fund	46612403	money mkt fund	WF Government Fund	09/30/18	0	1.80%	1.98%	1.00000	0.000%
admin fund	46612404	money mkt fund	WF Government Fund	09/30/18	767	1.80%	1.98%	1.00000	0.006%
					1,512				
<b>Wells Fargo</b> <b>2013 Partial Refunding of the 2005 Lease Revenue Bonds</b>									
revenue fund	48360700	money mkt fund	WF Government Fund	09/30/18	8	1.80%	1.98%	1.00000	0.000%
interest fund	48360701	money mkt fund	WF Government Fund	09/30/18	47	1.80%	1.98%	1.00000	0.000%
principal fund	48360702	money mkt fund	WF Government Fund	09/30/18	189	1.80%	1.98%	1.00000	0.001%
					244				
<b>Wells Fargo</b> <b>Community Facilities District 7 Improvement Area 1</b>									
special tax fund	77025300	money mkt fund	WF Government Fund	09/30/18	329,522	1.80%	1.98%	1.00000	2.390%
bond fund	77025301	money mkt fund	WF Government Fund	09/30/18	143,200	1.80%	1.98%	1.00000	1.039%
reserve fund	77025302	money mkt fund	WF Government Fund	09/30/18	170,623	1.80%	1.98%	1.00000	1.238%
admin exp acct	77025305	money mkt fund	WF Government Fund	09/30/18	3	1.80%	1.98%	1.00000	0.000%
					643,348				
<b>Wells Fargo</b> <b>2014 Partial Refunding of the 2005 Lease Revenue Bonds</b>									
revenue fund	83478300	money mkt fund	WF Government Fund	09/30/18	24	1.80%	1.98%	1.00000	0.000%
interest fund	83478301	money mkt fund	WF Government Fund	09/30/18	143	1.80%	1.98%	1.00000	0.001%
principal fund	83478302	money mkt fund	WF Government Fund	09/30/18	167	1.80%	1.98%	1.00000	0.000%
					167				
<b>Wells Fargo</b> <b>2015 Taxable Lease Revenue Bonds (Electric Utility)</b>									
revenue fund	84457000	money mkt fund	WF Government Fund	09/30/18	2,300	1.80%	1.98%	1.00000	0.017%
interest fund	84457001	money mkt fund	WF Government Fund	09/30/18	0	1.80%	1.98%	1.00000	0.000%
principal fund	84457002	money mkt fund	WF Government Fund	09/30/18	0	1.80%	1.98%	1.00000	0.000%
					2,300				
<b>Wells Fargo</b> <b>2016 Taxable Refunding Lease Revenue Bonds (Electric Utility)</b>									
revenue fund	77157100	money mkt fund	WF Government Fund	09/30/18	864	1.80%	1.98%	1.00000	0.006%
interest fund	77157101	money mkt fund	WF Government Fund	09/30/18	0	1.80%	1.98%	1.00000	0.000%
principal fund	77157102	money mkt fund	WF Government Fund	09/30/18	0	1.80%	1.98%	1.00000	0.000%
capitalized interest fu	77157104	money mkt fund	WF Government Fund	09/30/18	181,624	1.80%	1.98%	1.00000	1.317%
					182,488				
<b>Wells Fargo</b> <b>2017 Refunding of the 2007 RDA TABs</b>									
income fund	49150300	money mkt fund	WF Government Fund	09/30/18	934,815	1.80%	1.98%	1.00000	6.781%
interest fund	49150301	money mkt fund	WF Government Fund	09/30/18	0	1.80%	1.98%	1.00000	0.000%
cost of issuance	49150307	money mkt fund	WF Government Fund	09/30/18	0	1.80%	1.98%	1.00000	0.000%
					934,815				
<b>Wilmington Trust</b> <b>2018 Streetlight Financing</b>									
construction fund	84457006	cash	cash	09/30/18	8,030,892	1.80%	1.98%	1.00000	58.251%
					8,030,892				
<b>Totals</b>					<b>13,786,723</b>	<b>100.000%</b>			

Type	Summary of Bond Proceeds with Fiscal Agents	
1	Construction Funds	8,721,542
2	Principal & Interest Accounts	2,600,394
3	Debt Service Reserve Funds	2,116,839
4	Custody Accounts	330,686
5	Arbitrage Rebate Accounts	4,502
6	Other Accounts	12,760
<b>Total Fiscal Agent Funds</b>		<b>13,786,723</b>

Attachment: 09-2018 Investment Report (3286 : RECEIPT OF QUARTERLY INVESTMENT REPORT -



## DEFERRED COMPENSATION FUNDS

### Nationwide

Fund	Market Value as of Sept 30, 2018	Fund	Market Value as of Sept 30, 2018	Fund	Market Value as of Sept 30, 2018
Liquid Savings		Nationwide US Sm Cap Val Ins Svc		Federated Kaufmann Fund	
Nationwide Fixed (Part Time Employee)		American Century Balanced		Putnam Growth Opportunity A	
Liquid Savings (Part Time Employees)		Am Century Growth		Nationwide InvDes Mod Cons Fund SC	
Certificates of Deposit 3 years		Am Century Select		Nationwide InvDes Mod Aggr Fund	
Certificates of Deposit 5 years		JP Morgan Mid Cap Value A		Nationwide InvDes Aggr Fund	
Invesco Mid Cap Core Equity		Vanguard Index 500		Nationwide InvDes Mod Fd	
Bond Fund of America		Vanguard Institutional Index		Nationwide Inv Des Cons	
Growth Fund of America		Vanguard Wellington		Nationwide Large Cap Growth	
Investment Co. of America		Vanguard Windsor II		Nationwide Fund A	
Income Fund of America		Vanguard Total Bond Index		Nationwide Dest 2015 Inst Svc	
Brown Cap Mgmt Inc SM Co		Washington Mutual Inv		Nationwide Dest 2020 Inst Svc	
Fidelity Independence		DFA US Micro Cap Port		Nationwide Dest 2025 Inst Svc	
Fidelity Equity Income		EuroPacific Growth		Nationwide Dest 2030 Inst Svc	
Fidelity Magellan		Stable Fund C		Nationwide Dest 2035 Inst Svc	
Fidelity Puritan		N B Socially Responsive Fund		Nationwide Dest 2040 Inst Svc	
Fidelity Contrafund		Dtsch High Income Fund A		Nationwide Dest 2045 Inst Svc	
Janus Henderson Research Fund		Dtsch Eq Divd A		Nationwide Dest 2050 Inst Svc	
Janus Henderson Forty		Oppenheimer Global Fund A			
				<b>Total Nationwide Deferred</b>	<u><u>\$0</u></u>

### ICMA

Fund	Market Value as of Sept 30, 2018	Fund	Market Value as of Sept 30, 2018
Aggressive Oppor.	\$141,470	VT Vantagepoint Discovery	86,474
International	50,468	VT Gold Sach Mid Cap Value	
Global Equity Growth	353,136	VT Contrafund	271,473
Growth and Income	145,075	VT Vantagepoint Overseas Equity Index Fund	189,915
Broad Market	62,213	VT Diversified International	37,184
500 Stock Index	329,035	VT Allianz NFJ Div Value	0
Equity Income	225,701	Vantage Growth Fund	406,172
MS Retirement Income	20,840	VT Puritan	37,526
Core Bond	112,179	VT Vantagepoint Select Value	22,963
Cash Management	18,710	VT TR Price Growth Stock Adv	303,865
Plus Fund	1,475,933	VT Nuveen Real Estate Secs	43,853
Retirement Income Advantage	15,022	VT TR Price Small Cap Value	0
Conservative Growth	81,887	VT Invesco Diversified	7,042
Traditional Growth	15,944	VT Vantagepoint Inflation Focused	116,980
Long-Term Growth	901,102	VT Oppenheimer Main Street	64,295
Western Asset Core Plus Bond	8,678	VT Vantagepoint Mid/Sm Index	0
Milestone 2010	21,043	VT PIMCO Total Return	0
Milestone 2020	126,413	VT PIMCO High Yield	26,828
Milestone 2025	12,089	VT Harbor Mid Cap Growth	169,929
Milestone 2030	11,032	VT MFS Value	95,380
Milestone 2035	17,963	VT AMG TimesSquare Mid Cap Growth Admin	117,156
Milestone 2040	28,403		
		<b>Total ICMA</b>	<u><u>\$6,171,371</u></u>

### Summary by Plan

Deferred Compensation Plan	Market Value as of Sept 30, 2018
Total Nationwide	\$0
Total ICMA	6,171,371
<b>Total Deferred Compensation Plans</b>	<u><u>\$6,171,371</u></u>

### Summary by Investment Type

Investment Type	Market Value as of Sept 30, 2018
Savings Deposits and CD's	\$0
Mutual Funds	6,171,371
<b>Total Deferred Compensation Plans</b>	<u><u>\$6,171,371</u></u>

# City of Moreno Valley

## MONTHLY ACCOUNT STATEMENT

SEPTEMBER 1, 2018 THROUGH SEPTEMBER 30, 2018

**Chandler Team:**

For questions about your account, please call (800) 317-4747,  
or contact [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

**Custodian**

Union Bank N.A.  
Tina Guzman  
(619) 230-3547

**CHANDLER ASSET MANAGEMENT**  
chandlerasset.com

*Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.*

**PORTFOLIO CHARACTERISTICS**

Average Modified Duration	2.33
Average Coupon	1.92%
Average Purchase YTM	2.04%
Average Market YTM	2.91%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.59 yrs
Average Life	2.44 yrs

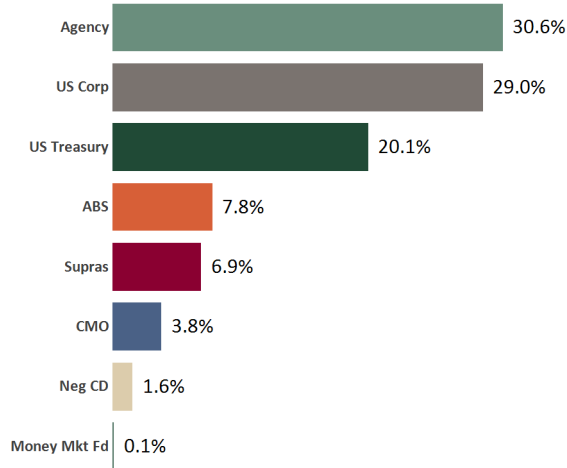
**ACCOUNT SUMMARY**

	Beg. Values as of 8/31/18	End Values as of 9/30/18
Market Value	86,886,422	86,748,019
Accrued Interest	367,848	359,058
<b>Total Market Value</b>	<b>87,254,270</b>	<b>87,107,077</b>
Income Earned	145,675	150,673
Cont/WD		0
Par	88,654,200	88,810,836
Book Value	88,383,563	88,543,026
Cost Value	88,267,259	88,419,235

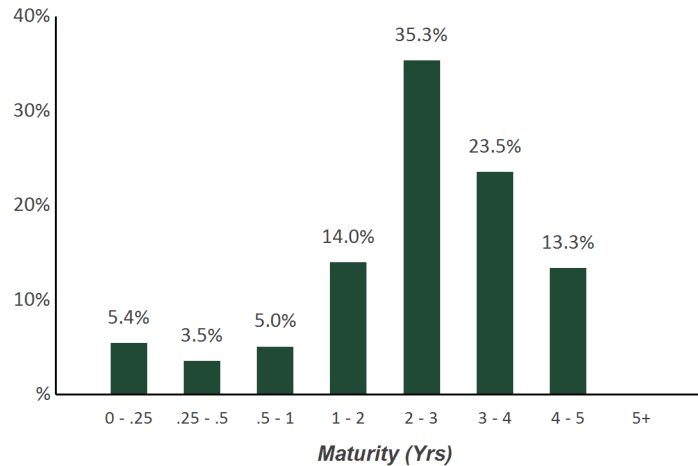
**TOP ISSUERS**

Federal National Mortgage Assoc	20.3%
Government of United States	20.1%
Federal Home Loan Mortgage Corp	10.3%
Inter-American Dev Bank	4.4%
Federal Home Loan Bank	3.9%
Honda ABS	2.3%
Toyota ABS	2.2%
US Bancorp	2.2%
<b>Total</b>	<b>65.6%</b>

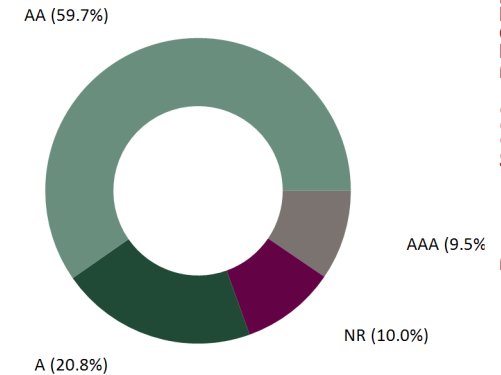
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY (S&P)**



**PERFORMANCE REVIEW**

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	5/31/20
City of Moreno Valley	-0.17%	0.27%	0.10%	-0.16%	0.18%	0.72%	1.07%	N/A	1.44
ICE BAML 1-5 Yr US Treasury/Agency Index	-0.27%	0.06%	-0.18%	-0.55%	-0.29%	0.30%	0.74%	N/A	1.10
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	-0.25%	0.14%	-0.13%	-0.47%	-0.16%	0.46%	0.87%	N/A	1.27

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# Statement of Compliance

As of September 30, 2018

## City of Moreno Valley

Assets managed by Chandler Asset Management are in full compliance with state law and with the City's investment policy.

Category	Standard	Comment
Treasury Issues	No Limitation	Complies
Agency Issues	No Limitation	Complies
Supranationals	30% max; 5% max per issuer; "AA" rated by a NRSRO; Issued by IBRD, IFC or IADB only;	Complies
Municipal Securities (Local Agency/state)	No Limitation	Complies
Banker's Acceptances	40% maximum; 5% max issuer; 180 days max maturity	Complies
Commercial Paper	25% maximum; 5% max issuer; 270 days max maturity; "A-1/P-1/F-1" minimum ratings; "A" rated issuer or higher, if long term debt	Complies
Negotiable Certificates of Deposit	30% maximum; 5% max issuer	Complies
Medium Term Notes	30% maximum; 5% max issuer; "A" rated or better by a NRSRO	Complies
Money Market Mutual Funds	20% maximum; AAA/Aaa or Highest rating	Complies
Collateralized Certificates of Deposit (CD)/ Time Deposit (TD)	5% max issuer	Complies
FDIC Insured Certificates of Deposit (CD)/Time Deposit (TD)	5% max issuer	Complies
Asset-Backed (ABS), Mortgage Backed (MBS) and Collateralized Mortgage Obligations (CMO)	20% maximum; 5% max issuer; "AA" rated or better by a NRSRO; "A" rated issuer	Complies
Repurchase Agreements	No limitation; 1-year max maturity	Complies
Local Agency Investment Fund - L.A.I.F.	Maximum program limitation	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest only strips from mortgages; Reverse repurchase agreements; Futures/Option contracts	Complies
Issuer Maximum	5% per issuer for all non-government issuers and agencies	Complies
Maximum maturity	5 years	Complies
Weighted Average Maturity	3 years	Complies

# Holdings Report

As of September 30, 2018



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
47787XAB3	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	50,610.48	02/22/2017 1.50%	50,610.28 50,610.40	99.93 2.65%	50,574.59 33.74	0.06% (35.81)	Aaa / NR AAA	1.0 0.0
654747AB0	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	89,831.89	03/21/2017 1.47%	89,831.43 89,831.68	99.87 2.46%	89,715.25 58.69	0.10% (116.43)	Aaa / NR AAA	1.2 0.1
47788MAC4	John Deere Owner Trust 2016-A A3 1.36% Due 4/15/2020	212,218.62	02/23/2016 1.37%	212,185.22 212,206.15	99.68 2.62%	211,534.82 128.27	0.24% (671.33)	Aaa / NR AAA	1.5 0.2
89231UAD9	Toyota Auto Receivables 2016-B 1.3% Due 4/15/2020	343,833.26	05/02/2016 1.31%	343,815.70 343,830.04	99.56 2.67%	342,331.03 198.66	0.39% (1,499.01)	Aaa / AAA NR	1.5 0.3
43814QAC2	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	181,601.10	05/24/2016 1.40%	181,597.58 181,599.70	99.61 2.61%	180,892.09 112.19	0.21% (707.61)	Aaa / NR AAA	1.5 0.3
47788BAB0	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	111,757.01	07/11/2017 1.60%	111,747.30 111,751.56	99.74 2.58%	111,464.38 78.97	0.13% (287.18)	Aaa / NR AAA	1.5 0.2
89237RAB4	Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020	553,334.30	07/25/2017 1.59%	553,329.05 553,331.12	99.60 2.61%	551,100.45 388.56	0.63% (2,230.67)	Aaa / AAA NR	1.7 0.3
89238BAB8	Toyota Auto Receivables Owner 2018-A A2A 2.1% Due 10/15/2020	1,055,000.00	01/23/2018 2.12%	1,054,892.18 1,054,918.70	99.70 2.70%	1,051,861.38 984.67	1.21% (3,057.32)	Aaa / AAA NR	2.0 0.5
161571HF4	Chase CHAIT 2016-A5 1.27% Due 7/15/2021	400,000.00	09/27/2018 2.11%	395,328.13 395,341.86	98.87 2.75%	395,480.80 225.78	0.45% 138.94	NR / AAA AAA	2.7 0.7
43811BAC8	Honda Auto Receivables 2017-2 A3 1.68% Due 8/16/2021	1,100,000.00	04/27/2018 2.62%	1,082,898.44 1,085,085.85	98.74 2.91%	1,086,188.40 821.33	1.25% 1,102.55	Aaa / AAA NR	2.8 1.0
47788BAD6	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	170,000.00	07/11/2017 1.83%	169,987.56 169,991.09	98.63 3.01%	167,670.65 137.51	0.19% (2,320.44)	Aaa / NR AAA	3.0 1.1
47788CAC6	John Deere Owner Trust 2016-B A4 2.66% Due 4/18/2022	275,000.00	02/21/2018 2.68%	274,980.23 274,983.04	99.27 3.13%	272,983.15 325.11	0.31% (1,999.89)	Aaa / NR AAA	3.5 1.6
43815HAC1	Honda Auto Receivables Owner 2018-3 A3 2.95% Due 8/22/2022	750,000.00	08/21/2018 2.98%	749,897.10 749,899.50	99.67 3.12%	747,534.75 614.58	0.86% (2,364.75)	Aaa / NR AAA	3.9 2.1
02587AAJ3	American Express Credit 2017-1 1.93% Due 9/15/2022	700,000.00	06/21/2018 2.92%	689,117.18 689,808.38	98.61 2.98%	690,295.89 600.44	0.79% 487.51	Aaa / NR AAA	3.9 1.3

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# Holdings Report

As of September 30, 2018



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
47788EAC2	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	875,000.00	07/18/2018 3.10%	874,933.68 874,936.55	99.83 3.18%	873,537.86 1,197.78	1.00% (1,398.69)	Aaa / NR AAA	4.1 2.1
<b>Total ABS</b>		<b>6,868,186.66</b>	<b>2.37%</b>	<b>6,835,151.06</b> <b>6,838,125.62</b>	<b>2.88%</b>	<b>6,823,165.49</b> <b>5,906.28</b>	<b>7.84%</b> <b>(14,960.13)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>2.8</b> <b>1.0</b>
<b>AGENCY</b>									
3135G0ZG1	FNMA Note 1.75% Due 9/12/2019	850,000.00	10/29/2014 1.70%	851,929.50 850,375.48	99.18 2.63%	842,999.40 785.07	0.97% (7,376.08)	Aaa / AA+ AAA	0.9 0.9
3137EADR7	FHLMC Note 1.375% Due 5/1/2020	1,650,000.00	08/26/2015 1.56%	1,636,522.80 1,645,441.88	97.82 2.79%	1,614,063.00 9,453.13	1.86% (31,378.88)	Aaa / AA+ AAA	1.5 1.5
3135G0D75	FNMA Note 1.5% Due 6/22/2020	1,655,000.00	09/29/2015 1.49%	1,655,893.70 1,655,326.02	97.86 2.77%	1,619,662.44 6,826.88	1.87% (35,663.58)	Aaa / AA+ AAA	1.7 1.6
3137EAEK1	FHLMC Note 1.875% Due 11/17/2020	400,000.00	11/21/2017 1.96%	398,963.53 399,260.89	98.00 2.85%	392,008.80 2,791.67	0.45% (7,252.09)	Aaa / AA+ AAA	2.1 2.0
3135G0F73	FNMA Note 1.5% Due 11/30/2020	1,650,000.00	12/16/2015 1.90%	1,618,815.00 1,636,371.64	97.19 2.85%	1,603,633.35 8,318.75	1.85% (32,738.29)	Aaa / AA+ AAA	2.1 2.1
3130A7CV5	FHLB Note 1.375% Due 2/18/2021	1,410,000.00	02/17/2016 1.46%	1,404,303.60 1,407,284.31	96.58 2.87%	1,361,711.73 2,315.73	1.57% (45,572.58)	Aaa / AA+ AAA	2.3 2.3
3135G0J20	FNMA Note 1.375% Due 2/26/2021	1,675,000.00	Various 1.47%	1,667,519.85 1,671,283.74	96.54 2.87%	1,617,051.70 2,239.15	1.86% (54,232.04)	Aaa / AA+ AAA	2.4 2.3
3135G0K69	FNMA Note 1.25% Due 5/6/2021	1,675,000.00	06/29/2016 1.18%	1,680,695.00 1,678,048.48	95.94 2.88%	1,606,938.05 8,433.16	1.85% (71,110.43)	Aaa / AA+ AAA	2.6 2.5
313379RB7	FHLB Note 1.875% Due 6/11/2021	1,000,000.00	08/30/2017 1.67%	1,007,540.00 1,005,376.35	97.39 2.89%	973,896.00 5,729.17	1.12% (31,480.35)	Aaa / AA+ AAA	2.7 2.5
3135G0U35	FNMA Note 2.75% Due 6/22/2021	1,000,000.00	06/28/2018 2.70%	1,001,480.00 1,001,352.25	99.52 2.93%	995,171.00 7,333.33	1.15% (6,181.25)	Aaa / AA+ AAA	2.7 2.5
3130A8QS5	FHLB Note 1.125% Due 7/14/2021	1,100,000.00	10/04/2016 1.33%	1,089,836.00 1,094,066.14	95.35 2.87%	1,048,902.80 2,646.88	1.21% (45,163.34)	Aaa / AA+ AAA	2.7 2.7
3137EAE9	FHLMC Note 1.125% Due 8/12/2021	1,625,000.00	Various 1.32%	1,610,283.75 1,616,449.04	95.17 2.89%	1,546,431.25 2,488.29	1.78% (70,017.79)	Aaa / AA+ AAA	2.8 2.7

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# Holdings Report

As of September 30, 2018



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3135G0N82	FNMA Note 1.25% Due 8/17/2021	1,700,000.00	Various 1.32%	1,694,675.10 1,696,852.41	95.52 2.88%	1,623,899.50 2,597.22	1.87% (72,952.91)	Aaa / AA+ AAA	2.8 2.7
3135G0Q89	FNMA Note 1.375% Due 10/7/2021	1,740,000.00	Various 1.75%	1,710,142.50 1,720,941.33	95.54 2.93%	1,662,310.74 11,563.75	1.92% (58,630.59)	Aaa / AA+ AAA	3.0 2.9
3135G0S38	FNMA Note 2% Due 1/5/2022	1,700,000.00	04/25/2017 1.92%	1,706,205.00 1,704,315.26	97.11 2.93%	1,650,924.40 8,122.22	1.90% (53,390.86)	Aaa / AA+ AAA	3.2 3.1
3137EADB2	FHLMC Note 2.375% Due 1/13/2022	450,000.00	01/27/2017 2.03%	457,185.15 454,766.27	98.27 2.93%	442,226.25 2,315.63	0.51% (12,540.02)	Aaa / AA+ AAA	3.2 3.1
3135G0T45	FNMA Note 1.875% Due 4/5/2022	1,725,000.00	06/19/2017 1.88%	1,724,739.53 1,724,809.19	96.47 2.94%	1,664,052.30 15,812.50	1.93% (60,756.89)	Aaa / AA+ AAA	3.5 3.3
3135G0T78	FNMA Note 2% Due 10/5/2022	900,000.00	12/12/2017 2.25%	889,749.00 891,452.64	96.19 3.01%	865,749.60 8,800.00	1.00% (25,703.04)	Aaa / AA+ AAA	4.0 3.7
3135G0T94	FNMA Note 2.375% Due 1/19/2023	1,850,000.00	04/11/2018 2.71%	1,822,731.00 1,825,421.92	97.49 3.00%	1,803,503.95 8,787.50	2.08% (21,917.97)	Aaa / AA+ AAA	4.3 4.0
3137EAEN5	FHLMC Note 2.75% Due 6/19/2023	1,600,000.00	Various 2.84%	1,593,438.00 1,593,739.42	98.77 3.03%	1,580,329.60 13,444.45	1.83% (13,409.82)	Aaa / AA+ AAA	4.7 4.3
<b>Total Agency</b>		<b>27,355,000.00</b>	<b>1.80%</b>	<b>27,222,648.01</b> <b>27,272,934.66</b>	<b>2.89%</b>	<b>26,515,465.86</b> <b>130,804.48</b>	<b>30.59%</b> <b>(757,468.80)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>2.8</b> <b>2.7</b>
<b>CMO</b>									
3137BDDC7	FHLMC K716 A2 3.13% Due 6/25/2021	475,000.00	09/12/2017 1.92%	494,482.42 489,089.46	99.84 3.13%	474,252.83 247.79	0.54% (14,836.63)	Aaa / AA+ NR	2.7 2.4
3137BM6P6	FHLMC K721 A2 3.09% Due 8/25/2022	1,350,000.00	09/21/2017 2.22%	1,401,354.00 1,390,762.60	99.67 3.15%	1,345,534.20 3,476.25	1.55% (45,228.40)	Aaa / NR NR	3.9 3.4
3137B5JM6	FHLMC K034 A2 3.531% Due 7/25/2023	1,500,000.00	08/28/2018 3.03%	1,531,816.41 1,531,265.09	101.25 3.21%	1,518,777.00 4,413.75	1.75% (12,488.09)	NR / NR AAA	4.8 4.3
<b>Total CMO</b>		<b>3,325,000.00</b>	<b>2.54%</b>	<b>3,427,652.83</b> <b>3,411,117.15</b>	<b>3.17%</b>	<b>3,338,564.03</b> <b>8,137.79</b>	<b>3.84%</b> <b>(72,553.12)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>4.1</b> <b>3.6</b>

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# Holdings Report

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>MONEY MARKET FUND FI</b>									
60934N104	Federated Investors Government Obligations Fund	92,649.30	Various 1.89%	92,649.30 92,649.30	1.00 1.89%	92,649.30 0.00	0.11% 0.00	Aaa / AAA AAA	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>92,649.30</b>	<b>1.89%</b>	<b>92,649.30</b>	<b>1.89%</b>	<b>92,649.30</b> <b>0.00</b>	<b>0.11%</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>NEGOTIABLE CD</b>									
06371ETT4	Bank of Montreal Chicago Yankee CD 1.76% Due 11/7/2018	1,355,000.00	11/06/2017 1.76%	1,355,000.00 1,355,000.00	100.00 1.76%	1,355,000.00 21,728.18	1.58% 0.00	P-1 / A-1 F-1+	0.10 0.10
<b>Total Negotiable CD</b>		<b>1,355,000.00</b>	<b>1.76%</b>	<b>1,355,000.00</b>	<b>1.76%</b>	<b>1,355,000.00</b> <b>21,728.18</b>	<b>1.58%</b> <b>0.00</b>	<b>P-1 / A-1</b> <b>F-1+</b>	<b>0.10</b> <b>0.10</b>
<b>SUPRANATIONAL</b>									
459058ER0	Intl. Bank Recon & Development Note 1% Due 10/5/2018	1,615,000.00	09/30/2015 1.06%	1,612,254.50 1,614,989.96	99.99 1.78%	1,614,822.35 7,895.56	1.86% (167.61)	Aaa / AAA AAA	0.00 0.00
4581X0CX4	Inter-American Dev Bank Note 1.625% Due 5/12/2020	1,400,000.00	04/05/2017 1.70%	1,396,682.00 1,398,264.39	98.04 2.87%	1,372,606.20 8,784.03	1.59% (25,658.19)	Aaa / AAA AAA	1.60 1.50
45950KCM0	International Finance Corp Note 2.25% Due 1/25/2021	605,000.00	01/18/2018 2.35%	603,221.30 603,625.40	98.42 2.96%	595,411.36 2,495.63	0.69% (8,214.04)	Aaa / AAA NR	2.30 2.20
4581X0CW6	Inter-American Dev Bank Note 2.125% Due 1/18/2022	1,675,000.00	01/10/2017 2.15%	1,672,939.75 1,673,640.42	97.15 3.04%	1,627,282.60 7,217.62	1.88% (46,357.82)	Aaa / NR AAA	3.30 3.10
4581X0CZ9	Inter-American Dev Bank Note 1.75% Due 9/14/2022	850,000.00	03/23/2018 2.79%	813,178.00 817,419.75	95.18 3.05%	809,062.30 702.43	0.93% (8,357.45)	NR / NR AAA	3.90 3.70
<b>Total Supranational</b>		<b>6,145,000.00</b>	<b>1.86%</b>	<b>6,098,275.55</b> <b>6,107,939.92</b>	<b>2.66%</b>	<b>6,019,184.81</b> <b>27,095.27</b>	<b>6.94%</b> <b>(88,755.11)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>2.00</b> <b>1.90</b>
<b>US CORPORATE</b>									
74005PBH6	Praxair Note 1.25% Due 11/7/2018	1,035,000.00	01/08/2015 1.68%	1,018,719.45 1,034,567.88	99.85 2.73%	1,033,417.49 5,175.00	1.19% (1,150.39)	A2 / A NR	0.10 0.10

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<b>US CORPORATE</b>									
24422ESF7	John Deere Capital Corp Note 1.95% Due 12/13/2018	545,000.00	12/10/2013 1.99%	543,839.15 544,953.59	99.90 2.45%	544,439.74 3,188.25	0.63% (513.85)	A2 / A A	0.2 0.2
36962G7G3	General Electric Capital Corp Note 2.3% Due 1/14/2019	1,750,000.00	01/08/2014 2.32%	1,748,286.80 1,749,901.48	99.90 2.63%	1,748,272.75 8,609.02	2.02% (1,628.73)	A2 / A A	0.2 0.2
17275RAR3	Cisco Systems Note 2.125% Due 3/1/2019	1,305,000.00	Various 2.07%	1,308,459.75 1,305,287.09	99.85 2.48%	1,303,028.15 2,310.94	1.50% (2,258.94)	A1 / AA- NR	0.4 0.4
91159HHH6	US Bancorp Callable Note Cont 3/25/2019 2.2% Due 4/25/2019	1,365,000.00	Various 2.18%	1,366,198.85 1,365,108.12	99.75 2.64%	1,361,603.88 13,013.00	1.58% (3,504.24)	A1 / A+ AA-	0.5 0.5
084664CK5	Berkshire Hathaway Note 1.3% Due 8/15/2019	495,000.00	08/08/2016 1.33%	494,519.85 494,860.56	98.79 2.70%	489,030.80 822.25	0.56% (5,829.76)	Aa2 / AA A+	0.8 0.8
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	1,675,000.00	Various 2.29%	1,675,650.55 1,675,110.83	99.52 2.82%	1,666,893.00 2,140.28	1.92% (8,217.83)	A1 / A AA-	0.9 0.9
94974BGF1	Wells Fargo Corp Note 2.15% Due 1/30/2020	1,050,000.00	01/26/2015 2.17%	1,048,857.60 1,049,695.44	98.82 3.06%	1,037,571.15 3,825.21	1.20% (12,124.29)	A2 / A- A+	1.3 1.3
22160KAG0	Costco Wholesale Corp Note 1.75% Due 2/15/2020	665,000.00	02/05/2015 1.77%	664,301.75 664,807.83	98.38 2.96%	654,246.29 1,487.01	0.75% (10,561.54)	A1 / A+ A+	1.3 1.3
747525AD5	Qualcomm Inc Note 2.25% Due 5/20/2020	980,000.00	06/11/2015 2.49%	969,146.50 976,400.25	98.69 3.07%	967,173.76 8,023.76	1.12% (9,226.49)	A2 / A- NR	1.6 1.5
594918BG8	Microsoft Callable Note Cont. 10/03/20 2% Due 11/3/2020	425,000.00	10/29/2015 2.02%	424,660.00 424,857.82	98.23 2.88%	417,476.65 3,494.44	0.48% (7,381.17)	Aaa / AAA AA+	2.1 2.0
00440EAT4	Chubb INA Holdings Inc Callable Note Cont 10/3/2020 2.3% Due 11/3/2020	1,050,000.00	02/06/2017 2.16%	1,054,945.50 1,052,721.51	98.18 3.21%	1,030,900.50 9,928.33	1.19% (21,821.01)	A3 / A A	2.1 2.0
78012KKU0	Royal Bank of Canada Note 2.5% Due 1/19/2021	1,050,000.00	12/11/2017 2.37%	1,053,979.50 1,052,953.89	98.37 3.24%	1,032,862.95 5,250.00	1.19% (20,090.94)	Aa2 / AA- AA	2.3 2.2
30231GAV4	Exxon Mobil Corp Callable Note Cont 2/1/2021 2.222% Due 3/1/2021	1,160,000.00	Various 1.97%	1,173,322.80 1,166,726.22	98.01 3.08%	1,136,949.64 2,147.94	1.31% (29,776.58)	Aaa / AA+ NR	2.4 2.3
24422ESL4	John Deere Capital Corp Note 2.8% Due 3/4/2021	425,000.00	05/24/2017 2.12%	435,340.25 431,660.20	99.16 3.16%	421,430.43 892.50	0.48% (10,229.77)	A2 / A A	2.4 2.3
369550BE7	General Dynamics Corp Note 3% Due 5/11/2021	1,055,000.00	Various 3.25%	1,047,595.75 1,048,531.02	99.47 3.21%	1,049,357.86 12,308.33	1.22% 826.84	A2 / A+ NR	2.6 2.4

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
857477AV5	State Street Bank Note 1.95% Due 5/19/2021	580,000.00	05/16/2016 1.96%	579,698.40 579,841.27	96.75 3.25%	561,158.12 4,147.00	0.65% (18,683.15)	A1 / A AA-	2.6 2.5
594918BP8	Microsoft Callable Note Cont 7/8/21 1.55% Due 8/8/2021	770,000.00	Various 1.57%	769,085.90 769,478.37	95.98 3.03%	739,066.02 1,757.10	0.85% (30,412.35)	Aaa / AAA AA+	2.8 2.7
69371RN44	Paccar Financial Corp Note 1.65% Due 8/11/2021	1,100,000.00	05/23/2018 3.15%	1,050,093.00 1,055,576.82	95.33 3.38%	1,048,587.10 2,520.83	1.21% (6,989.72)	A1 / A+ NR	2.8 2.7
68389XBK0	Oracle Corp Callable Note Cont 8/01/21 1.9% Due 9/15/2021	1,100,000.00	11/29/2016 2.40%	1,075,371.00 1,084,783.00	96.55 3.13%	1,062,077.50 928.89	1.22% (22,705.50)	A1 / AA- A+	2.9 2.8
89236TDP7	Toyota Motor Credit Corp Note 2.6% Due 1/11/2022	1,000,000.00	06/12/2018 3.25%	978,310.00 980,118.88	97.85 3.30%	978,463.00 5,777.78	1.13% (1,655.88)	Aa3 / AA- A	3.2 3.1
91159HHP8	US Bancorp Callable Cont 12/23/2021 2.625% Due 1/24/2022	515,000.00	01/19/2017 2.66%	514,114.20 514,412.54	97.76 3.34%	503,466.58 2,515.99	0.58% (10,945.96)	A1 / A+ AA-	3.3 3.1
674599CK9	Occidental Petroleum Callable Note Cont 3/15/2022 2.6% Due 4/15/2022	740,000.00	06/18/2018 3.27%	722,343.60 723,647.26	97.30 3.42%	719,995.58 8,871.78	0.84% (3,651.68)	A3 / A A	3.5 3.3
69353RFE3	PNC Bank Callable Note Cont 6/28/2022 2.45% Due 7/28/2022	1,170,000.00	07/25/2017 2.45%	1,169,894.70 1,169,919.50	96.25 3.50%	1,126,134.36 5,016.38	1.30% (43,785.14)	A2 / A A+	3.8 3.6
44932HAC7	IBM Credit Corp Note 2.2% Due 9/8/2022	1,050,000.00	11/29/2017 2.58%	1,032,234.00 1,035,334.38	95.68 3.38%	1,004,679.90 1,475.83	1.16% (30,654.48)	A1 / A+ A+	3.9 3.7
48128BAB7	JP Morgan Chase & Co Callable Note 1X 1/15/2022 2.972% Due 1/15/2023	950,000.00	02/09/2018 3.19%	940,832.50 942,005.86	97.40 3.63%	925,266.75 5,960.51	1.07% (16,739.11)	A3 / A- AA-	4.3 3.9
24422ETG4	John Deere Capital Corp Note 2.8% Due 3/6/2023	280,000.00	06/13/2018 3.44%	272,213.20 272,700.72	97.76 3.35%	273,727.16 544.44	0.31% 1,026.44	A2 / A A	4.4 4.1
02665WCJ8	American Honda Finance Note 3.45% Due 7/14/2023	335,000.00	07/11/2018 3.49%	334,420.45 334,444.92	99.85 3.48%	334,489.80 2,407.81	0.39% 44.88	A2 / A+ NR	4.7 4.3
<b>Total US Corporate</b>		<b>25,620,000.00</b>	<b>2.39%</b>	<b>25,466,435.00</b> <b>25,500,407.25</b>	<b>3.05%</b>	<b>25,171,766.91</b> <b>124,540.60</b>	<b>29.04%</b> <b>(328,640.34)</b>	<b>A1 / A+</b> <b>A+</b>	<b>2.0</b> <b>1.9</b>
<b>US TREASURY</b>									
912828VF4	US Treasury Note 1.375% Due 5/31/2020	1,750,000.00	07/10/2015 1.62%	1,730,250.01 1,743,269.06	97.70 2.80%	1,709,736.00 8,086.58	1.97% (33,533.06)	Aaa / AA+ AAA	1.6 1.6

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CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912828L32	US Treasury Note 1.375% Due 8/31/2020	1,650,000.00	Various 1.37%	1,650,064.12 1,650,023.17	97.32 2.82%	1,605,784.95 1,942.85	1.85% (44,238.22)	Aaa / AA+ AAA	1.9 1.8
912828N89	US Treasury Note 1.375% Due 1/31/2021	1,600,000.00	03/09/2016 1.40%	1,598,442.85 1,599,256.72	96.67 2.86%	1,546,688.00 3,706.52	1.78% (52,568.72)	Aaa / AA+ AAA	2.3 2.2
912828B90	US Treasury Note 2% Due 2/28/2021	1,650,000.00	Various 1.55%	1,683,525.06 1,667,120.65	98.00 2.86%	1,616,935.65 2,825.97	1.86% (50,185.00)	Aaa / AA+ AAA	2.4 2.3
912828Q37	US Treasury Note 1.25% Due 3/31/2021	1,700,000.00	Various 1.58%	1,676,910.00 1,686,376.08	96.14 2.86%	1,634,456.50 58.38	1.88% (51,919.58)	Aaa / AA+ AAA	2.5 2.4
912828S27	US Treasury Note 1.125% Due 6/30/2021	1,015,000.00	Various 1.91%	980,766.29 994,234.23	95.40 2.88%	968,293.76 2,885.71	1.11% (25,940.47)	Aaa / AA+ AAA	2.7 2.6
912828T34	US Treasury Note 1.125% Due 9/30/2021	1,700,000.00	11/09/2016 1.48%	1,671,251.79 1,682,364.54	94.97 2.89%	1,614,469.60 52.54	1.85% (67,894.94)	Aaa / AA+ AAA	3.0 2.9
912828J43	US Treasury Note 1.75% Due 2/28/2022	1,785,000.00	03/13/2017 2.14%	1,752,722.58 1,762,792.56	96.26 2.91%	1,718,201.73 2,675.03	1.98% (44,590.83)	Aaa / AA+ AAA	3.4 3.2
912828XG0	US Treasury Note 2.125% Due 6/30/2022	1,700,000.00	08/15/2017 1.82%	1,724,111.17 1,718,551.23	97.19 2.92%	1,652,187.50 9,129.42	1.91% (66,363.73)	Aaa / AA+ AAA	3.7 3.5
912828L57	US Treasury Note 1.75% Due 9/30/2022	1,750,000.00	10/17/2017 1.99%	1,730,585.94 1,734,322.72	95.56 2.93%	1,672,275.50 84.13	1.92% (62,047.22)	Aaa / AA+ AAA	4.0 3.8
912828N30	US Treasury Note 2.125% Due 12/31/2022	1,750,000.00	01/25/2018 2.46%	1,722,792.97 1,726,541.49	96.75 2.94%	1,693,193.25 9,397.93	1.95% (33,348.24)	Aaa / AA+ AAA	4.2 4.0
<b>Total US Treasury</b>		<b>18,050,000.00</b>	<b>1.76%</b>	<b>17,921,422.78</b> <b>17,964,852.45</b>	<b>2.88%</b>	<b>17,432,222.44</b> <b>40,845.06</b>	<b>20.06%</b> <b>(532,630.01)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>2.9</b> <b>2.8</b>
<b>TOTAL PORTFOLIO</b>		<b>88,810,835.96</b>	<b>2.04%</b>	<b>88,419,234.53</b> <b>88,543,026.35</b>	<b>2.91%</b>	<b>86,748,018.84</b> <b>359,057.66</b>	<b>100.00%</b> <b>(1,795,007.51)</b>	<b>Aa1 / AA</b> <b>AAA</b>	<b>2.9</b> <b>2.9</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>87,107,076.50</b>			

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	09/01/2018	60934N104	26,753.23	Federated Investors Government Obligations Fund	1.000	1.83%	26,753.23	0.00	26,753.23	0.00
Purchase	09/04/2018	60934N104	5,950.00	Federated Investors Government Obligations Fund	1.000	1.83%	5,950.00	0.00	5,950.00	0.00
Purchase	09/04/2018	60934N104	2,024.26	Federated Investors Government Obligations Fund	1.000	1.83%	2,024.26	0.00	2,024.26	0.00
Purchase	09/06/2018	60934N104	3,920.00	Federated Investors Government Obligations Fund	1.000	1.83%	3,920.00	0.00	3,920.00	0.00
Purchase	09/08/2018	60934N104	11,550.00	Federated Investors Government Obligations Fund	1.000	1.83%	11,550.00	0.00	11,550.00	0.00
Purchase	09/11/2018	60934N104	19,262.50	Federated Investors Government Obligations Fund	1.000	1.83%	19,262.50	0.00	19,262.50	0.00
Purchase	09/12/2018	60934N104	7,437.50	Federated Investors Government Obligations Fund	1.000	1.83%	7,437.50	0.00	7,437.50	0.00
Purchase	09/14/2018	60934N104	7,437.50	Federated Investors Government Obligations Fund	1.000	1.83%	7,437.50	0.00	7,437.50	0.00
Purchase	09/15/2018	60934N104	10,450.00	Federated Investors Government Obligations Fund	1.000	1.83%	10,450.00	0.00	10,450.00	0.00
Purchase	09/17/2018	60934N104	1,125.83	Federated Investors Government Obligations Fund	1.000	1.83%	1,125.83	0.00	1,125.83	0.00
Purchase	09/17/2018	60934N104	1,540.00	Federated Investors Government Obligations Fund	1.000	1.83%	1,540.00	0.00	1,540.00	0.00
Purchase	09/17/2018	60934N104	25,588.41	Federated Investors Government Obligations Fund	1.000	1.83%	25,588.41	0.00	25,588.41	0.00
Purchase	09/17/2018	60934N104	28,245.29	Federated Investors Government Obligations Fund	1.000	1.83%	28,245.29	0.00	28,245.29	0.00
Purchase	09/17/2018	60934N104	13,838.10	Federated Investors Government Obligations Fund	1.000	1.83%	13,838.10	0.00	13,838.10	0.00
Purchase	09/17/2018	60934N104	257.83	Federated Investors Government Obligations Fund	1.000	1.83%	257.83	0.00	257.83	0.00
Purchase	09/17/2018	60934N104	609.58	Federated Investors Government Obligations Fund	1.000	1.83%	609.58	0.00	609.58	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	09/17/2018	60934N104	3,743.06	Federated Investors Government Obligations Fund	1.000	1.83%	3,743.06	0.00	3,743.06	0.00
Purchase	09/17/2018	60934N104	35,283.87	Federated Investors Government Obligations Fund	1.000	1.83%	35,283.87	0.00	35,283.87	0.00
Purchase	09/17/2018	60934N104	26,560.75	Federated Investors Government Obligations Fund	1.000	1.83%	26,560.75	0.00	26,560.75	0.00
Purchase	09/17/2018	60934N104	48,730.23	Federated Investors Government Obligations Fund	1.000	1.83%	48,730.23	0.00	48,730.23	0.00
Purchase	09/17/2018	60934N104	60,484.96	Federated Investors Government Obligations Fund	1.000	1.83%	60,484.96	0.00	60,484.96	0.00
Purchase	09/17/2018	60934N104	1,846.25	Federated Investors Government Obligations Fund	1.000	1.83%	1,846.25	0.00	1,846.25	0.00
Purchase	09/21/2018	60934N104	32,979.12	Federated Investors Government Obligations Fund	1.000	1.83%	32,979.12	0.00	32,979.12	0.00
Purchase	09/21/2018	60934N104	1,413.54	Federated Investors Government Obligations Fund	1.000	1.83%	1,413.54	0.00	1,413.54	0.00
Purchase	09/25/2018	60934N104	4,413.75	Federated Investors Government Obligations Fund	1.000	1.83%	4,413.75	0.00	4,413.75	0.00
Purchase	09/25/2018	60934N104	1,238.96	Federated Investors Government Obligations Fund	1.000	1.83%	1,238.96	0.00	1,238.96	0.00
Purchase	09/25/2018	60934N104	3,476.25	Federated Investors Government Obligations Fund	1.000	1.83%	3,476.25	0.00	3,476.25	0.00
Purchase	09/28/2018	161571HF4	400,000.00	Chase CHAIT 2016-A5 1.27% Due 7/15/2021	98.832	2.11%	395,328.13	183.44	395,511.57	0.00
Purchase	09/30/2018	60934N104	35,500.00	Federated Investors Government Obligations Fund	1.000	1.89%	35,500.00	0.00	35,500.00	0.00
<b>Subtotal</b>			<b>821,660.77</b>				<b>816,988.90</b>	<b>183.44</b>	<b>817,172.34</b>	<b>0.00</b>

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Security Contribution	09/12/2018	60934N104	335.67	Federated Investors Government Obligations Fund	1.000		335.67	0.00	335.67	0.00
<b>Subtotal</b>			<b>335.67</b>				<b>335.67</b>	<b>0.00</b>	<b>335.67</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>821,996.44</b>				<b>817,324.57</b>	<b>183.44</b>	<b>817,508.01</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Sale	09/28/2018	60934N104	395,511.57	Federated Investors Government Obligations Fund	1.000	1.89%	395,511.57	0.00	395,511.57	0.00
<b>Subtotal</b>			<b>395,511.57</b>				<b>395,511.57</b>	<b>0.00</b>	<b>395,511.57</b>	<b>0.00</b>
Paydown	09/17/2018	02587AAJ3	0.00	American Express Credit 2017-1 1.93% Due 9/15/2022	100.000		0.00	1,125.83	1,125.83	0.00
Paydown	09/17/2018	43811BAC8	0.00	Honda Auto Receivables 2017-2 A3 1.68% Due 8/16/2021	100.000		0.00	1,540.00	1,540.00	0.00
Paydown	09/17/2018	43814QAC2	25,348.69	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	100.000		25,348.69	239.72	25,588.41	0.00
Paydown	09/17/2018	47787XAB3	28,146.84	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	100.000		28,146.84	98.45	28,245.29	0.00
Paydown	09/17/2018	47788BAB0	13,671.91	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	100.000		13,671.91	166.19	13,838.10	0.00
Paydown	09/17/2018	47788BAD6	0.00	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	100.000		0.00	257.83	257.83	0.00
Paydown	09/17/2018	47788CAC6	0.00	John Deere Owner Trust 2016-B A4 2.66% Due 4/18/2022	100.000		0.00	609.58	609.58	0.00
Paydown	09/17/2018	47788EAC2	0.00	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	100.000		0.00	3,743.06	3,743.06	0.00
Paydown	09/17/2018	47788MAC4	35,003.68	John Deere Owner Trust 2016-A A3 1.36% Due 4/15/2020	100.000		35,003.68	280.19	35,283.87	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	09/17/2018	654747AB0	26,418.34	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	100.000		26,418.34	142.41	26,560.75	0.00
Paydown	09/17/2018	89231UAD9	48,305.41	Toyota Auto Receivables 2016-B 1.3% Due 4/15/2020	100.000		48,305.41	424.82	48,730.23	0.00
Paydown	09/17/2018	89237RAB4	59,677.83	Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020	100.000		59,677.83	807.13	60,484.96	0.00
Paydown	09/17/2018	89238BAB8	0.00	Toyota Auto Receivables Owner 2018-A A2A 2.1% Due 10/15/2020	100.000		0.00	1,846.25	1,846.25	0.00
Paydown	09/21/2018	43814TAB8	32,940.14	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	100.000		32,940.14	38.98	32,979.12	0.00
Paydown	09/21/2018	43815HAC1	0.00	Honda Auto Receivables Owner 2018-3 A3 2.95% Due 8/22/2022	100.000		0.00	1,413.54	1,413.54	0.00
Paydown	09/25/2018	3137B5JM6	0.00	FHLMC K034 A2 3.531% Due 7/25/2023	100.000		0.00	4,413.75	4,413.75	0.00
Paydown	09/25/2018	3137BDCC7	0.00	FHLMC K716 A2 3.13% Due 6/25/2021	100.000		0.00	1,238.96	1,238.96	0.00
Paydown	09/25/2018	3137BM6P6	0.00	FHLMC K721 A2Due 8/25/2022	100.000		0.00	3,476.25	3,476.25	0.00
<b>Subtotal</b>			<b>269,512.84</b>				<b>269,512.84</b>	<b>21,862.94</b>	<b>291,375.78</b>	<b>0.00</b>
Security Withdrawal	09/12/2018	60934N104	335.67	Federated Investors Government Obligations Fund	1.000		335.67	0.00	335.67	0.00
<b>Subtotal</b>			<b>335.67</b>				<b>335.67</b>	<b>0.00</b>	<b>335.67</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>665,360.08</b>				<b>665,360.08</b>	<b>21,862.94</b>	<b>687,223.02</b>	<b>0.00</b>
<b>OTHER TRANSACTIONS</b>										
Interest	09/01/2018	17275RAR3	1,305,000.00	Cisco Systems Note 2.125% Due 3/1/2019	0.000		13,865.63	0.00	13,865.63	0.00
Interest	09/01/2018	30231GAV4	1,160,000.00	Exxon Mobil Corp Callable Note Cont 2/1/2021 2.222% Due 3/1/2021	0.000		12,887.60	0.00	12,887.60	0.00

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# Transaction Ledger

As of September 30, 2018



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Interest	09/04/2018	24422ESL4	425,000.00	John Deere Capital Corp Note 2.8% Due 3/4/2021	0.000		5,950.00	0.00	5,950.00	0.00
Interest	09/06/2018	24422ETG4	280,000.00	John Deere Capital Corp Note 2.8% Due 3/6/2023	0.000		3,920.00	0.00	3,920.00	0.00
Interest	09/08/2018	44932HAC7	1,050,000.00	IBM Credit Corp Note 2.2% Due 9/8/2022	0.000		11,550.00	0.00	11,550.00	0.00
Interest	09/11/2018	06406HCW7	1,675,000.00	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	0.000		19,262.50	0.00	19,262.50	0.00
Interest	09/12/2018	3135G0ZG1	850,000.00	FNMA Note 1.75% Due 9/12/2019	0.000		7,437.50	0.00	7,437.50	0.00
Interest	09/14/2018	4581X0CZ9	850,000.00	Inter-American Dev Bank Note 1.75% Due 9/14/2022	0.000		7,437.50	0.00	7,437.50	0.00
Interest	09/15/2018	68389XBK0	1,100,000.00	Oracle Corp Callable Note Cont 8/01/21 1.9% Due 9/15/2021	0.000		10,450.00	0.00	10,450.00	0.00
Interest	09/30/2018	912828L57	1,750,000.00	US Treasury Note 1.75% Due 9/30/2022	0.000		15,312.50	0.00	15,312.50	0.00
Interest	09/30/2018	912828Q37	1,700,000.00	US Treasury Note 1.25% Due 3/31/2021	0.000		10,625.00	0.00	10,625.00	0.00
Interest	09/30/2018	912828T34	1,700,000.00	US Treasury Note 1.125% Due 9/30/2021	0.000		9,562.50	0.00	9,562.50	0.00
<b>Subtotal</b>			<b>13,845,000.00</b>				<b>128,260.73</b>	<b>0.00</b>	<b>128,260.73</b>	<b>0.00</b>
Dividend	09/04/2018	60934N104	99,203.33	Federated Investors Government Obligations Fund	0.000		2,024.26	0.00	2,024.26	0.00
<b>Subtotal</b>			<b>99,203.33</b>				<b>2,024.26</b>	<b>0.00</b>	<b>2,024.26</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>13,944,203.33</b>				<b>130,284.99</b>	<b>0.00</b>	<b>130,284.99</b>	<b>0.00</b>

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# CITY OF MORENO VALLEY

September 2018

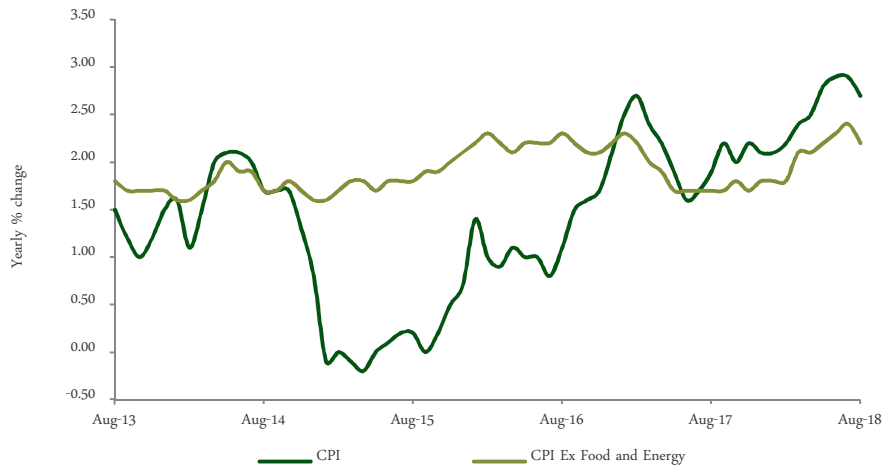
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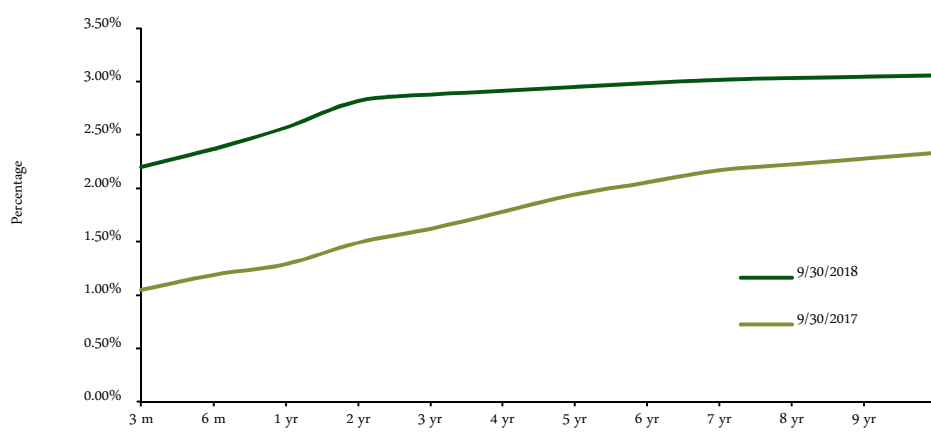
## As of September 30, 2018

Chart 1: Consumer Price Index: 8/31/2013—8/31/2018



Source: Bloomberg Finance LP, September 30, 2018.

Chart 2: Treasury yield curve: 9/30/2017 and 9/30/2018



Source: Bloomberg Finance LP, September 30, 2018.

Economic Indicators and Monetary Policy

On September 26, the Federal Open Market Committee (FOMC) voted unanimously to increase the target range for the federal funds rate 25 basis points to 2.00% to 2.25%. The FOMC statement continued to describe a strengthening labor market, rising economic activity and steady longer-term inflation expectations.

Although the language in the FOMC statement was largely unchanged, it no longer characterizes the stance of monetary policy as accommodative. Removing that reference may enable the Committee to more freely adjust policy based on data in the future. In terms of forward guidance, the FOMC signaled it would continue pursuing a gradual hiking path in response to the fundamental backdrop.

The employment report released on September 7 showed employers hired 201,000 workers in August versus expectations for 190,000, and the July payroll report was revised downward by 10,000 jobs added to 147,000. The August unemployment rate was unchanged from the prior month at 3.9% while the underemployment rate fell 0.1% to 7.4%. Average hourly earnings increased to 2.9% year-over-year in August from 2.7% in July.

The Consumer Price Index (CPI) was released on September 13. Medical costs decreased in August and apparel prices fell by the most in nearly 70 years which led to a cooling in the inflation indicator. Gains in the CPI were seen in shelter costs, airfares, fuel costs and prices for used car and trucks. On a year-over-year basis, the CPI decreased to 2.7% in August from 2.9% in July; excluding food and energy the Index decreased 0.2% to 2.2% in August. (See Chart 1).

On September 27, the third and final estimate of second quarter Gross Domestic Product (GDP) was released. The report showed that GDP and personal consumption were 4.2% and 3.8% respectively in the second quarter, unchanged from the second estimate.

Interest Rate Summary

At the end of September, the 3-month US Treasury bill yielded 2.20%, the 6-month US Treasury bill yielded 2.37%, the 2-year US Treasury note yielded 2.82%, the 5-year US Treasury note yielded 2.95% and the 10-year US Treasury note yielded 3.06%. (See Chart 2).

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# ACTIVITY AND PERFORMANCE SUMMARY

For the period September 1, 2018 - September 30, 2018

<u>Amortized Cost Basis Activity Summary</u>	
<b>Opening balance</b>	56,148,975.80
Income received	67,878.48
<b>Total receipts</b>	67,878.48
<b>Total disbursements</b>	0.00
Interportfolio transfers	0.00
<b>Total Interportfolio transfers</b>	0.00
Realized gain (loss)	0.00
<b>Total amortization expense</b>	(6,151.01)
<b>Total OID/MKT accretion income</b>	10,088.92
Return of capital	0.00
<b>Closing balance</b>	56,220,792.19
<b>Ending fair value</b>	55,671,931.83
Unrealized gain (loss)	(548,860.36)

<u>Detail of Amortized Cost Basis Return</u>				
	Interest earned	Accretion (amortization)	Realized gain (loss)	Total income
Cash and Cash Equivalents	285.98	0.00	0.00	285.98
Corporate Bonds	23,587.37	572.95	0.00	24,160.32
Government Agencies	38,791.23	2,121.65	0.00	40,912.88
Government Bonds	12,455.34	1,243.31	0.00	13,698.65
<b>Total</b>	<b>75,119.92</b>	<b>3,937.91</b>	<b>0.00</b>	<b>79,057.83</b>

<u>Comparative Rates of Return (%)</u>			
	* Twelve month trailing	* Six month trailing	* One month
Fed Funds	1.58	0.91	0.16
Overnight Repo	1.60	0.94	0.16
Merrill Lynch 3m US Treas Bill	1.64	0.96	0.17
Merrill Lynch 6m US Treas Bill	1.79	1.03	0.19
ML 1 Year US Treasury Note	2.05	1.18	0.21
ML 2 Year US Treasury Note	2.28	1.28	0.22
ML 5 Year US Treasury Note	2.54	1.39	0.23

\* rates reflected are cumulative

<u>Summary of Amortized Cost Basis Return for the Period</u>	
	Total portfolio
Interest earned	75,119.92
Accretion (amortization)	3,937.91
Realized gain (loss) on sales	0.00
Total income on portfolio	79,057.83
Average daily amortized cost	56,195,107.92
Period return (%)	0.14
YTD return (%)	1.22
Weighted average final maturity in days	397

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# ACTIVITY AND PERFORMANCE SUMMARY

For the period September 1, 2018 - September 30, 2018

<b>Opening balance</b>		55,641,771.21
Income received	67,878.48	
<b>Total receipts</b>		67,878.48
<b>Total disbursements</b>		0.00
Interportfolio transfers	0.00	
<b>Total Interportfolio transfers</b>		0.00
Unrealized gain (loss) on security movements		0.00
Return of capital		0.00
Change in fair value for the period		(37,717.86)
<b>Ending fair value</b>		55,671,931.83

	Interest earned	Change in fair value	Total income
Cash and Cash Equivalents	285.98	0.00	285.98
Corporate Bonds	23,587.37	(7,566.29)	16,021.08
Government Agencies	38,791.23	(23,854.10)	14,937.13
Government Bonds	12,455.34	(6,297.47)	6,157.87
<b>Total</b>	<b>75,119.92</b>	<b>(37,717.86)</b>	<b>37,402.06</b>

	* Twelve month trailing	* Six month trailing	* One month
Fed Funds	1.58	0.91	0.16
Overnight Repo	1.60	0.94	0.16
ICE ML 3m US Treas Bill	1.59	0.95	0.15
ICE ML 6m US Treas Bill	1.58	0.98	0.14
ICE ML 1 Year US Treasury Note	1.08	0.81	0.06
ICE ML US Treasury 1-3	0.04	0.42	(0.12)
ICE ML US Treasury 1-5	(0.58)	0.18	(0.28)

\* rates reflected are cumulative

	Total portfolio
Interest earned	75,119.92
Change in fair value	(37,717.86)
Total income on portfolio	37,402.06
Average daily total value *	55,898,681.80
Period return (%)	0.07
YTD return (%)	0.83
Weighted average final maturity in days	397

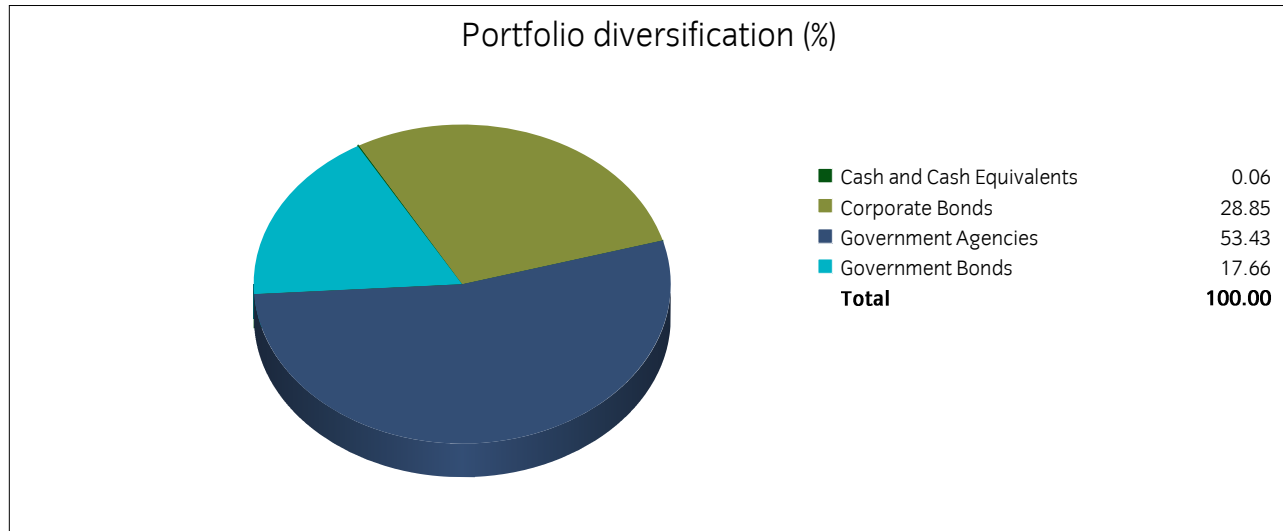
\* Total value equals market value and accrued interest

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# RECAP OF SECURITIES HELD

As of September 30, 2018

	Historical cost	Amortized cost	Fair value	Unrealized gain (loss)	Weighted average final maturity (days)	Percent of portfolio	Weighted average effective duration (years)
Cash and Cash Equivalents	34,716.15	34,716.15	34,716.15	0.00	1	0.06	0.00
Corporate Bonds	16,224,537.43	16,193,819.57	16,058,770.60	(135,048.97)	361	28.85	1.00
Government Agencies	30,049,216.30	30,023,023.48	29,685,237.55	(337,785.93)	451	53.43	1.22
Government Bonds	9,933,321.59	9,969,232.99	9,893,207.53	(76,025.46)	295	17.66	0.81
<b>Total</b>	<b>56,241,791.47</b>	<b>56,220,792.19</b>	<b>55,671,931.83</b>	<b>(548,860.36)</b>	<b>397</b>	<b>100.00</b>	<b>1.08</b>

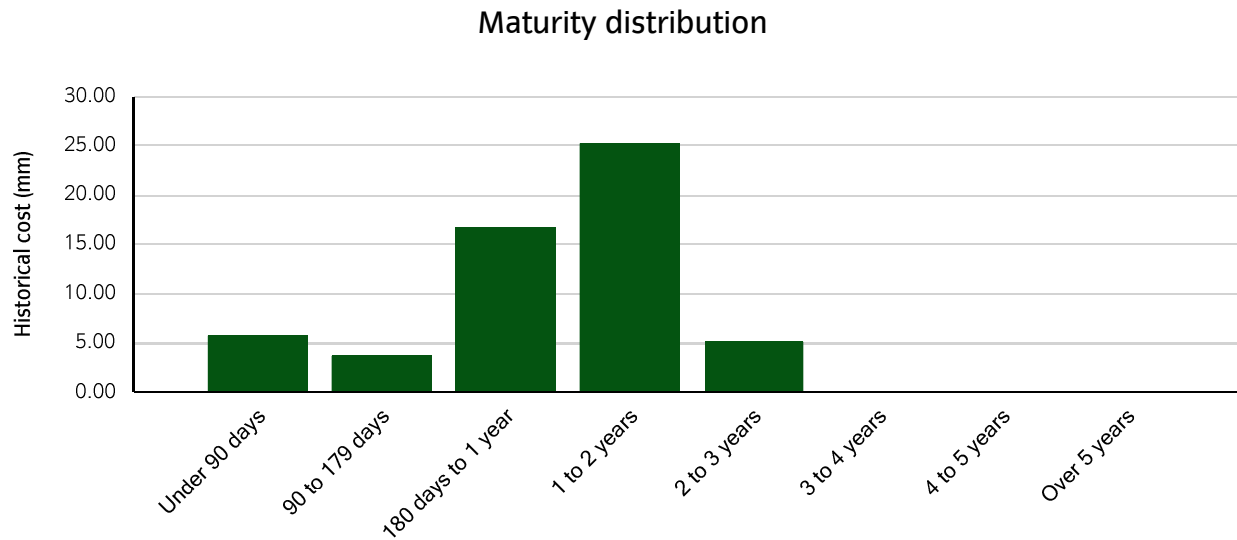


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# MATURITY DISTRIBUTION OF SECURITIES HELD

As of September 30, 2018

Maturity	Historic cost	Percent
Under 90 days	5,679,094.79	10.10
90 to 179 days	3,660,980.06	6.51
180 days to 1 year	16,617,458.13	29.55
1 to 2 years	25,253,434.28	44.90
2 to 3 years	5,030,824.21	8.95
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
	<b>56,241,791.47</b>	<b>100.00</b>



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# SECURITIES HELD

As of September 30, 2018

Cusip/ Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost/ Accrued interest purchased	Amortized cost/ Accretion (amortization)	Fair value/ Change in fair value	Unrealized gain (loss)	Interest received	Interest earned	Total accrued interest	% Port cost
<b>Cash and Cash Equivalents</b>											
Cash and Cash Equivalents	0.000		34,716.15	34,716.15 0.00	34,716.15 0.00	34,716.15 0.00	0.00	0.00	0.00	0.00	0.06
<b>Total Cash and Cash Equivalents</b>			<b>34,716.15</b>	<b>34,716.15 0.00</b>	<b>34,716.15 0.00</b>	<b>34,716.15 0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.06</b>
<b>Corporate Bonds</b>											
91159HHE3 US BANCORP 1.95% 15NOV2018 (CALLABLE 15OCT18)	1.950	11/15/2018 10/15/2018	215,000.00	215,455.80 0.00	215,011.97 (7.97)	214,868.85 6.45	(143.12)	0.00	337.73	1,572.19	0.38
68389XAQ8 ORACLE CORP 2.375% 15JAN2019	2.375	01/15/2019	1,000,000.00	1,002,870.00 0.00	1,000,876.02 (250.29)	999,380.00 (913.00)	(1,496.02)	0.00	1,913.20	4,947.92	1.78
17275RBB7 CISCO SYSTEMS INC 1.6% 28FEB2019	1.600	02/28/2019	700,000.00	702,331.00 0.00	700,321.37 (64.27)	697,512.90 430.50	(2,808.47)	0.00	902.23	995.56	1.25
17275RAR3 CISCO SYSTEMS INC 2.125% 01MAR2019	2.125	03/01/2019	500,000.00	503,740.00 0.00	500,312.88 (62.16)	499,244.50 (121.50)	(1,068.38)	5,312.50	855.90	855.90	0.90
89236TDE2 TOYOTA MOTOR CREDIT CORP 1.4% 20MAY2019	1.400	05/20/2019	1,500,000.00	1,504,395.00 0.00	1,500,961.80 (125.45)	1,488,400.50 684.00	(12,561.30)	0.00	1,691.66	7,583.33	2.67
94988J5D5 WELLS FARGO BANK NA 1.75% 24MAY2019	1.750	05/24/2019	1,200,000.00	1,196,316.00 0.00	1,198,951.27 134.45	1,192,579.20 (422.40)	(6,372.07)	0.00	1,691.67	7,350.00	2.13
02665WAH4 AMERICAN HONDA FINANCE 2.25% 15AUG2019	2.250	08/15/2019	1,500,000.00	1,541,520.00 0.00	1,511,178.46 (1,064.62)	1,493,050.50 (1,198.50)	(18,127.96)	0.00	2,718.75	4,218.75	2.74
084664CK5 BERKSHIRE HATHAWAY FIN 1.3% 15AUG2019	1.300	08/15/2019	1,000,000.00	988,300.00 (1,191.67)	988,899.10 599.10	987,941.00 (359.00)	(958.10)	0.00	433.33	1,625.00	1.76

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# SECURITIES HELD

As of September 30, 2018

Cusip/ Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost/ Accrued interest purchased	Amortized cost/ Accretion (amortization)	Fair value/ Change in fair value	Unrealized gain (loss)	Interest received	Interest earned	Total accrued interest	% Port cost
<b>Corporate Bonds</b>											
713448DJ4 PEPSICO INC 1.35% 04OCT2019	1.350	10/04/2019	1,500,000.00	1,487,931.00 0.00	1,495,028.35 409.75	1,479,369.00 439.50	(15,659.35)	0.00	1,631.25	9,900.00	2.65
24422ETJ8 JOHN DEERE CAPITAL CORP 1.25% 09OCT2019	1.250	10/09/2019	1,000,000.00	979,508.26 0.00	986,780.68 1,074.74	983,899.00 680.00	(2,881.68)	0.00	1,006.94	5,937.50	1.74
69353RDZ8 PNC BANK NA 2.4% 18OCT2019 (CALLABLE 18SEP19)	2.400	10/18/2019 09/18/2019	1,000,000.00	994,960.00 0.00	996,536.15 274.91	995,154.00 (595.00)	(1,382.15)	0.00	1,933.33	10,800.00	1.77
037833DH0 APPLE INC 1.8% 13NOV2019	1.800	11/13/2019	639,000.00	631,542.87 0.00	633,565.60 404.55	632,247.05 (1,031.34)	(1,318.55)	0.00	926.55	4,377.15	1.12
594918AY0 MICROSOFT CORP 1.85% 12FEB2020 (CALLABLE 12JAN20)	1.850	02/12/2020 01/12/2020	1,000,000.00	1,004,330.00 0.00	1,002,076.37 (126.61)	987,244.00 (1,864.00)	(14,832.37)	0.00	1,490.28	2,466.67	1.79
166764AR1 CHEVRON CORP 1.961% 03MAR2020 (CALLABLE 03FEB20)	1.961	03/03/2020 02/03/2020	1,000,000.00	1,003,180.00 0.00	1,001,892.51 (110.67)	987,157.00 (947.00)	(14,735.51)	9,805.00	1,579.69	1,470.75	1.78
25468PDP8 WALT DISNEY COMPANY/THE 1.95% 04MAR2020	1.950	03/04/2020	1,000,000.00	1,003,140.00 0.00	1,001,590.11 (92.81)	986,399.00 (787.00)	(15,191.11)	9,750.00	1,570.83	1,408.33	1.78
69353REP9 PNC BANK NA 2.3% 01JUN2020 (CALLABLE 02MAY20)	2.300	06/01/2020 05/02/2020	550,000.00	550,104.50 0.00	550,070.65 (3.52)	542,482.60 (545.60)	(7,588.05)	0.00	1,019.03	4,181.53	0.98
0258MODX4 AMERICAN EXPRESS CREDIT 2.6% 14SEP2020 (CALLABLE 14AUG20)	2.600	09/14/2020 08/13/2020	900,000.00	914,913.00 0.00	909,766.28 (416.18)	891,841.50 (1,022.40)	(17,924.78)	11,700.00	1,885.00	1,040.00	1.63

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# SECURITIES HELD

As of September 30, 2018

Cusip/ Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost/ Accrued interest purchased	Amortized cost/ Accretion (amortization)	Fair value/ Change in fair value	Unrealized gain (loss)	Interest received	Interest earned	Total accrued interest	% Port cost
<b>Corporate Bonds</b>											
<b>Total Corporate Bonds</b>			16,204,000.00	16,224,537.43 (1,191.67)	16,193,819.57 572.95	16,058,770.60 (7,566.29)	(135,048.97)	36,567.50	23,587.37	70,730.58	28.85
<b>Government Agencies</b>											
3135G0YT4 FANNIE MAE 1.625% 27NOV2018	1.625	11/27/2018	1,000,000.00	996,020.00 0.00	999,872.91 66.89	999,057.00 330.00	(815.91)	0.00	1,309.02	5,552.08	1.77
313376BR5 FEDERAL HOME LOAN BANK 1.75% 14DEC2018	1.750	12/14/2018	2,000,000.00	2,043,800.00 0.00	2,003,609.35 (1,463.26)	1,998,060.00 800.00	(5,549.35)	0.00	2,819.45	10,305.56	3.63
3137EADZ9 FREDDIE MAC 1.125% 15APR2019	1.125	04/15/2019	2,000,000.00	2,000,040.00 0.00	2,000,007.10 (1.10)	1,985,860.00 776.00	(14,147.10)	0.00	1,812.50	10,312.50	3.56
3134GBRH7 FREDDIE MAC 1.4% 14JUN2019 CALLABLE	1.400	06/14/2019	1,500,000.00	1,499,100.00 0.00	1,499,676.66 38.19	1,488,135.00 (60.00)	(11,541.66)	0.00	1,691.66	6,183.33	2.67
3134G44Y1 FREDDIE MAC 1.25% 24JUN2019 CALLABLE	1.250	06/24/2019	2,100,000.00	2,075,808.00 0.00	2,086,666.62 1,515.15	2,080,260.00 (168.00)	(6,406.62)	0.00	2,114.58	7,000.00	3.69
3133ECW83 FEDERAL FARM CREDIT BANK 2.06% 01AUG2019	2.060	08/01/2019	1,500,000.00	1,526,550.00 0.00	1,508,298.60 (827.10)	1,493,895.00 (525.00)	(14,403.60)	0.00	2,489.17	5,064.17	2.71
3135G0P49 FANNIE MAE 1% 28AUG2019	1.000	08/28/2019	1,100,000.00	1,079,969.00 0.00	1,085,654.66 1,312.08	1,084,145.70 (129.80)	(1,508.96)	0.00	886.11	977.78	1.92
313380FB8 FEDERAL HOME LOAN BANK 1.375% 13SEP2019	1.375	09/13/2019	1,000,000.00	1,016,632.00 0.00	1,004,930.66 (431.26)	988,350.00 (290.00)	(16,580.66)	6,875.00	1,107.64	649.31	1.81
3130ACM92 FEDERAL HOME LOAN BANK 1.5% 21OCT2019	1.500	10/21/2019	1,500,000.00	1,486,380.00 0.00	1,491,575.94 663.31	1,481,923.50 (1,189.50)	(9,652.44)	0.00	1,812.50	9,937.50	2.64

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# SECURITIES HELD

As of September 30, 2018

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<b>Government Agencies</b>											
3130AA2H0 FEDERAL HOME LOAN BANK 1.125% 29NOV2019	1.125	11/29/2019	1,700,000.00	1,684,980.50 0.00	1,694,178.38 416.82	1,668,601.00 (1,666.00)	(25,577.38)	0.00	1,540.63	6,428.13	3.00
3137EAE5 FREDDIE MAC 1.5% 17JAN2020	1.500	01/17/2020	1,000,000.00	990,460.00 0.00	993,987.61 386.23	984,399.00 (1,135.00)	(9,588.61)	0.00	1,208.34	3,041.67	1.76
3133ECEY6 FEDERAL FARM CREDIT BANK 1.45% 11FEB2020	1.450	02/11/2020	1,000,000.00	999,000.00 0.00	999,574.15 26.01	982,790.00 (850.00)	(16,784.15)	0.00	1,168.05	1,973.61	1.78
3134G96L6 FREDDIE MAC 1.3% 25FEB2020 (CALLABLE 25NOV18)	1.300	02/25/2020 11/25/2018	1,000,000.00	1,000,000.00 0.00	1,000,000.00 0.00	979,900.00 (1,140.00)	(20,100.00)	0.00	1,047.22	1,263.89	1.78
3136G3UB9 FANNIE MAE 1.2% 30MAR2020 CALLABLE	1.200	03/30/2020	1,300,000.00	1,299,025.00 0.00	1,299,599.01 22.28	1,269,255.00 (1,183.00)	(30,344.01)	0.00	1,300.00	7,800.00	2.31
3133EJNW5 FEDERAL FARM CREDIT BANK 2.55% 15MAY2020	2.550	05/15/2020	1,250,000.00	1,249,450.00 0.00	1,249,539.70 23.61	1,244,973.75 (2,520.00)	(4,565.95)	0.00	2,567.71	11,953.13	2.22
3135G0D75 FANNIE MAE 1.5% 22JUN2020	1.500	06/22/2020	1,300,000.00	1,272,349.00 (4,658.33)	1,273,084.63 735.63	1,272,242.40 (106.60)	(842.23)	0.00	650.00	5,308.33	2.26
3130AB6A9 FEDERAL HOME LOAN BANK 1.65% 20JUL2020	1.650	07/20/2020	1,000,000.00	999,910.00 0.00	999,949.17 2.34	979,360.00 (2,370.00)	(20,589.17)	0.00	1,329.16	3,208.33	1.78
3130ACBY9 FEDERAL HOME LOAN BANK 1.68% 28AUG2020 (CALLABLE 28NOV18)	1.680	08/28/2020 11/28/2018	1,600,000.00	1,600,000.00 0.00	1,600,000.00 0.00	1,565,792.00 (4,112.00)	(34,208.00)	0.00	2,240.00	2,240.00	2.84
3133EHYM9 FEDERAL FARM CREDIT BANK 1.5% 14SEP2020	1.500	09/14/2020	1,500,000.00	1,495,110.00 0.00	1,496,797.62 136.47	1,462,110.00 (1,635.00)	(34,687.62)	11,250.00	1,812.50	1,000.00	2.66

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# SECURITIES HELD

As of September 30, 2018

Cusip/ Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost/ Accrued interest purchased	Amortized cost/ Accretion (amortization)	Fair value/ Change in fair value	Unrealized gain (loss)	Interest received	Interest earned	Total accrued interest	% Port cost
<b>Government Agencies</b>											
3133EDWV0 FEDERAL FARM CREDIT BANK 2.14% 06OCT2020	2.140	10/06/2020	1,860,000.00	1,860,855.60 0.00	1,860,629.35 (26.00)	1,834,536.60 (3,180.60)	(26,092.75)	0.00	3,206.43	19,238.60	3.31
3133EG2L8 FEDERAL FARM CREDIT BANK 1.92% 28DEC2020	1.920	12/28/2020	1,880,000.00	1,873,777.20 0.00	1,875,391.36 171.11	1,841,591.60 (3,703.60)	(33,799.76)	0.00	2,907.73	9,224.53	3.33
<b>Total Government Agencies</b>			<b>30,090,000.00</b>	<b>30,049,216.30</b> <b>(4,658.33)</b>	<b>30,023,023.48</b> <b>2,767.40</b>	<b>29,685,237.55</b> <b>(24,058.10)</b>	<b>(337,785.93)</b>	<b>18,125.00</b>	<b>37,020.40</b>	<b>128,662.45</b>	<b>53.43</b>
<b>Government Bonds</b>											
912828WD8 USA TREASURY 1.25% 31OCT2018	1.250	10/31/2018	1,700,000.00	1,679,818.19 0.00	1,699,649.11 339.57	1,698,878.00 974.10	(771.11)	0.00	1,732.34	8,834.92	2.99
912828A34 USA TREASURY 1.25% 30NOV2018	1.250	11/30/2018	725,000.00	709,284.65 0.00	724,467.13 262.07	723,911.78 415.43	(555.35)	0.00	742.82	3,020.83	1.26
912828B33 USA TREASURY 1.5% 31JAN2019	1.500	01/31/2019	1,450,000.00	1,452,039.06 0.00	1,450,511.85 (124.84)	1,446,060.35 478.50	(4,451.50)	0.00	1,773.10	3,605.30	2.58
912828C65 USA TREASURY 1.625% 31MAR2019	1.625	03/31/2019	2,200,000.00	2,188,828.13 0.00	2,194,398.68 923.30	2,191,321.00 (257.40)	(3,077.68)	0.00	2,930.33	17,875.00	3.89
912828F39 USA TREASURY 1.75% 30SEP2019	1.750	09/30/2019	1,100,000.00	1,108,507.81 0.00	1,103,736.88 (307.15)	1,090,117.60 (1,159.40)	(13,619.28)	0.00	1,577.87	9,625.00	1.97
912828X21 USA TREASURY 1.5% 15APR2020	1.500	04/15/2020	1,500,000.00	1,498,652.34 0.00	1,499,184.16 43.47	1,471,407.00 (2,635.50)	(27,777.16)	0.00	1,844.26	10,327.87	2.66

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# SECURITIES HELD

As of September 30, 2018

Cusip/ Description	Coupon	Maturity/ Call date	Par value or shares	Historical cost/ Accrued interest purchased	Amortized cost/ Accretion (amortization)	Fair value/ Change in fair value	Unrealized gain (loss)	Interest received	Interest earned	Total accrued interest	% Port cost
<b>Government Bonds</b>											
912828WC0	1.750	10/31/2020	1,300,000.00	1,296,191.41	1,297,285.18	1,271,511.80	(25,773.38)	0.00	1,854.62	9,458.56	2.30
USA TREASURY 1.75% 31OCT2020				0.00	106.89	(4,113.20)					
<b>Total Government Bonds</b>			<b>9,975,000.00</b>	<b>9,933,321.59</b>	<b>9,969,232.99</b>	<b>9,893,207.53</b>	<b>(76,025.46)</b>	<b>0.00</b>	<b>12,455.34</b>	<b>62,747.48</b>	<b>17.66</b>
<b>Grand total</b>			<b>56,303,716.15</b>	<b>56,241,791.47</b>	<b>56,220,792.19</b>	<b>55,671,931.83</b>	<b>(548,860.36)</b>	<b>54,692.50</b>	<b>73,063.11</b>	<b>262,140.51</b>	<b>100.00</b>
				(5,850.00)	4,583.66	(37,921.86)					

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# SECURITIES PURCHASED

For the period September 1, 2018 - September 30, 2018

Cusip / Description / Broker	Trade date Settle date	Coupon	Maturity/ Call date	Par value or shares	Unit cost	Principal cost	Accrue interest purchase
<b>Corporate Bonds</b>							
084664CK5	09/14/2018	1.300	08/15/2019	1,000,000.00	98.83	(988,300.00)	(1,191.61)
BERKSHIRE HATHAWAY FIN 1.3% 15AUG2019	09/18/2018						
WELLS FARGO SECURITIES INTL LTD							
<b>Total Corporate Bonds</b>				<b>1,000,000.00</b>		<b>(988,300.00)</b>	<b>(1,191.61)</b>
<b>Government Agencies</b>							
3135G0D75	09/14/2018	1.500	06/22/2020	1,300,000.00	97.87	(1,272,349.00)	(4,658.33)
FANNIE MAE 1.5% 22JUN2020	09/18/2018						
JPMORGAN CHASE BANK, N.A.							
<b>Total Government Agencies</b>				<b>1,300,000.00</b>		<b>(1,272,349.00)</b>	<b>(4,658.33)</b>
<b>Grand total</b>				<b>2,300,000.00</b>		<b>(2,260,649.00)</b>	<b>(5,850.00)</b>

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# SECURITIES SOLD AND MATURED

For the period September 1, 2018 - September 30, 2018

Cusip/ Description/ Broker	Trade date Settle date	Coupon	Maturity/ Call date	Par value or shares	Historical cost	Amortized cost at sale or maturity /Accr (amort)	Price	Fair value at sale or maturity / Chg.in fair value	Realized gain (loss)	Accrued interest sold	Interest received	Ini e	it d
<b>Government Agencies</b>													
3135G0YM9	09/18/2018	1.875		(2,000,000.00)	2,036,700.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	18,750.00	1,7	3
FNMA TRANCHE 540 1.875	09/18/2018					(645.75)		204.00					
09-18-2018													
<b>Total (Government Agencies)</b>				(2,000,000.00)	2,036,700.00	2,000,000.00		2,000,000.00	0.00	0.00	18,750.00	1,7	3
						(645.75)		204.00					
<b>Grand total</b>				(2,000,000.00)	2,036,700.00	2,000,000.00		2,000,000.00	0.00	0.00	18,750.00	1,7	3
						(645.75)		204.00					

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# TRANSACTION REPORT

For the period September 1, 2018 - September 30, 2018

Trade date Settle date	Cusip	Transaction	Sec type	Description	Maturity	Par value or shares	Realized gain(loss)	Principal	Interest	Transaction	Balance
09/01/2018 09/01/2018	17275RAR3	Income	Corporate Bonds	CISCO SYSTEMS INC 2.125%	03/01/2019	500,000.00	0.00	0.00	5,312.50	5,312.50	0
09/03/2018 09/03/2018	166764AR1	Income	Corporate Bonds	CHEVRON CORP 1.961%	03/03/2020	1,000,000.00	0.00	0.00	9,805.00	9,805.00	0
09/04/2018 09/04/2018	25468PDP8	Income	Corporate Bonds	WALT DISNEY COMPANY/THE	03/04/2020	1,000,000.00	0.00	0.00	9,750.00	9,750.00	0
09/13/2018 09/13/2018	313380FB8	Income	Government Agencies	FEDERAL HOME LOAN BANK	09/13/2019	1,000,000.00	0.00	0.00	6,875.00	6,875.00	0
09/14/2018 09/14/2018	0258MODX4	Income	Corporate Bonds	AMERICAN EXPRESS CREDIT	09/14/2020	900,000.00	0.00	0.00	11,700.00	11,700.00	0
09/14/2018 09/18/2018	084664CK5	Bought	Corporate Bonds	BERKSHIRE HATHAWAY FIN	08/15/2019	1,000,000.00	0.00	(988,300.00)	(1,191.67)	(989,491.67)	7
09/14/2018 09/14/2018	3133EHYM9	Income	Government Agencies	FEDERAL FARM CREDIT BANK	09/14/2020	1,500,000.00	0.00	0.00	11,250.00	11,250.00	0
09/14/2018 09/18/2018	3135G0D75	Bought	Government Agencies	FANNIE MAE 1.5% 22JUN2020	06/22/2020	1,300,000.00	0.00	(1,272,349.00)	(4,658.33)	(1,277,007.33)	3
09/18/2018 09/18/2018	3135G0YM9	Income	Government Agencies	FNMA TRANCHE 540 1.875	09/18/2018	2,000,000.00	0.00	0.00	18,750.00	18,750.00	0
09/18/2018 09/18/2018	3135G0YM9	Capital Change	Government Agencies	FNMA TRANCHE 540 1.875	09/18/2018	(2,000,000.00)	0.00	2,000,000.00	0.00	2,000,000.00	0
09/30/2018		Income	Cash and Cash Equivalent	Cash		0.00	0.00	0.00	285.98	285.98	8

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OCTOBER 2018



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- Current Yields

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- Credit Spreads
- Economic Indicators

Since 1988, Chandler Asset Management has specialized in the management of fixed income portfolios. Chandler's mission is to provide fully customizable, client-centered portfolio management that preserves principal, manages risk and generates income in our clients' portfolios.

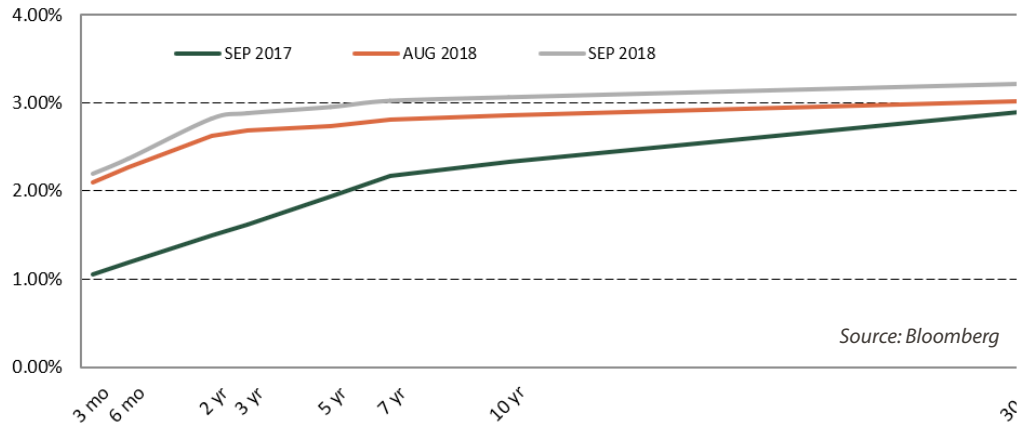
## Market Summary

As expected, the Federal Open Market Committee (FOMC) voted to raise the fed funds target rate by 25 basis points to a range of 2.00%-2.25% at the September 26th meeting. The vote was unanimous, including a vote from the new Board of Governors Vice Chair, Richard Clarida. The Fed raised its median forecast for GDP growth in 2018 and 2019 and left its forecasts for unemployment and inflation relatively unchanged. The Fed also kept its fed funds rate forecasts unchanged with the exception of the longer-run target which increased slightly to 3.0%. The Fed's forecast points to one more fed funds rate hike this year and three more hikes next year. Once again, in its policy statement, the FOMC noted that economic activity has been rising at a "strong rate" and policymakers expect that further gradual increases in the fed funds rate will be appropriate. The FOMC continues to believe risks to the economic outlook are roughly balanced. Market participants believe there is a very high probability that there will be another rate hike in December.

Although the labor market is strong and consumer confidence remains high, we do not believe the economy is close to overheating. The Core PCE Index suggests that inflation is in line with the Fed 2.0% target. Market participants are forecasting annualized GDP growth of about 3.0% in the third quarter, 2.8% in the fourth quarter, and 2.5% next year.

Treasury yields increased in September. At month-end, the 2-year Treasury yield was up 19 basis points to 2.82%, while the 10-year Treasury yield was up 20 basis points to 3.06%. The spread between 2- and 10-year Treasury yields remained narrow at just 24 basis points at month-end. Over the past 20 years, the average spread between 2- and 10-year Treasuries has been about 140 basis points. We foresee an upward bias to rates across the Treasury yield curve but believe that the yield curve will remain quite flat over the intermediate-term.

## Treasury Yields Increased



On a year-over-year basis as of September month-end, Treasury yields increased, and the Treasury yield curve flattened. The spread between 2-Year and 10-year Treasury yields narrowed from 85 basis points to 24 basis points, year-over-year. Rate hikes by the Federal Reserve have put upward pressure on rates, while supply and demand imbalances, technical factors, and subdued inflation expectations have contributed to the curve flattening.

TREASURY YIELDS	Trend (▲/▼)	9/30/2018	8/31/2018	Change
3-Month	▲	2.20	2.10	0.10
2-Year	▲	2.82	2.63	0.19
3-Year	▲	2.88	2.69	0.19
5-Year	▲	2.95	2.74	0.21
7-Year	▲	3.02	2.81	0.21
10-Year	▲	3.06	2.86	0.20
30-Year	▲	3.21	3.02	0.19

Source: Bloomberg

Attachment: CAM-Newsletter-October2018 (3286 : RECEIPT OF QUARTERLY INVESTMENT REPORT - QUARTER ENDED SEPTEMBER 30,



Market Data

World Indices  
data as of 9/30/2018

	Diff (8/31/18)	% Change
S&P 500	2,913.98	12.46 0.43%
NASDAQ	8,046.35	63.18 0.78%
DOW JONES	26,458.31	493.49 1.90%
FTSE (UK)	7,510.20	77.78 1.05%
DAX (Germany)	12,246.73	117.33 0.95%
Hang Seng (Hong Kong)	27,788.52	100.03 0.36%
Nikkei (Japan)	24,120.04	1,254.89 5.49%

Source: Bloomberg

Economic Roundup

Consumer Prices

The Consumer Price Index (CPI) was up 2.7% year-over-year in August, versus up 2.9% year-over-year in July. Core CPI (CPI less food and energy) was up 2.2% year-over-year in August, down from 2.4% year-over-year in July. The Personal Consumption Expenditures (PCE) index was up 2.2% year-over-year in August, down slightly from 2.3% year-over-year in July. Core PC (excluding food and energy) was up 2.0% on a year-over-year basis in August, unchanged from 2.0% in July. Core PCE inflation which is the Fed's primary inflation gauge, remains in line with the Fed's 2.0% target.

Retail Sales

On a year-over-year basis, retail sales were up 6.6% in August, versus up 6.7% year-over-year in July. On a month-over-month basis, retail sales increased just 0.1% in August, following an upwardly revised increase of 0.7% in July. Strong sales in July were somewhat offset by softer trends in August, but the overall pace of consumer spending in the third quarter appears solid.

Labor Market

U.S. payrolls rose by 134,000 in September, below the consensus forecast of 185,000. However, July and August payrolls were revised up by a total of 87,000. On a trailing 3-month and 6-month basis payrolls increased by an average of 190,000 and 203,000 per month, respectively, more than enough to absorb new entrants into the labor market. The unemployment rate declined further in September to 3.7% from 3.8% in August. The labor participation rate was unchanged month-over-month at 62.7%. A broader measure of unemployment called the U-6, which includes those who are marginally attached to the labor force and employed part time for economic reasons, increased to 7.5% from 7.4% in August. Wages rose 0.3% in September on a month-over-month basis, in line with expectations. Wages were up 2.8% on a year-over-year basis in September, versus up 2.9% year-over-year in August. The average workweek was unchanged at 34.5 hours. Overall, the September employer report indicates the labor market remains strong, and there is steady but modest upward pressure on wages.

Housing Starts

Total housing starts increased 9.2% in August. Single-family starts increased 1.9% in August while multi-family starts surged 29%. However, permits fell 5.7% in August. Housing data tends to be volatile on a month-over-month basis. Broadly speaking, the housing sector is facing a few different headwinds including supply constraints, rising mortgage interest rates, and shortage of skilled labor.

Credit Spreads Tightened in September

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change
3-month top rated commercial paper	0.15	0.20	(0.05)
2-year A corporate note	0.34	0.40	(0.06)
5-year A corporate note	0.59	0.65	(0.06)
5-year Agency note	0.09	0.12	(0.03)

Source: Bloomberg

Data as of 9/30/2018

Economy Growth Remains Favorable

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(53.2) \$Bln AUG 18	(50.0) \$Bln JUL 18	(44.2) \$Bln AUG 17
GDP	4.2% JUN 18	2.2% MAR 18	3.0% JUN 17
Unemployment Rate	3.7% SEP 18	3.9% AUG 18	4.2% SEP 17
Prime Rate	5.25% SEP 18	5.0% AUG 18	4.25% SEP 17
CRB Index	195.16 SEP 18	192.96 AUG 18	183.09 SEP 17
Oil (West Texas Int.)	\$73.25 SEP 18	\$69.80 AUG 18	\$51.67 SEP 17
Consumer Price Index (y/o/y)	2.7% AUG 18	2.9% JUL 18	1.9% AUG 17
Producer Price Index (y/o/y)	3.0% SEP 18	3.6% AUG 18	3.3% SEP 17
Dollar/Euro	1.16 SEP 18	1.16 AUG 18	1.18 SEP 17

Source: Bloomberg

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This report is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as an indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment. Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to rising interest rates, especially during periods of rising interest rates.



Toll Free: 800.317.4747  
info@chandlerasset.com  
chandlerasset.com



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** Marshall Eyerman, Chief Financial Officer  
Michael L. Wolfe, P.E., Public Works Director/City Engineer

**AGENDA DATE:** November 13, 2018

**TITLE:** RESERVATION OF FUTURE EASEMENT FOR ELECTRIC UTILITY PURPOSES ACROSS PARCEL 1 OF PM 12368

---

### **RECOMMENDED ACTION**

#### **Recommendations:**

1. Approve the Reservation of Future Easement for electric utility purposes across Parcel 1 of PM 12368.
2. Authorize the Mayor to execute the Reservation of Future Easement.
3. Direct the City Clerk to record the Reservation of Future Easement with the County Recorder of Riverside County when fully executed.

### **SUMMARY**

This report recommends approval of a Reservation of Future Easement. The future easement across City owned property, within future street right-of-way, is for electric utility purposes. Electrical conduit and cable within a reserved easement is recommended because the full-width of the General Plan's identified street right-of-way has not been dedicated; it will be dedicated at the time the City owned property develops. In the event the City decides to sell the property, the recordation of the Reservation of Future Easement will notify prospective buyers of existing electrical infrastructure across the property and the need to record an electrical easement if the street right-of-way has not yet been dedicated. The Reservation of Future Easement is recommended at this time in order to provide electrical service to a developer project which is adjacent to the City owned property. There is no cost impact to the City.

### **DISCUSSION**

The City's parcel is located at the northeast corner of San Michele Road and San Celeste Road. The owner of the property adjacent to and east of the City owned property has obtained City approval for the construction of a tow yard. The tow yard (Project PA11-0043) was entitled and approved by the Planning Director on December 15, 2011. Moreno Valley Utility will be providing electrical service to the project from a point of connection on San Michele Road which requires the crossing of the City owned property along its southern boundary to the proposed tow yard.

San Michele Road is designated an Arterial Street pursuant to the City's General Plan. As such, if the City owned parcel is developed, twenty feet of the southern portion of the parcel will be required as a street right-of-way dedication. The twenty feet of additional street right-of-way when added to the thirty feet of existing street right-of-way will ensure the north half of San Michele Road will be at its ultimate width. Because ultimate street right-of-way has not been dedicated along the City owned property frontage, reservation of an easement is in the best interest of the City.

The future easement legal description and plat were prepared by a licensed land surveyor and reviewed by City staff. Both the legal description and plat are exhibits to the Reservation of Future Easement which is attached to this staff report.

### **ALTERNATIVES**

1. Approve the Reservation of Future Easement. *This will allow Moreno Valley Utility to provide electrical service to the developer project as well as operate and maintain the electrical infrastructure within the future easement area.*
2. Do not approve the Reservation of Future Easement. *While the reservation of an easement is not required, not doing so may hinder or otherwise convolute the sale of this property in the future and provide uncertainty with respect to easement rights for MVU.*

### **FISCAL IMPACT**

There is no fiscal impact to the City. The developer has incurred the cost of preparing the legal description and plat.

### **NOTIFICATION**

Notification was provided through publication of the agenda.

### **PREPARATION OF STAFF REPORT**

Prepared By:  
Clement Jimenez  
Senior Engineer, P.E.

Concurred By:  
Jeannette Olko  
Electric Utility Division Manager

Department Head Approval:  
Marshall Eyerman  
Chief Financial Officer/City Treasurer

Department Head Approval:  
Michael L. Wolfe, P.E.  
Public Works Director/City Engineer

**CITY COUNCIL GOALS**

**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

**CITY COUNCIL STRATEGIC PRIORITIES**

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

**ATTACHMENTS**

- 1. Reservation of Future Easement

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	10/29/18 10:56 AM
City Attorney Approval	<u>✓ Approved</u>	11/06/18 11:58 AM
City Manager Approval	<u>✓ Approved</u>	11/06/18 12:22 PM

Recording requested by and when recorded, mail to:

Moreno Valley Utility  
City of Moreno Valley  
P.O. Box 88005  
Moreno Valley, CA 92552-0805

Exempt from Recording Fee per  
Govt. Code Sec. 6103  
City of Moreno Valley  
A.P.N. 316-190-051

*(Space above this line for Recorder's use)*  
**DOCUMENTARY TRANSFER TAX IS NONE.**  
*Public Agency exempt.  
Revenue and Taxation Code Section 11922*

## RESERVATION OF FUTURE EASEMENT

TO ALL SUCCESSORS OF INTEREST PLEASE TAKE NOTICE THAT:

GRANTOR, the CITY OF MORENO VALLEY, a municipal corporation, reserves for themselves, successors or assigns a perpetual non-exclusive easement and right of way for municipal utility purposes, including ingress and egress, for the purpose of constructing, operating, maintaining, and repairing municipal service facilities and reading meters over, under, upon, and across the real property in the City of Moreno Valley, County of Riverside, State of California, described as follows:

All as described in the attached legal description and illustrated on the plat attached hereto and marked Exhibits "A" and "B" respectively. IN WITNESS WHEREOF, this instrument has been executed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Grantor(s)  
Signature(s) \_\_\_\_\_  
\_\_\_\_\_, Mayor  
*City of Moreno Valley, a municipal corporation*

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )  
County of \_\_\_\_\_)ss.

On \_\_\_\_\_ before me, \_\_\_\_\_, a Notary Public in and for said State, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

Signature of Notary Public

Place Notary Seal Above

Attachment: Reservation of Future Easement (3289 : RESERVATION OF FUTURE EASEMENT FOR ELECTRIC UTILITY PURPOSES ACROSS



**EXHIBIT "A"**  
LEGAL DESCRIPTION FOR  
ELECTRICAL EASEMENT

A STRIP OF LAND BEING 10' IN WIDTH LOCATED IN PARCEL 1 OF PARCEL MAP 12368 AS RECORDED IN BOOK 56, PAGE 85 OF PARCEL MAPS, RECORDS OF RIVERSIDE COUNTY, CALIFORNIA, IN THE CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**COMMENCING** AT THE SOUTHEAST CORNER OF SAID PARCEL 1;

THENCE, ALONG THE EASTERLY LINE OF SAID PARCEL 1, NORTH 00°42'21" WEST A DISTANCE OF 9.00 FEET TO THE POINT OF **BEGINNING**;

THENCE, CONTINUING ALONG SAID EASTERLY LINE, NORTH 00°42'21" WEST A DISTANCE OF 10.00 FEET;

THENCE, PARALLEL WITH THE SOUTHERLY LINE OF SAID PARCEL 1, SOUTH 89°31'01" WEST A DISTANCE OF 327.00 FEET TO A POINT ON THE WESTERLY LINE OF SAID PARCEL 1;

THENCE, ALONG THE WESTERLY LINE OF SAID PARCEL 1, SOUTH 00°42'21" EAST A DISTANCE OF 10.00 FEET;

THENCE, PARALLEL WITH THE SOUTHERLY LINE OF SAID PARCEL 1, NORTH 89°31'01" EAST A DISTANCE OF 327.00 FEET TO THE SAID POINT OF **BEGINNING**

SAID EASEMENT CONTAINING 3,270 SQ. FT. MORE OR LESS.

SEE EXHIBIT "B" ATTACHED AND BY THIS REFERENCE MADE A PART HEREOF.

SUBJECT TO: COVENANTS, CONDITIONS, RESTRICTIONS, RESERVATIONS, EASEMENTS AND RIGHTS-OF-WAY, IF ANY.

DESCRIPTION WAS PREPARED BY ME OR UNDER MY DIRECTION.



04/04/18  
DATE

BRIAN T. HESS  
PLS 8136 EXP. 12/31/20

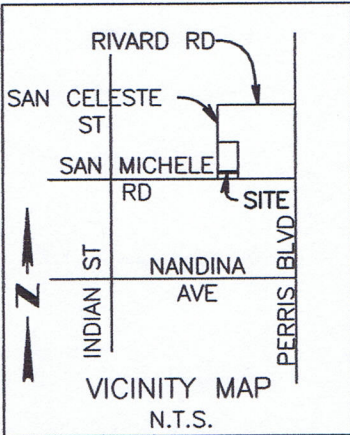
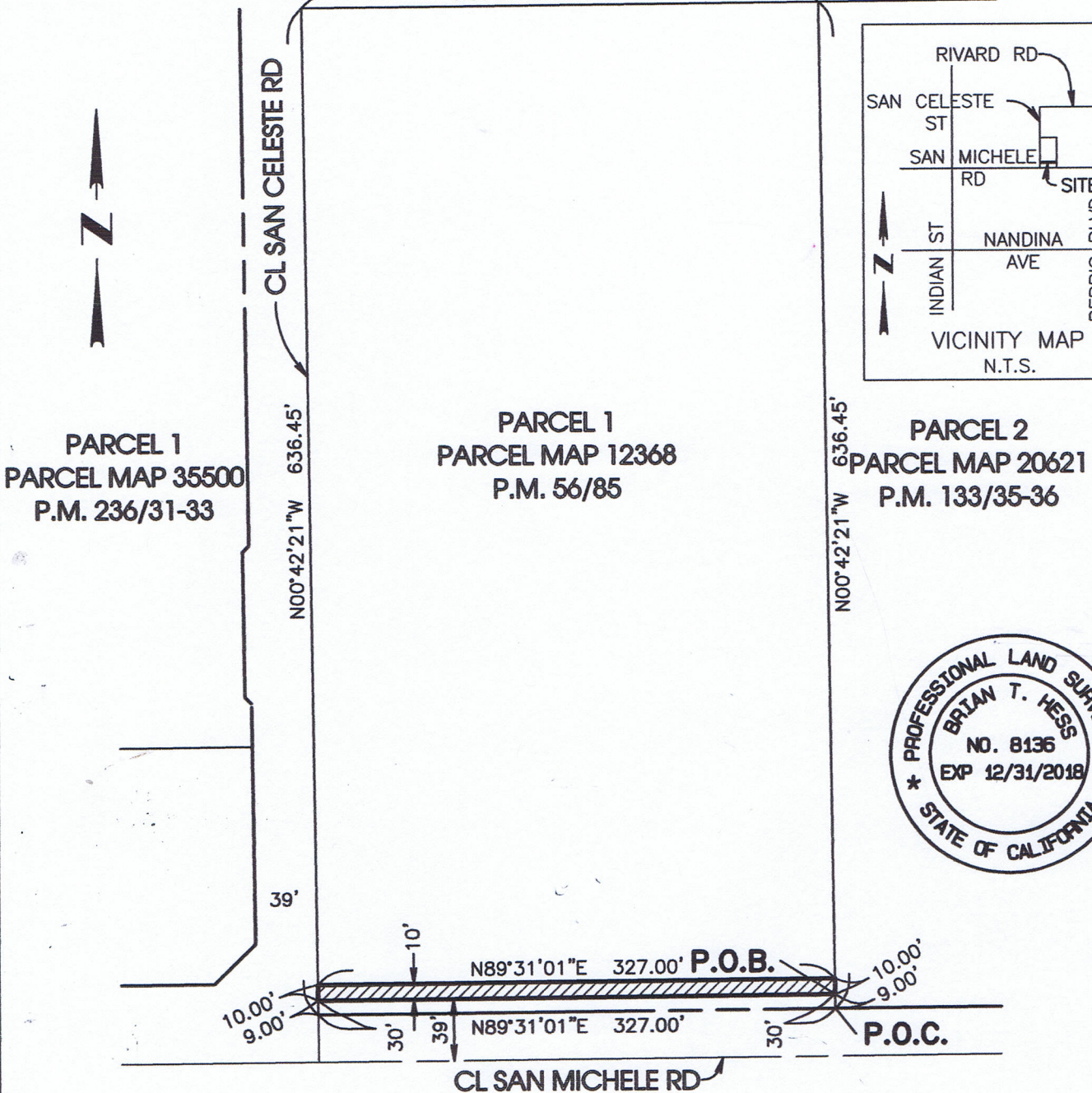


Attachment: Reservation of Future Easement (3289 : RESERVATION OF FUTURE EASEMENT FOR ELECTRIC UTILITY PURPOSES ACROSS



**EXHIBIT "B"**  
 PLAT TO ACCOMPANY LEGAL DESCRIPTION FOR  
 ELECTRICAL EASEMENT

N89°31'05"E 327.00'



PREPARED UNDER THE SUPERVISION OF:  
*Brian T. Hess*  
 BRIAN T. HESS  
 DATE 04/04/18  
 PLS 8136 EXP. DECEMBER 31, 2018

THIS PLAT IS SOLELY AN AID IN LOCATING THE PARCEL(S) DESCRIBED IN THE ATTACHED DOCUMENT	DATE:	04-04-2018	<b>H</b> ESS <b>D</b> EVELOPMENT <b>I</b> NC. 28039 SCOTT RD, SUITE 0387 MURRIETA, CA 92563	SHEET 1
	SCALE:	1"=100'		
	DR BY:	BTH		
	CK BY:	BTH		
SUBJECT: EASEMENT	W.O.:	15-030		OF 1

Attachment: Reservation of Future Easement (3289 : RESERVATION OF FUTURE EASEMENT FOR ELECTRIC UTILITY PURPOSES ACROSS



## Report to City Council

---

**TO:** Mayor and City Council

**FROM:** Abdul Ahmad, Fire Chief

**AGENDA DATE:** November 13, 2018

**TITLE:** APPROVE THE USE OF EMERGENCY SERVICES AGENCY FINE FUNDS TO PURCHASE SIX ZOLL AUTOPULSE RESUSCITATION AUTOMATED CPR SYSTEMS

---

### **RECOMMENDED ACTION**

#### **Recommendations: That the City Council:**

1. Authorize the Moreno Valley Fire Department to purchase six (6) Zoll AutoPulse Resuscitation Systems, at a cost of \$90,924 (\$84,384 for Equipment and \$6,539.76 for sales tax).
2. Authorize an appropriation of \$90,924 (\$84,384 for Equipment and \$6,539.76 for sales tax) from the Emergency Services Agency Fines Fund (2014) balance to expenditure account 2014-40-45-30150-660310 to purchase this equipment.

### **SUMMARY**

This report recommends the purchase of six (6) Zoll AutoPulse Resuscitation Systems for Engine 2, Engine 48, Engine 58, Engine 65, Engine 91, and Engine 99 using available fund balance from the Emergency Services Agency Fines Fund (2014).

### **DISCUSSION**

As an initial Advanced Life Support provider, the Moreno Valley Fire Department uses a wide array of specialized emergency medical equipment to provide for the treatment of the sick and injured. In January 2018, the Fire Department requested approval from the Public Safety Sub-Committee to purchase its first Zoll AutoPulse Resuscitation System the City's new Medic Squad 6. The recommendation was made to equip each station with an AutoPulse System. Since the AutoPulse has been put into service on Medic



Squad 6, the rate of return of spontaneous circulation has been approximately fifty-percent (50%), compared to twenty three-percent (23%) without it.

The Zoll AutoPulse Resuscitation System provides automated, external cardiac compressions to victims of sudden cardiac arrest. The AutoPulse uniquely squeezes the patient's entire chest to improve blood flow to the heart and brain. With the use of the AutoPulse firefighters can significantly minimize interruption of cardiac compressions while transferring patients from various environments to a transporting ambulance. Research has shown this device is essential in maintaining and improving sudden cardiac arrest survival rates by allowing patients to receive non-stop compressions during resuscitation and prior to arrival to the closest emergency department.

Zoll Medical Corporation is the manufacturer and low-price vendor for the requested medical equipment. The City has purchased other medical equipment from Zoll Medical Corporation in the past and has consistently received quality products with good customer service. Warranty and repairs for the requested medical equipment are available locally through Zoll Medical Corporation.

Through a cooperative partnership with Riverside County Fire Department, the Fire Department will benefit from the negotiated pricing obtained by the County of Riverside. Zoll Medical Corporation is the sole manufacturer of this equipment, which exempts them from the competitive bid process. Pricing for the requested equipment and accessories are as follows:

<b>Qty</b>	<b>Description</b>	<b>Price</b>
6	AutpPulse Resuscitation Systems @ \$14,064 ea.	\$84,384
18	AutoPulse Li-Ion Batteries @ \$825 ea.	Included
6	AutoPulse Sure Power Chargers @ \$2,295 ea.	Included
6	AutoPulse Soft Carrying Case @ \$395 ea.	Included
12	AutoPulse Life Band 3 Packs @ \$375 ea.	Included
6	AutoPulse Soft Stretcher @ \$129 ea.	Included
	Tax	\$6,540
	<b>Total</b>	<b>\$90,924</b>

### **ALTERNATIVES**

1. Approve and authorize the recommended actions in this staff report. Staff recommends this alternative due to the potential improvement to lives of residents in the City of Moreno Valley who become victims of sudden cardiac arrests. Staff recommends this alternative.
2. Do not approve the recommended actions presented in this staff report. Staff does not recommend this alternative due to the potential decrease in outcomes of victims of sudden cardiac arrests. Staff does not recommend this alternative.

### **FISCAL IMPACT**

The Fire Department is requesting City Council to approve appropriating available Emergency Services Agency Fines Funds to purchase six (6) Zoll AutoPulse Resuscitation systems to work collectively with other lifesaving equipment on Engine 2, Engine 48, Engine 58, Engine 65, Engine 91, and Engine 99. Funding for this purchase will, if approved, not have any impact on the City's General Fund budget. The budget appropriation is requested as follows:

Description	Fund	GL Account No.	Type (Rev/Exp)	FY 18/19 Budget	FY 18/19 Proposed Amendment	FY 18/19 Amended Budget
Emergency Services Agency Fines: Mach-Equip-New-Furn & Equip	2014	2014-40-45-30150-660310	Exp	\$0	\$90,924	\$90,924

**PREPARATION OF STAFF REPORT**

Prepared By:  
Felicia London  
Public Safety Contracts Administrator

Department Head Approval:  
Abdul Ahmad  
Fire Chief

**CITY COUNCIL GOALS**

None

**CITY COUNCIL STRATEGIC PRIORITIES**

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

**ATTACHMENTS**

1. Zoll AutoPulse Quote
2. Zoll Auto Pulse Sole Source letter

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	10/25/18 9:57 AM
City Attorney Approval	<u>✓ Approved</u>	11/06/18 11:29 AM
City Manager Approval	<u>✓ Approved</u>	11/06/18 12:18 PM



**ZOLL Medical Corporation**

Worldwide HeadQuarters  
 269 Mill Rd  
 Chelmsford, Massachusetts 01824-4105  
 (978) 421-9655 Main  
 (800) 348-9011  
 (978) 421-0015 Customer Support  
 FEDERAL ID#: 04-2711626

**TO: Riverside County Fire**  
 16902 Bundy Avenue #207  
 Riverside, CA 92518

Attn: **Christian Linnemann**

email: [Christian.Linnemann@fire.ca.gov](mailto:Christian.Linnemann@fire.ca.gov)

**QUOTATION 287229 V:2**

DATE: October 11, 2018

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
1		AutoPulse Package (Includes Items 1a through 1f)	6	\$14,064.00	\$14,064.00	\$84,384.00
1a	8700-0730-01	<b>AutoPulse® System with Pass Thru</b> - Generates consistent and uninterrupted chest compressions, offering improved blood flow during cardiac arrest. Includes Backboard, User Guide, Quick Reference Guide, Shoulder Restraints, Backboard Cable Ties, Head Immobilizer, Grip Strips, In-service Training DVD, and one year warranty.	6	\$10,995.00	Included	Included *
1b	8700-0752-01	<b>AutoPulse® Li-Ion Battery</b> - for use with the AutoPulse Platform.	18	\$825.00	Included	Included *
3	8700-0753-01	<b>Autopulse SurePower Charger, U.S.</b> Tests, Charges and automatically verifies battery charge level. Includes User Guide and U.S Power Cord. Standard one (1) year warranty.	6	\$2,295.00	Included	Included *
4	8700-000758-01	<b>AutoPulse® Soft Carry Case</b> - with battery pocket	6	\$395.00	Included	Included *
5	8700-0706-01	<b>LifeBand® 3 pack</b> - Single-use chest compression band. (3 per package)	12	\$375.00	Included	Included *
6	8700-0712-01	<b>AutoPulse® Soft Stretcher</b> - Extrication stretcher suitable to move patient while AutoPulse is deployed.	6	\$129.00	Included	Included *
<b>*Reflects Riverside County Contract Pricing.</b>						

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

**TOTAL \$84,384.00**

1. DELIVERY WILL BE MADE 90-120 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. PRICES QUOTED ARE VALID FOR 60 DAYS.
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. **FAX PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT 978-421-0015 OR EMAIL TO [ESALES@ZOLL.COM](mailto:ESALES@ZOLL.COM).**
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING [www.zollwebstore.com](http://www.zollwebstore.com).

Catherine Prophet  
 Sr. EMS Account Executive  
 949-436-4369

Attachment: Zoll AutoPulse Quote (3287) : APPROVE THE USE OF EMERGENCY SERVICES AGENCY FINE FUNDS TO PURCHASE SIX ZOLL

P.O. NO. \_\_\_\_\_

# SOLE SOURCE REQUEST JUSTIFICATION/APPROVAL FORM

**VENDOR NAME:** Zoll  
**CONTACT NAME:** Catherine Prophet  
**PHONE NO:** (949) 436-4369

**Describe the product/service:** The AutoPulse system generates consistent and uninterrupted chest compressions, offering improved blood flow during cardiac arrest. Includes Backboard, User Guide, Quick Reference Guide, Shoulder Restraints, Backboard Cable Ties, Head Immobilizer, Grip Strips, In-service Training DVD, and one year warranty.

Check the reason for this sole source request:

- No other vendor possesses the item(s) or service(s) needed to perform the same function as verified by research via the Internet and Yellow Pages.
   
 A geographical territory exists of this dealer or distributor.
   
 Proprietary: The item is sold exclusively by this vendor and held under exclusive title, trademark or copyright and no other vendor, dealer or distributor exists.
   
 Geographic location: Transportation costs make purchasing from another vendor too costly.
   
 Standardization: The City requires the product/service to be standardized based on parts, design, quality, inter-operability, expertise or other. Please explain:
- Is the product or service available from other sources?  YES  NO  
 If YES, list names of vendors and explain why additional quotes were not obtained:
- Can your requirements be modified so that competitive products or services may be used?
   
 NO  YES - Please explain:

Signatures: When signing below you are stating that the above is correct and true.

Division Manager Name: MARK E. WILLIAMS

Division Manager Signature: [Signature] Date: 1/22/2018  
Abdul R Ahmad 1/22/2018

Approved:  YES  NO

[Signature] 1/22/18 of 2

Attachment: Zoll Auto Pulse Sole Source letter (3287 : APPROVE THE USE OF EMERGENCY SERVICES AGENCY FINE FUNDS TO PURCHASE



## Report to City Council

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**TO:** Mayor and City Council

**FROM:** David Kurylowicz, Chief of Police

**AGENDA DATE:** November 13, 2018

**TITLE:** APPROVAL TO USE ASSET FORFEITURE FUNDS TO PURCHASE LICENSE PLATE RECOGNITION SYSTEM AND PORTABLE SURVEILLANCE SECURITY CAMERAS

---

### **RECOMMENDED ACTION**

#### **Recommendation:**

1. Authorize the police department to purchase eight new Vigilant Solutions License Plate Recognition (LPR) and software at a cost of \$156,538.17 (\$145,279.04 for the LPR system, plus \$11,259.13 sales tax).
2. Authorize the Police Department to purchase two portable surveillance cameras from Hitachi Vantara for \$33,630.07 (\$31,211.20 for the cameras and support, plus \$2,418.87 sales tax).
3. Authorize the Police Department to purchase two solar powered portable surveillance cameras from Arrow Electronics Inc. for \$26,468.79 (\$24,565 for the cameras, plus \$1,903.79 sales tax).
4. Authorize a budget adjustment of \$216,637.03 to the General Fund (1010) Police Asset Forfeiture revenue and expenditure accounts and Technology Services Asset Fund (7220) expenditure account.

### **SUMMARY**

This report recommends the City Council authorize the Moreno Valley Police Department to purchase eight Vigilant Solutions License Plate Recognition (LPR) systems, two Hitachi portable surveillance cameras and two Arrow Electronics Inc. solar powered portable surveillance cameras. The Police Department will utilize \$216,637.03 of Asset Forfeiture funds to acquire this equipment to be used toward increasing the recovery of stolen vehicles, along with developing more investigative leads and solving

criminal cases with the use of additional portable surveillance cameras within the City of Moreno Valley.

## **DISCUSSION**

### **License Plate Recognition System**

The Police Department currently has four non-operational and outdated LPR devices. This previous system was a valuable asset to the Police Department assisting in the recovery of numerous stolen vehicles as well as helping solve numerous criminal investigations.

The City of Moreno Valley has experienced a steady number of motor vehicle thefts over the past of couple years. Uniform Crime Reports (UCR) for stolen vehicles shows in 2015 there were 1,161 vehicle thefts, 2016 had a total of 1,107 vehicle thefts, and in 2017 a total of 1,158 vehicle thefts were reported. During 2016 the Police Department recovered 1,056 vehicles and during 2017 a total of 1,118 vehicles were recovered in the city. Many recovered vehicles are from other jurisdictions and abandoned or located in Moreno Valley. As detailed above, vehicle theft from within the city is a significant issue for law enforcement and the community.

An officer on patrol utilizes training, experience, bulletins and trends to assist in identifying stolen vehicles. License Plate Recognition systems are an added tool to the law enforcement tool box. This technology increases our ability to identify vehicles of interest to law enforcement, such as stolen vehicles, vehicles associated with wanted persons, missing persons, Amber Alerts, All Points Bulletins, and National Crime Information Center advisements.

The LPR system is proprietary software installed in a trunk mounted computer connected to four vehicle-mounted cameras optimized for license plate recognition. Every license plate viewed by the cameras is compared to a list of vehicles of interest to law enforcement. If a license plate is matched to one listed in the database, the officer is alerted and can take the appropriate action based upon the nature of the want on the vehicle. The data is recorded and fully searchable, including the ability to search for partial plates. The cloud-based system stores all gathered license plate data, and can be searched at any time.

Criminals rely upon the use of stolen vehicles to commit crimes. By tackling the very heart of the criminal's ability to travel, a whole range of crimes can be prevented or solved. Additionally, LPR technology enables officers to recover more stolen vehicles for return to their rightful owners.

Therefore, the addition of this technology will have a positive effect on the community and serve to enhance public safety. The addition of this equipment will increase the number of stolen vehicle recoveries and arrests, as well as, increase our ability to locate other vehicles of interest to law enforcement.

Based on the above, the Police Department requests the purchase of eight LPR systems to be installed in eight vehicles with four mounted cameras, computer and software per vehicle. Staff is requesting to purchase this equipment from sole source vendor, Vigilant Solutions for a total cost of \$156,538.17 (\$145,279.04 eight LPR systems plus \$11,259.13 sales tax). The LPR systems will also have an \$8,800 (\$275 per camera for 32 cameras) annual hosting fee that covers storage and maintenance provided by the vendor. The annual hosting fee will be budgeted in the annual General Fund budget allocation for the Police Department in FY 2019/2020 and subsequent years while the system is operational. Asset forfeiture revenue would cover the initial purchase of these systems.

### Portable Surveillance Cameras

In August 2012, City Council approved Phase I of the Citywide Camera Surveillance System, which included three portable surveillance cameras. The purpose of the portable cameras was to allow for the quick deployment of surveillance cameras in problem areas to target or combat criminal activities and traffic related offenses.

Currently, the portable surveillance cameras have been significant help in surveilling illegal trash dumping, illegal activities at parks, and various traffic intersections for a variety of reasons. They have been so successful throughout the City, requests have been made to surveille areas for gang related activities, arson attempts, and areas where theft of public property has occurred. Unfortunately, some of the requests have not been addressed because the portable cameras are deployed to other priority areas within the City.

With the portable surveillance cameras proving to be an essential component of enforcement, staff requests approval to purchase two additional portable surveillance cameras from Hitachi Vantara and two solar powered portable surveillance cameras from Arrow Electronics.

The requested portable cameras are upgraded versions of the portable cameras that were purchased over five years ago. For consistency with the existing portable cameras, the request is to purchase the same model of portable cameras from the same vendor. Consistency with the existing portable cameras benefits replacement parts inventory and helps maintain the availability of the camera systems. Consistency also increases the speed of deploying and configuring the cameras, as well as increasing the speed of accessing live and archived video. The existing portable cameras have performed extremely well and it is also anticipated the two additional cameras will provide years of excellent service.

Solar powered portable cameras in the size we currently use and with the required battery life are available from a limited number of suppliers. Arrow Electronics offers the format we use, along with ample power, and with the same interface and communications device that we use in our other portable cameras. In addition, the price is significantly lower than other vendors.

Solar powered portable cameras will allow us to deploy surveillance cameras in areas that we have not previously been able to use due to a lack of power. The solar power capabilities in these units store enough energy to power the unit for three full days. Solar panels mounted on the opposite side of the camera the batteries. Cellular communications are included within the enclosure, so we can deploy surveillance cameras anywhere that we can safely mount the solar panels. Not having to depend on a continuous power source greatly expands the flexibility of locations where surveillance cameras can be used.

For example, illegal dump sites often occur on unimproved lots that do not have power. Locations will be chosen based on proximity to obtain the best visual results. Solar powered portable cameras will enable us to capture video much closer to the illegal activity and use the video for optimal investigation results.

### **ALTERNATIVES**

1. Authorize the police department to purchase 6 new Vigilant Solutions License Plate Recognition systems, two portable surveillance cameras, and two solar powered portable surveillance cameras utilizing \$216,637.03 of Asset Forfeiture funds to acquire this equipment and approve budget adjustments as set forth in the Fiscal Impact section of this report. Staff recommends this alternative.
2. Do not authorize the purchase of equipment and proposed budget adjustment. Failure to authorize the police department to make these purchases will directly impact the ability of the Police Department to recover stolen vehicles and assist in developing leads to criminal cases within the City of Moreno Valley. Staff does not recommend this alternative.

### **FISCAL IMPACT**

The Police Department is requesting City Council to approve the use of asset forfeiture funding held by the County of Riverside to purchase the LPR and surveillance camera systems. Funding for this purchase will, if approved, not have an impact on the City's General Fund in FY 2018/2019. In FY 2019/2020, the annual hosting fee of \$8,800 will be included in the Police Departments General Fund budget allocation. The requested FY 2018/2019 budget appropriation will be as follows:

Description	Fund	GL Account No.	Type (Rev/Exp)	FY 18/19 Budget	FY 18/19 Proposed Amendment	FY 18/19 Amended Budget
Asset Forfeiture Revenue (from County)	Gen. Fund	1010-60-65-40010-480150	Rev	\$168,314	\$216,638	\$384,952
LPR system	Gen. Fund	1010-60-66-40110-660310	Exp	\$0	\$156,539	\$159,539
Transfer Out:	Gen. Fund	1010-99-99-91010-907220	Exp	\$109,573	\$60,099	\$169,672
Transfer In:	TS Assets	7220-99-99-97220-	Exp	\$109,573	\$60,099	\$169,672



			801010				
Portable systems	Camera	Technology Svc Fund	7220-16-39-25412-- 660310	Exp	\$0	\$60,099	\$60,099

**PREPARATION OF STAFF REPORT**

Prepared By:  
Kevin Lamb  
Lieutenant

Department Head Approval:  
Dave Kurylowicz  
Chief of Police

Concurred By:  
Steve Hargis  
Strategic Initiatives Manager

Concurred By:  
Felicia London  
Public Safety Contracts Administrator

**CITY COUNCIL GOALS**

None

**CITY COUNCIL STRATEGIC PRIORITIES**

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

**ATTACHMENTS**

1. Vigilant\_Enterprise\_Quote#1- 10.23.18
2. Vigilant Sole Source - Signed
3. Portable Cameras Quotes-Bids
4. Hitachi Quote\_20157702-1
5. Arrow Solar Camera Quote - 21747651
6. Sole Source - Hitachi

**APPROVALS**

Budget Officer Approval	✓ Approved	11/05/18 4:58 PM
City Attorney Approval	✓ Approved	11/06/18 11:26 AM
City Manager Approval	✓ Approved	11/06/18 12:17 PM



## **Quote For:**


**Riverside County Sheriff - Moreno Valley Station  
8 4-Camera Mobile Systems -4 Trade In, 4 Standard**

## **Quoted By:**

**Vigilant Solutions, LLC  
Greg Mills**

**Date: 10-23-18**

**Be Smart. Be Safe. Be Vigilant.**

		<b>Vigilant Solutions, LLC</b> 1152 Stealth Street Livermore, California 94551 (P) 858-287-0067		<b>Be smart. Be safe.</b> <b>Be Vigilant.</b>	
Attention:	Riverside County Sheriff - Moreno Valley Station	Date:	10/23/2018		
Project Name:	8 4-Camera Mobile Systems -4 Trade In, 4 Standard	Quote Number:	GSM-0904-04		

## PROJECT QUOTATION

We at Vigilant Solutions are pleased to quote the following systems for the above referenced project:

Qty	Item #	Description
(8)	<b>Mobile LPR SYS-1</b> CDM-4-1123RE	<b>Mobile LPR 4-Camera System w/ Integrated Processor</b> <u>Hardware:</u> <ul style="list-style-type: none"> <li>• Qty=2 Combination IR / Color LPR Cameras - 16mm lens package</li> <li>• Qty=1 Combination IR / Color LPR Camera - 25mm lens package</li> <li>• Qty=1 Combination IR / Color LPR Camera - 35mm lens package</li> <li>• Cameras w/integrated solid state DSPs (No moving parts)</li> <li>• Wiring harness w/ ignition control (Direct to Battery)               <ul style="list-style-type: none"> <li>◦ Single point power connection</li> </ul> </li> <li>• Field installed GPS receiver for MDC (USB Connect)</li> </ul> <u>Software:</u> <ul style="list-style-type: none"> <li>• CarDetector Mobile LPR software application for MDC unit               <ul style="list-style-type: none"> <li>◦ LPR vehicle license plate scanning / real time alerting</li> <li>◦ Full suite of LPR tools including video tool set</li> </ul> </li> </ul>
(8)	VS-LBB-02-E	<b>LPR Camera Mounting Brackets - Light Bar Mounting Style - Complete Set</b> <ul style="list-style-type: none"> <li>• LPR Camera Mounting Bracket - Rooftop under light bar</li> <li>• Compatible with most Whelen, Code3, TOMAR, Federal Signal, Arjent S2 Light Bars</li> <li>• Mounts up to four (4) LPR cameras</li> </ul>
(8)	USB-CABLE-EXTENDER-6FT	<b>USB CABLE EXTENDER 6FT</b> <ul style="list-style-type: none"> <li>• USB Cable Extender for GPS Units</li> </ul>
(8)	Installation	<b>Installation of Vigilant Hardware</b>
(1)	VSBSCSVC-04	<b>Vigilant LPR Basic Service Package for Hosted/Managed LPR Deployments</b> <ul style="list-style-type: none"> <li>• Managed/hosted server account services by Vigilant               <ul style="list-style-type: none"> <li>◦ Includes access to all LEARN or Client Portal and CarDetector software updates</li> </ul> </li> <li>• Priced per camera per year for over 60 total camera units</li> <li>• Requires new/existing Enterprise Service Agreement (ESA)</li> </ul>
(1)	VSPK1SVC-04	<b>Vigilant LPR Standard Service Package for Hosted/Managed LPR Deployments</b> <ul style="list-style-type: none"> <li>• Optional Service Package Benefits               <ul style="list-style-type: none"> <li>◦ Extended access to Vigilant 'Private Data' via CarDetector Mobile Hit Hunter</li> <li>◦ Unlimited access to Vigilant's Mobile Companion LPR application for Smartphones</li> </ul> </li> <li>• Priced per camera per year for over 60 total camera units               <ul style="list-style-type: none"> <li>◦ Requires Basic Service Package</li> </ul> </li> </ul>

Attachment: Vigilant\_Enterprise\_Quote#1- 10.23.18 (3292 : APPROVAL TO USE ASSET FORFEITURE FUNDS TO PURCHASE LICENSE PLATE

(8)	SSU-SYS-COM	<b>Vigilant System Start Up &amp; Commissioning of 'In Field' LPR system</b> <ul style="list-style-type: none"> <li>• Vigilant technician to visit customer site</li> <li>• Includes system start up, configuration and commissioning of LPR system</li> <li>• Applies to mobile (1 System) and fixed (1 Camera) LPR systems</li> </ul>	<b>A.8.a</b>
(8)	VS-SHP-01	<b>Vigilant Shipping &amp; Handling Charges</b> <ul style="list-style-type: none"> <li>• Applies to each Mobile LPR System</li> <li>• Shipping Method is FOB Shipping</li> </ul>	
<b>Subtotal Price</b> (Excluding sales tax)			<b>\$145,279.04</b>

**Quote Notes:**

1. All prices are quoted in USD and will remain firm and in effect for 60 days.
2. Orders requiring immediate shipment may be subject to a 15% QuickShip fee.
3. No permits, start-up, installation, and or service included in this proposal unless explicitly stated above.
4. All hardware components to have standard One (1) year hardware warranty.
5. This Quote does not include anything outside the above stated bill of materials.
6. Extended hardware warranty not included. Additional 1-4 years available.
7. One year of hosting services associate with the cameras included.
8. Will require new ESA contract between Moreno Valley and Vigilant.
9. Hosting fees on equipment are due on an annual basis (explained in ESA).
10. Order must be received before December 14, 2018, for discounted pricing.

**Quoted by: Greg Mills - 858-287-0067 - greg.mills@vigilantsolutions.com**

<b>Total Price</b> (Excluding sales tax)	<b>\$145,279.04</b>
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Attachment: Vigilant\_Enterprise\_Quote#1- 10.23.18 (3292 : APPROVAL TO USE ASSET FORFEITURE FUNDS TO PURCHASE LICENSE PLATE

P.O. NO. \_\_\_\_\_

# SOLE SOURCE REQUEST JUSTIFICATION/APPROVAL FORM

**VENDOR NAME:** Vigilant Solutions, LLC  
**CONTACT NAME:** Greg Mills  
**PHONE NO:** 858-287-0067

**Describe the product/service:** License Plate Recognition System

Check the reason for this sole source request:

- 1.  No other vendor possesses the item(s) or service(s) needed to perform the same function as verified by research via the Internet and Yellow Pages.
- A geographical territory exists of this dealer or distributor.
- Proprietary: The item is sold exclusively by this vendor and held under exclusive title, trademark or copyright and no other vendor, dealer or distributor exists.
- Geographic location: Transportation costs make purchasing from another vendor too costly.
- Standardization: The City requires the product/service to be standardized based on parts, design, quality, inter-operability, expertise or other. Please explain: The Riverside County Sheriff's Department has only authorized and approved Vigilant Solutions to be the vendor for License Plate Recognition Systems county wide. This keeps all data retrieved available through one company, and each city compatible with one another.

2. Is the product or service available from other sources?  YES  NO  
If YES, list names of vendors and explain why additional quotes were not obtained:

3. Can your requirements be modified so that competitive products or services may be used?  
 NO  YES - Please explain:

Signatures: When signing below you are stating that the above is correct and true.

Division Manager Name: Felicia Lonson  
Division Manager Signature: [Signature] Date: 10/29/18

Approved:  YES  NO

Attachment: Vigilant Sole Source - Signed (3292 : APPROVAL TO USE ASSET FORFEITURE FUNDS TO PURCHASE LICENSE PLATE

Purchasing Manager: Jayle Davis

Date: 10/29/18 P.O. NO. \_\_\_\_\_

Attachment: Vigilant Sole Source - Signed (3292 : APPROVAL TO USE ASSET FORFEITURE FUNDS TO PURCHASE LICENSE PLATE

Portable Camera - Battery Powered							
		Hitachi		Arrow Electric		Company	
quote #		20157702-1					
	qty	each	extended	each	extended	each	extended
Portable Camera setup w/ Sony SNC ER550	2	15,605.60	31,211.20	0.00	0.00	0.00	0.00
	1	0.00	0.00	0.00	0.00	0.00	0.00
tax			2,418.87		0.00		0.00
freight			0.00		0.00		0.00
<b>TOTAL</b>			<b>\$ 33,630.07</b>	unresponsive	\$ -		\$ -

Portable Camera - Solar Powered							
		Hitachi Vantara		Arrow Electric		Could not locate 3rd	
quote #		20157705-1		e-mail 10/8/2018 10:49am		company to quote	
	qty	each	extended	each	extended	each	extended
Portable Camera setup w/ Sony SNC ER550, CradlePoint, and solar powered	2	15,057.12	30,114.24	12,282.50	24,565.00	0.00	0.00
	1	0.00	0.00	0.00	0.00	0.00	0.00
tax			2,333.85		1,903.79		0.00
freight			0.00		0.00		0.00
<b>TOTAL</b>			<b>\$ 32,448.09</b>		<b>\$ 26,468.79</b>		\$ -

Attachment: Portable Cameras Quotes-Bids (3292 : APPROVAL TO USE ASSET FORFEITURE FUNDS TO





Customer Name: City of Moreno Valley  
 Quote Number: 20157702-1  
 Quote Name: CoMV - Portable Cameras - HVP-600 Option

Quote Date: 10/2/2018  
 Quote Expiry Date: 10/26/2018

Quote Summary

All Prices Quoted in USD

Ship To: City of Moreno Valley      Install At: City of Moreno Valley

**Item 1: Hitachi Visualization Platform**

Specification	Single Configuration Measures	Qty
<b>Cameras:</b>	SmartCam600 -No PC,Cradlepoiint-US-CAN,SN SNC-ER550 Camera (S6-SN3-NP-RU-01.P)	2
<b>Notices:</b>	Items that are not GA are selected	

Class	Product	Support per System	Qty	Extended Price
HW	<b>Hitachi Visualization Hardware</b>		1	15,605.60
	<b>Support</b> <i>Support Renewal per month = 223.06</i>	Term: 12 Months Level: Standard		

**Sub-Total Item 1** **15,605.60**

Attachment: Hitachi Quote\_20157702-1 (3292 : APPROVAL TO USE ASSET FORFEITURE FUNDS TO PURCHASE LICENSE PLATE

Customer Name: City of Moreno Valley  
 Quote Number: 20157702-1  
 Quote Name: CoMV - Portable Cameras - HVP-600 Option

Quote Date: 10/2/2018  
 Quote Expiry Date: 10/26/2018

## Quote Summary

All Prices Quoted in USD

## Notes

UNLESS YOUR CURRENT MASTER AGREEMENT WITH HITACHI VANTARA (HITACHI), SPECIFICALLY STATES OTHERWISE, THEN THE FOLLOWING WILL APPLY:

1. This quotation and any resulting transaction shall be subject to and governed by the terms and conditions of the Master Agreement "Direct Purchasing Agreement No. CMV001" between Hitachi and the Customer. If Hitachi and the Customer have entered into an Agreement and the number has been omitted, then the most current, active agreement between Hitachi and the Customer shall govern this quote and any resulting transaction. If no agreement exists between Hitachi and the Customer, then the terms of Hitachi's standard DPA located at <https://www.hitachivantara.com/en-us/company/legal.html> shall govern this quote and any resulting transaction.
2. The following are included in the Hardware price: Installation and Hardware support during the "Support Term or Remaining Support Term". After expiration of the prepaid Hardware Support Term the Customer has the option to renew the Hardware Support at a rate to be mutually agreed when and if the Customer orders such support.
3. If the Software Support Term is greater than 12 months and the total Support Term and amount is prepaid, then Hitachi will consider the first 12 months as the Initial Support Term and any remaining prepaid amounts and months towards the Support Renewal period. The Customer has the option to renew at the monthly "Support Renewal" amount stated in the Quote for the same term as the Initial Support Term. NOTWITHSTANDING A PROVISION IN A SALES OR PURCHASE AGREEMENT OR CUSTOMER'S PURCHASE ORDER STATING OTHERWISE, BY SIGNING THIS QUOTATION OR ISSUING A PURCHASE ORDER REFERENCING THIS QUOTATION, THE CUSTOMER AGREES THAT the Initial Support Term is non-cancellable and non-refundable. After satisfaction of the Initial Support Term, the Customer shall be entitled to terminate for convenience the software support by giving three months prior written notice effective no sooner than the end of the Initial Support Term. Where such prepaid software support is terminated in this manner, Hitachi will credit the Customer a sum equal to the agreed Support Renewal monthly rate multiplied by the number of months cancelled from the effective date of termination. After expiration of the Initial Software Support Term and any remaining Support Renewal months prepaid, the Customer has the option to renew the Software Support at a rate to be mutually agreed when and if the Customer orders such support.
4. Support Term commences upon delivery, unless otherwise specified in the terms of the referenced Master Agreement in force between Hitachi and Customer.

Attachment: Hitachi Quote\_20157702-1 (3292 : APPROVAL TO USE ASSET FORFEITURE FUNDS TO PURCHASE LICENSE PLATE



# Customer Quote

Original

**ARROW ELECTRONICS INC**  
 FOOTHILL CORPORATE PLAZA III  
 26632 TOWNE CENTRE DR  
 STE 100  
 FOOTHILL RANCH, CA 92610-2807

A.8.e

Your Contact: Hargis, Steve  
 Customer Acct. No: 1187947  
 Bill / Ship Reference: 2480795 / 2480796  
 Original Quote Date: 27-Sep-2018 / Version 1  
 Quote Expiry Date: 31-Dec-2018  
 Page: 1 of 2

Quote No: 21747651  
 Internal Contact: Lesk, Craig R  
 External Contact: San Luis, Jpemmanuel Devera  
 Phone: +1 949-454-4297  
 Internet: [www.arrow.com](http://www.arrow.com)

**City of Moreno Valley**  
 14177 Frederick St  
 PO Box 88005  
 Moreno Valley, CA 92553

Payment Terms: CREDITCARD  
 Freight Term: PREPAID-VAR  
 Ship Method: GENERIC-STD-GROUND-PREPAID

Pos	Your Part No.	Part No. / Manufacturer	Reference	Quantity	MOQ	PK / PK QTY	Price USD / UOM	Amount USD
1.1		VPPUNAUX-AR V5 Systems	V5 Auxiliary Power Pack	2	1	EACH 1	6,000.00000 Each	12,000.00
Note				Promise Date: 31-Oct-2018			Lead time: 4 Weeks	
2.1		V5SPM-AR V5 Systems	V5 Solar Panel	6	1	EACH 1	1,000.00000 Each	6,000.00
Note	INV=3; 27-Sep-2018=3			Promise Date: 01-Oct-2018			Lead time: 6 Weeks	

Attachment: Arrow Solar Camera Quote - 21747651 (3292 : APPROVAL TO USE ASSET FORFEITURE



# Customer Quote

ARROW ELECTRONICS INC

A.8.e

Original

Your Contact

Hargis, Steve

Quote No

Internal Contact

External Contact

Phone

Internet

21747651

Lesk, Craig R

San Luis, Jpemmanuel Devera

+1 949-454-4297

[www.arrow.com](http://www.arrow.com)

## City of Moreno Valley

Pos	Your Part No.	Part No. / Manufacturer	Reference	Quantity	MOQ	PK / PK QTY	Price USD / UOM	Amount USD	
3.1		V5INSTALL-AR V5 Systems	Installation/service charges	1	1	EACH 1	2,200.00000 Each	2,200.00	
Note				Promise Date: 26-Aug-2020			Lead time: 99 Weeks		
<b>Ship to</b>		City of Moreno Valley 14177 Frederick St PO Box 88005 Moreno Valley, CA 92553		<b>Bill to</b>		City of Moreno Valley 14177 Frederick St PO Box 88005 Moreno Valley, CA 92553		<b>Total Amount USD</b>	20,200.00

**Legal Notifications:** This is a computer generated document, no signature is required.

All sales and deliveries are subject to our enclosed Terms and Conditions. The actual prices valid for the day of delivery apply.

All lines marked as \*Non Cancelable ?Non Returnable\* (NCNR) may have additional cancellation and rescheduling conditions.

Any information supplied by ARROW in relation to a particular part's compliance or non-compliance is provided 'As-Is' without any warranty whatsoever such as all warranties implied in law, including the warranties of merchantability and suitability for a particular purpose use of data is at customer's sole risk.

**General Statement of Export Control:** These commodities will be shipped in accordance with all applicable export regulations, including the US export and re-export laws. Diversion contrary to applicable export laws is prohibited. If the part(s) is(are) controlled, customer may require an Export License from their local authority and or the United States for further shipments (Please refer to ECCN field for further information about the classification).

Customer agrees to comply with all export laws.

Attachment: Arrow Solar Camera Quote - 21747651 (3292 : APPROVAL TO USE ASSET FORFEITURE

P.O. NO. \_\_\_\_\_

# SOLE SOURCE REQUEST JUSTIFICATION/APPROVAL FORM

**VENDOR NAME:** Hitachi Data Systems  
**CONTACT NAME:** Kirk Brown  
**PHONE NO:** 1 510-427-9802

**Describe the product/service:** Cameras, storage & transmission equipment for the Citywide Camera System

Check the reason for this sole source request:

- 1.  No other vendor possesses the item(s) or service(s) needed to perform the same function as verified by research via the Internet and Yellow Pages.
- A geographical territory exists of this dealer or distributor.
- Proprietary: The item is sold exclusively by this vendor and held under exclusive title, trademark or copyright and no other vendor, dealer or distributor exists.
- Geographic location: Transportation costs make purchasing from another vendor too costly.
- Standardization: The City requires the product/service to be standardized based on parts, design, quality, inter-operability, expertise or other. Please explain: The City has invested over \$1.8M in a Citywide Camera System that is was designed and built by Avrio. Avrio was acquired by Hitachi Data System but the designers and builders of our system remain at Hitachi. The expertise to enhance that system is uniquely held by Hitachi. The City also has a 5 year agreement with Hitachi to provide maintenance for the system. Hitachi's knowledge of the complete system, how it works and how to enhance it, is not easily, quickly, or inexpensively obtained.

2. Is the product or service available from other sources?  YES  NO  
If YES, list names of vendors and explain why additional quotes were not obtained:

3. Can your requirements be modified so that competitive products or services may be used?  
 NO  YES - Please explain: The City already has a \$1.8M investment in the Citywide Camera System and in its unique design; redesigning the requirements now would modify the entire system.

Signatures: When signing below you are stating that the above is correct and true.

Division Manager Name: STEVE HARGIS

Division Manager Signature: [Signature] Date: 2.7.2017

Approved:  YES  NO

[Signature]  
1 of 2 2/7/17

Attachment: Sole Source - Hitachi (3292 : APPROVAL TO USE ASSET FORFEITURE FUNDS TO PURCHASE LICENSE PLATE RECOGNITION



## Report to City Council

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**TO:** Mayor and City Council  
 Mayor and City Council Acting in its Capacity as  
 President and Members of the Board of Directors of the  
 Moreno Valley Community Services District (CSD)

**FROM:** Patti Solano, Parks & Community Services Director

**AGENDA DATE:** November 13, 2018

**TITLE:** APPROVE THE AGREEMENT FOR PROFESSIONAL  
 CONSULTANT SERVICES WITH ARCHITERRA DESIGN  
 GROUP FOR DESIGN AND CONSTRUCTION SUPPORT  
 FOR THE CIVIC CENTER AMPHITHEATER AND PARK  
 PROJECT, PROJECT NO. 803 0037

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### **RECOMMENDED ACTION**

#### **Recommendations:**

1. Approve the Agreement for Professional Consultant Services with ARCHITERRA DESIGN GROUP, for the Civic Center Amphitheater and Park Project.
2. Authorize the City Manager to execute the Agreement for Professional Consultant Services with ARCHITERRA DESIGN GROUP.
3. Authorize the issuance of a purchase order to ARCHITERRA DESIGN GROUP in the amount of \$493,873.00 when the contract has been signed by all parties.

### **SUMMARY**

This report recommends approval of the Agreement for Professional Consultant Services with ARCHITERRA DESIGN GROUP for design and construction support for the Civic Center Amphitheater and Park project. The funding for the project is currently available through development impact fees and parks project funds which are restricted for this type of new community project.

### **DISCUSSION**

The design and environmental phase of this project will be the first steps in preparing the necessary documents for public bidding and construction to bring life to the

longstanding community vision to expand arts, culture and music opportunities for Moreno Valley residents of all ages.

On August 21, 2018 the City Council approved the Civic Center Amphitheater and Park Project Funding Plan and Budget Appropriation for a total amount of \$4,931,629.

The consultant's scope of work consists of three (3) phases. The first phase of the work will be the planning/environmental and preliminary design, the second phase will be the design (plans, specifications, and estimate), and the third phase will be the construction support. Requests for Proposals (RFP) for professional consultant services were advertised on the City's website and on Planet Bids on August 27, 2018 with a due date of September 11, 2018 at 4:00 p.m. The City received two (2) proposals in response to the RFP: ARCHITERRA DESIGN GROUP and ROBERT BORDERS & ASSOCIATES.

A Selection Committee, comprised of City staff and the Consultant Project Manager, independently reviewed and rated all proposals, based on qualifications-based selection criteria. All members of the selection committee unanimously ranked the same proposal as the top qualified and therefore interviews were not performed. ARCHITERRA DESIGN GROUP was selected as a result of a competitive selection process as the most qualified consultant for this project. The firm demonstrated a very thorough understanding of the work, had previous history with the conceptual design phase, and demonstrated excellent technical ability in all critical areas. The firm proposed and committed qualified staff and sub-consultants. City staff has conducted contract negotiations with ARCHITERRA DESIGN GROUP and agreed with ARCHITERRA DESIGN GROUP's final fee proposal. The final proposal includes approximately \$48,735 for planning support, \$390,888 for the plans, specifications and estimate (PS&E) phase and \$54,250 for the construction support phase, for a total project cost of \$493,873.00.

Construction of the Civic Center Amphitheater and Park project is consistent with *Momentum MoVal*, the City Council's strategic vision for Moreno Valley. The proposed project will serve as a hub for the community's diverse population to enjoy youth programming, arts events, outdoor yoga, and community concerts in a green space with environmentally sensitive landscape and architecture matching that of the existing Civic Center facilities. This year-round venue also supports the City Council's commitment to boost tourism and economic development in the City.

## **ALTERNATIVES**

1. Approve and authorize the recommended actions as presented in this staff report for the Civic Center Amphitheater and Park project which is consistent with the previously approved amended budget and funding plan.
2. Do not approve the recommended actions and provide alternate direction to staff.

## **FISCAL IMPACT**

**There is no impact to the General Fund.** The anticipated total cost of the Civic Center Amphitheater and Park project is \$4,931,629. Funding was previously approved from Parks & Community Services Capital Projects (Fund 3006) in the amount of \$1,263,313, Park Improvements DIF Fund (Fund 2905) in the amount of \$750,000, City Hall DIF Fund (Fund 2909) in the amount of \$2,760,691 and Rec Center DIF Fund (Fund 2907) in the amount of \$157,625. Upon design completion, staff will return to the City Council to request authorization to award contracts for construction and construction management.

**AVAILABLE PROJECT FUNDS:**

Parks & Community Services Capital Projects Fund.....	\$1,263,313
Park Improvements DIF Fund .....	\$ 750,000
City Hall DIF Fund .....	\$2,760,691
Rec Center DIF Fund .....	\$ 157,625
<b>Total Available Project Funds .....</b>	<b>\$4,931,629</b>

**PROJECT RELATED COSTS:**

Construction Costs* .....	\$ 4,107,756
Project / Construction Management.....	\$ 250,000
<i>Design and Environmental Process</i> .....	\$ 493,873
Permitting.....	\$ 80,000
<b>Total Estimated Construction Related Costs .....</b>	<b>\$ 4,931,629</b>

\*Includes 20% contingency.

**ANTICIPATED PROJECT SCHEDULE**

Request for Proposals.....	October 2018
Design Phase.....	November 2018
Bid Project.....	August 2019
Notice to Proceed.....	September 2019
Start of Construction .....	September 2019
Completion of Construction .....	February 2020

**NOTIFICATION**

Posting of the Agenda

**PREPARATION OF STAFF REPORT**

Prepared By:  
Tony Hetherman  
Parks Projects Coordinator

Department Head Approval:  
Patti Solano  
Parks and Community Services Director

**CITY COUNCIL GOALS**

**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.



**Positive Environment**. Create a positive environment for the development of Moreno Valley's future.

**Community Image, Neighborhood Pride and Cleanliness**. Promote a sense of community pride and foster an excellent image about our City by developing and executing programs which will result in quality development, enhanced neighborhood preservation efforts, including home rehabilitation and neighborhood restoration.

**CITY COUNCIL STRATEGIC PRIORITIES**

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

Objective 5.2: Promote the installation and maintenance of cost effective, low maintenance landscape, hardscape and other improvements which create a clean, inviting community.

Objective 5.5: Promote a healthy community and lifestyle.

Objective 6.2: Improve health, wellness and fitness for Moreno Valley youth through recreation and sports programs.

**ATTACHMENTS**

- 1. Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18]
- 2. Moreno Valley Amphitheater Conceptual Drawing
- 3. Amphitheater Architecture Agreement

**APPROVALS**

Budget Officer Approval	<u>✓ Approved</u>	10/30/18 5:19 PM
City Attorney Approval	<u>✓ Approved</u>	11/06/18 11:48 AM
City Manager Approval	<u>✓ Approved</u>	11/06/18 12:20 PM



**FEE PROPOSAL**

**PROFESSIONAL DESIGN CONSULTANT DESIGN SERVICES FOR MORENO VALLEY CIVIC CENTER AMPHITHEATER AND PARK PROJECT**

**RFP #2019-028 - PROJECT NO. 803 0037**

Meetings and Administration Phase	\$48,735.00
Phase One 35% Design	\$137,008.00
Phase Two 35%-100% Design PS&E	\$250,880.00
Phase Three Construction Administration	\$54,250.00
<b><u>Professional Design NTE Fee Total:</u></b>	<b>\$490,873.00</b>
Estimated Reimbursable Expenses:	\$3,000.00
<b><u>GRAND TOTAL:</u></b>	<b>\$493,873.00</b>

- A detailed manpower spreadsheet, indicating ADG hours and tasks, is included in this package.
- We have included the proposals of our sub-consultants for City review of specific detailed scope items and exclusions. Additionally, there may be items considered unnecessary for the project. By including all proposals, the City can review and chose to exclude certain scope items from the overall fee, if needed.
- We look forward to working with the City, and are willing to answer any questions and clarifications regarding our scope and fees.
- For reprographic prints, we will use the City's account with A&I Reprographics. Reference purchase order will be provided by the City.

As Owner and President, I am authorized to submit proposals, negotiate final scope as well as fees and terms on behalf of ADG with the City of Moreno Valley.

Sincerely,

Architerra Design Group,

Richard Krumwiede, President, CA RLA #2834

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES

## **E. WORK PLAN AND SCHEDULE (UPDATED)**

ADG has reviewed the scope of service requirements for the design of Moreno Valley's Civic Center Amphitheater and Park identified in the RFP for this project. Based on these requirements, ADG, and its team of consultants, agrees to perform the following services.

**ADG** will provide further design development and refinement of the approved conceptual design plan, prepare construction documents and cost estimates for the project, and provide bidding and construction administration services. Our role will also include coordination with all team sub-consultants and providing the City with bid ready plans by the projected July 3rd, 2019 goal deadline.

**SVA** will provide architectural design and construction documents for the stage/band shell structure, and audio/visual engineering. SVA's team will work with ADG to provide research and assessment for the project as it relates to the architectural scope. The design team will provide programming to confirm space allocations, building components, support areas and parking requirements. Included in SVA's plans, and under their supervision, MCH will provide the audio-visual design consulting and construction support. MCH's proposal is included in this package, and may be revised once a more definitive scope for their services is established.

**ECORP** will assist in preparing all environmental reports as indicted in the RFP. These will include preparing the IS/MND using Appendix G of the CEQA Guidelines. ECORP will write a revised description of the Proposed Project, including the location of the project area (including a project map), a brief description of the environmental setting, an identification of environmental effects using the above-referenced checklist format, a brief substantiation of the checklist entries, and a list of references and preparers.

ECORP will provide mitigation measures (if required) that can be developed using existing data. ECORP will prepare the following notices as required by CEQA: Notice of Intent (NOI) to Adopt a Mitigated Negative Declaration, Notice of Completion (NOC) (State Clearinghouse Cover), and Notice of Determination (NOD). ECORP will prepare technical studies including: Air Quality/Greenhouse Gas Assessment, Biological Resources Survey and Report, Focused Burrowing Owl Survey, Cultural Resources Survey and Report, and Noise Analysis.

**ANDREASEN** Engineering will provide Research of Record information, Surveying and Topographic Mapping, information of existing Utility Research, Right-of-Way and Easement data, the plans listed in Phase Two Item D, and assist ADG and City staff with Preliminary Design.

**JCA** will provide Electrical Construction documents reflecting new site metered main service, security walkway lighting, courtyard area lighting, parking lot lighting, Amphitheater power sub-panel, general power, irrigation controller power connection and power connection to the restroom building at new park.

**JRMA** will provide structural engineering services for the stage/band shell structure, AV tower, entry monument design, the trash enclosure, the seatwall detail, and the retaining wall detail.

**GEOTEK** will perform a reconnaissance exploratory boring of the project site for geotechnical and infiltration investigation, and in order to characterize the subsurface soil conditions.

For the Phase I Environmental Site Assessment GeoTek will conduct the proposed ESA in general accordance with the American Society of Testing and Materials (ASTM) Standard E 1527-13, "Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process" (ASTM E 1527-13), which is approved to meet the requirements of the federal All Appropriate Inquiries (AAI) standards (40 CFR 312). The proposed project will be supervised by a qualified environmental professional as defined by AAI.

**CBELOW** to provide Potholing for two locations. The pot holes would be for the high-pressure gas line on the south side of the project and for utilities that may go underneath the amphitheater footings. Their fee does not include hot patching, slurry backfill, engineered traffic control plans, traffic control, flagging for traffic control or permitting.

*All plans will be prepared in AUTOCAD, and deliverables will be provided to the City in accordance with those outlined in the RFP.*

#### **MEETINGS AND ADMINISTRATION PHASE**

A. **Architerra** Design Group services to include:

1. Conduct a Team project kick-off meeting with City staff and consultant team to discuss design direction, roles, budget and timing.
2. Site visit/field job walk and information gathering.
3. Monthly review meetings with City Staff. (seven anticipated)
4. Schedule meetings, prepare agendas and summary notes for distribution to City and project team. Meeting minutes will include the list of attendees with phone numbers and email addresses, synopsis of discussion items and any action and follow up items.
5. Meeting with City Council, as needed. (two anticipated)
6. Telephone Consultation, Consultant Coordination, and Project Administration throughout all phases of the project.

B. **ECORP** services to include:

1. Attendance at the initial Kick-off meeting.
2. Two environmental/agency coordination meetings.
3. Attend monthly meetings with City staff, as needed. (seven anticipated)

C. **SVA** services to include:

1. Attendance at the initial Kick-off meeting.
2. Participate in design meetings with City staff. (seven anticipated)

D. **Andreasen** services to include:

1. Attendance at the initial Kick-off meeting.

2. One progress review meetings, as requested.

### **PHASE ONE 35% DESIGN**

A. **Architerra** Design Group services to include:

1. Prepare Memorandum of Project Issues.
2. Prepare Preliminary Title Sheet preparation with standard City title block, map, index, and notes.
3. Base Sheet Preparation at 20-scale on 24"x36" sheet format, two sheets total, and one enlargement at 10-scale.
4. Prepare preliminary demolition/clearing plan.
5. Prepare a preliminary grading study plan showing all required walls, steps, ramps and surface grades and slopes. (Redline grading for AEI)
6. Prepare preliminary site construction plan.
7. Prepare preliminary construction enlargement plan.
8. Prepare preliminary construction details and sections.
9. Provide site amenity manufacturer cut sheet selections, and images, for site features such prefabricated restroom, benches, liter receptacles, light fixtures, walls, monument signs, etc.
10. Prepare preliminary coordination for prefabricated restroom plan and elevations.
11. Prepare a preliminary irrigation plan identifying proposed equipment, P.O.C. location, mainline runs and associated landscape zones and estimated flow rates.
12. Prepare a preliminary plant palette.
13. Prepare a preliminary planting plan with tree, shrub and ground cover layout with species and sizes.
14. Prepare preliminary irrigation MAWA and ETWU Calculations.
15. Prepare outline specifications.
16. Utility Research.
17. Prepare a preliminary estimate of probable construction costs.

B. **ECORP** services to include preparation of:

1. Air Quality/Greenhouse Gas Assessment.
2. Biological Resources Survey and Report.
3. Focused Burrowing Owl Survey.
4. Cultural Resources Survey and Report.
5. Noise Analysis.

C. **SVA** services to include:

1. Prepare schematic site and floor plans, building/structure elevations and sections and preliminary design. Schematic site studies shall indicate functional site requirements, vehicle and pedestrian circulation systems indicating code-complied path of travel, etc. The schematic design documents shall be evaluated for the purpose of comparing major advantages and disadvantages, as well as cost considerations.
2. Prepare a preliminary building code analysis.
3. Audio visual design prepared by MCH.

D. **Andreasen** services to include:

1. Research of Record Boundary and Street Information: AEI will collect survey ties, benchmarks, street plans, tract and parcel maps, record of surveys and corner records to perform the surveying and topographic mapping.
2. Boundary Surveying and Topographical Mapping: AEI will perform survey control for Aerial Targets and Topographic Mapping. Locate survey monuments and monument wells and note where missing.
3. Existing Utilities Research: AEI will collect existing utilities from City within Project limits, to identify, locate, and accurately layout all underground utilities. If City cannot supply all utilities, AEI will notify all affected Utility Companies on City letterhead and request said utilities. AEI will measure and document the height of the existing overhead utility lines for street light clearance.
4. Right-of-Way/Easements: AEI will review City provided Title Report for right-of-way and easement research purposes and add all data to Survey/Topographic Mapping.
5. Preliminary Design: AEI will assist ADG with any ADA pedestrian access ramps that might be required, and additional features as needed.

E. **GeoTek** Geotechnical and Infiltration Evaluation services to include:

1. Excavation of 10 exploratory hollow-stem auger borings. One boring will be excavated to a depth of approximately 50 feet and four borings will be excavated to a depth of 20 feet to 30 feet. Five borings will be drilled in the proposed parking areas to a depth of approximately five feet. For the infiltration testing portion of the investigation, three borings will be excavated to a depth of five feet.
2. Perform laboratory testing on samples collected from the subsurface explorations. The laboratory testing will likely include in-situ moisture densities, maximum density/optimum moisture content, direct shear tests, Atterberg Limits, expansion index, consolidation and corrosion testing. Three soil samples will also be tested for the required soil amendments for planting purposes.
3. Prepare a report presenting the results of the geotechnical and infiltration evaluation for the project.



F. **GeoTek** Phase 1 ESA services to include:

1. Records Review. The purpose of this task is to obtain and review records that will help identify recognized environmental conditions in connection with the subject property. This information will be acquired from a data service provider and publicly available sources that can provide information within a reasonable time period. The minimum search distances specified in ASTM E 1527-13 for the various published databases will be used. The agencies that will provide data for review include, but are not limited to, the U.S. Environmental Protection Agency (USEPA), the Building and Safety Department and the Fire Department. Interviews with appropriate regulatory agency personnel are included in this task.
2. Environmental Setting Review. This task will research published data on the geology, hydrology, and hydrogeology of the Site vicinity. This information is useful in evaluating the potential migration of contaminants onto or off of the Site. The agencies that will provide data for review include, but are not limited to, the Federal Emergency Management Agency (FEMA), the United States Geological Survey (USGS) and the Natural Resources Conservation Service (NRCS).
3. Historical Records Review. This task will utilize historical aerial photographs, topographic maps, city directories, interviews, buildings department records, fire insurance maps, and any other readily available historic documents for the Site and vicinity. This study does not include obtaining a Chain-of-Title report. If a Chain-of-Title report is provided to GeoTek, we will incorporate it into our report. GeoTek can obtain and include Chain-of-Title information for an additional fee. Please be aware that certain information required by ASTM E-1597-13 can best be reasonably obtained from reviewing Chain-of-Title documents.
4. Site Reconnaissance. GeoTek will perform a Site reconnaissance for visual indications on the ground surface of hazardous materials and waste handling. This includes observations of drum storage and chemical use areas, noxious odors, discolored ground surfaces, wells, underground storage tanks, sumps, electrical transformers, areas of solid waste disposal, and potential contamination from immediately adjacent properties. Land use of adjoining properties will also be evaluated. Interviews with the current owners of the Site, adjacent property owners, and client representatives are included in this task.
5. Report Preparation. A report presenting our findings, conclusions, and recommendations, including applicable photographs, drawings, and supporting documentation will be prepared and submitted. Two (2) copies are included in this scope of services. Additional copies will be charged at the current rate detailed on the attached Work Authorization and Agreement and Schedule of Fees.

G. **JCA** services to include:

1. Design all new power system including main switchboard to meet minimum owner's standards electrical requirements.

H. **CBELOW** services will include:

1. Provide potholing services for two locations, and report.

**PHASE TWO: 35%-100% Design PS&E:**

A. **Architerra** services will include:

1. Update base plans from feedback on 35% submittal.
2. Title sheet preparation.
3. Prepare overall site demolition and clearing plans.
4. Prepare overall site construction plans for site elements indicating horizontal control dimensions, paving materials and finishes, steps, ramps, site furniture and lighting standard locations. (two sheets at 20-scale)
5. Prepare construction enlargement plan and sections, as needed amphitheater area.
6. Prepare construction details for site plan features such as walls, steps, ramps, paving, entry monuments, seat-walls, etc., as required for City review.
7. Coordinate Concept Grading Plan for site grading and drainage with AEI. The Final Precise Grading Plan will be prepared by AEI.
8. Prepare a 20-scale irrigation plan for site in compliance with California Water Efficient Landscape Ordinance 1881 and City of Moreno Valley.
9. Prepare Irrigation Details.
10. Prepare Water Efficiency Landscape Worksheet.
11. Prepare Irrigation Controller Charts.
12. Prepare a 20-scale planting plan for site in compliance with California Water Efficient Landscape Ordinance 1881 and City of Moreno Valley.
13. Prepare Planting Details.
14. Prepare a Planting/Irrigation Hydro-zone Plan.
15. Provide Construction Specifications (Word format) in compliance with City specifications, UBC and standard specifications for public works construction.
16. Provide Soils Test and Soils Management Report. (1)
17. Prepare an Annual Irrigation and Planting Maintenance Schedule.
18. Provide in-house quality control plan checking.
19. Submittal package coordination.
20. Submit completed plans to the City for agency processing and plan check review at 65%, 90% and 100% levels of completion.



21. Provide City Plan Check Corrections.
  22. Prepare a Final Statement of Probable Construction Costs and Bid Form based upon final plans in City standard format.
- B. **ECORP** services to include:
1. Prepare Administrative and Draft IS/MND.
  2. Prepare Public and Agency Notices, as required by CEQA.
  3. Prepare Final IS/MND and MMRP.
- C. **SVA** services to include:
1. Design development drawings, outline specifications, and preliminary engineering calculations and analysis shall be performed.
  2. Construction materials, methodologies, major products and materials, and required equipment shall be determined.
  3. Design development concepts shall be prepared and defined based upon function, security, permanency, quality, and cost.
  4. An outline set of specifications and a preliminary draft of the project manual shall be created.
  5. Design development documents shall be revised and refined based on committee's review.
  6. MCH will prepare audio-visual design drawings and specifications at 65%, 95% and 100%.
  7. MCH will prepare construction documents and cost estimates for the A/V system.
  8. SVA shall prepare all final construction documents, drawings, and supporting calculations.
  9. All engineering systems design shall be finalized and completed.
  10. A final color and material presentation board shall be prepared and submitted for review and approval. The design team shall prepare and coordinate the construction contract contents.
  11. Construction documents shall be submitted to the local jurisdictions for plan check and permit approval.
  12. SVA shall make all necessary revisions and corrections consistent with all agency reviews and shall obtain final approvals from all governing authorities in order to secure final plan check approval.
- D. **Andreasen** services to include:
1. Civil Plan Preparation:
  2. Water Quality Management Plan (WQMP)/LID Plan
  3. SWPPP

4. Horizontal Control Plan
5. Grading elevations and design contours
6. Sections and details
7. Hydrology and Hydraulic Reports
8. Storm Drain Improvement Plan – Onsite only
9. Onsite Composite Wet Utility Plan (sewer, water, storm drain)
10. Onsite Fire Protection System
11. Paving Plan
12. Parking Lot Signing and Striping Plan
13. Erosion Control Plan for Construction Activities
14. Engineering Quantities
15. Plan Review and Additions.
16. Red-line specifications for editing by ADG

E. **JCA** services to include:

1. Process all required paperwork with local power utility company service requirements for new point of connection and other requirements.
2. Design required site power feed for pre-fabricated restroom building.
3. Design of power distribution from new service to each new light fixture, including electrical controls, and all equipment.
4. Design of parking lot lighting to meet all building codes presently adopted by the authority having jurisdiction.
5. Design of security walkway lighting to meet all building codes presently adopted by the authority having jurisdiction.
6. Design of security courtyard lighting to meet all building codes presently adopted by the authority having jurisdiction.
7. Provide two structural pole base calculations for parking lot and walkway/courtyard area pole.
8. Provide photometric illumination plan for walkways, playground and pool area, as required.
9. Provide power connection to new irrigation controller.
10. Design power sub-panel and power distribution from new sub-panel to Amphitheater receptacles
11. Coordinate with Amphitheater audio/visual designer to provide power connection to equipment and raceways for low voltage systems.
12. Provide exterior Title 24 calculations for parking lot, walkway and courtyard area, as required.

13. Provide revisions necessary as a part of Building Department review; submit construction documents for bid issue and construction.
- F. **JRMA** services will include providing structural calculations for the following:
1. Entry monument and foundation
  2. Trash enclosure and foundation
  3. Site retaining walls
  4. Concrete seating set into slope
  5. Concrete access stairs on grade
  6. Theater stage and backdrop framing and foundations
  7. Audio/Visual control booth framing and foundation

**PHASE THREE CONSTRUCTION ADMINISTRATION PHASE:**

- A. **Architerra** services will include:
1. Bid Form Preparation.
  2. Attendance at pre-bid meeting.
  3. Review submitted bids from contractors.
  4. Answer contractor's requests for information (RFI's).
  5. Review project submittals.
  6. Construction observation site visits. (ten visits total)
  7. Preparation of site review reports for submittal to Client for review, and contractor for correction. (ten reports total)
  8. At project completion, prepare construction As-built Plans based on information provided by the installing contractor.
- B. **SVA** services to include:
1. SVA shall perform construction observation and administration services.
  2. SVA shall provide construction observation on a scheduled basis to observe the progress of construction, quality of work, and to determine if general compliance with drawings and specifications is being achieved.
  3. SVA shall advise the City of any deficiencies observed in the work during construction, and shall work closely with the project coordinator.
  4. SVA shall conduct and participate in job site construction meetings at regular intervals. Both an administrative and physical review of the status of the project shall be conducted.
  5. SVA shall review and prepare meeting minutes, make recommendations, prepare and process field revisions and clarifications, construction changes authorizations, and any necessary change orders.

6. SVA shall review shop drawings, testing and inspection reports, and product/material samples submitted by the contractor.
  7. MCH will provide construction administration in support of the A/V system.
- C. **Andreasen** services to include:
1. Attendance at pre-construction meeting, and answer contractor RFI's and design changes.
- D. **JCA** services to include:
1. Respond to requests for information and prepare any addenda as necessary.
  2. Review all shop drawings relating to the electrical work for compliance with the construction documents.
  3. Provide final site visit review and final electrical punch off list, as requested
- E. **JRMA** services to include:
1. Respond to requests for information and prepare any addenda as necessary.
  2. Participation at up to two construction observation visits.

# ARCHITERRA DESIGN GROUP, INC.

HOURLY & COST PROJECTIONS

**JOB NAME: MORENO VALLEY CIVIC CENTER AMPHITHEATER AND PARK PROJECT NO. 803-0037**

CLIENT: CITY OF MORENO VALLEY

CONTACT: TONY HETHERMAN, PARKS PROJECT COORDINATOR

DATE: 09/26/2018, REVISED 10/08/18

PREPARED BY: JRC

**ARCHITERRA  
CONSULTANTS**

<b>MEETINGS AND ADMINISTRATION</b>	PRINCIPAL	DIRECTOR	PROJECT MGR.	DESIGNER	CAD	TOTAL HRS.	COST PER TASK
PROJECT KICK-OFF MEETING (1)		4	4			8	\$1,000.00
SITE VISIT & INFO GATHERING			6			6	\$660.00
STATUS AND DESIGN REVIEW MEETINGS (7 PM/2 DIR.)		8	28			36	\$4,200.00
PREPARE MEETING NOTES/SUMMARY			10		3	13	\$1,355.00
AGENCY/COUNCIL MEETINGS (2)			6			6	\$660.00
TELEPHONE CONSULTATION (4 HOURS PER MONTH)			28			28	\$3,080.00
PROJECT ADMINISTRATION (3 HOURS PER MONTH)			21			21	\$2,310.00
CONSULTANT TEAM COORDINATION (6 HRS. MONTH)			42			42	\$4,620.00
ECORP MEETINGS (ENVIRONMENTAL)						ALLOW	\$3,050.00
SVA MEETINGS (ARCHITECT)						ALLOW	\$15,000.00
MCH MEETINGS (AUDIO/VISUAL)						ALLOW	\$11,800.00
ANDREASEN MEETINGS (CIVIL ENGINEER)						ALLOW	\$1,000.00
<b>TOTALS:</b>	<b>0</b>	<b>12</b>	<b>145</b>	<b>0</b>	<b>3</b>	<b>160</b>	<b>\$48,735.00</b>

<b>PHASE ONE - 35% DESIGN</b>	PRINCIPAL	DIRECTOR	PROJECT MGR.	DESIGNER	CAD	TOTAL HRS.	COST PER TASK
MEMORANDUM OF PROJECT ISSUES			4			4	\$440.00
PRELIMINARY TITLE SHEET			2		4	6	\$560.00
CAD BASE SHEET PREPARATION 2 @ 20-SC, 1@ 10 SC		4	3		9	16	\$1,655.00
PRELIMINARY DEMO/CLEARING		2	2		6	10	\$1,010.00
PRELIMINARY GRADING STUDY (REDLINE GRADING FOR CIVIL)		12	2		6	20	\$2,410.00
PRELIMINARY SITE CONSTRUCTION PLANS 2 AT 20-SCALE		2	3		15	20	\$1,885.00
PRELIMINARY ENLARGEMENT PLAN		2	4		10	16	\$1,570.00
PRELIMINARY CONSTRUCTION DETAILS & SECTIONS		2	4		20	26	\$2,420.00
AMENITIES CUT SHEETS		1	2		8	11	\$1,040.00
PRELIMINARY PREFAB RESTROOM PLAN COORDINATION			2		4	6	\$560.00
PRELIMINARY IRRIGATION PLANS AT 20 SCALE		2	2		12	16	\$1,520.00
PRELIMINARY PLANT PALETTE		2	2	8		12	\$1,220.00
PRELIMINARY PLANTING PLANS AT 20 SCALE		2	2		16	20	\$1,860.00
PRELIMINARY MAWA AND ETWU CALCULATIONS			1		3	4	\$365.00
OUTLINE SPECIFICATIONS			3		2	5	\$500.00
UTILITY RESEARCH					2	2	\$170.00
PRELIMINARY COST ESTIMATE		1	2		5	8	\$785.00
ECORP - TECHNICAL STUDIES (ENVIRONMENTAL)						ALLOW	\$24,700.00
SVA (ARCHITECT)						ALLOW	\$35,000.00
MCH (AUDIO/VISUAL)						ALLOW	\$10,200.00
ANDREASEN (CIVIL ENGINEER)						ALLOW	\$21,700.00
GEOTEK INFILTRATION EVALUATION (GEOTECHNICAL)						ALLOW	\$14,283.00
GEOTEK PHASE ONE ESA (GEOTECHNICAL)						ALLOW	\$2,400.00
JCA (ELECTRICAL ENGINEER)						ALLOW	\$6,200.00
CBELow POTHOLING						ALLOW	\$2,555.00
<b>TOTALS:</b>	<b>0</b>	<b>32</b>	<b>40</b>	<b>8</b>	<b>122</b>	<b>202</b>	<b>\$137,008.00</b>

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 :

<b>PHASE 2 - 35%-100% DESIGN PS&amp;E</b>	PRINCIPAL	DIRECTOR	PROJECT MGR.	DESIGNER	CAD	TOTAL HRS.	COST PER TASK
UPDATE BASE PLANS			2		6	8	\$730.00
TITLE SHEET PREPARATION					3	3	\$255.00
OVERALL DEMO/CLEARING PLAN			4		16	20	\$1,800.00
PREPARE 20-SCALE CONSTRUCTION LAYOUT (2)			4		30	34	\$2,990.00
CONSTRUCTION ENLARGEMENT PLAN		2	6		24	32	\$2,980.00
CONSTRUCTION DETAILS		6	6		40	52	\$4,900.00
GRADING COORDINATION		6	6			12	\$1,500.00
IRRIGATION PLAN @ 20-SCALE (2)		2	2		32	36	\$3,220.00
IRRIGATION DETAILS			1		2	3	\$280.00
WATER EFFICIENCY WORKSHEET					2	2	\$170.00
IRRIGATION CONTROLLER CHARTS					4	4	\$340.00
PLANTING PLAN @ 20-SCALE (2)		2	4		28	34	\$3,100.00
PLANTING DETAILS					2	2	\$170.00
HYDRO ZONE PLAN					2	2	\$170.00
CONSTRUCTION SPECIFICATIONS		1	8		3	12	\$1,275.00
SOILS COLLECTION AND MANAGEMENT REPORT			7			7	\$770.00
ANNUAL IRRIGATION & PLANTING MAINTENANCE					2	2	\$170.00
IN HOUSE PLAN CHECKING		12	4			16	\$2,120.00
PACKAGE COORDINATION (35%, 65%, 95%)			6		6	12	\$1,170.00
AGENCY PROCESSING SUBMITTAL (35%, 65%, 95%)			4		10	14	\$1,290.00
PLAN CHECK CORRECTIONS (IN-HOUSE/AGENCY)			4		20	24	\$2,140.00
PREPARE FINAL COST ESTIMATE		1	4		8	13	\$1,260.00
ECORP - IS/MND (ENVIRONMENTAL)						ALLOW	\$26,600.00
SVA (ARCHITECT)						ALLOW	\$60,000.00
MCH (AUDIO/VISUAL)						ALLOW	\$13,600.00
ANDREASEN (CIVIL ENGINEER)						ALLOW	\$80,500.00
JCA (ELECTRICAL ENGINEER)						ALLOW	\$11,700.00
JRMA (STRUCTURAL ENGINEER)						ALLOW	\$25,680.00
<b>TOTALS:</b>	<b>0</b>	<b>32</b>	<b>72</b>	<b>0</b>	<b>240</b>	<b>344</b>	<b>\$250,880.00</b>

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 :

<b>PHASE 3 - CONSTRUCTION ADMINISTRATION</b>	PRINCIPAL	DIRECTOR	PROJECT MGR.	DESIGNER	CAD	TOTAL HRS.	COST PER TASK
ATTENDANCE AT PRE BID MEETING			4			4	\$440.00
REVIEW SUBMITTED BIDS			5			5	\$550.00
ANSWER RFI'S			10			10	\$1,100.00
REVIEW SUBMITTALS			16			16	\$1,760.00
CONSTRUCTION SITE VISITS (10)			40			40	\$4,400.00
SITE REPORTS (10)			10			10	\$1,100.00
AS-BUILTS PLANS			2		8	10	\$900.00
SVA (ARCHITECT)						ALLOW	\$20,000.00
MCH (AUDIO/VISUAL)						ALLOW	\$11,200.00
ANDREASEN (CIVIL ENGINEER)						ALLOW	\$2,800.00
JCA (ELECTRICAL ENGINEER)						ALLOW	\$1,500.00
JRMA (STRUCTURAL ENGINEER)						ALLOW	\$8,500.00
<b>TOTALS:</b>	<b>0</b>	<b>0</b>	<b>87</b>	<b>0</b>	<b>8</b>	<b>95</b>	<b>\$54,250.00</b>
	\$165.00	\$140.00	\$110.00	\$90.00	\$85.00		
<b>PROFESSIONAL DESIGN TOTAL:</b>							<b>\$490,873.00</b>

**ESTIMATED REIMBURSABLE EXPENSES: \$3,000.00**

**GRAND TOTAL WITH ESTIMATED REIMBURSABLE EXPENSES: \$493,873.00**

<b>ARCHITERRA (LANDSCAPE ARCHITECT)</b>	<b>\$80,905.00</b>
<b>SVA (ARCHITECT)</b>	<b>\$130,000.00</b>
<b>MCH (AUDIO VISUAL)</b>	<b>\$46,800.00</b>
<b>ANDREASEN (CIVIL ENGINEER)</b>	<b>\$106,000.00</b>
<b>ECORP (ENVIRONMENTAL)</b>	<b>\$54,350.00</b>
<b>GEOTEK (GEOTECHNICAL)</b>	<b>\$16,683.00</b>
<b>JCA (ELECTRICAL ENGINEER)</b>	<b>\$19,400.00</b>
<b>JRMA (STRUCTURAL ENGINEER)</b>	<b>\$34,180.00</b>
<b>CBELOW (SUBSURFACE IMAGING)</b>	<b>\$2,555.00</b>
	<b><u>\$490,873.00</u></b>



City of Moreno Valley Design for Civic Center Amphitheater and Park	
Project Phases	SVA Architects Architectural Design
A Meetings and Administration	\$15,000
B Phase 1: 35% Design	\$35,000
C Phase 2: 35%-100% Design	\$60,000
D Phase 3: Construction Administration	\$20,000
<b>Subtotals:</b>	<b>\$130,000</b>
<b>Optional Fee for Custom Restroom Building:</b>	\$65,000 (SVA)
	\$10,000 (Goss M/P Eng)
	<b>\$75,000</b>



Santa Ana + Oakland + San Diego + Honolulu

SVA Architects, Inc.

6 Hutton Centre Drive, Suite 1150  
Santa Ana, California 92707  
T 949.809.3380

info@sva-architects.com  
www.sva-architects.com

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES

October 8, 2018

**Ms. Kiley Sandoval**  
Administrative Manager  
**Architerra Design Group**  
10221-A Trademark Street  
Rancho Cucamonga, California 91730

RE: **Fee Proposal for City of Moreno Valley Civic Center Amphitheater and Park**  
**SVA Project No.: 2018-40166.000**

Dear Ms. Sandoval:

SVA Architects ("SVA") is pleased to be a part of the Architerra Design Group ("ADG") team and to have the opportunity to work on this project with the City of Moreno Valley ("City" or "Client"). Our mutual understanding of the work to be performed for the **City of Moreno Valley Civic Center Amphitheater and Park** ("Project") located south of Alessandro Boulevard between Veterans Way and Frederick Street immediately west of the City of Moreno Valley Conference and Recreation Center building are described below.

**I. Project Description per City's RFP# 2019-028**

The project includes, but is not limited to, the preparation of plans, specifications and estimates, utility research, geotechnical and special studies investigations, obtaining environmental clearance and all necessary permitting and coordination with the City of Moreno Valley ("City") and consultant staff as required for preparation of public bidding documents in order to construct an outdoor amphitheater, park, and parking lots on the City-owned lot located at the southeast corner of Veterans Way and Alessandro Boulevard immediately north of the City Hall parking lot. Project infrastructure improvements include a 500-600 seat amphitheater and stage with backdrop, restroom facilities, trash enclosure, electrical, plumbing, audio/visual, pavilion, sidewalks, curbs, gutters, stage lighting, pathway and parking lot lighting, ADA compliant pedestrian ramps, drainage improvements, street improvements, landscaping, and irrigation improvements.

The project site consists of seven acres of mainly vacant land that is currently used for special event parking. The project design will include preparation of construction documents for the amphitheater, restroom, pavilion, and parking lots with approximately 360 parking spaces, including, but not limited to, environmental, civil, architectural, electrical, landscape, plumbing, mechanical, structural, and geotechnical design services. The amphitheater and pavilion area are intended for City special events such as concerts, movies, and Snow Day. These events are currently held on the City grounds in a similar capacity and will be enhanced with the construction of the project. The project will provide more effective use of the space and enhance the safety and mobility of event attendees by providing designated parking, ADA pathways, and lighting.



## II. Scope of Work

The scope of services for the Project consists of three (3) phases. The first phase of the work will be completing 35% design; the second phase will be completing 65% and 100% design and specification documents; and the third phase will be construction support.

SVA will provide architectural design and construction documents for the project. SVA's team will work with ADG and provide research and assessment for the project as it relates to the architectural scope. The design team will provide programming to confirm space allocations, building components, support areas, and parking requirements. SVA will coordinate with required consultants; they will be contracted directly with ADG.

### A. Meetings and Administration Phase

1. SVA shall attend the initial Kick-Off meeting and shall participate in design meetings with City staff. Seven (7) meetings are anticipated.

### B. Phase One: 35% Design

1. SVA shall prepare schematic site and floor plans, building/structure elevations and sections, and preliminary design. Schematic site studies shall indicate functional site requirements, vehicle and pedestrian circulation systems indicating code-complied path-of-travel, etc. The schematic design documents shall be evaluated for the purpose of comparing major advantages and disadvantages as well as cost considerations.
2. SVA shall prepare a preliminary building code analysis.

### C. Phase Two: 35% - 100% Design

1. SVA shall prepare the following deliverables:
  - a. Design development drawings and outline specifications.
  - b. Construction materials, methodologies, major products and materials, and required equipment to be determined.
  - c. Design development concepts and be defined based upon function, security, permanency, quality, and cost.
  - d. An outline set of specifications and a preliminary draft of the project manual.
  - e. Design development documents to be revised and refined based on committee's review.
  - f. Final architectural construction documents and drawings.
  - g. A final color and material presentation board and submit for review and approval.
  - h. Construction documents and submit to the local jurisdictions for plan check and permit approval. SVA will coordinate with ADG; ADG will take the lead on the submission.



- i. All necessary revisions and corrections consistent with all agency reviews. SVA will coordinate with ADG to obtain final approvals from all governing authorities in order to secure final plan check approval.

D. Phase Three: Construction Administration

1. SVA shall provide the following services:

- a. Perform construction observation and administration services.
- b. Provide construction observation on a scheduled basis to observe the progress of construction, quality of work, and to determine if general compliance with drawings and specifications is being achieved.
- c. Advise the City of any deficiencies observed in the work during construction and shall work closely with the project coordinator.
- d. Conduct and participate in job site construction meetings at regular intervals. Both an administrative and physical review of the status of the project shall be conducted.
- e. Review architectural-related shop drawings and product / material samples submitted by the contractor.

III. **Compensation**

- A. The Client agrees to compensate Architect, in accordance with the terms and conditions of this Agreement, for services rendered hereunder of a fee equal to **One Hundred Thirty Thousand Dollars (\$130,000.00)**.

Services	Fee
Meetings and Administration	\$ 15,000.00
Phase 1	\$ 35,000.00
Phase 2	\$ 60,000.00
Phase 3	\$ 20,000.00
<b>Total</b>	<b>\$130,000.00</b>

- B. Payment to SVA will be made monthly in the proportion to services performed.
- C. Reimbursement for any direct expenses will be at 1.15 times the actual expense. Reimbursable expenses will include, but not be limited to, computer plots, printing and reproduction, photo work, artist renderings (if requested by Client), overnight delivery, messenger services, and travel expenses. SVA's in-house progress sets are excluded from reimbursement.
- D. SVA's hourly rates are as follows:
- Partners at the fixed rate of Two Hundred Twenty-Five Dollars (\$225) per hour
  - Principals at the fixed rate of Two Hundred Ten Dollars (\$210) per hour

Architerra Design Group  
City of Moreno Valley Civic Center Amphitheater and Park  
October 8, 2018  
Page 4



- Senior Project Architect/Manager at the fixed rate of One Hundred Ninety-Five Dollars (\$195) per hour
- Senior Project Designer at the fixed rate of One Hundred Ninety-Five Dollars (\$195) per hour
- Project Architect/Manager at the fixed rate of One Hundred Seventy-Five Dollars (\$175) per hour
- Project Designer at the fixed rate of One Hundred Seventy-Five Dollars (\$175) per hour
- Job Captain at the fixed rate of One Hundred Fifty-Five Dollars (\$155) per hour
- Intermediate Designer and Intermediate Draftsman at the fixed rate of One Hundred Twenty-Five Dollars (\$125) per hour
- Junior Designer and Junior Draftsman at the fixed rate of One Hundred Dollars (\$100) per hour
- Administrative Staff at the fixed rate of Seventy-Five Dollars (\$75) per hour

If the above is agreeable and consistent with our mutual understanding, please sign one original of this Letter of Understanding and return it to us as soon as possible. Please note that the requirements of Section 5536.22 of the Business and Professions Code of the state of California require an executed written agreement by both parties prior to proceeding with any work. The attached terms and conditions are hereby fully referenced and incorporated.

Sincerely,

**SVA Architects, Inc.**

Robert M. Simons, AIA  
President & Partner  
License No.: C18301

**AGREED AND ACCEPTED:**

**Architerra Design Group**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date

Attachment: Terms and Conditions

## TERMS & CONDITIONS



- A. Standard of Care: Architect shall not be responsible for the performance of the construction contract(s) or contract documents, project site safety, work or products, coordination, or any defects, deficiencies of effects resulting therefrom, by any design/builder, contractor, manufacturer, supplier, fabricator, consultant retained by design/builder, or any other third party (including anyone working or acting on behalf of any of them) except to the extent directly arising out of Architect's sole negligent acts, errors or omissions or willful acts.
- B. Additional Services: All work requested by Client that is outside of the Work described hereunder, shall be compensated to Architect on an hourly basis at the rates described herein.
- C. Revisions to the drawings or changes in the Work that are required as a result of: (1) unforeseen changes in construction; (2) the enactment of changes to applicable laws or building codes; (3) alterations requested by Client that are inconsistent with previous decisions or approvals, including revisions made necessary from changes in Client's program or budget; (4) Client's failure to render decisions in a timely manner; (5) any other circumstance beyond the control of Architect; or (6) changes in interpretation by any governing agency shall be billed as an additional services if Architect demonstrates to Client that an increase in Architect's cost has been incurred.
- D. Ownership of Documents: Any and all documents prepared as a result of the Services are and shall remain the property of Architect.
- E. Termination: Either party may terminate this Agreement on seven (7) days' written notice, provided only that such notice is based upon a good faith belief that the other party has materially breached this Agreement through no fault of the party initiating the termination.
- F. Limitation of Liability: Notwithstanding anything to the contrary set forth herein, it is hereby agreed, with respect to any claims and liability of Architect, that:
- The sole and exclusive remedy shall be against Architect and its corporate assets;
  - No officer, director or shareholder of Architect shall be sued or named as a party in any suit or action;
  - No judgment shall be taken against any officer, director or shareholder of Architect;
  - No writ of execution will ever be levied against the assets of any officer, director or shareholder of Architect;
  - The covenants and agreements contained in this section are enforceable by Architect and by any of Architect's officers, directors or shareholders.
- G. No Third Party Beneficiaries: there shall be no third party beneficiaries to this Agreement.



**MCKAY CONANT HOOVER INC**  
Acoustics and Media Systems Consultants

**MEMO from Kyle Ridenour**  
KRidenour@MCHinc.com

**TO:** Ciara Cruz Richardson, SVA Architects

**SUBJECT:** Preliminary AV Scope assumptions and Fee estimation Revision 1  
Moreno Valley Civic Center Amphitheater and Park Project

**DATE:** 25 September, 2018

Page 1 of 3

Ciara,

Per our discussion, please find below a preliminary fee estimation, and associated assumptions, notes and exclusions associated with the anticipated AV scope on the Moreno Valley Amphitheater project. Please feel free to contact me with any questions of concerns, thank you for the opportunity to join your team, and good luck!

### **Preliminary AV Scope Consulting Fee Estimation- Moreno Valley Civic Center Amphitheater**

Based on our review of project RFP materials provided, and our experience with other projects of this nature, we expect an AV design consulting and construction support for this project to be approximately \$46,800. Per RFP language, this is inclusive of anticipated reimbursable expenses, as well as design and support fees for a project of the type, size, and nature described in the RFP materials. As the RFP contains very little detailed information regarding the depth and nature of the AV systems desired in this specific case, we expect to revisit this information when a more formal proposal is required, and additional information is available. Below are listed the Assumptions, Notes and Exclusions associated with this preliminary fee estimation.

### **Preliminary AV Scope Assumptions- Moreno Valley Civic Center**

- 1) This summary of assumptions is based on provision of Audiovisual system design for a 500-600 seat amphitheater with support spaces for the Moreno Valley Civic Center Amphitheater project. Additional scope assumptions listed below. Scope of work assumptions are numbered, notes and exclusions are lettered. All assumptions, notes, and exclusions are based on review of the RFP materials and our experience with similar facilities. Preliminary fee is based on the notes and assumptions given here, which can be revisited at time of formal proposal.
- 2) Fee estimate assumes that Amphitheater is intended to support primarily local and regional performance types.
- 3) Fee estimate assumes that primary audio and video system components would be seasonal/ semi portable or portable, allowing for their removal in the off season or to avoid inclement weather/ vandalism, etc. Design of infrastructure to allow these systems to be readily used/ interfaced efficiently is included. Systems in indoor amphitheater support areas assumed to be permanent and readily connectable to primary performance systems.

- 4) RFP materials indicate that “movies” are a target for the facility. This requirement can vary wildly from the simple capability to project materials contained on a DVD or similar media to full digital server and cinema support for first run films. Audio can vary from simple mono, two or three channel screen systems to full surround or immersive surround sound capabilities. The fee estimation assumes that the desire to present “movies” for this project means the desire to playback commercially available movies from media such as Blue Ray or DVD, or via interface with a streaming service, and the expectation is that audio would be supplied via the normal audio performance systems. Screen channels, surround, or immersive audio systems for cinema are not anticipated in the fee estimate shown but could be added later if desired.
- 5) MCH anticipated that AV participation in first phase work (Concept layout at 35%) will be fairly minimal, consisting of coordinating and conceptualizing how AV systems may affect the desired orientation and configuration of the facility(no formal AV design drawings anticipated at 35%). Our primary documentation phase for AV capabilities is anticipated to occur in phase two, during the 35-100% documentation (design drawings and specifications anticipated at 65%, 95%, and 100%), after which our construction services would commence. We anticipate involvement through project completion and occupancy.
- 6) We anticipate providing and updating an AV system cost estimate at major project milestones during the 35-100% project phase. This cost estimate will cover the installed AV systems inclusive of AV specific devices/ hardware and required software, low voltage cabling, terminations, installation and warranty support, but will not include estimation of any conduit (low voltage or power), any specialty power transformers or electrical branch circuiting or devices. Those items will need to be estimated by others. MCH will provide information on the low voltage conduit system as an aid in this estimation.
- 7) Current fee estimation based on schedule in RFP with project involvement starting in early November 2018, and advertisement for construction in July 2019. We have anticipated 9-12 months in construction for this preliminary estimation.

### **Preliminary AV Notes and Exclusions- Moreno Valley Civic Center**

- a) Scope of work assumptions described herein, and rough fees associated, are preliminary at this stage and will be refined prior to formal proposal when requested.
- b) MCH noticed in the RFP references to software not currently in active use for our projects (AutoCAD Land Development). We assume that that standard AutoCAD or Revit software will be utilized for our work, with .pdf being the standard format for wide distribution. We further assume that the design materials are not intended for use directly with BIM or conflict detection, but rather as tools for expression of design characteristics only.
- c) MCH will be coordinating with other trades regarding support for AV by their discipline, but can't directly control the implementation of this coordination information. We will review available information after coordination and will report inconsistencies.
- d) We do not anticipate providing Mylar or Hard Copies in the quantities described in documentation, although we could at an additional cost. This preliminary description and fee anticipate digital delivery of documentation from MCH to the design team.
- e) MCH AV does not stamp drawings, nor is a stamp required in California for the low voltage work we design.



- f) Current fee estimation is based on AV participation in the following in person meetings and observations, based on our experience and review of materials to date.
  - a. Kickoff meeting
  - b. Three construction support observations (One infrastructure, one substantial completion, one final completion).
  - c. One design based meeting in person. MCH assumes that any additional meetings or correspondence for AV would take place remotely, via telephone or computer software.
- g) RFP materials state that reimbursable expenses should be included in fee structure. For purposes of this estimation, anticipated reimbursable expenses for five (5) in person meetings (two during design (kickoff, one design meeting) and three during construction (Infrastructure, substantial, and final completion) are included in the fee estimation provided. Additional visits could be accommodated with an associated increase in expenses.

Please feel free to contact me with any questions or concerns on the above, or if I can help in any other way.

Cheers!



Kyle Ridenour

McKAY CONANT HOOVER INC 480.947.3335 x102 [www.MCHinc.com](http://www.MCHinc.com)



# ANDREASEN ENGINEERING, INC.

Civil Engineering • Land Surveying • Municipal Engineering

Mr. Richard Krumwiede  
**President**  
 ARCHITERRA Design Group, Inc.  
 10221- A Trademark  
 Rancho Cucamonga, California 91730

September 26, 2018

RE: MORENO VALLEY CIVIC CENTER  
 AMPHITHEATER AND PARK PROJECT  
 RFP# 2019-028

SUBJECT: FEE PROPOSAL

Dear Richard:

Andreason Engineering, Inc. (AEI) sincerely appreciates the opportunity to submit to Architerra Design Group (ADG) this fee proposal for the Civil Engineering and Surveying as requested in the above RFP.

Enclosed is our detailed estimate and total fee proposal broken down as requested. We have also included a detailed description of the Environmental Construction Activity Compliance if you wish to add to your fee.

Please give me a call if you have any questions or require clarification of any aspect of this proposal. We look forward to working with you on this exciting project.

Respectfully submitted,  
**ANDREASEN ENGINEERING, INC.**

Gary P. Andreason  
 President

**ANDREASEN ENGINEERING, INC.  
FEE PROPOSAL**

	DESCRIPTION	
•	Meetings and Administration	\$1,000.00
•	Phase 1 – 35% Design	\$21,700.00
•	Phase 2 – 35% - 100% Design PS & E	\$80,500.00
•	Phase 3 Construction Administration	\$2,800.00
	<b>TOTAL FEE</b>	<b>\$106,000.00</b>

*Go*

**Exclusions:**

1. Retaining Wall Structural Design and Plan
2. Dry Utilities (Electrical, Telephone, Gas, CATV)
3. Off Site Street Widening
4. Fire Sprinkler Systems

**Note:**

- We have added a Hydrology Study and Hydraulic Report into Phase 2
- We have also included the all Construction Activity Permit Compliance Documents described below services within Phase 2 Fee

**Construction Activity Permit Compliance**

**Public Review Documents (PRDs)**

**a. Notice of Intent/WDID**

Everest Environmental, Inc. will work with SWRCB in order to secure WDID coverage. Everest Environmental, Inc. will complete a Notice of Intent (NOI) application in accordance with the State Water Resource Control Board's (SWRCB) 2009 General Construction Activity Storm Water Permit. The NOI application requires the client to pay for all application fees, per current state fee schedules, via check made payable to the State Water Resources Control Board (SWRCB). Everest Environmental, Inc. will upload and file the document to the SMARTS System.

**b. Risk Assessment Evaluation**

Everest Environmental, Inc. will complete the required Risk Determination calculation in order to determine the site's sediment and receiving water risk. The Risk Determination calculation will be prepared in accordance with Section VIII of Appendix 1 of the General Construction Permit (GCP). The determined risk level will dictate the requirements necessary for the SWPPP document and associated storm water monitoring and reporting. Everest Environmental, Inc. will upload and file the document to the SMARTS System.



**ANDREASEN ENGINEERING, INC.**

Civil Engineering • Land Surveying • Land Analyzation

Attachment: Architetra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES

**c. Legally responsible Person (LRP) Certification**

Everest Environmental, Inc. will complete the LRP certification statement with the proper format and as approved by the SWRCB. The LRP statement must be signed by the property owner, or approved signatory, as defined on the State Water Resource Control Board's (SWRCB) 2009 General Construction Activity Storm Water Permit. Once signed by the proper party Everest Environmental, Inc. will upload the document to the SMARTS System.

**d. Site Map**

Everest Environmental, Inc. will prepare site maps in pursuit of securing WDID coverage. As part of the PRD submittal Everest Environmental, Inc. will complete the Site Map in accordance with the State Water Resource Control Board's (SWRCB) 2009 General Construction Activity Storm Water Permit. Everest Environmental, Inc. will upload and file the document to the SMARTS System.

**e. Storm Water Pollution Prevention Plan (SWPPP)**

Everest Environmental, Inc. will prepare a site specific Storm Water Pollution Prevention Plan (SWPPP) for the project referenced above in accordance with Contract Special Provisions, Local Specifications, and State Water Resource Control Board's 2009-0009-DWQ General Construction Activity Storm Water Permit. This proposal includes preparation of several drawings that must be included with the SWPPP as Water Pollution Control Drawings (WPCD's). Everest Environmental, Inc. will upload and file the document to the SMARTS System.

**Design Documentation**

**Water Quality Management Plan (WQMP)**

The above referenced project requires a Water Quality Management Plan (WQMP) under the "New Impervious Creation" AND "Parking Lot" categories. Everest Environmental, Inc. will prepare a site specific WQMP based on existing design elements, for the project referenced above in accordance with Riverside County MS4 Permit, Low Impact Development (LID) Rules, Permit Section 402 of the Clean Water Act, and the Riverside County WQMP Design Manual.

**Low Impact Development (LID)**

Documentation and design as required to meet current requirements for incorporation of Riverside Counties, Santa Ana Region Low Impact Development (LID) guidance and standards for transportation project requirements with concurrence of City staff.



**ANDREASEN ENGINEERING, INC.**

Civil Engineering • Land Surveying • Land Analyzation

Moreno Valley RFP # 2019-028

ARCHITERRA DESIGN GROUP

9/26/2018  
ANDREASEN ENGINEERING , INC.

TASK	SCOPE OF SERVICES	ESTIMATE
<b>ENGINEERING</b>		
	<b>Meetings and Administration</b>	
1	Cost for intial kick off and one progress meeting	\$1,000.00
	<b>Sub-Total</b>	<b>\$1,000.00</b>
<b>Phase 1</b>	<b>35% Design</b>	
1	Research of Record Boundary and Street Information	\$1,200.00
2	Boundary Surveying and Topographical Mapping	\$14,000.00
3	Existing Utilities Research	\$2,000.00
4	Right-of-Way/Easements	\$1,000.00
5	Preliminary Design	\$3,500.00
	<b>Sub-Total</b>	<b>\$21,700.00</b>
<b>Phase 2</b>	<b>35% - 100% Design PS &amp; E</b>	
1	Civil Plan Preparation	\$2,500.00
2	WQMP/LID Plan	\$5,500.00
3	SWPPP	\$3,500.00
4	Horizontal Control Plan	\$2,500.00
5	Grading elevations and design contours	\$16,000.00
6	Sections and Details	\$4,500.00
7	Hydrology Study & Hydraulic Report	\$8,200.00
8	Storm Drain Improvement Plan-Onsite only	\$7,000.00
9	Onsite Composite Wet Utility Plan (sewer, water, storm drain)	\$7,000.00
10	Onsite Fire Protection System	\$4,500.00
11	Paving Plan	\$3,200.00
12	Parking Lot Signing and Striping Plan	\$2,500.00
13	Erosion Control Plan for Construction Activities	\$1,800.00
14	Engineering Quantities	\$2,200.00
15	Plan Review and Additions	\$8,600.00
16	Red-line Architectural Specifications	\$1,000.00
	<b>Sub-Total</b>	<b>\$80,500.00</b>
<b>Phase 3</b>	<b>Construction</b>	
1	Pre-Construction Meeting and RFI's	\$2,800.00
	<b>TOTAL FEE</b>	<b>\$106,000.00</b>
<b>Exclusions</b>		
1	Retaining Wall Structural Design and Plan	
2	Dry Utilities (Electrical, Telephone, Gas, CATV)	
3	Off Site Street Widening	
4	Fire Sprinkler Systems	

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES



September 19, 2018  
(P18-501)

John Huber  
Graphics & Marketing Director  
Architerra Design Group  
Via email: [jhuber@architerradesigngroup.com](mailto:jhuber@architerradesigngroup.com)

**Subject: Proposal to Prepare CEQA Documentation and Supporting Technical Studies for the Moreno Valley Civic Center Amphitheater and Park Project, Moreno Valley, Riverside County, California – Revision 1**

Dear Mr. Huber:

ECORP Consulting, Inc. (ECORP) is pleased to provide this proposal to prepare CEQA documentation and technical studies for the Moreno Valley Civic Center Amphitheater and Park Project (Project). The following scope of work, cost estimate, and schedule was prepared by ECORP based on the Project information provided in the City’s RFP #2019-028 and the schematic landscape plan provide by you on 8/31/18. Should you have any questions regarding this proposal please do not hesitate to contact me.

## SCOPE OF WORK

### MEETINGS AND ADMINISTRATION PHASE

#### *Kickoff Meeting*

The ECORP CEQA Task Manager will attend a kickoff meeting. It is assumed that this meeting will be held at the City of Moreno Valley.

Cost: \$450

#### *Project Development Team Meetings*

ECORP’s CEQA task manager will attend up to seven PDT meetings at the City of Moreno Valley between Notice to Proceed (November 2018) and the completion of the CEQA process (June 2019).

Cost: \$2,600

## PHASE 1 – 35% DESIGN

### Technical Studies

The following technical studies will be conducted by ECORP for the Project:

- ◆ Air Quality/Greenhouse Gas Assessment
- ◆ Biological Resources Survey and Report
- ◆ Focused Burrowing Owl Survey
- ◆ Cultural Resources Survey and Report
- ◆ Noise Analysis

We have assumed that the traffic study and Phase I ESA will be prepared by others on the team and provided to ECORP for use in the Initial Study. The Hydrology and Water Quality analysis will be conducted within the Initial Study itself, and a separate study will not be required. It has been assumed that the data required to support and document answers to all other CEQA Initial Study checklist items can be obtained from existing documentation (i.e., Moreno Valley General Plan and associated environmental documentation, floodplain maps, previous environmental documentation in the vicinity of the project site, and other standard environmental references), consultation with the City staff, or information being prepared separately by Architerra Design Group and its subcontractors (e.g., geotechnical, hazardous materials, traffic). It is assumed that the City will conduct Assembly Bill (AB) 52 Tribal Consultation (if needed) for the Project.

#### *Task B1 – Air Quality/Greenhouse Gas Assessment*

The assessment of air quality will quantify short-term (i.e., construction) and long-term (i.e., operational) emissions generated by the Proposed Project. Projected emissions associated with proposed operations will be compared to the current baseline. ECORP proposes to evaluate potential air quality-related impacts in a stand-alone technical study. Greenhouse gas (GHG) emissions will be addressed as well. The analysis would be supported by modeling documentation, which would be included as an attachment to the Report.

Project criteria air pollutant and (GHG) emissions will be compared to the thresholds of significance promulgated by the South Coast Air Quality Management District (SCAQMD), including SCAQMD's recommended Localized Significance Thresholds (LSTs). LSTs were developed in response to SCAQMD Governing Boards' Environmental Justice Enhancement Initiative (I-4). The LST methodology assists lead agencies in analyzing localized impacts associated with Project-specific level proposed projects. In the case of the GHG analysis specifically, Project GHG emissions will be assessed against the SCAQMD interim screening level numeric bright-line threshold of 3,000 metric tons of CO<sub>2e</sub> annually. In the case that the Proposed Project is estimated to exceed this screening threshold, it is then to be compared to the SCAQMD-recommended efficiency-based thresholds of 4.8 metric tons of CO<sub>2e</sub> per service population per year in 2020 and 3.0 metric tons of CO<sub>2e</sub> per



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service population per year in 2035. Mitigation measures will be identified and incorporated, as necessary, to reduce the Proposed Project's potentially significant emission-related impacts. The Project will also be compared to the City of Moreno Valley Energy Efficiency and Climate Action Strategy and associated City of Moreno Valley Greenhouse Gas Analysis, which promulgate GHG-reduction measures for Parks & Community Services.

Cost: \$5,000

#### **Task B1 Deliverables:**

- ◆ Electronic copy of the draft and final report.

#### **Task B2 – Biological Resources Survey**

ECORP will conduct a literature review to determine if there are any records of listed and/or sensitive plant and wildlife species occurring on or near the project site. This task will include a review of the California Natural Diversity Database (CNDDDB), the California Native Plant Society's Electronic Inventory (CNPSEI) database, the Regional Conservation Authority Information App., and other relevant sources.

After conducting the literature review and database search, a biologist familiar with the resources in the project vicinity will conduct a one-day reconnaissance-level biological survey of the project site. The survey will focus primarily on determining the potential presence of biological constraints to development, including presence of federally or state-listed or otherwise special-status plant and wildlife species and sensitive habitats. Plant communities on the project site will be surveyed and mapped and a qualitative description of the project site, including the types of vegetation communities and relative extent of the communities, will also be provided. Results of the reconnaissance-level survey will be recorded on standardized data sheets and photographs will be taken to document the current conditions of the project site and vicinity. All species of plants and animals observed during the field survey will be recorded, and locations of any special-status species or sign (burrows, scat, feathers, etc.) of special-status species will be recorded using a Global Positioning System (GPS) unit.

The project site is located within the area covered by the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) and is subject the requirements of the plan. Based on the project site location a burrowing owl habitat assessment is required. However, as a cost-saving measure, the biological reconnaissance survey and burrowing owl habitat assessment will be conducted concurrently. The burrowing owl habitat assessment will include a focused burrow survey which is considered Part A of the focused protocol burrowing owl surveys. By conducting these surveys concurrently, it will increase the efficiency of the surveys and inherently reduce the total cost. The survey will consist of walking the entire site to identify suitable burrowing owl habitat and any suitable burrowing owl burrows. If burrowing owl habitat is present, an additional 150-meter



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(approximately 500 feet) buffer around the project site will also be walked, where permissible. Where access is not permissible, the area will be visually inspected using binoculars and/or spotting scopes. The biological reconnaissance survey, burrowing owl habitat assessment, and focused burrow survey will be conducted according to the protocols required by the MSHCP.

If no burrowing owls or potential burrows are identified on the project site, additional focused surveys for burrowing owl will not be necessary, and biological report will be prepared detailing the results of the biological site assessment and burrowing habitat assessment. The report will include a project description, methods used to conduct the survey, discussion of existing biological conditions on the site, description of potential sensitive species occurring on the project site, regulatory setting, and potential biological constraints to the proposed development. Lists of wildlife and plant species observed during the surveys will be included as an appendix.

As a part of the report, ECORP will prepare an MSHCP Consistency Analysis. This section will provide a detailed analysis of the project within the context of the MSHCP, pursuant to the specific criteria identified in the MSHCP. Our understanding is that the project site is not located within an MSHCP Cell Group or Criteria Cell. Additionally, the project site is not located within the Amphibian, Criteria Area Species, Mammal or Narrow Endemic Plant Species survey areas, but it is located within the Burrowing Owl special survey area designated by the MSHCP. The MSHCP Consistency Analysis will also describe any corridors or linkages proposed for the project site under the MSHCP and any areas on site that trigger the implementation of the protection of species associated with Riparian/Riverine Areas or Vernal Pool habitats as described in Section 6 of the MSHCP.

The report cost is based on providing one electronic copy of the draft report for review within three weeks after completion of the survey. ECORP will incorporate one round of comments on the draft report into a final report. After comments have been addressed, ECORP will submit one electronic (PDF) copies of the final report to the Client.

Cost: \$4,500

### **Task B2 Deliverables:**

- ◆ Electronic copy of the draft and final report.

### **Task B3 – Focused Burrowing Owl Surveys**

Based on a review of aerial images of the project site there is a high likelihood that the project site contains suitable burrow habitat for burrowing owls. As stated in the MSHCP, if the project site contains natural or man-made structures that could potentially support burrowing owls or burrowing owls are observed during the focused burrow survey (included in Task 2B), focused burrowing owl surveys will be required. If no potential burrows are detected, this task will not be required.

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If burrowing owls or potential burrows are detected during the focused burrow survey included in Task 2B, focused surveys, census, and burrow mapping will be required. If required, the surveys will be conducted according to the guidelines provided in the MSHCP. The protocol requires that a focused burrow survey (included in Task 2B) and four focused burrowing owl surveys be conducted between March 1 and August 31. Surveys conducted during the breeding season of March 1 to August 31 are required to describe if, when, and how the site is used by burrowing owls. Negative results during surveys outside the breeding season are not conclusive proof that owls do not use the project site and may not provide an accurate picture of the number of owls that may utilize the site. Surveys that are conducted outside the breeding season will likely need to be repeated during the breeding season; therefore, it is recommended that focused surveys only be conducted during the breeding season. The surveys should be conducted in the morning one hour before sunrise to two hours after sunrise or in the early evening two hours before sunset to one hour after sunset during favorable weather conditions (e.g., wind <20 mph, temperature <90° F).

Each of the four focused burrowing owl surveys will consist of initially conducting a visual survey of all suitable habitats with special focus on any previously mapped burrows, owl sign and owls, including perch locations, to ascertain owl presence. Following the visual survey, the survey for owls and owl sign will then be conducted by walking through suitable habitat over the entire project site and within the adjacent 150 meters. These pedestrian surveys will be conducted by walking transects spaced approximately 10 to 30 meters apart to achieve 100-percent visual coverage of the ground surface. During the pedestrian surveys, the biologist will record all burrowing owl observations, occupied burrows, and burrows with owl sign (white wash, pellets, and feathers) that were not previously identified during the focused burrow survey. The biologist will also note the number of owl pairs, juveniles, and any behavior such as courtship and mating. All location data will be described on field data sheets and recorded using a GPS.

The results of the focused burrowing owl surveys will be included in report described in the Task 2B. The burrowing owl focused survey section of the report will describe the survey methodology, survey conditions, and results including the locations of any burrowing owl observations, occupied burrowing owl burrows, and potential burrows. The report will also include maps depicting the project site, suitable burrowing owl habitat, and the locations of any burrowing owl observations or burrows.

The report cost is based on providing one electronic copy of the draft report for review within three weeks after completion of the survey. ECORP will incorporate one round of comments on the draft report into a final report. After comments have been addressed, ECORP will submit one electronic (PDF) copies of the final report to the Client.

Cost: \$2,500

### **Task B3 Deliverables:**

- ◆ Results of the focused burrowing owl surveys will be included in the Biological Resources Technical Report (Task 2B).

### **Task B4 – Cultural Resources Survey and Report**

A records search will be conducted at the Eastern Information Center (EIC) located on the University of California, Riverside campus. The records search will identify the locations and extent of previous surveys conducted within 1 mile of the project area and will determine if there are any known cultural resources (i.e., prehistoric or historic archaeological sites or historic-period features) located within or near the project area. In addition, the records search will identify resources listed on or determined eligible for listing on the National Register of Historic Places (NRHP) and/or the California Register of Historical Resources (CRHR) located within or near the project area.

A search of the Sacred Lands File will be requested from the Native American Heritage Commission (NAHC) in Sacramento. The search will identify any known sensitive or sacred Native American resources located within or near the project area. It should be noted that the Sacred Lands File search will not constitute consultation in compliance with Assembly Bill (AB 52). AB 52 consultation is a separate process from cultural technical studies. ECORP assumes that the City of Moreno Valley will conduct all Native American consultation for the project.

ECORP will complete a field survey of the Project area (approximately 7 acres) using pedestrian transect intervals spaced 15 to 20 meters apart. The Project area will be examined for evidence of cultural resources, including prehistoric and historic-period (i.e., over 50 years of age) archaeological deposits and features. If any resources are encountered, they will be recorded and mapped in detail in accordance with the standards of the California Office of Historic Preservation (OHP). California Department of Parks and Recreation (DPR) 523 site records will be prepared for archaeological sites. Aerial photographs indicate that the Project area is currently undeveloped and has remained undeveloped since at least the 1960s. For costing purposes, it is assumed that no cultural resources will need to be recorded. If any cultural resources are identified, a separate scope and cost will be prepared based on the level of effort required.

Note: recordation and formal evaluation of archaeological sites is not included in this task. If any archaeological sites are encountered that will require recording and evaluation, a separate scope and cost will be prepared based on the level of effort required.

A cultural resources inventory report will be prepared to document the methods and results of the records search, Sacred Lands File search, and field survey. The report will include a summary of the environmental setting and prehistoric and historic cultural background of the Project area. For the purposes of costing, it is assumed that no cultural resources will be identified during the survey. Copies of correspondence with the NAHC will be provided as an attachment to the report. One

electronic copy of the report will be submitted to the Client. One copy will also be submitted to the Information Center for their files, as required.

**Paleontological Records Search.** A paleontological records search and literature review will be conducted with the Los Angeles County Museum of Natural History (LACMNH). The records search will include a review of known fossil localities in the project vicinity and an assessment of the potential for the project area to contain buried paleontological resources based on geologic maps of the region. A summary letter report will be prepared to document the results of the records search.

Cost: \$5,500

**Task B4 Deliverables:**

- ◆ Electronic copy of the draft and final report.

**Task B5 – Noise Analysis**

ECORP proposes to evaluate potential noise-related impacts a stand-alone technical study. The analysis would be supported by modeling documentation, which would be included as an attachment.

*Existing Conditions.* The applicable noise and land use compatibility criteria for the Project area will be reviewed and noise standards (i.e., Chapter 11.80, Noise Regulation, of the City Municipal Code and the City's General Plan Safety Element) regulating noise impacts will be discussed for land uses adjacent to, and nearby, the Project site. In order to establish the existing ambient noise levels currently experienced in the vicinity, a site visit will be conducted and short-term noise level measurements will be taken in the Project area. The noise monitoring survey will be conducted at up to three separate locations to establish baseline noise levels. Noise recording lengths are anticipated to require approximately 10 minutes at each location.

*Construction-Related Noise and Vibration.* Construction would occur during implementation of the Proposed Project. Noise impacts from construction sources will be analyzed based on the anticipated equipment to be used, length of a specific construction task, equipment power type (gasoline or diesel engine), horsepower, load factor, and percentage of time in use. The construction noise impacts will be evaluated in terms of maximum levels ( $L_{max}$ ) and hourly equivalent continuous noise levels ( $L_{eq}$ ) and the frequency of occurrence at adjacent sensitive locations. The analysis will rely on the Federal Transit Administration Roadway Construction Noise Model. In addition to construction noise, an analysis of vibration impacts will be based on the California Department of Transportation's 2004 vibration analysis guidance. Analysis requirements will be based on the sensitivity of the area and specific construction activities.

*Operational Noise Sources.* The evaluation of stationary source noise impacts emanating from the park and amphitheater (e.g., crowd noise, amplified music, parking lot noise etc.) will be addressed.

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The analysis of park and amphitheater-related noise will rely on the SoundPLAN 3D noise model, which will be used to calculate noise levels from these sources. The SoundPLAN 3D noise mode predicts noise levels based on the location, noise level, and frequency spectra of the noise sources as well as the geometry and reflective properties of the local terrain, buildings and barriers. A noise contour graphic will be prepared to depict the noise levels at the surrounding receptors. The modeling results and noise contour graphics will be discussed and summarized in the analysis.

In addition to stationary noise, on- and off-site noise impacts from vehicular traffic will be assessed using the U.S. Federal Highway Traffic Noise Prediction Model (FHWA-RD-77-108). The 24-hour weighted Day-Night Average (Ldn) will be presented in a tabular format. If necessary, mitigation will be identified to ensure that noise levels do not exceed the City's standards.

Cost: \$7,200

**Task B5 Deliverables:**

- ◆ Electronic copy of the draft and final report.

## PHASE 2 – 35%-100% Design PS&E

### CEQA Initial Study/Mitigated Negative Declaration

#### Task B1 – Administrative Draft and Draft IS/MND

ECORP will prepare the IS/MND using Appendix G of the CEQA Guidelines. ECORP will write a revised description of the Proposed Project, including the location of the project area (including a project map), a brief description of the environmental setting, an identification of environmental effects using the above-referenced checklist format, a brief substantiation of the checklist entries, and a list of references and preparers. ECORP will provide mitigation measures (if required) that can be developed using existing data. A site visit by an Environmental Scientist will be conducted.

After receipt of one (1) set of integrated comments on the Administrative Draft IS/MND, ECORP will revise the IS/MND accordingly. ECORP will provide electronic copies of the IS/MND and technical studies to the City along with twenty (20) hard copies of the Draft IS/MND and twenty (20) CD copies of the Draft IS/MND. It is assumed that the City will mail the Draft IS/MND to their mailing list and to the State Clearinghouse. Additional copies can be provided on a time and materials basis.

Cost: \$ 16,000

#### Task B2 – Prepare Public and Agency Notices

ECORP will prepare the following notices as required by CEQA:

- ◆ Notice of Intent (NOI) to Adopt a Mitigated Negative Declaration

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- ◆ Notice of Completion (NOC) (State Clearinghouse Cover)
- ◆ Notice of Determination (NOD)

It is assumed that the City will file these notices with the Riverside County Clerk and the State Clearinghouse, as appropriate. The NOI is required by CEQA to be either posted on-site, mailed to the surrounding property owners, or published in a newspaper of general circulation. It is assumed that the City will utilize one or more of these methods and will be responsible for meeting this noticing requirement.

Fees associated with these notices are as follows:

- ◆ NOI – No fee
- ◆ NOC – No fee
- ◆ NOD – County filing fee of \$50.00 and CDFW CEQA environmental document filing fee of \$2,280.75 (MND – note that this fee may increase January 1, 2019)

It has been assumed that the City will pay the County filing fee and the CDFW fee when the NOD is posted.

Cost: \$700

### **Task B3 – Final IS/MND and MMRP**

The Lead Agency (City) must consider any comments received on the MND when making a decision on the Proposed Project. For costing purposes, we have assumed that twenty (20) comment letters containing two (2) comments each will be received (or a total of 40 comments) will be received on the Draft IS/MND. It is assumed that County staff will receive all comments and will forward to ECORP as soon as possible after receipt.

The Final IS/MND will include responses to comments received on the Draft IS/MND, any changes to the Draft IS/MND, and the Mitigation Monitoring and Reporting Program (MMRP, if required), prepared in accordance with CEQA Guidelines Section 15097. ECORP will prepare the MMRP in table format.

An Administrative Final IS/MND and MMRP will be prepared, and after review by the City, the Final IS/MND and MMRP will be provided. We have assumed that the City will distribute the Final IS/MND and MMRP to agencies that commented on the Proposed Project, and also notify them of the date and time of the public hearing for consideration of the Proposed Project, as required by CEQA.

Cost: \$9,900

### **Task B Deliverables:**

- ◆ An electronic copy of the Administrative Draft IS/MND will be submitted to the City via email for review and comment.

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- ◆ Twenty (20) hardcopies and twenty (20) CDs of the Draft IS/MND and Technical Studies
- ◆ Electronic submittal of the Administrative Final IS/MND and MMRP
- ◆ Ten (10) hardcopies with and one (1) electronic copy of the Final IS/MND and MMRP

### OPTIONAL PHASE – Environmental Document Meetings

If it is determined that one or more public meetings are desired during the comment period, ECORP can provide all levels of support. This support can range from a full-service process where ECORP arranges for meeting space and presents the project to a more simple level where ECORP staff are available as technical backup to City staff. For purposes of this optional task, ECORP has assumed that a 2-hour open house style meeting will be held at City Hall. ECORP will provide exhibits, handouts, and refreshments, and provide staff for the sign-in table and technical staff to answer questions. The meetings will be attended by the Project Manager and up to 2 other staff.

Cost: \$2,300 (per meeting cost)

### SCHEDULE

ECORP is confident that we can meet the expected time frame for the completion of the IS/MND according to the schedule below. This schedule can be modified based on the needs of the City. We propose to prepare the Administrative Draft IS/MND concurrently with the technical studies to stay on schedule.

Phases/Tasks	Time Frame for Completion
<b>Phase 1 – CEQA IS/MND</b>	
Task 1A – Administrative Draft IS/MND	8 weeks from 35% design (technical studies as listed under Phase 2 will be incorporated into this draft as will the results of the AB 52 tribal consultation conducted by the City)
City Review	2 weeks
Task 1B – Draft IS/MND	2 weeks from receipt of City comments
Task 1C – Notice of Intent/Notice of Completion	With Draft IS/MND
Public/Agency Review	30 calendar days
Task 1D – Administrative Final IS/MND & MMRP (includes Responses to Comments)	2 weeks from end of public review period
City Review	1 week
Task 1D – Final IS/MND & MMRP	1 week from receipt of City comments
Notice of Determination	Filed with the Riverside County Clerk within five (5) business days of MND adoption
<b>Phase 2 – Technical Studies</b>	
Task 2A – Air Quality/Greenhouse Gas Analysis	6 weeks from 35% design
Task 2B – Biological Resources Survey and Report	
Task 2C – Focused Burrowing Owl Survey	
Task 2D – Cultural Resources Survey and Report	
Task 2E – Noise Analysis	



Phases/Tasks	Time Frame for Completion
<b>Phase 3 – Project Management and Meetings</b>	
Task 3A – Kickoff Meeting	As scheduled after NTP
Task 3B – Project Development Team Meetings	As scheduled
<b>Optional Task – Environmental Document Meetings</b>	
Optional Task – Environmental Document Meetings	As scheduled during public review period

**Bidding Assumptions**

- ◆ Cost and schedule estimates are based on our best judgment of the requirements known at the time of the proposal and can be influenced favorably or adversely by Client needs and other circumstances. ECORP Consulting, Inc., will endeavor to perform the services and accomplish the objectives within the estimated costs and schedule. However, if the scope of work or schedule changes, ECORP Consulting, Inc., reserves the right to revise costs accordingly.
- ◆ ECORP Consulting, Inc., assumes that, by receipt of notice to proceed, full access to the property will be provided by the Client, including keys to locked gates and advance notice to existing property tenants of our right of entry.
- ◆ ECORP Consulting, Inc., shall not be held responsible for work delays or cancellations caused by strikes, accidents, acts of God, delays imposed by the Client, or other delays beyond the control of ECORP Consulting, Inc.
- ◆ It is assumed that ECORP Consulting, Inc., can use and rely on the data and information contained in the Project-related documents provided by the Client. ECORP Consulting, Inc., will not perform a technical review of these documents, and will not be responsible for the content or accuracy of these studies.
- ◆ Change orders will be issued and signed by the Client and ECORP Consulting, Inc., before starting additional work not provided for in the original proposal. If the Client's authorized representative is not available for a signature, the additional out-of-scope work will not commence until the change order is signed.
- ◆ This cost is valid for a period of 90 days from the date of this the proposal. Beyond 90 days, ECORP Consulting, Inc., reserves the right to reevaluate the cost.
- ◆ Color copies, equipment, and other direct expenses are reimbursed with a 14% administrative handling charge (excluding mileage). These charges are included in the cost estimate, above.
- ◆ Subcontractor expenses (if any) are reimbursed with a 12% administrative handling charge. These charges are included in the cost estimate, above.
- ◆ Mileage is reimbursed at the current IRS rate. These charges are included in the cost estimate, above.



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- ◆ It is assumed that that the CEQA analysis and technical studies will be based on the project description and site plan provided by the Client at the beginning of the project and that they will not change. If the project description changes (e.g., change in operations; redesign) leading to revisions to the CEQA document and technical studies, ECORP will provide a change order for these additional services.

Thank you for the opportunity to submit this proposal. If you have any questions regarding this proposal, please contact me at (909) 307-0046 or via e-mail at folmos@ecorpconsulting.com.

Sincerely,

**ECORP Consulting, Inc.**



Anne Surdzial, AICP  
Director of CEQA/NEPA Services  
Inland Empire Operations Manager

J  
C  
A**Engineering Inc.***Electrical Engineering & Consulting*8048 Palm Ave.  
Highland, CA 92346

909.864.0223

Fax 909.864.0280

[james.corns@jcaeng.com](mailto:james.corns@jcaeng.com)**SERVICE AUTHORIZATION AND AGREEMENT**

Date: 09/06/18

Requested By: Richard Krumwiede  
Company: ARCHITERRA Design Group, Inc.

JCA File # 18-2435.0

Address: 10221-A Trademark  
Rancho Cucamonga, CA 91730

Telephone: (909) 484-2800

Fax: (909) 484-2802

Project Name: Moreno Valley Amphitheater and  
Community Park

Location: Moreno Valley, Ca.

Project Description: Provide Electrical Construction documents reflecting new site metered main service, security walkway lighting, courtyard area lighting, parking lot lighting, Amphitheater power sub-panel, general power, irrigation controller power connection and power connection to pre-fabricated restroom building at new park. This proposal also includes an "optional" fee for electrical construction documents for a proposed custom restroom building.

**FEE SCHEDULE:**

For electrical engineering design services per "Exhibit A" and "Exhibit B", attached made a part hereof;

**Phase 1:** Fixed Fee of Six Thousand Two Hundred Dollars (\$ 6,200.00) for Electrical Engineering and Electrical Construction Documents (35% Design)

**Phase 2:** Fixed Fee of Six Thousand Two Hundred Dollars (\$ 6,200.00) for Electrical Engineering and Electrical Construction Documents (35%-100% Design PS&E)

**Phase 2:** Fixed Fee of Five Thousand Five Hundred Dollars (\$ 5,500.00) for Amphitheater Exterior Theatrical Lighting and Controls Electrical Engineering and Electrical Construction Documents

**Phase 3:** Hourly Fee not to exceed One Thousand Five Hundred Dollars (\$ 1,500.00) for Construction Administration

**"Optional"** Electrical Engineering for Custom Restroom Building: Fixed Fee of One Thousand Five Hundred Dollars (\$ 1,500.00) for Electrical Engineering and Electrical Construction Documents.

A Fee not to exceed Five Hundred Dollars (\$ 500.00) for reimbursable expenses

### CLIENT APPROVAL

Acceptance copy of this service authorization shall be signed and returned prior to commencement of work. The undersigned accepts the terms of this agreement, "Exhibit A-Scope of Services", and "Exhibit B - Terms of Agreement for Engineering Services", articles 1 through 11, attached as part hereof.

CLIENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
NAME \_\_\_\_\_ Client P.O. / Project # \_\_\_\_\_  
: \_\_\_\_\_

NAME: James J. Corns FOR: JCA Engineering Inc.  
CONSULTANT: \_\_\_\_\_ DATE: \_\_\_\_\_

#### Acknowledgment copy – Please sign and return

#### “EXHIBIT A” SCOPE OF SERVICES

1. Design all new power system including main switchboard to meet minimum owner’s standards electrical requirements.
2. Process all required paperwork with local power utility company service requirements for new point of connection and other requirements.
3. Design required site power feed for pre-fabricated restroom building.
4. Design of power distribution from new service to each new light fixture, including electrical controls, and all equipment.
5. Design of parking lot lighting to meet all building codes presently adopted by the authority having jurisdiction.
6. Design of security walkway lighting to meet all building codes presently adopted by the authority having jurisdiction.
7. Design of security courtyard lighting to meet all building codes presently adopted by the authority having jurisdiction.
8. Provide two structural pole base calculations for parking lot and walkway/courtyard area pole.
9. Provide photometric illumination plan for walkways, playground and pool area, as required.
10. Provide power connection to new irrigation controller.
11. Design power sub-panel and power distribution from new sub-panel to Amphitheater receptacles
12. Coordinate with Amphitheater audio/visual designer to provide power connection to equipment and raceways for low voltage systems.
12. Provide exterior Title 24 calculations for parking lot, walkway and courtyard area, as required.
13. Provide revisions necessary as a part of Building Department review; submit construction documents for bid issue and construction.
14. Respond to requests for information and prepare any addenda as necessary.

15. Review all shop drawings relating to the electrical work for compliance with the construction documents.
16. Provide final site visit review and final electrical punch off list, as requested
17. Optional: Design of new interior lighting to meet requirements for custom restroom building to meet State energy codes.
18. Optional: Design of new exterior lighting to meet requirements for custom restroom building to meet State energy codes.
19. Optional: Design of new interior/exterior power to meet Owner's requirements for custom restroom building.

#### **SERVICES NOT INCLUDED:**

1. Soils testing and reports. Client shall provide to Consultant for use in structural calculations.
2. Design of new street lighting or structural pole base calculations for street lighting.
3. Electrical engineering for new pre-fabricated restroom building.
4. Design of head end equipment, active components, cabling or devices for electronic surveillance, announcement or sound system on site.
5. Design or specification of Amphitheater theatrical lighting system headend equipment, devices, or cabling
6. Design or specification of Amphitheater audio system headend equipment, devices or cabling
7. Design or specification of Amphitheater video system headend equipment, devices or cabling
8. Design of site electronic surveillance system, raceways, cabling or devices.
9. Design of power to light poles for future surveillance system.
10. Control of timeline for power and telephone company red line drawings. Estimated timeline for utility company red line drawings is twelve to sixteen weeks. If project is to bid prior to arrival of utility company red lines JCA will design for the worst case.
11. Providing photometric illumination plan for pre-fabricated restroom building exterior lighting.
12. Providing interior/exterior Title 24 calculations for pre-fabricated restroom building.

### **“EXHIBIT B” TERMS OF AGREEMENT FOR ENGINEERING SERVICE**

#### **Article 1      BASIC SERVICES**

- 1.1 Consultant shall coordinate with Client with respect to the Consultant's services in such a way that Consultant's duties and responsibilities shall be co-extensive with those of Client. Consultant shall perform his services in character, sequence, and timing so that they will be coordinated with services of Client and other Consultants for the project. Consultant's services will proceed after adequate base sheets and/or Client furnishes other information necessary. The Consultant's services shall conform to the original schedule and budget for the project as provided by the Client. The relationship of Consultant to the Client shall be that of an independent contractor performing professional services for Client in accordance with this Agreement.

- 1.2 Consultant shall comply with all Electrical Building Department rules and regulations that will affect this design on this project.
- 1.3 Consultant shall provide a complete set of design documents including all schedules, details, diagrams, legends and specifications (if required). Consultant shall furnish at his client all progress prints and specifications required.
- 1.4 Consultant shall review all electrically related shop drawings as submitted by the Electrical Contractor to insure compliance with specifications.
- 1.5 Consultant shall perform the services as set forth on "Exhibit A", attached.

**Article 2 DOCUMENT SUPPORT**

- 2.1 Document support shall include Building Department or Division of State Architects review changes, Building Department or Division of State Architects responses, request for information responses and shop drawing reviews.
- 2.2 Document support shall be considered as part of the contract, if required, regardless of the extensiveness of support required on the project.

**Article 3 CONSTRUCTION ADMINISTRATION**

Construction administration shall include addenda items due to changes, estimated construction cost, providing bid list, pre-bid meeting, pre-construction meeting, change order review, meetings during construction, site visits during construction and final site inspection/punch list.

**Article 4 WORK NOT INCLUDED / EXTRA SERVICES**

- 4.1 All Building Department Fees: Consultant shall provide drawings as required to submit electrical construction documents for the Building Department plan check. Client shall pay all Building Department fees.
- 4.2 Printing: Client shall furnish at his expense information and progress prints of the work required for this project. Prints required by reviewing agencies. Documents required for bidding and construction shall be paid for by Client or Consultant shall pay for blueprinting and Client will reimburse. Client shall pay for final prints and specifications furnished to Consultant. Mylar final prints shall be paid for by Client or Consultant shall pay and Client will reimburse. Reimbursable invoice for additional prints shall include blueprint cost, plus 15% for any applicable governmental fees, outside vendor reproduction cost, in house reproduction costs, mileage and delivery or messenger services incurred on client's behalf
- 4.3 Additional work/revisions: No additional services shall be performed without written direction from Client. Consultant shall be paid by Client for any additional work resulting from changes or revisions made by the Client or Project Owner and also for any additional work not specifically mentioned in Articles 1 and 2 above, as provided in paragraph 5.1.

**Article 5 COMPENSATION**

- 5.1 Client shall pay Consultant amount stated in "FEE SCHEDULE", page 1.
- 5.2 Client shall pay Consultant for Article 3 "Work Not Included/Extra Services/Construction Support" for changes or revisions per paragraph 4.3 at the hourly rates as set forth in paragraph 4.3.
- 5.3 For the purposes of hourly services and/or revisions for the basic services, the Consultant shall invoice the Client at the following rates:

Project Engineer/Manager	\$ 220.00
Designer	\$ 180.00
Drafting/CADD	\$ 165.00
Clerical/Delivery/Accounting	\$ 150.00

These hourly rates shall be adjusted annually based on increases in product cost, the cost of living and fuel prices.

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**Article 6 INVOICE AND PAYMENTS**

- 6.1 At Building Department or Division of State Architects submittal project shall be considered 75%. Consultant shall tender a 75% invoice to Client setting forth all amounts due. Client shall completely pay 75% invoice prior to final building department or division of state architects submittal or electrical drawings will not be stamped or wet signed
- 6.2 When project is approved by the Building Department, Division of State Architects or published for bid the Electrical Construction Documents shall be considered 100%. Consultant shall tender a 15% invoice (Total amount for Construction Documents 90%) to Client setting forth all amounts due.
- 6.3 When project is awarded to Contractor for Construction Consultant shall tender a 10% invoice (Total amount for Construction Documents 100%) to Client setting forth all amounts due.
- 6.4 During design phase and construction Consultant shall tender an invoice to Client setting forth the amounts due for Construction Administration and reimbursable expenses.
- 6.5 Projects that do not require Construction Administration shall not be invoiced.
- 6.6 At completion of project Consultant shall tender an invoice to Client setting forth the amounts due for final site visit and final punch off list, as required.
- 6.7 Client shall pay to consultant the total amount due under invoice within thirty days after receipt of invoice, or within five (5) days of receiving payment from owner (if other than client) whichever date occurs first. Client shall pay a service charge of 1.50% per month on all unpaid balances. Consultant may suspend all work on the project when accounts are over 60 days delinquent.

**Article 7 ABANDONMENT**

In the event the project is abandoned, Client shall advise immediately by written notice, Consultant to stop work. Client shall pay consultant for all outstanding invoices for service performed and for services completed at that time on the project. Work shall be suspended until Client advises Consultant in writing to continue work.

**Article 8 ELECTRICAL DOCUMENTS**

- 8.1 All electronic files, drawings and copies furnished by JCA Engineering Inc. are and shall remain its property. They are to be used only with respect to the above-mentioned project and are not to be used on any other project. Submission or distribution to meet official regulatory requirements or for other purposes in connection with this project is not to be construed as publication in derogation of JCA Engineering Inc. common law copyright or other reserved rights.
- 8.2 Client agrees not to make changes to any of the Consultants documents without Consultants written agreement.
- 8.3 Electrical plans are diagrammatic only. Architectural drawings, elevations, details or sections shall denote all electrical devices locations that need exact mounting requirements.
- 8.4 Upon request Consultant shall provide the Client with electronic files after all fees have been completely paid and JCA's affidavit has been signed and returned. Time required to process request will be billed to Owner or Client at the above hourly rates.
- 8.5 Electrical design on documents is guaranteed for a 180 day period. Projects that have not started construction prior to the guarantee period shall be subject to additional electrical fees to investigate and change any items on the drawings related to the current electrical and fire code at that time.

**Article 9 SCOPE OF AGREEMENT AND ACCEPTANCE**

- 9.1 This document contains the entire agreement of the parties relating to the rights granted and obligations assumed in this document. Any oral modifications or representations concerning

this document shall be of no effect unless contained in a subsequent written modification signed by the party to be charged.

- 9.2 The electrical fees shown above shall be reviewed and adjusted if the project has not commenced within 180 days of signing of this contract.

**Article 10 INSURANCE**

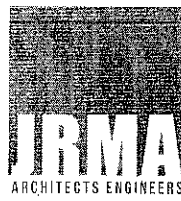
Each party to this Agreement shall carry and maintain insurance to protect him from claims arising out of the performance of his professional services caused by the acts, errors or omissions of each party's legally responsible.

**Article 11 ARBITRATION**

All questions in dispute under this Agreement shall be submitted to arbitration in accordance with the provision of the Construction Industry rules of the American Arbitration Association. Consultant cannot be sued for a greater amount than the fee. The prevailing party shall be entitled to reasonable attorney's fees to be awarded by the Arbitrator. If there are judicial proceedings instead of arbitration, reasonable attorney's fees shall be fixed by the court.

END OF DOCUMENT

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES



## DESIGN SERVICES AGREEMENT

September 20, 2018

**Architerra Design Group**  
 10221 Trademark Street  
 Rancho Cucamonga, CA 91730

Attn:  
 Richard Krumwiede  
 Project Manager

Re:  
**Moreno Valley Civic Center Amphitheater and Park**  
 Moreno Valley, CA

JRMA Proposal Number P18-170

Richard:

This Agreement is for Design Services to be performed on the above-referenced project.

### **Project Description**

Provided in the Schematic Landscape Plan by Architerra Design Group (Client) dated August 2018.

### **Scope of Work**

#### **Phase Two: 35%-100%Design**

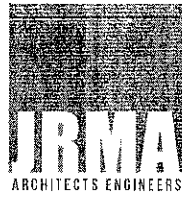
JRMA shall provide Structural Calculations and review and mark-up drawings and details by Architerra Design Group for the following:

1. Entry monument and foundation]
2. Trash enclosure and foundation
3. Site retaining walls
4. Concrete seating set into slope
5. Concrete access stairs-on-grade

In addition, JRMA shall provide Structural Calculations, Plans, and Details for the following:

1. Theater stage and backdrop framing and foundation
2. Audio/Visual control booth framing and foundation





### Phase Three: Construction Administration Phase

JRMA shall provide the following services:

1. Respond to requests for information (RFI's) and prepare addendums as needed
2. Provide a maximum of two construction observation visits
3. Provide responses to Plan Check comments

### Option One Scope

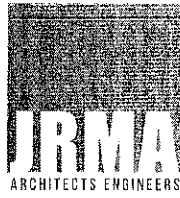
JRMA shall provide Structural Calculations, Plans and Details for the proposed custom restroom building

### Design Fee

JRMA proposes to provide design services for this Project per the fees noted below.

Phase Two	Construction Documents	Lump Sum	\$25,680.00
Phase Three	Plan Review Response	Hourly, Not-to-Exceed	\$2,500.00
	Site Observation Meetings	Hourly, Not-to Exceed	\$2,500.00
	Const. Admin.	Hourly, Not-to-Exceed	\$3,500.00
"Optional" Restroom	Construction Documents	Lump Sum	\$10,400.00

Lump Sum Services will be invoiced monthly based on percentage of completion and of the Contractual agreement plus reimbursables at the time of billing.



## Exclusions

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### General

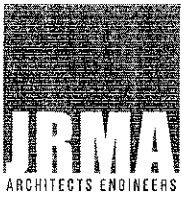
1. Mechanical/Electrical/Plumbing/Civil Engineering design services.
2. Agency fees (plan check, permits, etc.).
3. The cost of reproductions, plotting, travel, electronic file transfer prep, and related reimbursables (see above under Terms and Conditions).
4. Construction Cost Estimates.
5. Construction-related tests, inspections and lab work.
6. Contractor-prompted value engineering/alternate investigation and design.
7. Distribution of CADD Files other than to Client.
8. Book format specifications.
9. SEOR / AOR responsibilities of pre-engineered/pre-fabricated designs by others.
10. Owner / Client / Contractor requested design changes following authorization to proceed to subsequent phase of work.
11. Owner/Client requested plan reviews by 3<sup>rd</sup> party entities which require additional coordination and formal explanation of design basis.
12. Contractor's means & methods including, but not limited to; temporary structures, temporary utilities, temporary bracing, shoring, formwork, construction power, etc.
13. Special foundations including piles, caissons, grade beams (except as specifically noted in this proposal), etc.
14. As-built drawing preparation. Preparation of Record Drawings for related work performed above.

### Additional Services

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If authorized in writing by Client, JRMA shall furnish or obtain from others Additional Services of the following types, which are not considered normal or customary basic Services:

- ◆ Design revisions after engineering documents preparation commence.
- ◆ Additional Services resulting from significant changes in the general scope of this Part of the Project or its design including, but not limited to, changes in size, complexity, Client's schedule or character of construction; and revising previously accepted studies, reports, design documents, or Contract Documents, when such revisions are due to causes beyond JRMA's control.
- ◆ Services about change orders to reflect changes initiated by the Client if the resulting change for Basic Services is not commensurate with the services rendered, or additional services resulting from significant delays, changes or price increases occurring as a direct or indirect result of material, equipment or energy shortages.
- ◆ Field Revisions, regardless of reason.
- ◆ Review of Alternate Designs submitted via shop drawings or in similar fashion.
- ◆ Prepare Record Drawings for related work performed above based on information supplied by the contractor.



**AUTHORIZATION AND ACCEPTANCE**

Signing this Proposal acknowledges acceptance of the Scope and Terms described above and as attached in Exhibits A and B, and hereby recognizing this document as a formal contractual agreement. This Agreement is to be Governed by the law of the principal place of business of JR Miller and Associates, Inc.

Please note that the fees presented in this agreement if not executed, are valid for 30 days from the date noted on cover page.

I trust this agreement meets your approval and look forward to servicing you on this project.

J.R. MILLER & ASSOCIATES, INC.  
*Architects and Engineers*

SUBMITTED BY:

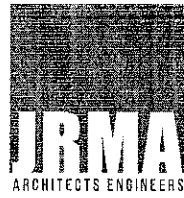
Wil Hanna, SE  
Principal | Structural Engineer  
CA License Number S2372

ACCEPTED BY:

Richard Krumwiede

Date

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES



**EXHIBIT A: Terms and Conditions**

**BILLING AND CONTRACT CONDITIONS**

**Reimbursable Expenses**

Reimbursable expenses are in addition to the compensation for basic fee and additional services per attached Rate Schedule, Exhibit "B". Charges for document reproductions can be put on Client's account or billed direct depending on reproduction type, upon request of the Client.

**Non-Payment**

Failure of the Client to make payments to JRMA in accordance with this Agreement may be considered substantial nonperformance and cause for termination. If Client fails to make payment when due to JRMA for services and expenses, JRMA may, upon seven days' written notice to the Client, suspend performance of services under this Agreement, Unless payment in full is received by JRMA within seven days of the date of the notice, the suspension shall take in effect without further notice. In the event of a suspension of services, JRMA shall have no liability to the Client for delay or damage caused the Client because of suspension of services and/or withholding of Drawings, Specifications or other documents.

**Invoices; Payments.** JRMA will provide Client with monthly invoices accurately reflecting current expenditures of professional time and/or the progress of the services as appropriate and reimbursable expenses. Each invoice will be due and payable upon receipt, and delinquent 30 days after its date. In the event of delinquency, interest shall accrue from the invoice date at 1.5% per month, compounded monthly, or at the highest rate permitted by California law, whichever is lower, with payments applied first to accrued interest. No deductions shall be made from JRMA's compensation on account of problems or losses for which JRMA has not been held legally liable. JRMA's fee will be equitably adjusted in the event of significant changes to the Project's program or scheduling.

**Additional Services.** JRMA will provide at its then current standard hourly fee rates, or as may otherwise be agreed, the following additional services as circumstances may require or Client may direct: (i) revisions to instruments of service previously prepared by JRMA where such revisions are inconsistent with prior Client or governmental approval or due to substantial changes in Client's instructions or necessitated by amendments to or changes in the interpretation of the laws and regulations applicable to the Project, the result of conditions of which JRMA had not been timely informed, or other matters beyond JRMA's reasonable control; (ii) evaluating and responding to contractor proposals, substitution submittals, change order requests or the like; (iii) services necessitated by inadequate or improper co-consultant or contractor performance, unreasonable contractor requests and claims and/or construction accidents or losses; and (iv) such other services as the parties may mutually agree, such as value engineering or special studies.

**TERMINATION OF AGREEMENT**

In the event this agreement is terminated at any time during the progress of the project, the final billing will be for costs incurred up to the date of termination.

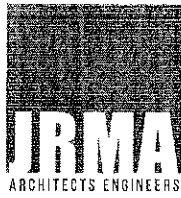
**DISPUTE RESOLUTION**

**Mediation**

To resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Client and the Design Professional agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise and shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect.

**Litigation**

Claims disputes and other matters in question between the parties that are not resolved by mediation may be decided by litigation in a court of competent jurisdiction.



**DELIVERABLES**

Client shall acquire ownership of JRMA's deliverables and a transferable, nonexclusive license to use these instruments of service and the designs embodied therein for all Project purposes upon payment for the related services.

**PROFESSIONAL STANDARDS**

JRMA's services will be performed in accordance with generally and currently accepted design professional principles and practices as embodied in the standard procedures and protocol of JRMA and its subconsultants, and without warranties, either expressed or implied. In particular, and without limitation, JRMA will use its best professional judgment in interpreting and applying the requirements of all laws applicable to the Project such as building codes, functionality standards and accessibility and sustainability requirements; but compliance with these laws as they may be eventually interpreted by others cannot be guaranteed. In no event, will JRMA guarantee cost estimates, schedule projections or the like, or prognostications as to future events including without limitation the conduct of contractors or the discretionary decisions of governmental officials. Further, when used in conjunction with the providing of services pursuant to this Agreement, such terms as "certify," "warrant," "confirm," "verify," "make sure," "insure," "Ensure," "assure," or the like do not constitute a guarantee, but rather a representation based on professional opinion or judgment.

**CLIENT OBLIGATIONS**

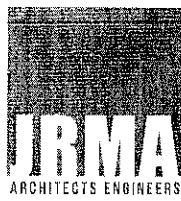
Towards the mutual goal of a successful project, Client shall make reasonable efforts to cooperate with JRMA including without limitation: (i) designating a single representative with appropriate authority with whom JRMA can deal, and directing all communications to JRMA's project manager; (ii) providing timely information regarding Project requirements and conditions, and taking full responsibility for directing JRMA to proceed on any unverified assumptions; (iii) responding to JRMA's questions and requests for information and approval within a reasonable time; (iv) promptly evaluating JRMA's invoices and providing fair notice of any questions or dissatisfaction, and waiving the right to challenge the accuracy and appropriateness of any invoice for which no such notice has been provided within 30 days of receipt of the notice; (v) refraining from requesting certifications which would misrepresent the nature or extent of JRMA's information or services; (vi) having the JRMA designated as an additional indemnitee concerning whatever indemnification obligations Client obtains from any Project contractor; and (vii) providing appropriate arrangements for coordination of the Project's various design consultants, for construction quality control and for Project risk management.

**AFFILIATED INDIVIDUALS**

Client acknowledges that JRMA is a business entity, and that JRMA's Project involvement should not subject its affiliated individuals to personal exposure for the risks attendant to that involvement; and therefore, provided only that JRMA maintains the insurance required by the Agreement, any claim which Client has or might have concerning the Project and/or this Agreement shall be asserted only against JRMA, and to the fullest extent allowed by the law Client waives any and all claims for damages or indemnifications concerning the Project and/or this Agreement against JRMA's affiliated individuals. Further, Client agrees not to directly or indirectly solicit or hire JRMA's employees with whom they have dealings concerning the Project during the Project and for two years after the Project's completion.

**CONSTRUCTION DOCUMENTS**

The Construction Documents prepared by and on behalf of JRMA will be in JRMA's standard format and level of quality and detail, and sufficient to enable knowledgeable contractors familiar with established industry practices and applicable code, accessibility and sustainability requirements and with statutory functionality standards, and experienced with projects similar to the Project, to bid and to complete construction with only routine inquiries, clarifications and corrections. Where appropriate, the Construction Documents may consist of performance specifications sufficient to enable the affected subcontractors to design and construct portions of the Project. Client shall require the design/build contractor or supplier to be responsible for : (i) preparing all the engineering and other drawings and specifications for the components of its design/build undertaking; (ii) complying with the Project's requirements and space limitations; (iii) coordinating and interfacing with other trades and consultants; (iv) obtaining any required or appropriate approvals from authorities having jurisdiction of other Project; and (v) serving as the



professional of Record for its portion of work, responsible directly to Client. Design/build system designs shall be reviewed by JRMA only for conformance with the aesthetic aspects and major space limitations of the Project, and JRMA will have no other responsibility concerning such systems.

#### **RISK ALLOCATION- PROJECT**

In light of the limited ability of JRMA to affect the risks inherent in the Project, and of the disparity between JRMA's fees and potential liability for problems or alleged problems with the Project, Client shall to the fullest extent allowed by law release and indemnify JRMA and JRMA's subconsultants, if any, and their respective affiliated entities and individuals, concerning any and all claims, liability, expenses and/or losses related to the Project (including attorneys and expert fees incurred and the value of professional time expended to address claims or problems) provided, however, that this indemnification shall not apply to any indemnitee to the extent of that indemnitee's active negligence or willful misconduct. Further and in any event, Client agrees to limit the total aggregate liability concerning or related to the Project of JRMA and JRMA's subconsultants, if any, and their respective affiliated entities and individuals, on any and all legal and equitable theories and concerning all kinds and causes of loss to the fullest extent allowed by law as to Client and its affiliated entities and individuals, contractors and successors and assigns and any third parties to the sum of twice the amount of JRMA's fee received for the Project or \$50,000 whichever is less, and waives any right to impose any legal liability concerning the Project and/or this Agreement against JRMA or its subconsultants' affiliated individuals.

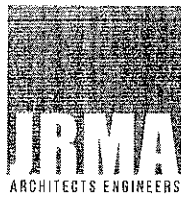
#### **FRUSTRATION OF PERFORMANCE**

To control the risks inherent in JRMA's professional undertaking pursuant to this Agreement, JRMA's services are intended to be performed fully and solely by or through JRMA. Unless this Agreement is terminated for JRMA's material breach, if Client prevents or frustrates JRMA's full performance of the services or without JRMA's express consent causes or allows modifications to or deviations from the requirements or recommendations of JRMA's instruments of service or the use of unfinalized instruments of service for pricing or otherwise, then Client shall release and indemnify JRMA and its affiliated entities and individuals to the fullest extent allowed by law from and concerning any and all claims, costs, losses and/or liability concerning or related to the uncompleted services or the use of modified, deviated from or unfinalized instruments of service.

#### **PROFESSIONAL LIMITATIONS**

JRMA will be legally liable for only the design professional services provided pursuant to this Agreement, and only pursuant to the terms and conditions of this Agreement. JRMA will not be legally liable for the providing or failing to provide legal, accounting, financial analysis services or the like, or unassumed specialty design or engineering services including without limitation soils, geotechnical, environmental, hazardous waste or toxic substance engineering services. Further, and without limitation, JRMA shall not be responsible for delays or other matters beyond its reasonable control, for inaccurate or incomplete information provided by Client or other reasonably reliable sources or for unverified assumptions expressly directed by Client; for services or instruments of service provided by others even if incorporated into JRMA's instruments of service for ease of reference or otherwise, for site or Project conditions of which it was not actually and timely informed, for hazardous materials or toxic substances at the Project site, for reasonable interpretations of the Project's legal requirements and limitations, for the recommendation or specification of products or equipment for purposes consistent with the manufacturer's published literature or containing toxic substances not disclosed in that literature, for implementing Client's properly advised decisions and directions, or for the actions or inactions of others including other consultants, contractors, utility companies and governmental or quasi-governmental agencies.



**PROVIDED MATERIALS**

Regarding Instruments of service prepared by others and which are provided to JRMA to be used on this Project (the "Provided Materials"), Client represents and warrants to JRMA that it either owns or has a license to use the Provided Materials for all Project-related purposes and that JRMA may rely on this representation and warranty; and in this regard Client, to the extent permitted by law, agrees to release, indemnify and hold harmless JRMA and its affiliated entities and individuals for all costs and expenses, including the cost of defense, related to or arising out of intellectual property or related claims and causes of action arising out of JRMA's use of Provided Materials.

**BETTERMENT**

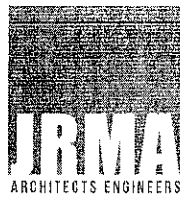
In paying any costs due to JRMA's errors or omissions, JRMA shall not be responsible for any cost or expense that provides betterment, upgrade or enhancement of the Project beyond that necessary to comply with such codes, standards, rules and regulations.

**TERMINATION**

JRMA and Client shall strive to maintain a good working relationship throughout the duration of the Project; and because of the importance of a good working relationship, either party may terminate this Agreement by giving written notice to the other, provided only that such notice is given in the good faith belief that the working relationship is less than satisfactory. Further, JRMA may suspend its performance under this Agreement, withhold or withdraw any instruments of service and related licenses with no liability for so doing at any time if Client allows an JRMA invoice to become delinquent.

**GENERAL PROVISIONS**

This Agreement supersedes all negotiations and prior agreements concerning the Project and is intended as a complete and exclusive statement of the entire agreement between Client and JRMA concerning the Project. This Agreement may be modified only by a subsequent written agreement; except that items of JRMA's Basic Services may be deleted by oral agreement, and offered Additional Services may be requested verbally and merely confirmed in writing. This Agreement is being entered into and will be performed in Orange County, California; and it shall be interpreted and enforced under and pursuant to the laws of the State of California, with any unarbitrated disputes being resolved in the California judicial system or in a federal court sitting in California as may be appropriate. No party may assign this Agreement or any related rights or claims without the express written consent of the other. No failure to exercise or delay in exercising any right under this Agreement shall be construed as a waiver, and no waiver of a breach of any term of this Agreement shall be construed as a waiver of a subsequent breach of the same or other terms. In the event of any claims or disputes concerning this Agreement and/or the Project, each party shall bear its own attorney's fees. Each party waives any right to recover consequential damages from the other or its affiliated entities and individuals concerning this Agreement or its termination. In the event that this Agreement is for any reason terminated, then its risk allocation and indemnity provisions shall remain in full force and effect. In the event that any provision of this Agreement shall be prohibited by law, then the subject provisions shall not be void, but rather shall be interpreted as operating only to the fullest extent allowed by law; and in the event that any provision of this Agreement shall be partially or totally invalid or unenforceable, then the remaining provision shall remain valid and binding. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their affiliated entities, successors and assigns; but otherwise is not intended to bestow any rights on any third parties.



**EXHIBIT B: Schedule of Fees**

Billing for work by position for Cost-Reimbursable, Time & Expense (T&E), or Not-to-Exceed (NTE) contracts will be based on the following hourly rates(USD):

Senior Principal	325.00	per hour*
Managing Principal	200-250.00	per hour*
Director of Design	200-225.00	per hour*
Principal Architect	180-200.00	per hour*
Principal Engineer	180-280.00	per hour*
Managing Senior Engineer	200.00	per hour
Associate/Architect	180.00	per hour
Senior Engineer	180.00-190.00	per hour*
Associate/Project Manager	175.00	per hour
Project Architect	135-160.00	per hour*
Project Engineer	110-140.00	per hour*
Project Manager	140-160.00	per hour*
Project Leader	120.00	per hour
Production Manager	140.00	per hour
Designer	80-140.00	per hour*
Technical Leader	110-135.00	per hour*
CADD Specialist	100-120.00	per hour*
CADD Technician	70-85.00	per hour*
BIM Manager	110-130.00	per hour*
Graphic Modeler	80-110.00	per hour*
Interior Designer	85.00	per hour
Sustainable Design Leader	85.00	per hour
Sustainable Design Coordinator	75.00	per hour
Accounting/Administration	65.00	per hour
Admin Assistant	50.00	per hour
Technical Assistant	50.00	per hour

\*Actual rates may vary depending on individual experience level.

These hourly rates are for work performed during normal office hours. Work specifically requested during overtime hours will be charged at 1.5 times the above rates.

**Reimbursable Expenses:**

Auto Mileage: Published IRS rate plus 20%.

Outside services performed by others and direct expenses incurred on the Client's behalf are charged at cost plus 20%. Such items include, but are not limited to, outside consultants and testing laboratories, subsistence, transportation and air travel charges, long distance communications, delivery charges and express mail, inspection and any City agency fees. Plots generated in-house will be invoiced at \$0.55 per square foot for bond plots and \$1.50 per square foot for color plots. All reimbursable expenses are in addition to the stated fee.

Attachment: Architererra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES





**GeoTek, Inc.**  
 1548 North Maple Street, Corona, California 92880  
 (951) 710-1160 Office (951) 710-1167 Fax www.geotekusa.com

September 7, 2018  
 Proposal No. P-0900718

**Architerra Design Group**  
 10221-A Trademark  
 Rancho Cucamonga, California 91730

Attention: Ms. Kiley Sandoval

Subject: Proposal for a Geotechnical and Infiltration Evaluation  
 Proposed Moreno Valley Civic Center Amphitheater and Park Project  
 Assessor's Parcel Numbers 297-140-043 and -046  
 Southeast Corner of Alessandro Boulevard and Veterans Way  
 Moreno Valley, Riverside County, California

Dear Ms. Sandoval:

As requested, GeoTek, Inc. (GeoTek) is pleased to submit our proposal to complete a geotechnical and infiltration evaluation at the subject property. This proposal has been prepared based upon the information provided by yourself, including a Request for Proposal (RFP) prepared by the City of Moreno Valley, our knowledge of the area based on previous experience in the site vicinity and our experience with this type of project.

### Site and Project Description

The approximately seven-acre site is located on the southeast corner of Alessandro Boulevard and Veterans Way in the city of Moreno Valley. The eastern portion of the site is occupied by a parking area and the remaining portions of the site are undeveloped. Access to the property is via a driveway off of Veterans Way or a driveway off of Alessandro Boulevard. The topography of the property is relatively flat. Site elevations vary from approximately 1,564 to 1,572 feet above mean sea level.

It is proposed to construct a 500 to 600 seat outdoor amphitheater and stage with backdrop, restroom facilities, a trash enclosure, sidewalks, pavilion and parking areas on the site. It is anticipated that the buildings will incorporate concrete slab-on-grade floors. Specific structural loading information was not provided to us at the time of this proposal, however it is anticipated that the buildings will exert light to moderate foundations loads of the underlying soils. Storm water will be controlled as locally required; however, the type and depth of the storm water control devices is not currently known.

Based on the site topography it is anticipated that maximum cuts and fills may be on the order of about five feet. Some retaining walls may be planned. Fill slopes are not anticipated to be constructed.

Based on our review of published geologic maps and area experience, the site is underlain by alluvium. The site is not located within an "Alquist-Priolo" Earthquake Fault Zone. The county of Riverside has designated the site as "not in a fault zone," "not in a fault line," having a "moderate" to "high" liquefaction potential and as "susceptible" to subsidence.

As required, California Prevailing Wage rates were applied to the project. This proposal is based on the understanding that the field exploration will be conducted during regular weekday business hours and that the boring locations are accessible by a regular-sized truck-mounted drill rig.

### **Proposed Scope of Work**

In order to characterize the subsurface soil conditions for geotechnical design, GeoTek will perform a reconnaissance of the project site and will excavate 10 exploratory hollow stem auger borings with a truck-mounted drill rig. In order to evaluate the seismic settlement potential of the soils, one of the borings will be excavated to a maximum depth of 50 feet or refusal, whichever occurs first. Four of the borings will be excavated to a depth of 20 feet to 30 feet. The remaining borings will be excavated to a depth of five feet in the proposed parking areas.

In order to determine the infiltration characteristics of the underlying soils, GeoTek, Inc. will excavate three test borings. For the purpose of this proposal it is anticipated that the depth of these borings will be five feet. Prior to performing the investigation, GeoTek, Inc. should be informed of the locations and depths of the storm water disposal areas. A PVC pipe encapsulated in a filter sock will be placed in each borehole for infiltration testing. The annular space between the PVC pipe and boring sidewall will be filled with gravel. Infiltration testing will be conducted in these borings in accordance with County requirements.

Prior to conducting the field investigation, GeoTek will need the names and contact information of designated personnel with whom we will coordinate our field activities. Subsequent to receiving authorization to access the site, GeoTek will locate and mark the exploration locations in the field using available surface features and/or property boundaries identified on the site plan. GeoTek will subsequently call Underground Service Alert to notify utilities and public service agencies of the field work. Underground Service Alert does not mark locations



of privately owned utilities. At your request, a local private utility locator could be contracted to identify possible private utilities within the proposed area of work which would not be marked by the public utility locator. Regardless of the use of a private utility locator, GeoTek will not be responsible for damage to unmarked subsurface structures or appurtenances as a result of our activities. The cost of the private utility locator can be provided later if desired. During the field investigation, samples of on-site soil will be obtained for laboratory testing. Relatively undisturbed samples will be obtained at selected levels within the explorations and, together with bulk samples of typical soil types, returned to our laboratory for testing and evaluation. Included in the laboratory testing will be moisture-density determinations on all undisturbed samples. Optimum moisture content-maximum dry density relationships will be established for typical soil types so that the relative compaction of the subsoils can be computed. Consolidation and expansion index testing will be performed on selected samples to evaluate their compressibility characteristics and expansion potential, respectively. Direct shear tests will be performed to determine the strength parameters of the soil for the design of conventional shallow foundations. Chemical tests, including pH, soluble sulfate, sulfide, redox potential, chloride, and resistivity testing will also be performed to evaluate the corrosion potential of the subsoils with respect to buried ferrous-metal pipes and the need for sulfate-resistant concrete. Three soil samples will be collected and analyzed for the required amendments for planting purposes. A comprehensive soil analysis report will also be prepared.

Subsequent to completion of the field work and laboratory testing, a geotechnical report will be prepared. The report will include, but not necessarily be limited to: overall feasibility of the anticipated improvements from a geotechnical standpoint; exploration logs; an exploration location map; geologic setting; seismicity; depths to groundwater if encountered; laboratory test results including corrosivity testing; foundation design, which includes foundation types, allowable soil bearing pressures, anticipated bearing depths and estimated settlement; lateral earth pressure recommendations; floor-slab design; trench backfill recommendations; and geotechnical recommendations for construction. Infiltration test results will also be presented for the proposed storm water control systems.

Based on the above and our understanding of the project, we recommend that the scope of our services consist of the specific tasks described in Table I below. A more detailed breakdown of the costs is included in Appendix A.

**TABLE I – PROPOSED TASKS AND ASSOCIATED COSTS**

Task No.	Task Description	Cost (\$)
1	For the geotechnical portion of the field investigation, GeoTek will excavate 10 exploratory hollow-stem auger borings. One boring will be excavated to a depth of approximately 50 feet and four borings will be excavated to a depth of 20 feet to 30 feet. Five borings will be drilled in the proposed parking areas to a depth of approximately five feet. For the infiltration testing portion of the investigation, three borings will be excavated to a depth of five feet.	9,104
3	Perform laboratory testing on samples collected from the subsurface explorations. The laboratory testing will likely include in-situ moisture densities, maximum density/optimum moisture content, direct shear tests, Atterberg Limits, expansion index, consolidation and corrosion testing. Three soil samples will also be tested for the required soil amendments for planting purposes.	3,515
4	Prepare a report presenting the results of the geotechnical and infiltration evaluation for the project.	1,664
Total =		<b>\$14,283</b>

A final report can be submitted within approximately 15 working days subsequent to completion of the site exploration. It is estimated that work can commence as soon as written authorization is received. Assuming no delays due to availability of exploration equipment, site accessibility, and inclement weather, it is anticipated that the field phase of the study will commence promptly once authorized by the client.

**Closure**

If GeoTek receives a request to proceed (whether verbal, in writing, or in the form of a Work Order or Purchase Order) with any or all of the services described in this proposal prior to receiving a signed copy of the attached “Work Authorization and Agreement,” and GeoTek provides any or all of the services, GeoTek and Architerra Design Group expressly agree that the terms of this proposal, the attached fee schedule and the terms and conditions set forth in the attached Work Authorization and Agreement form shall govern all the services performed.

The fees covered by the above estimate are limited to the stated scope and do not include any response to jurisdictional review questions, construction-related services, additional meetings, or consultations that may be requested. Services beyond those outlined in this proposal and requested/authorized will be invoiced at our prevailing hourly rates as indicated on the attached Work Authorization and Agreement.



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**Architerra Design Group**  
Proposal for a Geotechnical and Infiltration Evaluation  
Moreno Valley, Riverside County, California

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Proposal No. P-0900718  
September 7, 2018

We appreciate the opportunity of submitting this proposal and have included a contract for the scope of services. We look forward to working with you toward the successful completion of this project. If you have any questions, please do not hesitate to contact the undersigned.

Respectfully submitted,

**GeoTek, Inc.**



Edward H. LaMont  
CEG 1892, Exp. 07/31/20  
Principal Geologist



Robert R. Russell  
GE 2042, Exp. 12/31/18  
Senior Project Engineer



Anna M. Scott  
Project Geologist

Enclosures: Appendix A – Breakdown of Costs  
Work Authorization and Agreement

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**APPENDIX A**  
**Breakdown of Costs for a Geotechnical and Infiltration Evaluation**  
**Assessor's Parcel Numbers (APNs) 297-140-043 and -046**  
**Moreno Valley, Riverside County, California**

TASK NO.	ITEM	HRS PER		TOTAL
		DAY/ #	OF RATE	
		TESTS		
<b>1</b>	<b>Subsurface Investigation</b>			
	Hollow Stem Auger Drill Rig*	12.0	\$432	\$5,184
	Mobilization/Demobilization			\$500
	Field Engineer/Geologist (includes USA marking)	16.0	\$115	\$1,840
	Field Engineering Technician for Infiltration Testing*	16.0	\$80	\$1,280
	Field Supplies (Gravel, Pipe, Sock and Water)			\$300
		SUBTOTAL		\$9,104
<b>2</b>	<b>Laboratory Testing</b>			
	Moisture/Density Rings	40.0	\$30	\$1,200
	Expansion Index	1.0	\$144	\$144
	Moisture/Density Relationship (Proctor)	1.0	\$185	\$185
	Atterberg Limits	1.0	\$130	\$130
	Direct Shear Tests	1.0	\$210	\$210
	Corrosion (including sulfates)	1.0	\$180	\$180
	Consolidation	4.0	\$225	\$900
	Comprehensive Soil Analysis and Soil Amendment Report (Three Samples)			\$566
		SUBTOTAL		\$3,515
<b>3</b>	<b>Engineering and Report Preparation</b>			
	Project Engineer/Geologist	4.0	\$135	\$540
	Staff Engineer/Geologist	8.0	\$125	\$1,000
	Office Services/Drafting	2.0	\$62	\$124
		SUBTOTAL		\$1,664
<b>TOTAL</b>				<b>\$14,283</b>

\* Denotes Prevailing Wage Rate

PROJECT INFORMATION

Date: 9/7/2018
Project Name: APNs 297-140-043 and -046 - Geotechnical and Infiltration Evaluation
Proposal No: P-0900718
Project Location: Moreno Valley, Riverside County, California
Project No:
Scope of Services: Scope and estimated fees are outlined in the attached proposal. Services not outlined in the proposal or in this Agreement, are not included in the scope of this contract and will be invoiced separately as Additional Services (as provided in Paragraph 4 below). All services, including any Additional Services, are subject to the Terms and Conditions below.
Fee Estimate: \$14,283.00 Retainer: COD:
Reimbursable Expenses not in fee Estimate:

CLIENT INFORMATION

Name: Architerra Design Group
Attention: Ms. Kiley Sandoval
Address 1: 10221-A Trademark
Address 2:
City: Rancho Cucamonga State: CA Zip: 91730
Email: ksandoval@architerradesigngroup.com
Phone No: (909) 484-2800 Ext:
Cell Phone:
Fax No:

TERMS AND CONDITIONS

- 1) AGREEMENT. This Work Authorization and Agreement together with the proposal P-0900718 (the "Proposal"), the terms of which are incorporated herein by reference and made a part of this Agreement (defined below) will constitute the agreement between Client, as identified above, and GeoTek, Inc., a Nevada Corporation ("GeoTek") for performance of the professional services outlined in the Proposal, ("Services"). GeoTek is willing to provide the Services for consideration and upon the terms set forth in the Proposal and hereinafter stated. This Work Authorization and Agreement and the Proposal will be referred to collectively hereinafter as the "Agreement". Any future work performed for Client will be under the terms of this Agreement unless a new agreement is executed in writing by both parties.
2) FEES/QUOTATIONS. Unless otherwise specified, the Proposal will define the: (1) Services to be provided, (2) the estimated fee and expense amount(s) for such Services, and (3) the billing type or method (e.g. time and materials, lump sum, fixed fee to a maximum, etc.). Client agrees to pay GeoTek its quoted rates for the Services and any Additional Services (as defined below) and products provided subject to changes in pricing from time to time. Any quotation will be good for a period of thirty (30) days from the date of the quotation. Quotation(s) of fees and expenses are estimates only. The actual fees and expenses will be shown when the final invoice is tendered.
3) BILLING AND PAYMENT. Invoices will be submitted on a progress basis for all Services performed during the term of the project. All invoices are due and payable upon receipt. Any and all invoices or any portion thereof, outstanding after thirty (30) days will accrue interest at 1.5% per month but in no event more than the maximum rate permissible by law from the original date of the invoice until paid.
4) CHANGE ORDERS. Client acknowledges that it is impossible to predict with certainty what changes to the Services will be necessary as requirements for changes come from many sources beyond GeoTek's control. In the event changes become necessary, any services that are not specifically set forth in either GeoTek's proposal or this Agreement but are requested by Client, its agents, representatives, or designees, either verbally or in writing, will be considered "Additional Services". If Client, its agents, representatives, or designees request any Additional Services, GeoTek will issue Client a Change Order for Additional Services ("Change Order") confirming Client's authorization to proceed with such Additional Services. Within twenty-four (24) hours of receipt of a Change Order, Client must notify GeoTek of any disagreements with or amendments to any of the terms of the Change Order. Client's failure to provide GeoTek with such timely notice will constitute acceptance of the terms of the Change Order and Client will be responsible for all additional charges, costs, fees and expenses incurred by GeoTek for such Additional Services. Due to the need for rapid decisions, fax transmissions and email are acceptable modes of confirmation. The Terms and Conditions of this Agreement and most recent fee schedule will apply to all Additional Services.
5) RIGHT OF ENTRY.
a) Client hereby grants GeoTek the right of entry to the job site to permit GeoTek to perform the work under this Agreement. Client warrants that it has the authority to grant such right of entry.
b) Client acknowledges that excavations or destructive testing may be required to perform portions of the Services. Excavations will be backfilled in a prudent manner but cannot be returned to the previous condition. Damage to landscaping or natural vegetation may result. Client will indemnify and hold GeoTek harmless from any and all damages to persons or property caused by or to GeoTek or third parties as a result of the Services.
6) PERFORMANCE.
a) Governmental rules and regulations are subject to interpretations. GeoTek will prepare all reports with a view toward complying with governmental rules and regulations, but no guarantee is given that any or all reports will be approved by the applicable governmental agency.
b) GeoTek is relying entirely on plans and maps given to GeoTek by the Client or Client's agents, representatives or designees. Client will indemnify and hold GeoTek harmless from any and all damages to person or property caused by or to GeoTek or third parties resulting from undisclosed underground conditions or errors or inaccuracy of plans, maps or any other information provided by the Client or Client's agents, representatives or designees to GeoTek.
c) GeoTek will not be responsible for delays or its failure to perform as a result of inclement weather, accidents, acts of God, public insurrection, war, labor difficulties, riots, interference by governmental agencies, or any other act reasonably beyond GeoTek's control.
d) Client will disclose in writing to GeoTek any and all known or suspected hazardous or toxic conditions or materials present at the job site and will indemnify, defend and hold GeoTek harmless from and against any and all liability, costs, attorneys or expert fees or damage to person or property arising from hazardous or toxic conditions or materials present at the job site.

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- 7) HAZARDOUS MATERIALS. GeoTek is not a generator, transporter and does not store or dispose of hazardous waste or non hazardous waste. Client will be responsible for the proper management, storage and disposal of hazardous waste or non hazardous waste present on the site and that may be encountered whether or not identified during GeoTek's evaluation.
- 8) PROFESSIONAL OPINION. GeoTek's professional services will be performed, findings obtained, and recommendations prepared in accordance with generally accepted engineering practices in effect at the time and place the services are performed. The professional opinions of GeoTek will be based upon conditions revealed at exploration locations and reconnaissance of surrounding terrain or through research efforts. The services on any given site are limited. It is agreed that GeoTek is not responsible for the affect that unknowns such as acts of others on adjacent properties, variables of nature including, but not limited to, earthquakes, the works of man, Acts of God, and other variables beyond the control of GeoTek may have on any opinion rendered hereunder. No opinions of any kind are given by GeoTek except those expressly stated in GeoTek's written reports. GeoTek does not warrant (either expressed or implied) or guarantee any of its recommendations, opinions or Services.
- 9) INSURANCE. GeoTek maintains worker's compensation and public liability insurance policies for bodily injury and property damage. Certificates of insurance will be furnished upon request. With regard to property claims, GeoTek will not be responsible for damage beyond those amounts paid under the policies. GeoTek will not be responsible for any consequential, lost profits, business interruption, or other damages claimed by Client. Requests for waivers of subrogation or other endorsements are subject to a 5% fee surcharge.
- 10) INDEMNIFICATION and LIMITATION OF LIABILITY.
- a) GeoTek agrees, subject to the limitations herein, to indemnify and hold harmless Client from and against damages, liability and reasonable costs arising from the negligent acts of GeoTek in the performance of its Services under this Agreement, to the extent that GeoTek is responsible for such damages, liability and reasonable costs on a comparative fault basis. Notwithstanding the foregoing agreement to indemnify Client, the parties expressly agree that GeoTek has no duty to defend Client from or against any claims, damages, liabilities, judgments, demands, causes of action, costs, expenses, or proceedings of any kind. GeoTek will not be obligated to indemnify Client for Client's own negligence or the negligence of others.
- b) Client agrees, subject to limitations herein, to indemnify and hold harmless GeoTek from and against damages, liability, and reasonable costs arising from the negligent acts of Client related to any work performed under this Agreement to the extent that Client is responsible for such damages, liability, and reasonable costs on a comparative fault basis. Notwithstanding the foregoing agreement to indemnify GeoTek, the parties expressly agree that the Client has no duty to defend GeoTek from or against any claims, damages, liabilities, judgments, demands, causes of action, costs, expenses, or proceedings of any kind. Client will not be obligated to indemnify GeoTek for GeoTek's own negligence or the negligence of others.
- c) Client acknowledges that it is aware of the risks involved in construction, limitations inherent to the contract Services, and variations that can exist from the conditions identified. Client agrees to limit any liability, claim for damages to person or property, attorneys fees, expert fees or other costs of defense, or expenses (collectively "Claims") to be levied against GeoTek arising out of or relating to any design defect, error, omission, professional negligence or other promise of GeoTek (collectively "Liabilities") to the amount of GeoTek's fees paid under the Agreement. This limitation will apply regardless of the cause of action or legal theory pled or asserted. The fee charged Client for the Services to be rendered pursuant to this Agreement has been established with regard to the legal effect of this Limitation of Liability section. Increased limits of liability can be negotiated for an increased fee.
- d) Except for work performed or provided by those subcontractors or subconsultants retained directly by GeoTek for whom GeoTek is legally liable, GeoTek assumes no responsibility or liability for work, testing, design(s) or recommendations performed or provided by others including, without limitation, other contractors, subcontractors, or consultants of any tier.
- e) The parties understand and agree that Client's sole and exclusive claim, demand, suit, judgment and/or remedy for any claims arising from or in any way related to the performance of the Services provided under this Agreement will be directed and/or asserted only against GeoTek and not against any of GeoTek's shareholders, engineers, employees, officers, or directors.
- f) Notwithstanding any other provision of this Agreement, neither the Client nor GeoTek, their respective officers, directors, partners, employees, contractors or subconsultants will be liable to the other or will make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages will include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and GeoTek will require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- 11) DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the design and construction of the project or following the completion of the project the Client and GeoTek agree that all disputes between them arising out of or relating to this Agreement or the project will be submitted to non binding mediation unless the parties mutually agree otherwise.
- 12) JOBSITE SAFETY. Neither the professional activities of GeoTek nor the presence of GeoTek or its employees and subconsultants at a construction/project site, will relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. GeoTek and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor will be solely responsible for Jobsite safety, and warrants that this intent will be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, GeoTek and GeoTek's subconsultants will be indemnified by the General Contractor and will be made additionally insured under the General Contractor's policies of general liability insurance.
- 13) OWNERSHIP OF INSTRUMENTS OF SERVICE. All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by GeoTek as instruments of service will remain the property of GeoTek. GeoTek will retain all common law, statutory and other reserved rights, thereto. All documents prepared by GeoTek under this Agreement for a particular project are not intended and not represented to be suitable for reuse by Client or others on any other project. Any such reuse without written authorization from GeoTek will be without liability to GeoTek and Client agrees to indemnify, defend, and hold harmless GeoTek from and against any and all losses, claims, damages and expenses (including attorney's fees) arising out of or resulting there from.



14) FORCE MAJEURE. Force Majeure as used in this Article will mean an act of God, strike, lockout, or other industrial disturbance, act of public enemy, war, blockage, public riot, lightning, fire, flood, explosion, earthquake, failure to timely receive necessary governmental approvals government restraint, unavailability of equipment, and any other cause, whether of the kind specifically enumerated above or otherwise, other than financial liability, which is not reasonably within the control of the party claiming suspension. If either party is rendered unable, wholly or in part, by Force Majeure to carry out their obligations under this Agreement, other than the obligation to make money payments, such party will give to the other party prompt written notice of the Force Majeure with reasonably full particulars concerning it; thereupon, the obligations of the party giving notice, so far as they were affected by the Force Majeure, will be suspended during, but no longer than, the continuance of the Force Majeure. The affected party will use all possible diligence to remove the Force Majeure as quickly as possible.

15) TERMINATION.

- a) In the event of termination of this Agreement by either party for any reason, the Client will within fifteen (15) calendar days of termination pay GeoTek for all Services rendered and all reimbursable costs incurred by GeoTek up to the date of termination, in accordance with the payment provisions of this Agreement.
- b) The Client may terminate this Agreement for the Client's convenience and without cause upon giving GeoTek not less than seven (7) calendar days written notice.
- c) Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days written notice for any of the following reasons:
  - i.) Failure by the other party to materially perform in accordance with the terms of this Agreement and through no fault of the terminating party;
  - ii.) Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
  - iii.) Material changes in the conditions under which this Agreement was entered into, the scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.
- d) In the event of any termination that is not the fault of GeoTek, Client will pay GeoTek, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by GeoTek in connection with the orderly termination of this Agreement, including without limitation, demobilization, reassignment of personnel, overhead costs and all other expenses directly resulting from the termination.

16) SUSPENSION OF SERVICES.

- a) If the Project or GeoTek's Services are suspended by the Client for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this Agreement, GeoTek will be compensated for all Services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of Services, the Client will compensate GeoTek for expenses incurred as a result of the suspension and resumption of its Services, and GeoTek's schedule and fees for the remainder of the Project will be equitably adjusted.
- b) If GeoTek's Services are suspended for more than ninety (90) days, consecutive or in the aggregate, GeoTek may terminate this Agreement upon giving not less than five (5) calendar days written notice to the Client.
- c) If the Client is in breach of the payment terms or otherwise is in breach of this Agreement, GeoTek may, at its sole discretion, suspend performance of services and/or withhold any and all reports and work product. In the event GeoTek suspends performance and/or withholds reports and work product pursuant to this provision, GeoTek will not be in default of this Agreement and GeoTek will have no liability to the Client. Client agrees to make no claim against GeoTek for any delay or damage as a result of such suspension and/or withholding of reports and work product and agrees to defend and indemnify GeoTek from and against any and all claims for damages including, without limitation, claims for delay, lost profit, business interruption, consequential or any other damages resulting from the suspension of services and/or withholding of any report and work product. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach which caused GeoTek to suspend Services and/or withhold reports and work product, GeoTek will resume Services and/or provide Client with the applicable reports and work product and there will be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

17) MISCELLANEOUS.

- a) All terms of this Agreement will be governed by and construed under the law of the State in which the Services are provided. Diversity of the parties will not determine jurisdiction.
- b) No provision of this Agreement will be interpreted for or against any party because that party or its legal representative drafted the provision.
- c) In the event that legal action is taken to enforce the terms of this agreement or resolve a dispute the prevailing party will be entitled to reasonable attorney's fees and costs incurred.
- d) Failure by a party to exercise any right, remedy, or option in this Agreement or delay by a party in exercising the same will not operate as a waiver. No waiver will be effective unless it is in writing.
- e) Every provision of this Agreement is intended to be severable. If any term or provision hereof is declared by a court of competent jurisdiction to be illegal, invalid or unenforceable for any reason whatsoever, such illegality, invalidity or unenforceability will not affect the balance of the terms and provisions hereof, which terms and provisions will remain in full force and effect.
- f) This Agreement may be executed at different times and in multiple counterparts, including, without limitation, facsimile counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.
- g) Client may not assign its rights or obligations under this Agreement without the express written consent of GeoTek. GeoTek may assign its rights and obligations under this Agreement to any of its affiliate companies without Client's consent upon written notice to Client. In the event of such an assignment, the assignee will assume the obligations of GeoTek under this Agreement as though such assignee had been an original party to this Agreement.

18) AMENDMENTS. Except as specifically provided herein, no addition(s) to or modification(s) of this Agreement will be binding on either party unless made in writing and executed by GeoTek and Client.

By Signing below, the parties accept the services outlined in the proposal, the rates indicated on any attached fee schedule, and all the terms and conditions contained within each page of this Agreement, including but not limited to attachments and exhibits.

CLIENT'S Authorized Signature of Acceptance:

By: \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Printed Name

Title: \_\_\_\_\_

CONSULTANT Authorized Signature of Acceptance:

By: \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Ed LaMont, CEG  
 Printed Name

Title: \_\_\_\_\_  
 Branch Manager P-0900718

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# GEOTEK, INC. - SCHEDULE OF FEES

A.9.a

## GEOTECHNICAL, ENVIRONMENTAL & MATERIALS TESTING

### PROFESSIONAL FEES

*All fees are per hour*

Expert Witness / Deposition (4 hr min)	\$330.00	Senior Inspector	\$85.00
Principal	\$160.00	ICC Special Inspector	\$80.00
Project Professional	\$135.00	AWS-CWI or DSA Masonry Inspector	\$95.00
Staff Professional	\$125.00	Materials Testing Technician (ACI)	\$80.00
Field Professional	\$105.00	Soils Technician	\$80.00
Field Supervisor	\$85.00	Project Administrator	\$62.00
		Drafting/Technical Illustration	\$62.00

### OTHER FEES AND EXPENSES

*Rates per hour unless otherwise noted and exclude personnel*

Drilling	by quote	Torque Wrench/Calibration Device	\$23.00
Backhoe	by quote	Floor Flatness Measuring Device	\$43.00
Outside Services	Cost Plus 20%	Pickup/Delivery of samples or equipment	\$62.00

### LABORATORY RATES

*All rates are per test or sample unless otherwise noted (other tests by quote)*

#### SOIL and AGGREGATE

Abrasion Resistance (LA)	\$218.00
Atterberg Limits	\$130.00
Caltrans 216	\$216.00
Collapse	\$95.00
Consolidation (in-situ)	\$225.00
Consolidation (remolded)	\$225.00
Direct Shear (in-situ)	\$210.00
Direct Shear (remolded)	\$210.00
Expansion Index	\$144.00
Harvard Miniature	\$175.00
Hydrometer using estimated soil spg	\$150.00
Hydrometer with soil specific gravity	\$285.00
Moisture Content	\$20.00
Moisture/Density (ring sample)	\$30.00
Moisture/Density Relationship (Proctor)	\$185.00
Organic Content	\$35.00
Permeability (Falling Head)	\$185.00
Permeability (Constant Head)	\$436.00
Proctor Check Point	\$85.00
R-Value	\$275.00
Sand Equivalent	\$115.00
Sieve (-200 Wash)	\$65.00
Sieve (Coarse & Fine with -200 wash)	\$144.00
Sieve (Coarse & Fine w/o wash)	\$75.00
Sieve (Coarse or Fine w/o wash)	\$75.00
Sieve (Coarse or Fine with -200 wash)	\$120.00
Soil Resistivity & pH Test	\$180.00
Soluble Sulfates (soil)	\$50.00
Specific Gravity (Soil)	\$172.00
Specific Gravity (Coarse or Fine Aggregate)	\$75.00

#### ASPHALT

4" Marshall Stability	\$270.00
Hveem Stability	\$350.00
Asphalt Gradation	\$150.00
Asphalt Extraction	\$305.00
Ashalt Content by Ignition (Oven)	\$305.00
Ignition Oven Calibration	\$700.00
Max. Specific Gravity of Mix (Rice)	\$175.00
Density of Asphalt Core	\$33.00

#### CONSTRUCTION MATERIALS

Absorption Testing, (CMU or Paver)	\$25.00
Compressive Strength, (Cylinder)	\$30.00
Compressive Strength, (Concrete or Masonry Core)	\$72.00
Compressive Strength, (CMU Prism)	\$110.00
Compressive Strength, (CMU or Paver)	\$40.00
Compressive Strength, (Mortar)	\$30.00
Compressive Strength, (Grout)	\$30.00
Flexural Strength of Concrete	\$74.00
Linear Drying Shrinkage, (CMU)	\$90.00
Rebar Bend and Tensile (up to #11)	\$120.00

### NOTES:

1. Rates for Saturdays, over 8 hours per day, or rushed tests will be billed at 1.5 times the above unit rates.
2. Rates for Sundays, holidays, and over 12 hours per day billed at 2 times the above unit rates.
3. A minimum charge of 4 working hours per trip will be assessed for all field services, unless otherwise agreed upon.
4. A minimum of 24 hours notice is required to schedule or cancel personnel, otherwise, a show-up charge may be assessed.
5. Fees for most frequent services are presented. Rates for additional services available upon request.

**RS PW18**

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES



**GeoTek, Inc.**  
 1548 North Maple Street, Corona, California 92880  
 (951) 710-1160 Office (951) 710-1167 Fax www.geotekusa.com

September 6, 2018  
 Proposal No. P-0900818

**Architerra Design Group**  
 10221-A Trademark  
 Rancho Cucamonga, California 91730

Attention: Ms. Kiley Sandoval

Subject: Proposal for a Phase I Environmental Site Assessment  
 Assessor's Parcel Numbers (APNs) 297-140-043 and -046  
 Moreno Valley, Riverside County, California

Dear Ms. Sandoval:

As requested, we are pleased to present this proposal to perform a Phase I Environmental Site Assessment (ESA) for the subject Site. This Phase I ESA is intended to provide information of current and past site use with regard to the presence of hazardous materials, generation of hazardous waste, and the presence of off-site contamination sources.

This Site is located south of Alessandro Boulevard and east of Veterans Way in Moreno Valley, Riverside County, California. The Site consists of two (2) parcels of land, consisting of approximately 16.6 acres. The Riverside County Assessor's Parcel Numbers for the Site are 297-140-043 and -046. Based on review of aerial images, the Site is currently occupied with a parking area but is generally vacant land.

### **SCOPE OF SERVICES**

GEOTEK will conduct the proposed ESA in general accordance with the American Society of Testing and Materials (ASTM) Standard E 1527-13, "*Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process*" (ASTM E 1527-13), which is approved to meet the requirements of the federal All Appropriate Inquiries (AAI) standards (40 CFR 312). The proposed project will be supervised by a qualified environmental professional as defined by AAI. Generally, and for the purposes of this proposal, the GEOTEK Scope of Services will consist of the following:

1. Records Review. The purpose of this task is to obtain and review records that will help identify recognized environmental conditions in connection with the subject property. This information will be acquired from a data service provider and publicly available sources that can provide information within a reasonable time period. The minimum search distances specified in ASTM E 1527-13 for the various published databases will be used. The agencies that will provide data for review include, but are not limited to, the U.S. Environmental Protection Agency (USEPA), the Building and Safety Department and the Fire Department. Interviews with appropriate regulatory agency personnel are included in this task.
2. Environmental Setting Review. This task will research published data on the geology, hydrology, and hydrogeology of the Site vicinity. This information is useful in evaluating the potential migration of contaminants onto or off of the Site. The agencies that will provide data for review include, but are not limited to, the Federal Emergency Management Agency (FEMA), the United States Geological Survey (USGS) and the Natural Resources Conservation Service (NRCS).
3. Historical Records Review. This task will utilize historical aerial photographs, topographic maps, city directories, interviews, buildings department records, fire insurance maps, and any other readily available historic documents for the Site and vicinity.

This study does not include obtaining a Chain-of-Title report. If a Chain-of-Title report is provided to GEOTEK, we will incorporate it into our report. GEOTEK can obtain and include Chain-of-Title information for an additional fee. Please be aware that certain information required by ASTM E-1597-13 can best be reasonably obtained from reviewing Chain-of-Title documents.

4. Site Reconnaissance. GEOTEK will perform a Site reconnaissance for visual indications on the ground surface of hazardous materials and waste handling. This includes observations of drum storage and chemical use areas, noxious odors, discolored ground surfaces, wells, underground storage tanks, sumps, electrical transformers, areas of solid waste disposal, and potential contamination from immediately adjacent properties. Land use of adjoining properties will also be evaluated. Interviews with the current owners of the Site, adjacent property owners, and client representatives are included in this task.
5. Report Preparation. A report presenting our findings, conclusions, and recommendations, including applicable photographs, drawings, and supporting documentation will be prepared and submitted. Two (2) copies are included in this scope of services. Additional copies will be charged at the current rate detailed on the attached Work Authorization and Agreement and Schedule of Fees.

Specific items not included in this Scope of Services are soil analysis, water analysis, asbestos containing materials analysis, radon analysis, lead-based paint analysis, lead in drinking water, regulatory compliance, cultural and historic resources, industrial hygiene, health and safety, ecological resources, endangered species, indoor air quality, high

voltage powerlines, and other items not within the scope of ASTM E 1527. Any of these items can be included in this study for an additional fee.

If, at any time during the study, conditions are disclosed that require a change in the scope of work, project work may be temporarily halted, and our findings will be discussed with you. Additional work will not be performed until a modification in the Scope of Services and fees are approved in writing.

## **CLIENT INPUT AND COOPERATION**

Both ASTM E 1527-13 and the AAI standard require input from the client (or “user”) for a complete Phase I ESA Update. The attached questionnaire, which is taken from the ASTM standard, is designed to elicit the user input that the standards require. Please fill out the questionnaire and return it to us at your earliest convenience. Please be aware that GEOTEK will not begin preparation of the written report until the completed questionnaire is received from you.

In addition, both ASTM E 1527-13 and the AAI standard require GeoTek to interview past or present owners, as well as current occupants of the Site. Geotek requests your assistance in arranging access to the appropriate individuals. If these persons cannot be interviewed, this will be noted as a data gap in our final report.

## **SCHEDULE**

GEOTEK is prepared to begin the proposed ESA immediately upon receipt of your written authorization to proceed. We anticipate a duration of 10-15 working days to complete the assignment. However, please be aware that the processing time for information from regulatory agencies, lenders, and other third parties is beyond our control, and may delay completion of the report. ASTM E 1527-13 stipulates 20 calendar days as a “reasonable time” when attempting to obtain certain information.

## **FEES AND CONDITIONS**

GEOTEK proposes to perform this study on a fixed fee basis for the amount of **\$2,400**.

If post-report consultation is needed, it will be provided at an additional fee on a time-and-materials basis in accordance with the attached "Work Authorization and Agreement" form. This fee is valid for a period of 90 days from the date of this proposal.

This proposal and the work tasks detailed herein are presented as fulfilling the standard requirements of most financial institutions, governmental regulatory agencies, ASTM, and generally accepted industry standards and practices. The client should advise GEOTEK if they have any specific guidelines or requirements furnished to them which are different than those listed in this proposal. Occasionally an agency will request additional requirements, not covered by this proposal, to be included in the preparation of the Phase I ESA. If this were to

happen, GEOTEK would advise the client of this request and provide a supplemental proposal covering the additional costs.

We request that the following information be provided to GEOTEK:

- ) Reports of previous geotechnical or environmental-related investigations of the Site.
- ) The names, addresses and phone numbers of the current and past owners and/or lessees of the subject Site.
- ) Chain of Title documents for names of previous owners of the Site, use restrictions, and environmental liens.
- ) A disclosure statement describing known onsite uses of hazardous materials.
- ) Any documents or information regarding the current or historical uses of the Site.
- ) A statement from the Client indicating the purchase price for the Site is reflective of the fair market value of the Site.
- ) Any specialized knowledge or experience pertaining to potential environmental conditions or concerns at the Site.

Failure to provide this information may prevent the Client from qualifying for innocent landowner protections under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA).

Third party reliance letter(s), if needed, will be charged to this work authorization at a rate of \$500.00 per request. Verbal authorization from you will be necessary for the completion of such third-party reliance. A Change Order for this service will be issued at the time of request.

## **AUTHORIZATION**

If this proposal is acceptable, please sign and return the attached "Work Authorization and Agreement" form as our authorization to proceed. Work will be scheduled upon receipt of your authorization. Also, please return the "User Questionnaire" at your earliest convenience.

If GEOTEK receives a request to proceed (whether verbal, in writing, or in the form of a Work Order or Purchase Order) with any or all of the services described in this proposal prior to receiving a signed copy of the attached Work Authorization and Agreement, and GEOTEK provides any or all of the services, GEOTEK and you expressly agree that the terms of this proposal, the attached fee schedule, and the terms and conditions set forth in the attached Work Authorization and Agreement form shall govern all the services performed, except to the extent such terms are superseded by an executed agreement.



**Architerra Design Group**  
Proposal for Phase I Environmental Site Assessment  
Moreno Valley, Riverside County, California

Proposal No. P-0900818  
September 6, 2018  
Page 5

We appreciate this opportunity to be of service to you. If you have any questions, or if we can be of further service, please contact us at (951) 710-1160.

Respectfully submitted,  
**GEOTEK, INC.**



Edward H. LaMont  
CEG 1892, Exp. 7/31/20



Anna M. Scott  
Project Geologist

Attachment: User Questionnaire  
Work Authorization and Agreement

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Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES

## USER QUESTIONNAIRE

### INTRODUCTION

In order to qualify for one of the *Landowner Liability Protections* offered by the Small Business Liability Relief and Brownfields Revitalization Act of 2002, the *user* must provide the following information (if available) to the *environmental professional*. Failure to provide this information could result in a determination that “*all appropriate inquiry*” is not complete.

(1) Are you aware of any environmental cleanup liens against the property that are filed or recorded under federal, tribal, state or local law?

CIRCLE YES or NO

If yes, please explain in detail.

(2) Are you aware of any Act Use Limitations (AUL), such as *engineering controls*, land use restrictions or *institutional controls* that are in place at the site and/or have been filed or recorded in a registry under federal, tribal, state or local law?

YES or NO

If yes, please explain.

(3) As the *user* of this Environmental Site Assessment (ESA) do you have any specialized knowledge or familiarity related to the *property* or nearby properties? For example, are you involved in the same line of business as the current or former *occupants* of the *property* or its neighboring *property*, so that you may have specific knowledge of the chemicals and processes used by this type of business?

YES or NO



If yes, please explain.

(4) Does the purchase price being paid for this *property* reasonably reflect the fair market value of the *property*?

YES or NO

If you believe that there is a difference, have you considered whether the lower purchase price is because contamination is known or believed to be present at the property?

YES or NO

If yes, please explain.

(5) Are you aware of commonly known or *reasonably* ascertainable information that would help the *environment professional* to identify conditions pinpointing releases or threaten releases of hazardous materials and/ or chemicals? For example, as user,

(a.) Do you know of any past uses of the *property*? YES or NO

(b.) Do you know of specific chemicals that are present or once were present at the *property*? YES or NO

(c.) Do you know of any chemical spills or any other chemical releases that have taken place at the *property*? YES or NO

(d.) Do you know of any environmental cleanups that have taken place at the *property*? YES or NO

If any yes, please explain.

(6) As the user of this Environmental Site Assessment (ESA), based on your knowledge and experience related to the *property* are there any *obvious* indicators that point to the presence or likely presence of a contamination at the *property*?

YES or NO

If yes, please explain.

Completed By \_\_\_\_\_  
Print Name

\_\_\_\_\_

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES



PROJECT INFORMATION

Project Name: APNs 297-140-043 and -046 - Phase I ESA
Project Location: Moreno Valley, Riverside County, California
Scope of Services: Scope and estimated fees are outlined in the attached proposal.
Fee Estimate: \$2,400.00 Retainer: COD:
Reimbursable Expenses not in fee Estimate:

CLIENT INFORMATION

Name: Architerra Design Group
Attention: Ms. Kiley Sandoval
Address 1: 10221-A Trademark
Address 2:
City: Rancho Cucamonga State: CA Zip: 91730
Email: ksandoval@architerradesigngroup.com
Phone No: (909) 484-2800 Ext:
Cell Phone:
Fax No:

TERMS AND CONDITIONS

- 1) AGREEMENT. This Work Authorization and Agreement together with the proposal P-0900818 (the "Proposal"), the terms of which are incorporated herein by reference and made a part of this Agreement...
2) FEES/QUOTATIONS. Unless otherwise specified, the Proposal will define the: (1) Services to be provided, (2) the estimated fee and expense amount(s) for such Services, and (3) the billing type or method...
3) BILLING AND PAYMENT. Invoices will be submitted on a progress basis for all Services performed during the term of the project...
4) CHANGE ORDERS. Client acknowledges that it is impossible to predict with certainty what changes to the Services will be necessary...
5) RIGHT OF ENTRY.
a) Client hereby grants GeoTek the right of entry to the job site to permit GeoTek to perform the work under this Agreement...
b) Client acknowledges that excavations or destructive testing may be required to perform portions of the Services...
6) PERFORMANCE.
a) Governmental rules and regulations are subject to interpretations. GeoTek will prepare all reports with a view toward complying with governmental rules and regulations...
b) GeoTek is relying entirely on plans and maps given to GeoTek by the Client or Client's agents, representatives or designees...
c) GeoTek will not be responsible for delays or its failure to perform as a result of inclement weather, accidents, acts of God, public insurrection, war, labor difficulties, riots, interference by governmental agencies, or any other act reasonably beyond GeoTek's control...
d) Client will disclose in writing to GeoTek any and all known or suspected hazardous or toxic conditions or materials present at the job site and will indemnify, defend and hold GeoTek harmless from and against any and all liability, costs, attorneys or expert fees or damage to person or property arising from hazardous or toxic conditions or materials present at the job site.

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES

- 7) **HAZARDOUS MATERIALS.** GeoTek is not a generator, transporter and does not store or dispose of hazardous waste or non hazardous waste. Client will be responsible for the proper management, storage and disposal of hazardous waste or non hazardous waste present on the site and that may be encountered whether or not identified during GeoTek's evaluation.
- 8) **PROFESSIONAL OPINION.** GeoTek's professional services will be performed, findings obtained, and recommendations prepared in accordance with generally accepted engineering practices in effect at the time and place the services are performed. The professional opinions of GeoTek will be based upon conditions revealed at exploration locations and reconnaissance of surrounding terrain or through research efforts. The services on any given site are limited. It is agreed that GeoTek is not responsible for the affect that unknowns such as acts of others on adjacent properties, variables of nature including, but not limited to, earthquakes, the works of man, Acts of God, and other variables beyond the control of GeoTek may have on any opinion rendered hereunder. No opinions of any kind are given by GeoTek except those expressly stated in GeoTek's written reports. GeoTek does not warrant (either expressed or implied) or guarantee any of its recommendations, opinions or Services.
- 9) **INSURANCE.** GeoTek maintains worker's compensation and public liability insurance policies for bodily injury and property damage. Certificates of insurance will be furnished upon request. With regard to property claims, GeoTek will not be responsible for damage beyond those amounts paid under the policies. GeoTek will not be responsible for any consequential, lost profits, business interruption, or other damages claimed by Client. Requests for waivers of subrogation or other endorsements are subject to a 5% fee surcharge.
- 10) **INDEMNIFICATION and LIMITATION OF LIABILITY.**
- a) GeoTek agrees, subject to the limitations herein, to indemnify and hold harmless Client from and against damages, liability and reasonable costs arising from the negligent acts of GeoTek in the performance of its Services under this Agreement, to the extent that GeoTek is responsible for such damages, liability and reasonable costs on a comparative fault basis. Notwithstanding the foregoing agreement to indemnify Client, the parties expressly agree that GeoTek has no duty to defend Client from or against any claims, damages, liabilities, judgments, demands, causes of action, costs, expenses, or proceedings of any kind. GeoTek will not be obligated to indemnify Client for Client's own negligence or the negligence of others.
- b) Client agrees, subject to limitations herein, to indemnify and hold harmless GeoTek from and against damages, liability, and reasonable costs arising from the negligent acts of Client related to any work performed under this Agreement to the extent that Client is responsible for such damages, liability, and reasonable costs on a comparative fault basis. Notwithstanding the foregoing agreement to indemnify GeoTek, the parties expressly agree that the Client has no duty to defend GeoTek from or against any claims, damages, liabilities, judgments, demands, causes of action, costs, expenses, or proceedings of any kind. Client will not be obligated to indemnify GeoTek for GeoTek's own negligence or the negligence of others.
- c) Client acknowledges that it is aware of the risks involved in construction, limitations inherent to the contract Services, and variations that can exist from the conditions identified. Client agrees to limit any liability, claim for damages to person or property, attorneys fees, expert fees or other costs of defense, or expenses (collectively "Claims") to be levied against GeoTek arising out of or relating to any design defect, error, omission, professional negligence or other promise of GeoTek (collectively "Liabilities") to the amount of GeoTek's fees paid under the Agreement. This limitation will apply regardless of the cause of action or legal theory pled or asserted. The fee charged Client for the Services to be rendered pursuant to this Agreement has been established with regard to the legal effect of this Limitation of Liability section. Increased limits of liability can be negotiated for an increased fee.
- d) Except for work performed or provided by those subcontractors or subconsultants retained directly by GeoTek for whom GeoTek is legally liable, GeoTek assumes no responsibility or liability for work, testing, design(s) or recommendations performed or provided by others including, without limitation, other contractors, subcontractors, or consultants of any tier.
- e) The parties understand and agree that Client's sole and exclusive claim, demand, suit, judgment and/or remedy for any claims arising from or in any way related to the performance of the Services provided under this Agreement will be directed and/or asserted only against GeoTek and not against any of GeoTek's shareholders, engineers, employees, officers, or directors.
- f) Notwithstanding any other provision of this Agreement, neither the Client nor GeoTek, their respective officers, directors, partners, employees, contractors or subconsultants will be liable to the other or will make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages will include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and GeoTek will require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- 11) **DISPUTE RESOLUTION.** In an effort to resolve any conflicts that arise during the design and construction of the project or following the completion of the project the Client and GeoTek agree that all disputes between them arising out of or relating to this Agreement or the project will be submitted to non binding mediation unless the parties mutually agree otherwise.
- 12) **JOBSITE SAFETY.** Neither the professional activities of GeoTek nor the presence of GeoTek or its employees and subconsultants at a construction/project site, will relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. GeoTek and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor will be solely responsible for Jobsite safety, and warrants that this intent will be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, GeoTek and GeoTek's subconsultants will be indemnified by the General Contractor and will be made additionally insured under the General Contractor's policies of general liability insurance.
- 13) **OWNERSHIP OF INSTRUMENTS OF SERVICE.** All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by GeoTek as instruments of service will remain the property of GeoTek. GeoTek will retain all common law, statutory and other reserved rights, thereto. All documents prepared by GeoTek under this Agreement for a particular project are not intended and not represented to be suitable for reuse by Client or others on any other project. Any such reuse without written authorization from GeoTek will be without liability to GeoTek and Client agrees to indemnify, defend, and hold harmless GeoTek from and against any and all losses, claims, damages and expenses (including attorney's fees) arising out of or resulting there from.

14) FORCE MAJEURE. Force Majeure as used in this Article will mean an act of God, strike, lockout, or other industrial disturbance, act of public enemy, war, blockage, public riot, lightning, fire, flood, explosion, earthquake, failure to timely receive necessary governmental approvals government restraint, unavailability of equipment, and any other cause, whether of the kind specifically enumerated above or otherwise, other than financial liability, which is not reasonably within the control of the party claiming suspension. If either party is rendered unable, wholly or in part, by Force Majeure to carry out their obligations under this Agreement, other than the obligation to make money payments, such party will give to the other party prompt written notice of the Force Majeure with reasonably full particulars concerning it; thereupon, the obligations of the party giving notice, so far as they were affected by the Force Majeure, will be suspended during, but no longer than, the continuance of the Force Majeure. The affected party will use all possible diligence to remove the Force Majeure as quickly as possible.

15) TERMINATION.

- a) In the event of termination of this Agreement by either party for any reason, the Client will within fifteen (15) calendar days of termination pay GeoTek for all Services rendered and all reimbursable costs incurred by GeoTek up to the date of termination, in accordance with the payment provisions of this Agreement.
- b) The Client may terminate this Agreement for the Client's convenience and without cause upon giving GeoTek not less than seven (7) calendar days written notice.
- c) Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days written notice for any of the following reasons:
  - i.) Failure by the other party to materially perform in accordance with the terms of this Agreement and through no fault of the terminating party;
  - ii.) Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
  - iii.) Material changes in the conditions under which this Agreement was entered into, the scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.
- d) In the event of any termination that is not the fault of GeoTek, Client will pay GeoTek, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by GeoTek in connection with the orderly termination of this Agreement, including without limitation, demobilization, reassignment of personnel, overhead costs and all other expenses directly resulting from the termination.

16) SUSPENSION OF SERVICES.

- a) If the Project or GeoTek's Services are suspended by the Client for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this Agreement, GeoTek will be compensated for all Services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of Services, the Client will compensate GeoTek for expenses incurred as a result of the suspension and resumption of its Services, and GeoTek's schedule and fees for the remainder of the Project will be equitably adjusted.
- b) If GeoTek's Services are suspended for more than ninety (90) days, consecutive or in the aggregate, GeoTek may terminate this Agreement upon giving not less than five (5) calendar days written notice to the Client.
- c) If the Client is in breach of the payment terms or otherwise is in breach of this Agreement, GeoTek may, at its sole discretion, suspend performance of services and/or withhold any and all reports and work product. In the event GeoTek suspends performance and/or withholds reports and work product pursuant to this provision, GeoTek will not be in default of this Agreement and GeoTek will have no liability to the Client. Client agrees to make no claim against GeoTek for any delay or damage as a result of such suspension and/or withholding of reports and work product and agrees to defend and indemnify GeoTek from and against any and all claims for damages including, without limitation, claims for delay, lost profit, business interruption, consequential or any other damages resulting from the suspension of services and/or withholding of any report and work product. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach which caused GeoTek to suspend Services and/or withhold reports and work product, GeoTek will resume Services and/or provide Client with the applicable reports and work product and there will be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

17) MISCELLANEOUS.

- a) All terms of this Agreement will be governed by and construed under the law of the State in which the Services are provided. Diversity of the parties will not determine jurisdiction.
- b) No provision of this Agreement will be interpreted for or against any party because that party or its legal representative drafted the provision.
- c) In the event that legal action is taken to enforce the terms of this agreement or resolve a dispute the prevailing party will be entitled to reasonable attorney's fees and costs incurred.
- d) Failure by a party to exercise any right, remedy, or option in this Agreement or delay by a party in exercising the same will not operate as a waiver. No waiver will be effective unless it is in writing.
- e) Every provision of this Agreement is intended to be severable. If any term or provision hereof is declared by a court of competent jurisdiction to be illegal, invalid or unenforceable for any reason whatsoever, such illegality, invalidity or unenforceability will not affect the balance of the terms and provisions hereof, which terms and provisions will remain in full force and effect.
- f) This Agreement may be executed at different times and in multiple counterparts, including, without limitation, facsimile counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.
- g) Client may not assign its rights or obligations under this Agreement without the express written consent of GeoTek. GeoTek may assign its rights and obligations under this Agreement to any of its affiliate companies without Client's consent upon written notice to Client. In the event of such an assignment, the assignee will assume the obligations of GeoTek under this Agreement as though such assignee had been an original party to this Agreement.

18) AMENDMENTS. Except as specifically provided herein, no addition(s) to or modification(s) of this Agreement will be binding on either party unless made in writing and executed by GeoTek and Client.

By Signing below, the parties accept the services outlined in the proposal, the rates indicated on any attached fee schedule, and all the terms and conditions contained within each page of this Agreement, including but not limited to attachments and exhibits.

CLIENT'S Authorized Signature of Acceptance:

By: \_\_\_\_\_  
 Signature

\_\_\_\_\_

Printed Name

Title: \_\_\_\_\_

CONSULTANT Authorized Signature of Acceptance:

By: \_\_\_\_\_  
 Signature

\_\_\_\_\_

Ed LaMont, CEG

Printed Name

Title: \_\_\_\_\_

Branch Manager P-0900818

# GEOTEK, INC. - SCHEDULE OF FEES

A.9.a

## GEOTECHNICAL, ENVIRONMENTAL & MATERIALS TESTING

### PROFESSIONAL FEES

*All fees are per hour*

Expert Witness / Deposition (4 hr min)	\$330.00	Senior Inspector	\$85.00
Principal	\$160.00	ICC Special Inspector	\$80.00
Project Professional	\$135.00	AWS-CWI or DSA Masonry Inspector	\$95.00
Staff Professional	\$125.00	Materials Testing Technician (ACI)	\$80.00
Field Professional	\$105.00	Soils Technician	\$80.00
Field Supervisor	\$85.00	Project Administrator	\$62.00
		Drafting/Technical Illustration	\$62.00

### OTHER FEES AND EXPENSES

*Rates per hour unless otherwise noted and exclude personnel*

Drilling	by quote	Torque Wrench/Calibration Device	\$23.00
Backhoe	by quote	Floor Flatness Measuring Device	\$43.00
Outside Services	Cost Plus 20%	Pickup/Delivery of samples or equipment	\$62.00

### LABORATORY RATES

*All rates are per test or sample unless otherwise noted (other tests by quote)*

#### SOIL and AGGREGATE

Abrasion Resistance (LA)	\$218.00
Atterberg Limits	\$130.00
Caltrans 216	\$216.00
Collapse	\$95.00
Consolidation (in-situ)	\$225.00
Consolidation (remolded)	\$225.00
Direct Shear (in-situ)	\$210.00
Direct Shear (remolded)	\$210.00
Expansion Index	\$144.00
Harvard Miniature	\$175.00
Hydrometer using estimated soil spg	\$150.00
Hydrometer with soil specific gravity	\$285.00
Moisture Content	\$20.00
Moisture/Density (ring sample)	\$30.00
Moisture/Density Relationship (Proctor)	\$185.00
Organic Content	\$35.00
Permeability (Falling Head)	\$185.00
Permeability (Constant Head)	\$436.00
Proctor Check Point	\$85.00
R-Value	\$275.00
Sand Equivalent	\$115.00
Sieve (-200 Wash)	\$65.00
Sieve (Coarse & Fine with -200 wash)	\$144.00
Sieve (Coarse & Fine w/o wash)	\$75.00
Sieve (Coarse or Fine w/o wash)	\$75.00
Sieve (Coarse or Fine with -200 wash)	\$120.00
Soil Resistivity & pH Test	\$180.00
Soluble Sulfates (soil)	\$50.00
Specific Gravity (Soil)	\$172.00
Specific Gravity (Coarse or Fine Aggregate)	\$75.00

#### ASPHALT

4" Marshall Stability	\$270.00
Hveem Stability	\$350.00
Asphalt Gradation	\$150.00
Asphalt Extraction	\$305.00
Ashalt Content by Ignition (Oven)	\$305.00
Ignition Oven Calibration	\$700.00
Max. Specific Gravity of Mix (Rice)	\$175.00
Density of Asphalt Core	\$33.00

#### CONSTRUCTION MATERIALS

Absorption Testing, (CMU or Paver)	\$25.00
Compressive Strength, (Cylinder)	\$30.00
Compressive Strength, (Concrete or Masonry Core)	\$72.00
Compressive Strength, (CMU Prism)	\$110.00
Compressive Strength, (CMU or Paver)	\$40.00
Compressive Strength, (Mortar)	\$30.00
Compressive Strength, (Grout)	\$30.00
Flexural Strength of Concrete	\$74.00
Linear Drying Shrinkage, (CMU)	\$90.00
Rebar Bend and Tensile (up to #11)	\$120.00

### NOTES:

1. Rates for Saturdays, over 8 hours per day, or rushed tests will be billed at 1.5 times the above unit rates.
2. Rates for Sundays, holidays, and over 12 hours per day billed at 2 times the above unit rates.
3. A minimum charge of 4 working hours per trip will be assessed for all field services, unless otherwise agreed upon.
4. A minimum of 24 hours notice is required to schedule or cancel personnel, otherwise, a show-up charge may be assessed.
5. Fees for most frequent services are presented. Rates for additional services available upon request.

**RS PW18**

**Packet Pg. 258**

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES





**Estimate**  
**Job No.** 18-1158  
**Quote No.** Q-05171  
**Date:** 10/5/2018 9:12:25 AM  
**Expires on:** 11/4/2018 12:00:00 AM  
**Payment Terms:** Net 30

**C Below | Subsurface Imaging**  
*Call Before you cut, core, drill or dig.*

14280 Euclid Ave Chino, CA 91710  
 Phone: **(888) 902-3569** Fax: (909)606-6555  
 www.cbelow.com

**Bill To**  
 Architerra Design Group

10221-A Trademark St  
 Rancho Cucamonga  
 CA  
 91730

**Primary Contact**  
 Kiley Sandoval  
 909-484-2800 ext 1001  
 ksandoval@architerradesigngroup.com

**Job Name**  
**Moreno Valley Amphitheater**  
**Potholing Investigation**  
 Primary  
 Prevailing Wage

**Jobsite Address**  
 Moreno Valley City Hall  
 14177 Frederick St  
 Moreno Valley  
 CA, 92553

Sales Rep	Ext.	Email	Cell
David Mintzer	220	dmintzer@cbelow.com	+1 3109532900

C Below, Inc. submits this proposal for the Moreno Valley Amphitheater Potholing Investigation project. Our proposal is based on the enclosed estimated hourly breakdown and the C Below Schedule of Fees. In order to successfully complete the outlined scope of services in this proposal our field technicians will need uninterrupted clear access to the work area and the appropriate project documentation. We appreciate the opportunity to provide you with our services and look forward to helping assure a safe and successful project.

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**Scope of Work**

**Original Scope of Work**

C Below will perform potholing services for up to four (4) hours within the general area shown on the attached exhibit. At the time of this quote exact locations were unknown. Client will provide exact locations prior to service. All potholing will take place along a high pressure gas line and client anticipates two pothole locations.

If C Below is not hired to mark the locations of the potholes, they will be performed off of the utility provider’s marks under the client’s direction. Utility providers typically do not mark out sewer or storm drain lines. Dry holes are considered billable. Locating is a separated line item that will be represented on your estimate.

Client will be provided a detailed potholing report at the conclusion of the investigation.

**SERVICE INCLUDES**

- Vacuum Excavation to top of utility, encasement or stop depth
- Permanent Cold Patch
- Sand Backfill
- Removal of Debris
- Pothole Report

**SERVICE DOES NOT INCLUDE**

- Hot Patching
- Slurry Backfill
- Engineered Traffic Control Plans
- Traffic Control
- Flagging for Traffic Control
- Permitting

This quote does not include traffic control, traffic control plans, or permitting. If any of those services are provided a change order will be necessary.

This quotes assumes services will be provided during normal working hours.

This quote is for time and material. In the event additional time is required a change order is necessary.

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES





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### Product Line Items

Product	Quantity	Sales Price	Total Price
Admin	1	\$95.00	\$95.00
Mobilization   Potholing	1	\$225.00	\$225.00
Pothole Report	1	\$200.00	\$200.00
Potholing   Hourly	4	\$485.00	\$1,940.00
Project Coordinator	1	\$95.00	\$95.00
<b>Total USD</b>			<b>\$2,555.00</b>

### Product Descriptions

Product Item	Description
Admin	Administration
Mobilization   Potholing	Mobilization for Potholing Crew Plus Equipment
Pothole Report	Report 1-10 Potholes. Additional fees will apply for more than 10 potholes.
Potholing   Hourly	Potholing Services   Includes standard Perma-Patch repair.
Project Coordinator	

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES

**Quality Level Definitions**

**Quality Level D** is the most basic level of information for utility locations. It comes solely from existing utility records or verbal recollections, both typically unreliable sources. It may provide an overall "feel" for the congestion of utilities, but is often highly limited in terms of comprehensiveness and accuracy. QL-D is useful primarily for project planning and route selection activities.

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**Quality Level C** involves surveying visible utility facilities (e.g., manholes, valve boxes, etc.) and correlating this information with existing utility records (QL-D information). When using this information, it is not unusual to find that many underground utilities have been either omitted or erroneously plotted. Its usefulness, therefore, is primarily on rural projects where utilities are not prevalent, or are not too expensive to repair or relocate.

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**Quality Level B** involves the application of appropriate surface geophysical methods to determine the existence and horizontal position of virtually all utilities within the project limits. It addresses problems caused by inaccurate utility records, abandoned or unrecorded facilities, and lost references. Decisions regarding location of storm drainage systems, footers, foundations and other design features can be made to successfully avoid conflicts with existing utilities. Slight adjustments in design can produce substantial cost savings by eliminating utility relocations.

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**Quality Level A** is the highest level of accuracy and involves the full use of the subsurface utility investigation method. It provides information for the precise plan and profile mapping of underground utilities through the nondestructive exposure of underground utilities, and also provides the type, size, condition, material and other characteristics of underground features.

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES

## Service Exceptions and Limitation

### Locating Exceptions

Our services do not include the location of irrigation lines and associated control valves. We are able to locate sewer and storm drain lines if access is made available. We do not locate abandoned/extra conduits containing no interior cable and we do not locate fiber optic lines or lines without a metallic shield or lacking a tracer wire. C Below has the ability to locate nonmetallic lines but it is outside our normal scope of services. Should the need arise to locate these types of lines, please contact us for an additional quote.

### GPR Exceptions

There needs to be at least 8 inches clearance around the perimeter of the scanning area to accommodate the GPR antenna; especially at structure intersections. Scanning surfaces need to be relatively flat with no water present. GPR can penetrate 12 inches of concrete or masonry, but accuracy decreases with increased steel congestion. Indications show up on the radar screen as hyperbolas. The center of the hyperbola is the center of the indication. GPR data, under most circumstances, does not allow for the interpretation of an indications size, only the center location of the indication and embedment depth. Indications such as reinforcing steel or conduit spaced closer than 2 inches on center may show up as one indication.

### Mapping Exceptions

Please be sure to provide any project documents prior to dispatch. A workable CAD file is required if mapping is to be performed. JPG, TIFF, PDF files are not preferred and may affect the quality of the final product. If no CAD file can be provided, additional costs may apply. A complete and editable background must be provided by the client to ensure the quality of the final product.

### Potholing Exceptions

For billing purposes, C Below defines a standard pothole with the dimensions of 1' X 1' X 5' deep. Deviations from this standard definition require rate increases for additional time and materials to facilitate the client requests. Because potholing rates and other associated costs are based on the assumption of 8 hour work days, additional fees may apply if work is limited to less than 8 hours per day. These fees may include, but are not limited to: additional traffic control, travel time, and disposal fees. Standard pothole pricing includes holes at locations with a soil surface or an asphalt surface up to 6-inches thick. Additional fees will apply if the asphalt surface is over 6" thick or the proposed hole location has a concrete surface. If during the potholing operation the soil is found to have large aggregate or other debris over 3-inches in diameter, ground water, roots or hazardous materials, additional fees will apply. For further clarification please speak to your C Below representative. Optional Services include: hot patching per City requirements, slurry backfill, standard or engineered traffic control plans, trenching or excavation beyond standard pothole dimensions.

### CCTV Exceptions

All lines designated by the client for need of inspection must have clear unobstructed access points. Information gathered during the inspection must be agreed upon prior to dispatch. For added scope of water jetting additional fees apply.

### Traffic Control

Standard Traffic Control includes one lane closure with minimal signage not spanning an intersection. Extensive Traffic Control includes multiple lane closures, arrow boards, multiple signage requirements, spanning of intersections, flaggers, and other non-standard setups.

**General Terms and Conditions for Services**

Provided by C Below, Inc.

For the remainder of this document, C Below, Inc. will be referred to as CBI and the Owner or Owner's representative will be referred to as the CLIENT.

**ANTICIPATED COSTS**

CBI's estimated budget is based upon information provided by the Client. Our ability to perform within the estimated budget depends heavily on the accuracy of the information provided, as well as the cooperation and attentiveness of the Client's management staff. Our accounting department will provide the Client with a percentage of the estimated budget used on each invoice. The Client's management staff shall monitor the percentage of work remaining to assure CBI's services are not greater than the estimated budget. If CBI performs less work than the estimated budget, the Client's costs will be less. Likewise, if the duration of our services exceeds our estimated budget, the Client will incur more cost. Verbal requests made by project representatives to perform services beyond our estimated budget are considered authorization to perform billable work. Project actual budget totals may vary. Estimated budget hours are based on a 40-hour/Monday - Friday workweek, 8-hours per day, excluding weekends, holidays and overtime. The Client agrees that any "budget estimates", "anticipated costs" or other like documentation prepared by CBI is NOT a "not to exceed budget", "guaranteed maximum" or "lump sum". The Client will be invoiced for all work performed based on CBI's Schedule of Fees and these Terms & Conditions.

**MINIMUM CHARGES**

All locating services are based on a minimum of four hours. Over four hours shall be a minimum of eight hours. If a technician is scheduled to perform a service and no work is performed, a two hour minimum charge shall apply (show-up charge).

**WORKING HOURS**

CBI's regular workweek is Monday - Friday. Normal work hours are 7:00 am – 5:00 pm. For work performed Monday – Friday, overtime hours (1.5 times the contracted hourly rate) apply after eight hours worked per day. Premium time hours (2 times the contracted hourly rate) apply after twelve hours worked per day. Work performed on Saturday shall be billed at 1.5 times the contracted hourly rate. Work performed on Sundays and Holidays shall be billed at 2.0 times the contracted hourly rate. Holidays observed by CBI are New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, the day after Thanksgiving and Christmas. Overtime hour charges shall be in one-hour increments.

**SCHEDULING & CANCELLATION**

A minimum of 24-hours notice is required when scheduling CBI's services. If services are requested the same day or after 2:00 pm the preceding day, a premium expedite fee of \$75 per technician will apply. If services are canceled less than 24-hours before the scheduled start time, a fee of \$75 per technician will apply.

**PREVAILING WAGE**

The prices quoted within are NOT Prevailing Wage or Union unless specifically stated on the first page of this document. If this project requires Prevailing Wage, our hourly rates will increase the proportional percentage increase every July 1 in accordance with the wage listed by the Director of Industrial Relations which is tied to any applicable union or collective bargaining agreement documented annual increases plus corresponding changes in our general administration and overhead expenses. These adjustments shall become the agreed upon basis for charges by CBI to the Client.

**CERTIFIED PAYROLL**

Certified payroll requests will have a processing fee applied for each project, billed on every invoice in the amount of \$75.00.

**C.O.D.**

Projects totaling less than \$5,000.00 in services for Clients that have not submitted credit approval through the CBI accounting department shall be performed on Cash on Delivery (C.O.D.) basis. Prior to the start of our services the CBI technician will collect a check from the Client. For all other projects, please see the TERMS OF PAYMENT section of this document.

**TERMS OF PAYMENT**

The Client agrees invoices rendered for professional or technical services will be prepared bi-monthly and are due upon presentation. Invoices will be deemed past due if unpaid within thirty (30) days from date of invoice, and will be subject to a monthly finance charge of 1.5% of invoice total for each month unpaid. All invoice errors or necessary corrections shall be submitted to CBI within fifteen (15) days of receipt of the invoice; thereafter the Client acknowledges the invoice is correct and valid for payment due to CBI. CBI reserves the right to terminate services to the Client without notice if the Client's account is not paid currently. Upon such termination of services, the entire amount accrued for all services performed shall immediately become due and payable to CBI. The Client waives any and all claims against CBI, its subsidiaries, affiliates, servants and agents in connection with termination of work/services pursuant to this agreement. In the event CBI deems it necessary to refer a past due account to an attorney or to file suit for collections, the Client agrees to pay all actual expenses and costs incurred there by, including CBI staff costs, actual attorney fees & costs, and all related costs in such litigation. Jurisdiction and venue of all such actions and any other actions arising from this agreement or the provision of services by CBI shall be in San Bernardino County, State of California.

**INSURANCE**

CBI carries all insurance required by law. Additional insurance coverage can be obtained at an additional cost to the Client. These costs can be obtained by quotation from CBI. CBI will process Waiver of Subrogation, Additional Insured's, and Additional insurance certificates upon request from the Client. An additional charge of \$150 will apply for each document required and will be invoiced to the Client.

**REIMBURSABLE EXPENSES**

Outside services performed by others and direct costs expended on the Client's behalf, are charged at cost plus 15%. Equipment and materials purchased/rented by CBI exclusively for the project will be invoiced at cost plus 15%. Business license fees for project specific requirements will be invoiced at cost plus 15%.

**SERVICE AUTHORIZATION**

Verbal request will be considered authorization to perform billable work. The Client shall designate member(s) of their staff who have authority to request our services and notify CBI in writing as to their authorized representative. Otherwise all service requests are billable.

**PROPOSAL VALID DURATION**

Proposed Master Fee Schedule of Rates, Term & Conditions and General Conditions stated within are valid for 30 days from proposal date.

**CONTRACTUAL ADDITIONS**

C Below will undertake professional responsibility for only the services provided pursuant to this Agreement, and only pursuant to the terms and conditions of this Agreement. In particular, and without limitation, C Below will not be responsible for delays or other matters beyond its reasonable control; for inaccurate or incomplete information provided to it by Client, co-consultants or other reasonably reliable sources; for site conditions of which it was not actually informed; for unauthorized modifications to or deviations from C Below’s instruments of service or the use of unfinalized instruments of service for any purposes including bidding or cost estimating; for hazardous materials or toxic substances at the Project site; for the speciation of products or equipment for purposes consistent with the manufacturer’s published literature; for materials and equipment decisions made by others; for the services and instruments of service provided by others even if incorporated into C Below’s instruments of service for ease of reference or otherwise; for the performance of the Project’s contractors and materials suppliers; for construction means, methods, techniques, sequences or procedures, including without limitation investigation or demolition procedures and safety precautions and programs; and for the actions or inactions of others including utility companies, other consultants and governmental or quasigovernmental agencies.

The services being provided for by C Below do not relieve the Client of the responsibility of having to comply with California Government Code §§4216 - 4216.9. It is expressly understood by the Client that C Below’s services are not a substitute for compliance with California government Code §§4216 - 4216.9.

In recognition of the relative risks, rewards and benefits of the project to both the Client and C Below, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, C Below’s total liability to the Client and to any other third party for any and all injuries, claims, losses, expenses, damages or claims expenses arising out of this agreement from any cause or causes, shall not exceed C Below’s fee or \$5,000.00, whichever is less. Such causes include, but are limited to, C Below’s negligence, strict liability, breach of contract or breach of warranty.

The Client waives all rights against C Below for damages caused by fire, water, wind or any other perils to the extent covered by any type of property insurance applicable to the claimed damage or loss. This waiver of subrogation shall be effective even though that person or entity would otherwise have a duty of indemnification.

The Client shall ensure that all of its contractors and subcontractors maintain General Liability Insurance (minimum of \$1,000,000 per occurrence limits of coverage). Modified occurrence policies are not acceptable; any coverage exclusion in addition to standard ISO coverage forms must be noted and approved by C Below. The Client will require and make certain that its contractors and subcontractors list C Below as an additional insured using ISCO CG2010 1985 Form B or equivalent with no limitation to “ongoing operations” for each project C Below performs services for the Client. The additional insured endorsement or certificate must also contain a statement that “the protection afforded the additional insured hereunder shall be primary and any other coverage available to the additional insured shall be excess and non-contributing.”

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES



**Estimate**  
**Job No.** 18-1158  
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**Date:** 10/5/2018 9:12:25 AM  
**Expires on:** 11/4/2018 12:00:00 AM  
**Payment Terms:** Net 30

Please review all pages in this agreement on our services capabilities and limitations before signing. Should you have any questions about our services, please contact your sales representative before signing this agreement.

Signature: \_\_\_\_\_ Effective Date: \_\_\_\_\_  
 Name (Print): Kiley Sandoval Title: \_\_\_\_\_

**Client Billing Information**

Bill to Name  
 Attention  
 Address  
 City  
 State Zip  
 Email

C Below Signature: \_\_\_\_\_ Effective Date: \_\_\_\_\_  
 C Below Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

Please sign and email to David Mintzer at dmintzer@cbelow.com.

After C Below receives this signed agreement, **Dispatch** will be notified immediately to begin the scheduling process. Service availability changes throughout the day. Service date and time can only be confirmed by dispatch after receiving this agreement.



THANK YOU FOR YOUR BUSINESS!

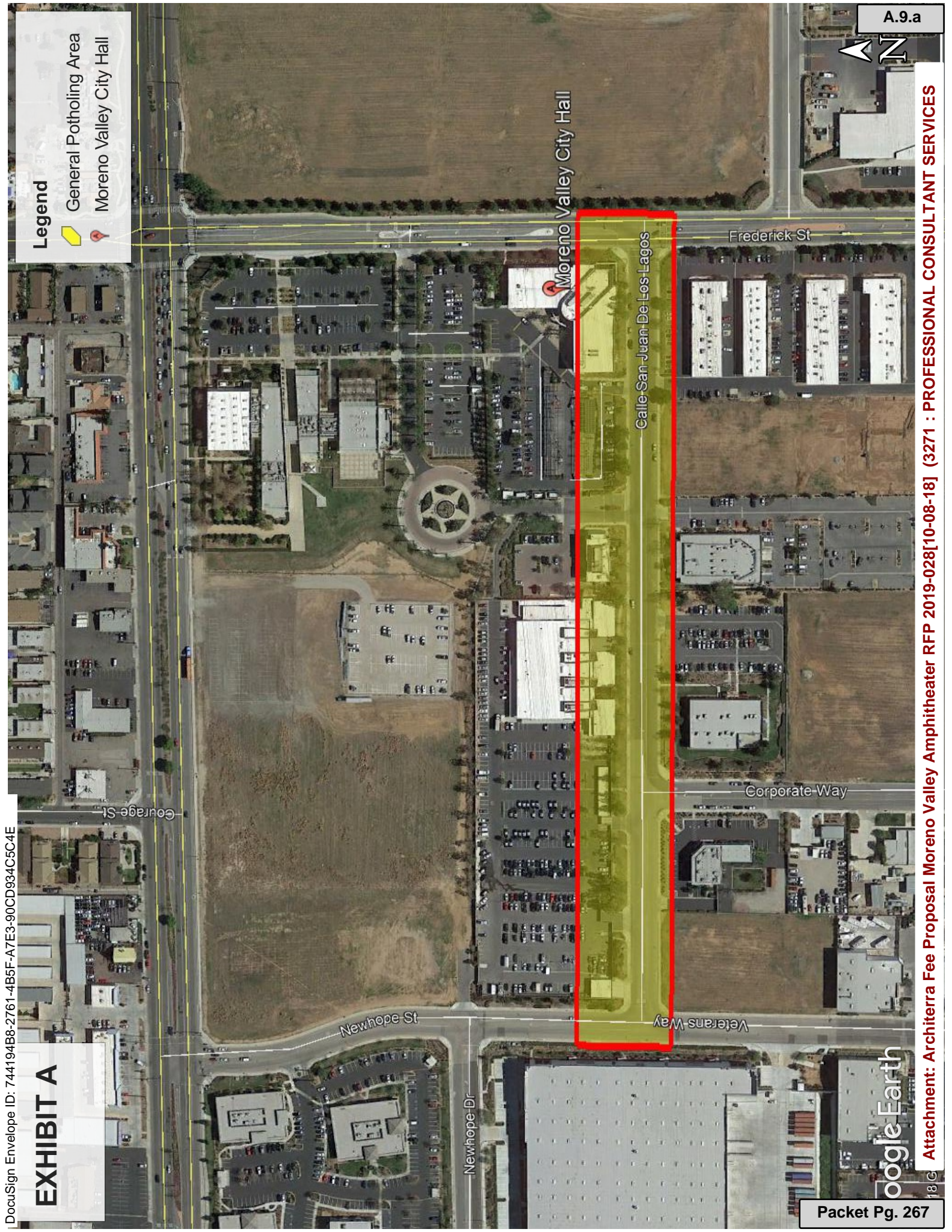
Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES



# EXHIBIT A

## Legend

-  General Potholing Area
-  Moreno Valley City Hall







14280 Euclid Ave  
Chino, CA 91710  
1-888-90-BELOW

Prevailing Wage

Service	Cost
<b>Ground Penetrating Radar</b>	
GPR   Handheld Supervising Tech   Location of reinforcing steel, conduit.....	\$ 180.00 per hour
Travel Time   Per Man.....	\$ 110.00 per hour
<b>Utility Locating - Electromagnetic Locator</b>	
Locating   Supervising Tech   Locate Water, Power, Communication, Gas & Waste Lines	\$ 180.00 per hour
Locating   Utility Locator Tech .....	\$ 135.00 per hour
Travel Time   Per Crew .....	\$ 195.00 per hour
<b>Mapping</b>	
Mapping Party.....	\$ 215.00 per hour
AutoCAD drawings   Utilities.....	\$ 95.00 per hour
Travel Time   Per Man.....	\$ 110.00 per hour
<b>CCTV Pipe Inspection</b>	
CCTV Video Pipe Inspection .....	\$ 310.00 per hour
Water Jetting   High Pressure Hydro-Jetting.....	\$ 345.00 per hour
Travel Time   Per Crew .....	\$ 225.00 per hour
<b>Potholing</b>	
Standard Pothole 1' x 1' x 5' deep.....	\$ 560.00 per hole
Pothole 1' x 1' x 5'-10' deep .....	\$ 610.00 per hole
Traffic Control   Price subject to change without notice .....	\$ 950.00 per day
Traffic Control Plans   Engineered Stamped Plan.....	\$ 550.00 per page
Flagman .....	\$ 110.00 per hour
Potholing Hourly.....	\$ 485.00 per hour
Manhole Dips .....	\$ 100.00 per location
Pothole Report   Report 1-10 Potholes. Additional fees will apply for more than 10 PH's..	\$ 200.00 per report
Travel Time   Per Crew .....	\$ 225.00 per hour
<b>Additional Fees</b>	
Administration / Project Coordination.....	\$ 95.00 per hour
Per Diem   Per technician .....	\$ 150.00 per day
Permit Costs .....	\$ 3rd Prty + 10% markup

PW Rate Sheet

Attachment: Architerra Fee Proposal Moreno Valley Amphitheater RFP 2019-028[10-08-18] (3271 : PROFESSIONAL CONSULTANT SERVICES

C Below terms & Conditions apply to all services.

- \*\* Potholes / Trenching deeper than 10 feet must call for additional pricing
- \* 15% Overtime charges applies to all services for Saturday work and off hours
- \* 20% Overtime charges applies to all services for Sunday work
- \* All services will be billed within the 4 & 8 hour minimum







**FEATURE LEGEND**

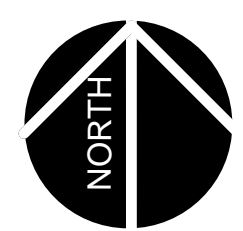
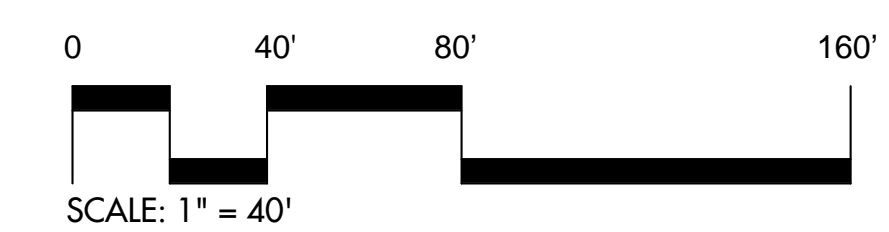
- |  |   |   |
|--|---|---|
| 1 PRIMARY VEHICLE ENTRY OFF VETERANS WAY                         | 11 OUTDOOR AMPHITHEATER STAGE/THEATER BACKDROP                      | 20 OPEN LAWN PLAY AREA                                    |
| 2 PARKING LOT FOR 360 VEHICLES                                   | 12 ACCESS STAIRS TO LOWER PLAZA AT BASE OF STAGE                    | 21 TRASH ENCLOSURE  |
| 3 ADA PARKING AREA AND UNLOAD ZONES WITH PATH OF TRAVEL TO PASEO | 13 OVERFLOW SEATING AT INFORMAL SLOPED LAWN AREA                    | 22 ———— OMIT ———— OMIT ————                               |
| 4 PROJECT ENTRY SIGNAGE LOCATIONS                                | 14 AUDIO/VIDEO CONTROL BOTH/TOWER                                   | 23 ARCHED CONNECTION PATHWAYS TO AMPHITHEATER             |
| 5 DIAMOND PLANTERS FOR PARKING LOT SHADE TREES                   | 15 RESTROOM BUILDING  | 24 NEW VEHICULAR ACCESS CONNECTION AT ROUND-A-BOUT        |
| 6 ASPHALT VEHICULAR ACCESS DRIVE                                 | 16 ACCESS STAIRS TO RESTROOM FROM AMPHITHEATER                      | 25 EXISTING ROUND-A-BOUT                                  |
| 7 DROUGHT TOLERANT PERENNIAL FLOWERING SHRUBS AND GROUNDCOVER    | 17 ARCHED CONCRETE SEATING AT AMPHITHEATER SET INTO SLOPE WITH LAWN | 26 FALLOW LOT ±2.5 ACRES FOR FUTURE COMMERCIAL USE        |
| 8 ———— OMIT ———— OMIT ————                                       | TERRACING AND CONCRETE ACCESS STAIRS AND PATH FOR ADA SEATING       | 27 EXISTING PRIMARY PASEO, JOIN WITH NEW PASEO CONNECTION |
| 9 PRIMARY PEDESTRIAN PASEO FOR STAGING OUTDOOR EVENTS/VENDORS    | 18 SLOPED LAWN AREA FOR HOLIDAY SNOW DAY/COMMUNITY EVENTS           |   |
| 10 FUTURE 30,000 SQUARE FOOT MULTI-PURPOSE BUILDING (NOT A PART) | 19 WHEEL CHAIR ACCESSIBLE PATH TO UPPER SEATING AREA                |   |

**TREE PALETTE**

- |  |   |  |   |
|--|---|--|---|
|  | <b>ACCENT UPRIGHT</b><br>Date Palm • <i>Phoenix dactylifera</i>   |  | <b>CONIFER/STREET TREE</b><br>Canary Island Pine • <i>Pinus canariensis</i>   |
|  | <b>PARKING LOT TREE</b><br>Palo Verde • <i>Parkinsonia 'Desert Museum'</i><br>Desert Willow • <i>Chilopsis linearis</i> |  | <b>ACCENT UPRIGHT</b><br>Afghan Pine • <i>Pinus eldarica</i>  |
|  | <b>UPRIGHT EVERGREEN TREE</b><br>Cajeput Tree • <i>Melaleuca quinquinervia</i>  |  | <b>SMALL FLOWERING ACCENT TREE</b><br>Cercis 'Forest Pansy' • <i>Forest Pansy Redbud</i>  |
|  |   |  | <b>UPRIGHT EVERGREEN MASSING TREE</b><br>Podocarpus gracilior • <i>Fern Pine</i><br>Lophostemon confertus • <i>Brisbane Box</i> |



**MORENO VALLEY AMPHITHEATER AND COMMUNITY PARK SCHEMATIC LANDSCAPE PLAN**



Date: August 2018  
ADG JOB# 1816





City of Moreno Valley  
Community Services District

**AGREEMENT FOR ON-SITE AND/OR PROFESSIONAL SERVICES  
PROJECT 803 0037**

This Agreement is made by and between the Moreno Valley Community Services District, a district formed pursuant to California Community Services District Law, County of Riverside, State of California, with its principal place of business at 14075 Frederick Street, Moreno Valley, CA 92553, hereinafter referred to as the "Agency", and Architerra Design Group, a corporation, with its principal place of business at 10221-A Trademark Street, Rancho Cucamonga, California 91730, hereinafter referred to as the "Contractor," based upon City policies and the following legal citations:

**RECITALS**

- A. Government Code Section 53060 authorizes the engagement of persons to perform special services as independent contractors;
- B. Contractor desires to perform and assume responsibility for the provision of professional architectural contracting services required by the Agency on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing professional architectural and planning contracting services, is licensed in the State of California, if applicable;
- C. City desires to engage Contractor to render such services for the conceptual design of an amphitheater at Agency's address as set forth in this Agreement;
- D. The public interest, convenience, necessity and general welfare will be served by this Agreement; and
- E. This Agreement is made and entered into effective the date the Agency issues a Notice to Proceed, which will be in the form of a Purchase Order.

**TERMS**

**1. CONTRACTOR INFORMATION:**

Architerra Design Group  
10221-A Trademark Street  
Rancho Cucamonga, California  
Business Phone: 909.484.2800  
Fax No.: 909.484.2802  
Email: rkrumwiede@architerradesigngroup.com  
Contact: Richard Krumwiede  
Business License Number:  
Federal Tax I.D. Number:

**2. CONTRACTOR SERVICES, FEES, AND RELEVANT DATES:**

- A. The Contractor's scope of service and fee schedule for the services to be provided is described in Exhibit "A" ("Work") attached hereto and incorporated herein by this reference.
- B. The Agency's responsibilities, other than payment, are described in Exhibit "B" attached hereto and incorporated herein by this reference.
- C. Payment terms are provided in Exhibit "C" attached hereto and incorporated herein by this reference.

- D. The term of this Agreement shall be from November 21, 2018 to November 30, 2020 unless terminated earlier as provided herein. The Agency acknowledges that it will not unreasonably withhold approval of the Contractor's requests for extensions of time in which to complete the work required. The Contractor shall not be responsible for performance delays caused by others or delays beyond the Contractor's reasonable control (excluding delays caused by non-performance or unjustified delay by Contractor, his/her/its employees, or subcontractors), and such delays shall extend the time for performance of the work by the Contractor.
- E. The Contractor and Agency (collectively, the "Parties") agree to liquidate damages with respect to Contractor's failure to complete the Work within the time table set forth in Exhibit A. Contractor acknowledges and agrees that the liquidated damages are intended to compensate the Agency solely for Contractor's failure to meet the deadline for completion of the Work and will not excuse Contractor from liability from any other breach.

In the event that Contractor fails to complete the Work within the time specified in Exhibit A, Contractor agrees to pay the Agency \$200.00 per Calendar day that completion of the Work is delayed beyond the time specified in Exhibit A. The Contractor will not be assessed liquidated damages for delays occasioned by the failure of the Agency to perform any of Agencies responsibilities under this Agreement.

The Parties acknowledge and agree that the foregoing liquidated damages have been set based on an evaluation of damages that the Agency will incur in the event of late completion of the Work. The Parties acknowledge and agree that the amount of such damages are impossible to ascertain as of the date of execution hereof and have agreed to such liquidated damages to fix the Agency's damages and to avoid later disputes. It is understood and agreed by Contractor that liquidated damages payable pursuant to this Agreement are not a penalty and that such amounts are not manifestly unreasonable under the circumstances existing as of the date of execution of this Agreement.

It is further mutually agreed that the Agency will have the right to deduct liquidated damages against any payments due to Contractor. In the event the remaining unpaid Contract Price is insufficient to cover the full amount of liquidated damages, Contractor shall pay the difference to the Agency.

### 3. STANDARD TERMS AND CONDITIONS:

- A. Control of Work. Contractor is solely responsible for the content and sequence of the work, and will not be subject to control and direction as to the details and means for accomplishing the anticipated results of services. The Agency will not provide any training to Contractor or his/her/its employees.
- B. Intent of Parties. Contractor is, and at all times shall be, an independent contractor and nothing contained herein shall be construed as making the Contractor or any individual whose compensation for services is paid by the Contractor, an agent or employee of the Agency, or authorizing the Contractor to create or assume any obligation or liability for or on behalf of the Agency, or entitling the Contractor to any right, benefit, or privilege applicable to any officer or employee of the Agency.
- C. Subcontracting. Contractor may retain or subcontract for the services of other necessary contractors with the prior written approval of the Agency. Payment for such services shall be the responsibility of the Contractor. Any and all subcontractors shall be subject to the terms and conditions of this Agreement, with the exception that the Agency shall have no obligation to pay for any subcontractor services rendered. Contractor shall be responsible for paying prevailing wages where required by law [See California Labor Code Sections 1770 through 1777.7].

- D. Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of Agency.
- E. Substitution of Key Personnel. Contractor has represented to Agency that certain key personnel will perform and coordinate the services under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence upon written approval of Agency. In the event that Agency and Contractor cannot agree as to the substitution of key personnel, Agency shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the services in a manner acceptable to the Agency, or who are determined by the Agency to be uncooperative, incompetent, a threat to the adequate or timely completion of the project or a threat to the safety of persons or property, shall be promptly removed from the project by the Contractor at the request of the Agency. The key personnel for performance of this Agreement are as follows: **Richard Krumwiede**.
- F. Agency's Representative. The Agency hereby designates the Director, or his or her designee, to act as its representative for the performance of this Agreement ("Agency's Representative"). Contractor shall not accept direction or orders from any person other than the Agency's Representative or his or her designee.
- G. Contractor's Representative. Contractor hereby designates **Richard Krumwiede**, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the services, using his or her best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the services under this Agreement.
- H. Legal Considerations. The Contractor shall comply with applicable federal, state, and local laws in the performance of this Agreement. Contractor shall be liable for all violations of such laws and regulations in connection with services. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the Agency, Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold the Agency, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.
- I. Standard of Care; Performance of Employees. Contractor shall perform all services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the profession necessary to perform the services. Contractor warrants that all employees and subcontractor shall have sufficient skill and experience to perform the services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the services and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any employee of the Contractor or its subcontractors who is determined by the Agency to be uncooperative, incompetent, a threat to the adequate or timely completion of the project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the services in a manner acceptable to the Agency, shall be promptly removed from the project by the Contractor and shall not be re-employed to perform any of the services or to work on the project.

- J. Contractor Indemnification. Contractor shall indemnify, defend and hold the Agency, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District (CSD), their officers, agents and employees harmless from any and all claims, damages, losses, causes of action and demands, including, without limitation, the payment of all consequential damages, expert witness fees, reasonable attorney's fees and other related costs and expenses, incurred in connection with or in any manner arising out of Contractor's performance of the work contemplated by this Agreement and this Agreement. Acceptance of this Agreement signifies that the Contractor is not covered under the Agency's general liability insurance, employee benefits, or worker's compensation. It further establishes that the Contractor shall be fully responsible for such coverage. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the City of Moreno Valley, the Moreno Valley Housing Authority, and the CSD, and their officers, agents and employees.
- K. Additional Indemnity Obligations. Contractor shall defend, with counsel of Agency's choosing and at Contractor's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by Section "J" that may be brought or instituted against City, the Moreno Valley Housing Authority, and the CSD, and their officers, agents and employees. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City, the Moreno Valley Housing Authority, and the CSD, and their officers, agents and employees as part of any such claim, suit, action or other proceeding. Contractor shall also reimburse Agency for the cost of any settlement paid by City, the Moreno Valley Housing Authority, and the CSD, and their officers, agents and employees as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for Agency's attorney's fees and costs, including expert witness fees. Contractor shall reimburse City, the Moreno Valley Housing Authority, and the CSD, and their officers, agents and employees for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.
- L. Insurance Requirements. The Contractor will comply with the following insurance requirements at its sole expense. Insurance companies shall be rated (A Minus: VII—Admitted) or better in Best's Insurance Rating Guide and shall be legally licensed and qualified to conduct business in the State of California:

The Contractor shall procure and maintain, at its sole expense, Workers' Compensation Insurance in such amounts as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for the Contractor and the City, the Housing Authority and CSD against any loss, claim, or damage arising from any injuries or occupational diseases happening to any worker employed by the Contractor in the course of carrying out the Agreement. This coverage may be waived if the Contractor is determined to be functioning as a sole proprietor and the Agency provided form "Exception to Worker's Compensation Coverage" is signed, notarized and attached to this Agreement

√ General Liability Insurance—to protect against loss from liability imposed by law for damages on account of bodily injury, including death, and/or property damage suffered or alleged to be suffered by any person or persons whomever, resulting directly or indirectly from any act or activities of the Contractor, sub-Contractor, or any person acting for the Contractor or under its control or direction. Such insurance shall be maintained in full force and effect throughout the terms of the Agreement and any extension thereof in the minimum amounts provided below:



Bodily Injury	\$1,000,000 per occurrence/ \$2,000,000 aggregate
Property Damage	\$500,000 per occurrence/ \$500,000 aggregate

√ Professional Errors and Omission Insurance—such coverage shall not be less than \$1,000,000 per claim and aggregate.

√ Liability and Property Damage Insurance coverage for owned and non-owned automotive equipment operated on City/CSD/Housing Authority premises. Such coverage limits shall not be less than \$1,000,000 combined single limit.

A Certificate of Insurance and appropriate additional insured endorsement evidencing the above applicable insurance coverage shall be submitted to the Agency prior to the execution of this Agreement. The Certificate of Insurance or an appropriate binder shall bear an endorsement containing the following provisions:

Solely as respect to services done by or on behalf of the named insured for the City of Moreno Valley, it is agreed that the City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, their officers, employees and agents are included as additional insured under this policy and the coverage(s) provided shall be primary insurance and not contributing with any other insurance available to the City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, its officers, employees and agents, under any third party liability policy

The terms of the insurance policy or policies issued to provide the above coverage shall neither be amended to reduce the required insurance limits and coverages nor shall such policies be canceled by the carrier without thirty (30) days prior written notice by certified or registered mail of amendment or cancellation to the Agency, except that cancellation for non-payment of premium shall require ten (10) days prior written notice by certified or registered mail. In the event the insurance is canceled, the Contractor shall, prior to the cancellation date, submit new evidence of insurance in the amounts established.

- M. Intellectual Property. Any system or documents developed, produced or provided under this Agreement, including any intellectual property discovered or developed by Contractor in the course of performing or otherwise as a result of its work, shall become the sole property of the Agency unless explicitly stated otherwise in this Agreement. The Contractor may retain copies of any and all material, including drawings, documents, and specifications, produced by the Contractor in performance of this Agreement. The Agency and the Contractor agree that to the extent permitted by law, until final approval by the Agency, all data shall be treated as confidential and will not be released to third parties without the prior written consent of both parties.
- N. Entire Agreement. This Agreement constitutes the entire agreement between the parties. There are no understandings, agreements, or representations of warranties, expressed or implied, not specified in this Agreement. This Agreement applies only to the current proposal as attached. This Agreement may be modified or amended only by a subsequent written Agreement signed by both parties. Assignment of this Agreement is prohibited without prior written consent.
- O. (a) The Agency may terminate the whole or any part of this Agreement at any time without cause by giving at least SEVEN (7) days written notice to the Contractor. The written notice shall specify the date of termination. Upon receipt of such notice, the Contractor may continue work through the date of termination, provided that no work or

service(s) shall be commenced or continued after receipt of the notice which is not intended to protect the interest of the Agency. The Agency shall pay the Contractor within thirty (30) days after receiving any invoice after the date of termination for all non-objected to services performed by the Contractor in accordance herewith through the date of termination.

(b) Either party may terminate this Agreement for cause. In the event the Agency terminates this Agreement for cause, the Contractor shall perform no further work or service(s) under the Agreement unless the notice of termination authorizes such further work.

(c) If this Agreement is terminated as provided herein, Agency may require Contractor to provide all finished or unfinished documents and data and other information of any kind prepared by Contractor in connection with the performance of services under this Agreement. Contractor shall be required to provide such documents and other information within fifteen (15) days of the request.

(d) In the event this Agreement is terminated in whole or in part as provided herein, Agency may procure, upon such terms and in such manner as it may determine appropriate, similar to those terminated.

- P. Payment. Payments to the Contractor pursuant to this Agreement will be reported to Federal and State taxing authorities as required. The Agency will not withhold any sums from compensation payable to Contractor. Contractor is independently responsible for the payment of all applicable taxes. Where the payment terms provide for compensation on a time and materials basis, the Contractor shall maintain adequate records to permit inspection and audit of the Contractor's time and materials charges under the Agreement. Such records shall be retained by the Contractor for three (3) years following completion of the services under the Agreement.
- Q. Restrictions on Agency Employees. The Contractor shall not employ any Agency employee or official in the work performed pursuant to this Agreement. No officer or employee of the Agency shall have any financial interest in this Agreement in violation of federal, state, or local law.
- R. Choice of Law and Venue. The laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement, and shall govern the interpretation of this Agreement. Any legal proceeding arising from this Agreement shall be brought in the appropriate court located in Riverside County, State of California.
- S. Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

**Contractor:**

Architerra Design Group  
 10221-A Trademark Street  
 Rancho Cucamonga, California  
 Business Phone: 909.484.2800  
 Contact: Richard Krumwiede

**Agency:**

City of Moreno Valley  
 Parks and Community Services  
 14075 Frederick Street  
 P.O. Box 88005  
 Moreno Valley, CA 92552  
 Attn: Parks Projects Coordinator

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

- T. Time of Essence. Time is of the essence for each and every provision of this Agreement.
- U. Agency's Right to Employ Other Contractors. Agency reserves right to employ other contractors in connection with this project.
- V. Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both parties.
- W. Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.
- X. No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the parties.
- Y. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.
- Z. Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- AA. Assignment or Transfer. Contractor shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the Agency. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.
- BB Supplementary General Conditions (for projects that are funded by Federal programs). The following provisions, pursuant to 44 Code of Federal Regulations, Part 13, Subpart C, Section 13.36, as it may be amended from time to time, are included in the Agreement and are required to be included in all subcontracts entered into by CONTRACTOR for work pursuant to the Agreement, unless otherwise expressly provided herein. These provisions supersede any conflicting provisions in the General Conditions and shall take precedence over the General Conditions for purposes of interpretation of the General Conditions. These provisions do not otherwise modify or replace General Conditions not in direct conflict with these provisions. Definitions used in these provisions are as contained in the General Conditions.
1. CONTRACTOR shall be subject to the administrative, contractual, and legal remedies provided in the General Conditions in the event CONTRACTOR violates or breaches terms of the Agreement.
  2. AGENCY may terminate the Agreement for cause or for convenience, and CONTRACTOR may terminate the Agreement, as provided the General Conditions.
  3. CONTRACTOR shall comply with Executive Order 11246 of September 24, 1965, entitled Equal Employment Opportunity, as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60). (All construction contracts awarded in excess of \$10,000 by AGENCY and/or subcontracts in excess of \$10,000 entered into by CONTRACTOR.)



4. CONTRACTOR shall comply with the Copeland Anti-Kickback Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3) (All contracts and subcontracts for construction or repair.)
5. CONTRACTOR shall comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a7) as supplemented by Department of Labor regulations (29 CFR Part 5).
6. CONTRACTOR shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327330) as supplemented by Department of Labor regulations (29 CFR Part 5).
7. CONTRACTOR shall observe AGENCY requirements and regulations pertaining to reporting included in the General Conditions.
8. Patent rights with respect to any discovery or invention which arises or is developed in the course of or under the Agreement shall be retained by the AGENCY.
9. Copyrights and rights in data developed in the course of or under the Agreement shall be the property of the AGENCY. FEMA/CalOES reserve a royalty-free, nonexclusive, irrevocable license to reproduce, publish or otherwise use or authorize to others to use for federal purposes a copyright in any work developed under the Agreement and/or subcontracts for work pursuant to the Agreement.
10. CONTRACTOR shall provide access by the Agency, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
11. CONTRACTOR shall retain all required records for three years after AGENCY makes final payments and all other pending matters relating to the Agreement are closed.
12. CONTRACTOR shall comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (This provision applies to contracts exceeding \$100,000 and to subcontracts entered into pursuant to such contracts.)
13. CONTRACTOR shall comply with mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94163, 89 Stat. 871).

**SIGNATURE PAGE TO FOLLOW**

IN WITNESS HEREOF, the parties have each caused their authorized representative to execute this Agreement.

City of Moreno Valley CSD

Architerra Design Group

BY: \_\_\_\_\_  
Thomas M. DeSantis, Executive Director

BY: \_\_\_\_\_

\_\_\_\_\_  
Date

TITLE: \_\_\_\_\_  
(President or Vice President)

\_\_\_\_\_  
Date

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_  
(Corporate Secretary)

\_\_\_\_\_  
Date

**INTERNAL USE ONLY**

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Date

RECOMMENDED FOR APPROVAL:

\_\_\_\_\_  
Parks & Community Services Director

\_\_\_\_\_  
Date

Attachment: Amphitheater Architecture Agreement [Revision 1] (3271 : PROFESSIONAL CONSULTANT SERVICES FOR CIVIC CENTER

**EXHIBIT A**  
**ARCHITERRA DESIGN GROUP**  
**FEE PROPOSAL**

**Attachment: Amphitheater Architecture Agreement [Revision 1] (3271 : PROFESSIONAL CONSULTANT SERVICES FOR CIVIC CENTER**



**FEE PROPOSAL**

**PROFESSIONAL DESIGN CONSULTANT DESIGN SERVICES FOR MORENO VALLEY CIVIC CENTER AMPHITHEATER AND PARK PROJECT**

**RFP #2019-028 - PROJECT NO. 803 0037**

Meetings and Administration Phase	\$48,735.00
Phase One 35% Design	\$137,008.00
Phase Two 35%-100% Design PS&E	\$250,880.00
Phase Three Construction Administration	\$54,250.00
<b><u>Professional Design NTE Fee Total:</u></b>	<b>\$490,873.00</b>
<u>Estimated Reimbursable Expenses:</u>	\$3,000.00
<b><u>GRAND TOTAL:</u></b>	<b>\$493,873.00</b>

- A detailed manpower spreadsheet, indicating ADG hours and tasks, is included in this package.
- We have included the proposals of our sub-consultants for City review of specific detailed scope items and exclusions. Additionally, there may be items considered unnecessary for the project. By including all proposals, the City can review and chose to exclude certain scope items from the overall fee, if needed.
- We look forward to working with the City, and are willing to answer any questions and clarifications regarding our scope and fees.
- For reprographic prints, we will use the City's account with A&I Reprographics. Reference purchase order will be provided by the City.

As Owner and President, I am authorized to submit proposals, negotiate final scope as well as fees and terms on behalf of ADG with the City of Moreno Valley.

Sincerely,

Architerra Design Group,

Richard Krumwiede, President, CA RLA #2834

### **E. WORK PLAN AND SCHEDULE (UPDATED)**

ADG has reviewed the scope of service requirements for the design of Moreno Valley's Civic Center Amphitheater and Park identified in the RFP for this project. Based on these requirements, ADG, and its team of consultants, agrees to perform the following services.

**ADG** will provide further design development and refinement of the approved conceptual design plan, prepare construction documents and cost estimates for the project, and provide bidding and construction administration services. Our role will also include coordination with all team sub-consultants and providing the City with bid ready plans by the projected July 3rd, 2019 goal deadline.

**SVA** will provide architectural design and construction documents for the stage/band shell structure, and audio/visual engineering. SVA's team will work with ADG to provide research and assessment for the project as it relates to the architectural scope. The design team will provide programming to confirm space allocations, building components, support areas and parking requirements. Included in SVA's plans, and under their supervision, MCH will provide the audio-visual design consulting and construction support. MCH's proposal is included in this package, and may be revised once a more definitive scope for their services is established.

**ECORP** will assist in preparing all environmental reports as indicted in the RFP. These will include preparing the IS/MND using Appendix G of the CEQA Guidelines. ECORP will write a revised description of the Proposed Project, including the location of the project area (including a project map), a brief description of the environmental setting, an identification of environmental effects using the above-referenced checklist format, a brief substantiation of the checklist entries, and a list of references and preparers.

ECORP will provide mitigation measures (if required) that can be developed using existing data. ECORP will prepare the following notices as required by CEQA: Notice of Intent (NOI) to Adopt a Mitigated Negative Declaration, Notice of Completion (NOC) (State Clearinghouse Cover), and Notice of Determination (NOD). ECORP will prepare technical studies including: Air Quality/Greenhouse Gas Assessment, Biological Resources Survey and Report, Focused Burrowing Owl Survey, Cultural Resources Survey and Report, and Noise Analysis.

**ANDREASEN** Engineering will provide Research of Record information, Surveying and Topographic Mapping, information of existing Utility Research, Right-of-Way and Easement data, the plans listed in Phase Two Item D, and assist ADG and City staff with Preliminary Design.

**JCA** will provide Electrical Construction documents reflecting new site metered main service, security walkway lighting, courtyard area lighting, parking lot lighting, Amphitheater power sub-panel, general power, irrigation controller power connection and power connection to the restroom building at new park.

**JRMA** will provide structural engineering services for the stage/band shell structure, AV tower, entry monument design, the trash enclosure, the seatwall detail, and the retaining wall detail.



**GEOTEK** will perform a reconnaissance exploratory boring of the project site for geotechnical and infiltration investigation, and in order to characterize the subsurface soil conditions.

For the Phase I Environmental Site Assessment GeoTek will conduct the proposed ESA in general accordance with the American Society of Testing and Materials (ASTM) Standard E 1527-13, "Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process" (ASTM E 1527-13), which is approved to meet the requirements of the federal All Appropriate Inquiries (AAI) standards (40 CFR 312). The proposed project will be supervised by a qualified environmental professional as defined by AAI.

**CBELOW** to provide Potholing for two locations. The pot holes would be for the high-pressure gas line on the south side of the project and for utilities that may go underneath the amphitheater footings. Their fee does not include hot patching, slurry backfill, engineered traffic control plans, traffic control, flagging for traffic control or permitting.

*All plans will be prepared in AUTOCAD, and deliverables will be provided to the City in accordance with those outlined in the RFP.*

#### **MEETINGS AND ADMINISTRATION PHASE**

- A. **Architerra** Design Group services to include:
1. Conduct a Team project kick-off meeting with City staff and consultant team to discuss design direction, roles, budget and timing.
  2. Site visit/field job walk and information gathering.
  3. Monthly review meetings with City Staff. (seven anticipated)
  4. Schedule meetings, prepare agendas and summary notes for distribution to City and project team. Meeting minutes will include the list of attendees with phone numbers and email addresses, synopsis of discussion items and any action and follow up items.
  5. Meeting with City Council, as needed. (two anticipated)
  6. Telephone Consultation, Consultant Coordination, and Project Administration throughout all phases of the project.
- B. **ECORP** services to include:
1. Attendance at the initial Kick-off meeting.
  2. Two environmental/agency coordination meetings.
  3. Attend monthly meetings with City staff, as needed. (seven anticipated)
- C. **SVA** services to include:
1. Attendance at the initial Kick-off meeting.
  2. Participate in design meetings with City staff. (seven anticipated)
- D. **Andreasen** services to include:
1. Attendance at the initial Kick-off meeting.

2. One progress review meetings, as requested.

### **PHASE ONE 35% DESIGN**

- A. **Architerra** Design Group services to include:
  1. Prepare Memorandum of Project Issues.
  2. Prepare Preliminary Title Sheet preparation with standard City title block, map, index, and notes.
  3. Base Sheet Preparation at 20-scale on 24"x36" sheet format, two sheets total, and one enlargement at 10-scale.
  4. Prepare preliminary demolition/clearing plan.
  5. Prepare a preliminary grading study plan showing all required walls, steps, ramps and surface grades and slopes. (Redline grading for AEI)
  6. Prepare preliminary site construction plan.
  7. Prepare preliminary construction enlargement plan.
  8. Prepare preliminary construction details and sections.
  9. Provide site amenity manufacturer cut sheet selections, and images, for site features such prefabricated restroom, benches, liter receptacles, light fixtures, walls, monument signs, etc.
  10. Prepare preliminary coordination for prefabricated restroom plan and elevations.
  11. Prepare a preliminary irrigation plan identifying proposed equipment, P.O.C. location, mainline runs and associated landscape zones and estimated flow rates.
  12. Prepare a preliminary plant palette.
  13. Prepare a preliminary planting plan with tree, shrub and ground cover layout with species and sizes.
  14. Prepare preliminary irrigation MAWA and ETWU Calculations.
  15. Prepare outline specifications.
  16. Utility Research.
  17. Prepare a preliminary estimate of probable construction costs.
- B. **ECORP** services to include preparation of:
  1. Air Quality/Greenhouse Gas Assessment.
  2. Biological Resources Survey and Report.
  3. Focused Burrowing Owl Survey.
  4. Cultural Resources Survey and Report.
  5. Noise Analysis.
- C. **SVA** services to include:



1. Prepare schematic site and floor plans, building/structure elevations and sections and preliminary design. Schematic site studies shall indicate functional site requirements, vehicle and pedestrian circulation systems indicating code-complied path of travel, etc. The schematic design documents shall be evaluated for the purpose of comparing major advantages and disadvantages, as well as cost considerations.
  2. Prepare a preliminary building code analysis.
  3. Audio visual design prepared by MCH.
- D. **Andreasen** services to include:
1. Research of Record Boundary and Street Information: AEI will collect survey ties, benchmarks, street plans, tract and parcel maps, record of surveys and corner records to perform the surveying and topographic mapping.
  2. Boundary Surveying and Topographical Mapping: AEI will perform survey control for Aerial Targets and Topographic Mapping. Locate survey monuments and monument wells and note where missing.
  3. Existing Utilities Research: AEI will collect existing utilities from City within Project limits, to identify, locate, and accurately layout all underground utilities. If City cannot supply all utilities, AEI will notify all affected Utility Companies on City letterhead and request said utilities. AEI will measure and document the height of the existing overhead utility lines for street light clearance.
  4. Right-of-Way/Easements: AEI will review City provided Title Report for right-of-way and easement research purposes and add all data to Survey/Topographic Mapping.
  5. Preliminary Design: AEI will assist ADG with any ADA pedestrian access ramps that might be required, and additional features as needed.
- E. **GeoTek** Geotechnical and Infiltration Evaluation services to include:
1. Excavation of 10 exploratory hollow-stem auger borings. One boring will be excavated to a depth of approximately 50 feet and four borings will be excavated to a depth of 20 feet to 30 feet. Five borings will be drilled in the proposed parking areas to a depth of approximately five feet. For the infiltration testing portion of the investigation, three borings will be excavated to a depth of five feet.
  2. Perform laboratory testing on samples collected from the subsurface explorations. The laboratory testing will likely include in-situ moisture densities, maximum density/optimum moisture content, direct shear tests, Atterberg Limits, expansion index, consolidation and corrosion testing. Three soil samples will also be tested for the required soil amendments for planting purposes.
  3. Prepare a report presenting the results of the geotechnical and infiltration evaluation for the project.

- F. **GeoTek** Phase 1 ESA services to include:
1. Records Review. The purpose of this task is to obtain and review records that will help identify recognized environmental conditions in connection with the subject property. This information will be acquired from a data service provider and publicly available sources that can provide information within a reasonable time period. The minimum search distances specified in ASTM E 1527-13 for the various published databases will be used. The agencies that will provide data for review include, but are not limited to, the U.S. Environmental Protection Agency (USEPA), the Building and Safety Department and the Fire Department. Interviews with appropriate regulatory agency personnel are included in this task.
  2. Environmental Setting Review. This task will research published data on the geology, hydrology, and hydrogeology of the Site vicinity. This information is useful in evaluating the potential migration of contaminants onto or off of the Site. The agencies that will provide data for review include, but are not limited to, the Federal Emergency Management Agency (FEMA), the United States Geological Survey (USGS) and the Natural Resources Conservation Service (NRCS).
  3. Historical Records Review. This task will utilize historical aerial photographs, topographic maps, city directories, interviews, buildings department records, fire insurance maps, and any other readily available historic documents for the Site and vicinity. This study does not include obtaining a Chain-of-Title report. If a Chain-of-Title report is provided to GeoTek, we will incorporate it into our report. GeoTek can obtain and include Chain-of-Title information for an additional fee. Please be aware that certain information required by ASTM E-1597-13 can best be reasonably obtained from reviewing Chain-of-Title documents.
  4. Site Reconnaissance. GeoTek will perform a Site reconnaissance for visual indications on the ground surface of hazardous materials and waste handling. This includes observations of drum storage and chemical use areas, noxious odors, discolored ground surfaces, wells, underground storage tanks, sumps, electrical transformers, areas of solid waste disposal, and potential contamination from immediately adjacent properties. Land use of adjoining properties will also be evaluated. Interviews with the current owners of the Site, adjacent property owners, and client representatives are included in this task.
  5. Report Preparation. A report presenting our findings, conclusions, and recommendations, including applicable photographs, drawings, and supporting documentation will be prepared and submitted. Two (2) copies are included in this scope of services. Additional copies will be charged at the current rate detailed on the attached Work Authorization and Agreement and Schedule of Fees.
- G. **JCA** services to include:

1. Design all new power system including main switchboard to meet minimum owner's standards electrical requirements.

H. **CBELOW** services will include:

1. Provide potholing services for two locations, and report.

**PHASE TWO: 35%-100% Design PS&E:**

A. **Architerra** services will include:

1. Update base plans from feedback on 35% submittal.
2. Title sheet preparation.
3. Prepare overall site demolition and clearing plans.
4. Prepare overall site construction plans for site elements indicating horizontal control dimensions, paving materials and finishes, steps, ramps, site furniture and lighting standard locations. (two sheets at 20-scale)
5. Prepare construction enlargement plan and sections, as needed amphitheater area.
6. Prepare construction details for site plan features such as walls, steps, ramps, paving, entry monuments, seat-walls, etc., as required for City review.
7. Coordinate Concept Grading Plan for site grading and drainage with AEI. The Final Precise Grading Plan will be prepared by AEI.
8. Prepare a 20-scale irrigation plan for site in compliance with California Water Efficient Landscape Ordinance 1881 and City of Moreno Valley.
9. Prepare Irrigation Details.
10. Prepare Water Efficiency Landscape Worksheet.
11. Prepare Irrigation Controller Charts.
12. Prepare a 20-scale planting plan for site in compliance with California Water Efficient Landscape Ordinance 1881 and City of Moreno Valley.
13. Prepare Planting Details.
14. Prepare a Planting/Irrigation Hydro-zone Plan.
15. Provide Construction Specifications (Word format) in compliance with City specifications, UBC and standard specifications for public works construction.
16. Provide Soils Test and Soils Management Report. (1)
17. Prepare an Annual Irrigation and Planting Maintenance Schedule.
18. Provide in-house quality control plan checking.
19. Submittal package coordination.
20. Submit completed plans to the City for agency processing and plan check review at 65%, 90% and 100% levels of completion.



21. Provide City Plan Check Corrections.
  22. Prepare a Final Statement of Probable Construction Costs and Bid Form based upon final plans in City standard format.
- B. **ECORP** services to include:
1. Prepare Administrative and Draft IS/MND.
  2. Prepare Public and Agency Notices, as required by CEQA.
  3. Prepare Final IS/MND and MMRP.
- C. **SVA** services to include:
1. Design development drawings, outline specifications, and preliminary engineering calculations and analysis shall be performed.
  2. Construction materials, methodologies, major products and materials, and required equipment shall be determined.
  3. Design development concepts shall be prepared and defined based upon function, security, permanency, quality, and cost.
  4. An outline set of specifications and a preliminary draft of the project manual shall be created.
  5. Design development documents shall be revised and refined based on committee's review.
  6. MCH will prepare audio-visual design drawings and specifications at 65%, 95% and 100%.
  7. MCH will prepare construction documents and cost estimates for the A/V system.
  8. SVA shall prepare all final construction documents, drawings, and supporting calculations.
  9. All engineering systems design shall be finalized and completed.
  10. A final color and material presentation board shall be prepared and submitted for review and approval. The design team shall prepare and coordinate the construction contract contents.
  11. Construction documents shall be submitted to the local jurisdictions for plan check and permit approval.
  12. SVA shall make all necessary revisions and corrections consistent with all agency reviews and shall obtain final approvals from all governing authorities in order to secure final plan check approval.
- D. **Andreasen** services to include:
1. Civil Plan Preparation:
  2. Water Quality Management Plan (WQMP)/LID Plan
  3. SWPPP

4. Horizontal Control Plan
  5. Grading elevations and design contours
  6. Sections and details
  7. Hydrology and Hydraulic Reports
  8. Storm Drain Improvement Plan – Onsite only
  9. Onsite Composite Wet Utility Plan (sewer, water, storm drain)
  10. Onsite Fire Protection System
  11. Paving Plan
  12. Parking Lot Signing and Striping Plan
  13. Erosion Control Plan for Construction Activities
  14. Engineering Quantities
  15. Plan Review and Additions.
  16. Red-line specifications for editing by ADG
- E. **JCA** services to include:
1. Process all required paperwork with local power utility company service requirements for new point of connection and other requirements.
  2. Design required site power feed for pre-fabricated restroom building.
  3. Design of power distribution from new service to each new light fixture, including electrical controls, and all equipment.
  4. Design of parking lot lighting to meet all building codes presently adopted by the authority having jurisdiction.
  5. Design of security walkway lighting to meet all building codes presently adopted by the authority having jurisdiction.
  6. Design of security courtyard lighting to meet all building codes presently adopted by the authority having jurisdiction.
  7. Provide two structural pole base calculations for parking lot and walkway/courtyard area pole.
  8. Provide photometric illumination plan for walkways, playground and pool area, as required.
  9. Provide power connection to new irrigation controller.
  10. Design power sub-panel and power distribution from new sub-panel to Amphitheater receptacles
  11. Coordinate with Amphitheater audio/visual designer to provide power connection to equipment and raceways for low voltage systems.
  12. Provide exterior Title 24 calculations for parking lot, walkway and courtyard area, as required.

13. Provide revisions necessary as a part of Building Department review; submit construction documents for bid issue and construction.
- F. **JRMA** services will include providing structural calculations for the following:
1. Entry monument and foundation
  2. Trash enclosure and foundation
  3. Site retaining walls
  4. Concrete seating set into slope
  5. Concrete access stairs on grade
  6. Theater stage and backdrop framing and foundations
  7. Audio/Visual control booth framing and foundation

**PHASE THREE CONSTRUCTION ADMINISTRATION PHASE:**

- A. **Architerra** services will include:
1. Bid Form Preparation.
  2. Attendance at pre-bid meeting.
  3. Review submitted bids from contractors.
  4. Answer contractor's requests for information (RFI's).
  5. Review project submittals.
  6. Construction observation site visits. (ten visits total)
  7. Preparation of site review reports for submittal to Client for review, and contractor for correction. (ten reports total)
  8. At project completion, prepare construction As-built Plans based on information provided by the installing contractor.
- B. **SVA** services to include:
1. SVA shall perform construction observation and administration services.
  2. SVA shall provide construction observation on a scheduled basis to observe the progress of construction, quality of work, and to determine if general compliance with drawings and specifications is being achieved.
  3. SVA shall advise the City of any deficiencies observed in the work during construction, and shall work closely with the project coordinator.
  4. SVA shall conduct and participate in job site construction meetings at regular intervals. Both an administrative and physical review of the status of the project shall be conducted.
  5. SVA shall review and prepare meeting minutes, make recommendations, prepare and process field revisions and clarifications, construction changes authorizations, and any necessary change orders.

6. SVA shall review shop drawings, testing and inspection reports, and product/material samples submitted by the contractor.
  7. MCH will provide construction administration in support of the A/V system.
- C. **Andreasen** services to include:
1. Attendance at pre-construction meeting, and answer contractor RFI's and design changes.
- D. **JCA** services to include:
1. Respond to requests for information and prepare any addenda as necessary.
  2. Review all shop drawings relating to the electrical work for compliance with the construction documents.
  3. Provide final site visit review and final electrical punch off list, as requested
- E. **JRMA** services to include:
1. Respond to requests for information and prepare any addenda as necessary.
  2. Participation at up to two construction observation visits.



**ARCHITERRA DESIGN GROUP, INC.**

HOURLY & COST PROJECTIONS

**JOB NAME: MORENO VALLEY CIVIC CENTER AMPHITHEATER AND PARK PROJECT NO. 803-0037**

CLIENT: CITY OF MORENO VALLEY

CONTACT: TONY HETHERMAN, PARKS PROJECT COORDINATOR

DATE: 09/26/2018, REVISED 10/08/18

PREPARED BY: JRC

**ARCHITERRA  
CONSULTANTS**

<b>MEETINGS AND ADMINISTRATION</b>	PRINCIPAL	DIRECTOR	PROJECT MGR.	DESIGNER	CAD	TOTAL HRS.	COST PER TASK
PROJECT KICK-OFF MEETING (1)		4	4			8	\$1,000.00
SITE VISIT & INFO GATHERING			6			6	\$660.00
STATUS AND DESIGN REVIEW MEETINGS (7 PM/2 DIR.)		8	28			36	\$4,200.00
PREPARE MEETING NOTES/SUMMARY			10		3	13	\$1,355.00
AGENCY/COUNCIL MEETINGS (2)			6			6	\$660.00
TELEPHONE CONSULTATION (4 HOURS PER MONTH)			28			28	\$3,080.00
PROJECT ADMINISTRATION (3 HOURS PER MONTH)			21			21	\$2,310.00
CONSULTANT TEAM COORDINATION (6 HRS. MONTH)			42			42	\$4,620.00
ECORP MEETINGS (ENVIRONMENTAL)						ALLOW	\$3,050.00
SVA MEETINGS (ARCHITECT)						ALLOW	\$15,000.00
MCH MEETINGS (AUDIO/VISUAL)						ALLOW	\$11,800.00
ANDREASEN MEETINGS (CIVIL ENGINEER)						ALLOW	\$1,000.00
<b>TOTALS:</b>	<b>0</b>	<b>12</b>	<b>145</b>	<b>0</b>	<b>3</b>	<b>160</b>	<b>\$48,735.00</b>

Architerra Design Group, Inc.

10221-A Trademark St.  
Rancho Cucamonga, CA 91730  
ph. 909-484-2800 Fax 909-484-2800

Page 1

Attachment: Amphitheater Architecture Agreement [Revision 1] (3271 : PROFESSIONAL CONSULTANT SERVICES FOR CIVIC CENTER

<b>PHASE ONE - 35% DESIGN</b>	PRINCIPAL	DIRECTOR	PROJECT MGR.	DESIGNER	CAD	TOTAL HRS.	COST PER TASK
MEMORANDUM OF PROJECT ISSUES			4			4	\$440.00
PRELIMINARY TITLE SHEET			2		4	6	\$560.00
CAD BASE SHEET PREPARATION 2 @ 20-SC, 1 @ 10 SC		4	3		9	16	\$1,655.00
PRELIMINARY DEMO/CLEARING		2	2		6	10	\$1,010.00
PRELIMINARY GRADING STUDY (REDLINE GRADING FOR CIVIL)		12	2		6	20	\$2,410.00
PRELIMINARY SITE CONSTRUCTION PLANS 2 AT 20-SCALE		2	3		15	20	\$1,885.00
PRELIMINARY ENLARGEMENT PLAN		2	4		10	16	\$1,570.00
PRELIMINARY CONSTRUCTION DETAILS & SECTIONS		2	4		20	26	\$2,420.00
AMENITIES CUT SHEETS		1	2		8	11	\$1,040.00
PRELIMINARY PREFAB RESTROOM PLAN COORDINATION			2		4	6	\$560.00
PRELIMINARY IRRIGATION PLANS AT 20 SCALE		2	2		12	16	\$1,520.00
PRELIMINARY PLANT PALETTE		2	2	8		12	\$1,220.00
PRELIMINARY PLANTING PLANS AT 20 SCALE		2	2		16	20	\$1,860.00
PRELIMINARY MAWA AND ETWU CALCULATIONS			1		3	4	\$365.00
OUTLINE SPECIFICATIONS			3		2	5	\$500.00
UTILITY RESEARCH					2	2	\$170.00
PRELIMINARY COST ESTIMATE		1	2		5	8	\$785.00
ECORP - TECHNICAL STUDIES (ENVIRONMENTAL)						ALLOW	\$24,700.00
SVA (ARCHITECT)						ALLOW	\$35,000.00
MCH (AUDIO/VISUAL)						ALLOW	\$10,200.00
ANDREASEN (CIVIL ENGINEER)						ALLOW	\$21,700.00
GEOTEK INFILTRATION EVALUATION (GEOTECHNICAL)						ALLOW	\$14,283.00
GEOTEK PHASE ONE ESA (GEOTECHNICAL)						ALLOW	\$2,400.00
JCA (ELECTRICAL ENGINEER)						ALLOW	\$6,200.00
CBELW POTHOLING						ALLOW	\$2,555.00
<b>TOTALS:</b>	<b>0</b>	<b>32</b>	<b>40</b>	<b>8</b>	<b>122</b>	<b>202</b>	<b>\$137,008.00</b>

<b>PHASE 2 - 35%-100% DESIGN PS&amp;E</b>	PRINCIPAL	DIRECTOR	PROJECT MGR.	DESIGNER	CAD	TOTAL HRS.	COST PER TASK
UPDATE BASE PLANS			2		6	8	\$730.00
TITLE SHEET PREPARATION					3	3	\$255.00
OVERALL DEMO/CLEARING PLAN			4		16	20	\$1,800.00
PREPARE 20-SCALE CONSTRUCTION LAYOUT (2)			4		30	34	\$2,990.00
CONSTRUCTION ENLARGEMENT PLAN		2	6		24	32	\$2,980.00
CONSTRUCTION DETAILS		6	6		40	52	\$4,900.00
GRADING COORDINATION		6	6			12	\$1,500.00
IRRIGATION PLAN @ 20-SCALE (2)		2	2		32	36	\$3,220.00
IRRIGATION DETAILS			1		2	3	\$280.00
WATER EFFICIENCY WORKSHEET					2	2	\$170.00
IRRIGATION CONTROLLER CHARTS					4	4	\$340.00
PLANTING PLAN @ 20-SCALE (2)		2	4		28	34	\$3,100.00
PLANTING DETAILS					2	2	\$170.00
HYDRO ZONE PLAN					2	2	\$170.00
CONSTRUCTION SPECIFICATIONS		1	8		3	12	\$1,275.00
SOILS COLLECTION AND MANAGEMENT REPORT			7			7	\$770.00
ANNUAL IRRIGATION & PLANTING MAINTENANCE					2	2	\$170.00
IN HOUSE PLAN CHECKING		12	4			16	\$2,120.00
PACKAGE COORDINATION (35%, 65%, 95%)			6		6	12	\$1,170.00
AGENCY PROCESSING SUBMITTAL (35%, 65%, 95%)			4		10	14	\$1,290.00
PLAN CHECK CORRECTIONS (IN-HOUSE/AGENCY)			4		20	24	\$2,140.00
PREPARE FINAL COST ESTIMATE		1	4		8	13	\$1,260.00
ECORP - IS/MND (ENVIRONMENTAL)						ALLOW	\$26,600.00
SVA (ARCHITECT)						ALLOW	\$60,000.00
MCH (AUDIO/VISUAL)						ALLOW	\$13,600.00
ANDREASEN (CIVIL ENGINEER)						ALLOW	\$80,500.00
JCA (ELECTRICAL ENGINEER)						ALLOW	\$11,700.00
JRMA (STRUCTURAL ENGINEER)						ALLOW	\$25,680.00
<b>TOTALS:</b>	<b>0</b>	<b>32</b>	<b>72</b>	<b>0</b>	<b>240</b>	<b>344</b>	<b>\$250,880.00</b>

PHASE 3 - CONSTRUCTION ADMINISTRATION	PRINCIPAL	DIRECTOR	PROJECT MGR.	DESIGNER	CAD	TOTAL HRS.	COST PER TASK
ATTENDANCE AT PRE BID MEETING			4			4	\$440.00
REVIEW SUBMITTED BIDS			5			5	\$550.00
ANSWER RFI'S			10			10	\$1,100.00
REVIEW SUBMITTALS			16			16	\$1,760.00
CONSTRUCTION SITE VISITS (10)			40			40	\$4,400.00
SITE REPORTS (10)			10			10	\$1,100.00
AS-BUILTS PLANS			2		8	10	\$900.00
SVA (ARCHITECT)						ALLOW	\$20,000.00
MCH (AUDIO/VISUAL)						ALLOW	\$11,200.00
ANDREASEN (CIVIL ENGINEER)						ALLOW	\$2,800.00
JCA (ELECTRICAL ENGINEER)						ALLOW	\$1,500.00
JRMA (STRUCTURAL ENGINEER)						ALLOW	\$8,500.00
<b>TOTALS:</b>	<b>0</b>	<b>0</b>	<b>87</b>	<b>0</b>	<b>8</b>	<b>95</b>	<b>\$54,250.00</b>
	\$165.00	\$140.00	\$110.00	\$90.00	\$85.00		
<b>PROFESSIONAL DESIGN TOTAL:</b>							<b>\$490,873.00</b>
<b>ESTIMATED REIMBURSABLE EXPENSES:</b>							<b>\$3,000.00</b>
<b>GRAND TOTAL WITH ESTIMATED REIMBURSABLE EXPENSES:</b>							<b>\$493,873.00</b>

ARCHITERRA (LANDSCAPE ARCHITECT)	\$80,905.00
SVA (ARCHITECT)	\$130,000.00
MCH (AUDIO VISUAL)	\$46,800.00
ANDREASEN (CIVIL ENGINEER)	\$106,000.00
ECORP (ENVIRONMENTAL)	\$54,350.00
GEOTEK (GEOTECHNICAL)	\$16,683.00
JCA (ELECTRICAL ENGINEER)	\$19,400.00
JRMA (STRUCTURAL ENGINEER)	\$34,180.00
CBELOW (SUBSURFACE IMAGING)	\$2,555.00
<b>\$490,873.00</b>	

Architerra Design Group, Inc.

10221-A Trademark St.  
 Rancho Cucamonga, CA 91730  
 ph. 909-484-2800 Fax 909-484-2800

Attachment: Amphitheater Architecture Agreement [Revision 1] (3271 : PROFESSIONAL CONSULTANT SERVICES FOR CIVIC CENTER

**EXHIBIT B****SERVICES TO BE PROVIDED  
TO CONTRACTOR**

1. Furnish the Contractor all in-house data which is pertinent to services to be performed by the Contractor and which is within the custody or control of the Agency, including, but not limited to, copies of record and off-record maps and other record and off-record property data, right-of-way maps and other right-of-way data, pending or proposed subject property land division and development application data, all newly developed and pertinent design and project specification data, and such other pertinent data which may become available to the Agency.
2. Provide timely review, processing, and reasonably expeditious approval of all submittals by the Contractor.
3. Provide timely Agency staff liaison with the Contractor when requested and when reasonably needed.

**EXHIBIT C**TERMS OF PAYMENT

1. The Contractor's compensation shall not exceed \$ 493,873.00.
2. The Contractor will obtain, and keep current during the term of this Agreement, the required City of Moreno Valley business license. Proof of a current City of Moreno Valley business license will be required prior to any payments by the Agency. Any invoice not paid because the proof of a current City of Moreno Valley business license has not been provided will not incur any fees, late charges, or other penalties. Complete instructions for obtaining a City of Moreno Valley business license are located at: [http://www.moval.org/do\\_biz/biz-license.shtml](http://www.moval.org/do_biz/biz-license.shtml)
3. The Contractor will electronically submit an invoice to the Agency on a monthly basis for progress payments along with documentation evidencing services completed to date. The progress payment is based on actual time and materials expended in furnishing authorized professional services since the last invoice. At no time will the Agency pay for more services than have been satisfactorily completed and the Agency's determination of the amount due for any progress payment shall be final. The Contractor will submit all original invoices to Accounts Payable staff at [AccountsPayable@moval.org](mailto:AccountsPayable@moval.org)  
  
Accounts Payable questions can be directed to (951) 413-3073.  
  
Copies of invoices may be submitted to the Parks and Community Services Department at  
  
[tonyh@moval.org](mailto:tonyh@moval.org) or calls directed to (951) 413-3163.
4. The Contractor agrees that Agency payments will be received via Automated Clearing House (ACH) Direct Deposit and that the required ACH Authorization form will be completed prior to any payments by the Agency. Any invoice not paid because the completed ACH Authorization Form has not been provided will not incur any fees, late charges, or other penalties. The ACH Authorization Form is located at: [http://www.moval.org/city\\_hall/forms.shtml#bf](http://www.moval.org/city_hall/forms.shtml#bf)
5. The minimum information required on all invoices is:
  - A. Vendor Name, Mailing Address, and Phone Number
  - B. Invoice Date
  - C. Vendor Invoice Number
  - D. Agency-provided Reference Number (e.g. Project, Activity)
  - E. Detailed work hours by class title (e.g. Manager, Technician, or Specialist), services performed and rates, explicit portion of a contract amount, or detailed billing information that is sufficient to justify the invoice amount; single, lump amounts without detail are not acceptable.



PROJECT 803 0037ADG

6. The Agency shall pay the Contractor for all invoiced, authorized professional services within thirty (30) days of receipt of the invoice for same.
7. Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by Agency.
8. Maintenance and Inspection. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of Agency during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.





## Report to City Council

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**TO:** Mayor and City Council  
 Mayor and City Council Acting in its Capacity as  
 President and Members of the Board of Directors of the  
 Moreno Valley Community Services District (CSD)

**FROM:** Marshall Eyerman, Chief Financial Officer  
 Thomas M. DeSantis, City Manager

**AGENDA DATE:** November 13, 2018

**TITLE:** FISCAL YEAR 2018/19 FIRST QUARTER BUDGET  
 REVIEW AND APPROVAL OF THE FISCAL YEAR 2018/19  
 FIRST QUARTER BUDGET AMENDMENTS

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### **RECOMMENDED ACTION**

#### **Recommendations: That the City Council:**

1. Receive and file the Fiscal Year 2018/19 First Quarter Budget Review. (Attachment 1)
2. Adopt Resolution No. 2018-XX. A resolution of the City Council of the City of Moreno Valley, California, adopting the revised operating and capital budgets for Fiscal Year (FY) 2018/19.
3. Approve the City Position Summary. Specific positions are discussed within this staff report and listed on Attachment 5 to this staff report.
4. Approve the reclassification of the Senior Management Analyst to Economic Development Division Manager.
5. Approve the reclassification of one Construction Inspector to a Construction Inspector Supervisor.
6. Approve the reclassification of two Construction Inspectors to Senior Construction Inspectors.

7. Approve the Job Class Specifications for the Economic Development Department Program Manager and the Construction Inspector Supervisor.

**Recommendations: That the CSD:**

1. Adopt Resolution No. CSD 2018-XX. A resolution of the Moreno Valley Community Services District of the City of Moreno Valley, California, adopting the revised operating and capital budget for FY 2018/19.

**SUMMARY**

This report provides the First Quarter Budget Report which updates the Mayor and City Council regarding current year financial trends and provides the Fiscal Year (FY) 2018/19 First Quarter Budget Review through September 30, 2018. This report also requests the approval of recommended amendments to FY 2018/19 revenues and expenditures, along with recommended position reclassifications.

**DISCUSSION**

On May 2, 2017, the City Council adopted the Two-Year Budget for Fiscal Years 2017/18 and 2018/19. The budget included all component units of the City, including the General Fund, Community Services District, Housing Authority and Successor Agency. During the two-year budget period, the City Council will be updated of the City's financial condition through the process of Quarterly Budget Reviews. This ongoing process ensures a forum to review expenditure and revenue changes from the estimates made in the budget document. Additionally, any significant changes in projected revenue or unanticipated expenditures that may occur will be presented to the City Council.

This report provides the FY 2018/19 First Quarter Review for the first three months, July thru September. The First Quarter Budget Review will focus primarily on the City's General Fund. This review will also present three months of operational results from other key funds.

The City Council's direction of "Maintain a Balanced General Fund Budget" serves as a foundation for the fiscal status of City operations. Ongoing funding is directed to sustain ongoing operational expenses; one-time funding is directed toward one-time expenditures. This report identifies the budget adjustments as recommended by the City Manager.

**FISCAL YEAR 2018/19 FIRST QUARTER REVIEW:**

This First Quarter Report updates the Mayor and City Council regarding current year financial trends and provides the opportunity for the City Council to review the recommended actions as they relate to revenues and expenditures.

**General Fund Revenue Update**

Revenue receipts do not follow an even schedule. Although 25% of the fiscal year has elapsed, based on historic trends revenues are estimated to be at approximately 10% of the budgeted amount. Actual revenues received are currently 13% of budget. As the FY 2018/19 revenue estimates were developed prior to the adoption of the budget on May 2, 2017, the revenue estimates may require adjustments based on the FY 2017/18 projected actuals. With the first year of the two-year budget completed, revenue collections have exceeded the original estimated revenue, requiring an increase of \$781,359. Although there will be variances in some of the amounts budgeted, the total is expected to remain within 1% of the amended budget for the year. It should be noted that the lag in timing of revenue receipts helps illustrate the need for an operating cash reserve throughout each fiscal year.

### General Fund Expenditure Update

Although not all expenditures follow a straight-line spending pattern, operating expenditures should track close to within 25% of budget for the year at the end of the first three months. As of September 30, 2018, total General Fund expenditures were at 21%. This pace is within expectations for most activities in the General Fund.

### **FISCAL YEAR 2018/19 BUDGET ADJUSTMENTS**

The FY 2018/19 General Fund revenue budget, as amended, totals approximately \$107.5 million. Based on economic activity and revenue collections through September 2018, staff is recommending First Quarter budget increase of \$781,359 to approximately \$108.3 million.

The FY 2018/19 General Fund expenditures budget as currently amended, and excluding one-time expenditures from fund balance, totals approximately \$108.1. The recommended First Quarter budget changes increase expenditures by \$39,322 to \$108.1 million. This is primarily due to adjustments in completed project operating costs. The fund continues to be structurally balanced, without the use of fund balance for ongoing operations. The specific budget adjustments for the General Fund are summarized in Exhibit A attached to the City Council Resolutions recommended for approval.

Fund	Type (Rev/Exp)	FY 2018/19 Amended Budget	Proposed Adjustments (\$)	Proposed Adjustments (%)	FY 2018/19 Amended Budget (1)
General Fund	Rev	\$107,538,982	\$781,359	<1%	\$108,320,341
General Fund	Exp	\$108,100,964	\$39,322	<1%	\$108,140,286
Net Total (2)		(\$562,982)	\$742,037		\$180,055

1. Does not reflect \$180,049 in net carryovers approved by Council October 16, 2018.

- Excludes one-time expenditures from fund balance. In FY 18/19, Council approved the use of General Fund fund balance of \$1,100,000 be allocated to street improvements.

City Position Summary Action

The City Position Summary as amended by the City Council serves as an important internal control tool for City Council to establish authorized positions for the City while enabling staff to manage within the authorized and funded positions. The City Position Summary addresses career authorized positions and does not include temporary positions. As a result of operational changes, some positions are being requested to be adjusted based on current and projected demands for those positions and services. Staff recommends the following updates to the City Position Summary:

- Reclassify an Economic Development Senior Management Analyst position to an Economic Development Division Manager (C30 \$91,607 - \$128,976). This will bring the position in line with the duties currently being performed by this position and allow for greater economic development efforts within the City. Estimated costs of \$10,000 will be absorbed within the current budget and no additional funding is being requested.
- Reclassify one Construction Inspector to a Construction Inspector Supervisor (C25 \$71,776 - \$101,056) and two Construction Inspectors to two Senior Construction Inspectors (C23 \$65,103 - \$91,661). This reflects the results of recent classification studies, align with operational changes as well as demands for development and inspection services for both the City and Moreno Valley Utility. Estimated costs of \$20,000 will be absorbed within the current budget and no additional funding is being requested.

<u>Department / Position Title</u>		<b>FY 2018/19 Adjustment</b>	<b>Requested Budget Amendment</b>
<u>Economic Development Department</u>			
Senior Management Analyst	FT	(1)	\$0
Economic Development Division Manager *	FT	1	
<u>Public Works Department</u>			
Construction Inspector	FT	(3)	
Construction Inspector Supervisor	FT	1	\$0
Senior Construction Inspector	FT	2	
Total Adjustment		0	\$0

\*Position may be currently under filled with an Economic Development Department Program Manager.

Summaries of Major Fund Changes for FY 2018/19

The following provides a summary of some of the proposed budget adjustments to other major funds. A complete list of all changes is identified in Exhibit A to the Resolutions.

### Community Development Block Grant (Fund 2512)

Based on the City Council adopted CDBG funding for sub recipients, adjustments are proposed to adjust certain Code and Facilities expenditures and revenues.

### Special Districts Funds (Funds 2006, 2050, 5012, 5014, 5110, 5111, 5112, 5114)

Adjusting revenue to match parcel charge/special taxes applied to Riverside County Property Tax Roll. Additional adjustments are requested for the ongoing reinvestment of restricted funds into maintenance and repairs.

### ALTERNATIVES

1. Approve Recommended Actions as set forth in this staff report, including the approval of the budget adjustments for FY 2018/19, as presented in Exhibit A. The approval of these items will allow for ongoing activities to be carried out in the current fiscal year and the City is able to modify budgets and operations as necessary through this quarterly review, while retaining a structurally balanced General Fund budget. *Staff recommends this alternative.*
2. Do not approve proposed Recommended Actions as set forth in this staff report, including the resolutions adopting the budget adjustments to the FY 2018/19 budget, as presented in Exhibit A. *Staff does not recommend this alternative.*

### FISCAL IMPACT

The City's Operating and Capital Budgets provide the funding and expenditure plan for all funds. As such, they serve as the City's financial plan for the fiscal year. The fiscal impacts for the proposed budget amendments and carryovers are identified in Exhibit A to the City Resolution.

### NOTIFICATION

Publication of the agenda.

### PREPARATION OF STAFF REPORT

Prepared By:  
Stephanie Cuff  
Management Analyst

Concurred By:  
Brian Mohan  
Financial Resources Division Manager

Department Head Approval:  
Marshall Eyerman  
Chief Financial Officer/City Treasurer

Approved by:  
Thomas M. DeSantis  
City Manager

### CITY COUNCIL GOALS

**Revenue Diversification and Preservation.** Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

**Public Safety.** Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

**Public Facilities and Capital Projects.** Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

**CITY COUNCIL STRATEGIC PRIORITIES**

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

Objective 1.1: Proactively attract high-quality businesses.

Objective 1.2: Market all the opportunities for quality industrial development in Moreno Valley by promoting all high-profile industrial and business projects that set the City apart from others.

Objective 6.2: Improve health, wellness and fitness for Moreno Valley youth through recreation and sports programs.

**ATTACHMENTS**

- 1. First Qtr Financial Summary Report FY1819
- 2. City Resolution 2018-XX
- 3. Exhibit A - Proposed Amendments
- 4. CSD Resolution 2018-XX
- 5. City Position Summary FY1718 - FY1819
- 6. Economic Development Department Program Manager
- 7. Construction Inspector Supervisor

**APPROVALS**

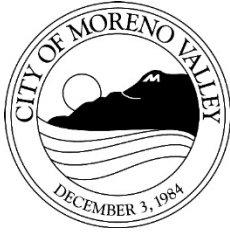
Budget Officer Approval	<u>      ✓ Approved      </u>	10/30/18 5:33 PM
City Attorney Approval	<u>      ✓ Approved      </u>	11/06/18 11:38 AM

City Manager Approval

✓ Approved

11/06/18 12:18 PM





# City of Moreno Valley Fiscal Year 2018/19 First Quarter Financial Summary

**TO:** Mayor and City Council

**FROM:** Marshall Eyerman, Chief Financial Officer/City Treasurer

**DATE:** November 13, 2018

## INTRODUCTION

On May 2, 2017, the City Council adopted the Two-Year Operating Budget for Fiscal Years (FY) 2017/18 – 2018/19. During the two-year budget period the City Council will be kept apprised of the City's financial condition through the process of First Quarter, Mid-Year Budget and Third Quarter Reviews. This ongoing process ensures a forum to look at expenditure and revenue deviations from the estimates made in the budget document. Additionally, any significant changes in projected revenue or unanticipated expenditures that may occur will be shared with the City Council.

This report provides a review of the unaudited financial results at the First Quarter of FY 2018/19 (July 2018 – September 2018, 25% of the fiscal year).

## CITYWIDE OPERATING EXPENDITURE SUMMARY

The following table contains a summary of the adopted budget, amended budget and the First Quarter expenditures. The totals represent each major fund type and component unit of the City.

**Table 1. Citywide Operating Expenditures**

	FY 2018/19 Adopted Budget	FY 2018/19 Amended Budget	Actuals as of 9/30/18 (unaudited)	% of Amended Budget
<b>Fund/Component Unit</b>				
General Fund	\$ 104,746,641	\$ 109,200,964	\$ 23,555,197	21.6%
Community Services District (CSD)	20,009,590	20,306,516	4,280,103	21.1%
Successor Agency	4,773,517	4,308,217	1,191,257	27.7%
Housing Fund	250,000	250,000	60,539	24.2%
Special Revenue Funds	34,495,673	43,140,948	7,584,505	17.6%
Capital Projects Funds	3,316,702	11,126,824	362,218	3.3%
Electric Utility Funds	27,409,823	31,383,148	6,530,941	20.8%
Internal Service Funds	13,368,800	14,289,205	3,010,438	21.1%
Debt Service Funds	6,538,420	4,327,000	2,000	0.0%
<b>Total</b>	<b>\$ 214,909,166</b>	<b>\$ 238,332,822</b>	<b>\$ 46,577,199</b>	<b>19.5%</b>

Actions taken by the City Council subsequent to the May 2, 2017 adoption of the two-year budget and included in the Amended Budget are:

- Throughout the fiscal year there are also budget amendments to reflect the acceptance of grants and adjustments to contractual services and material/supplies. The individual amendments are reviewed as part of separate City Council agenda items.
- FY 2017/18 carryover adjustments were approved on the October 16, 2018 Council meeting. These adjustments will be reflected in the 2<sup>nd</sup> Quarter Budget Review and are not reflected in this report.
- On June 19, 2018, Council approved lease/purchase agreement and the financing associated with the streetlight purchase from Southern California Edison. The approval also allowed staff to return to Council with the proposed budget adjustments related to these complex financing transactions which will occur in the next quarter reporting.

The majority of this First Quarter update will focus on the General Fund, as it supports all basic services provided to City residents. Highlights for other key component funds will be discussed at a summary level as well.

## GENERAL FUND OPERATING

Table 2. General Fund Operations

	FY 2018/19 Adopted Budget	FY 2018/19 Amended Budget	Actuals as of 09/30/2018 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 14,422,000	\$ 14,422,000	\$ 514,684	3.6%
Property Tax in-lieu	19,000,000	19,000,000	-	0.0%
Utility Users Tax	16,400,000	16,400,000	3,269,314	19.9%
Sales Tax	18,746,000	19,206,000	1,229,337	6.4%
Other Taxes	12,526,500	12,526,500	1,209,114	9.7%
Licenses & Permits	2,799,824	4,402,072	1,333,084	30.3%
Intergovernmental	463,000	572,573	131,475	23.0%
Charges for Services	12,079,871	12,540,591	3,226,208	25.7%
Use of Money & Property	4,220,862	4,260,858	2,409,222	56.5%
Fines & Forfeitures	662,050	662,050	69,839	10.5%
Miscellaneous	69,647	69,647	59,877	86.0%
<b>Total Revenues</b>	<b>\$ 101,389,754</b>	<b>\$ 104,062,291</b>	<b>\$ 13,452,154</b>	<b>12.9%</b>
<b>Expenditures:</b>				
Personnel Services	\$ 17,623,387	\$ 20,740,691	\$ 5,129,076	24.7%
Contractual Services	73,725,763	73,360,208	14,753,690	20.1%
Material & Supplies	3,705,509	3,755,509	1,185,503	31.6%
General Government	-	-	-	-
Debt Service	-	-	-	-
Fixed Charges	5,739,869	6,178,717	1,518,300	24.6%
Fixed Assets	120,000	50,000	-	0.0%
<b>Total Expenditures</b>	<b>\$ 100,914,528</b>	<b>\$ 104,085,125</b>	<b>\$ 22,586,569</b>	<b>21.7%</b>
<i>Excess (Deficiency) of Revenues Over (Under) Expenditures</i>	\$ 475,226	\$ (22,834)	\$ (9,134,415)	
<b>Transfers:</b>				
Transfers In	\$ 3,426,691	\$ 3,476,691	\$ 856,674	24.6%
Transfers Out	3,832,113	5,115,839	968,628	18.9%
<b>Net Transfers</b>	<b>\$ (405,422)</b>	<b>\$ (1,639,148)</b>	<b>\$ (111,954)</b>	
Total Revenues & Transfers In	\$ 104,816,445	\$ 107,538,982	\$ 14,308,828	13.3%
Total Expenditures & Transfers Out	104,746,641	109,200,964	23,555,197	21.6%
<b>Net Change of Fund Balance</b>	<b>\$ 69,804</b>	<b>\$ (1,661,982)</b>	<b>\$ (9,246,369)</b>	

### General Fund Operating Revenues

The General Fund is comprised of several revenue types. However, the main sources include property tax, utility users tax, and sales tax. Each of these is affected by different economic activity cycles and pressures.

**Table 3. General Fund Operating Revenues**

	FY 2018/19 Adopted Budget	FY 2018/19 Amended Budget	Actuals as of 09/30/2018 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 14,422,000	\$ 14,422,000	\$ 514,684	3.6%
Property Tax in-lieu	19,000,000	19,000,000	-	0.0%
Utility Users Tax	16,400,000	16,400,000	3,269,314	19.9%
Sales Tax	18,746,000	19,206,000	1,229,337	6.4%
Other Taxes	12,526,500	12,526,500	1,209,114	9.7%
Licenses & Permits	2,799,824	4,402,072	1,333,084	30.3%
Intergovernmental	463,000	572,573	131,475	23.0%
Charges for Services	12,079,871	12,540,591	3,226,208	25.7%
Use of Money & Property	4,220,862	4,260,858	2,409,222	56.5%
Fines & Forfeitures	662,050	662,050	69,839	10.5%
Miscellaneous	69,647	69,647	59,877	86.0%
<b>Total Revenues</b>	<b>\$ 101,389,754</b>	<b>\$ 104,062,291</b>	<b>\$ 13,452,154</b>	<b>12.9%</b>

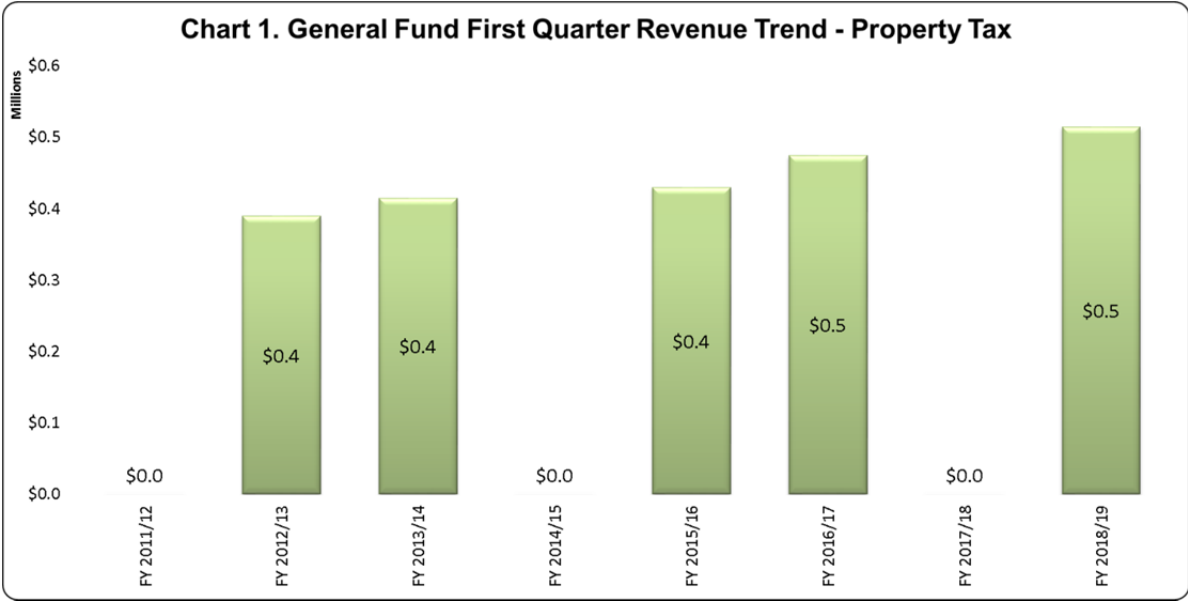
### Property Taxes/Property Taxes In-Lieu

Property taxes were budgeted to increase by 3% from the FY 2017/18 Amended Budget. The annual schedule of property tax payments from the County of Riverside will provide payments to the City based on the following estimated schedule:

#### Secured Property Tax Payment Dates

Settlement 1	January
Settlement 2	May
Settlement 3	August
Teeter Settlement	October

Based on historical averages of actual receipts, the City is estimated to receive 1% of the budgeted property tax revenue through first quarter. The City has currently received 1.5% through first quarter. Property taxes will continue to be monitored as property valuations may adjust through the year based on property sales and assessment appeals filed with the County.

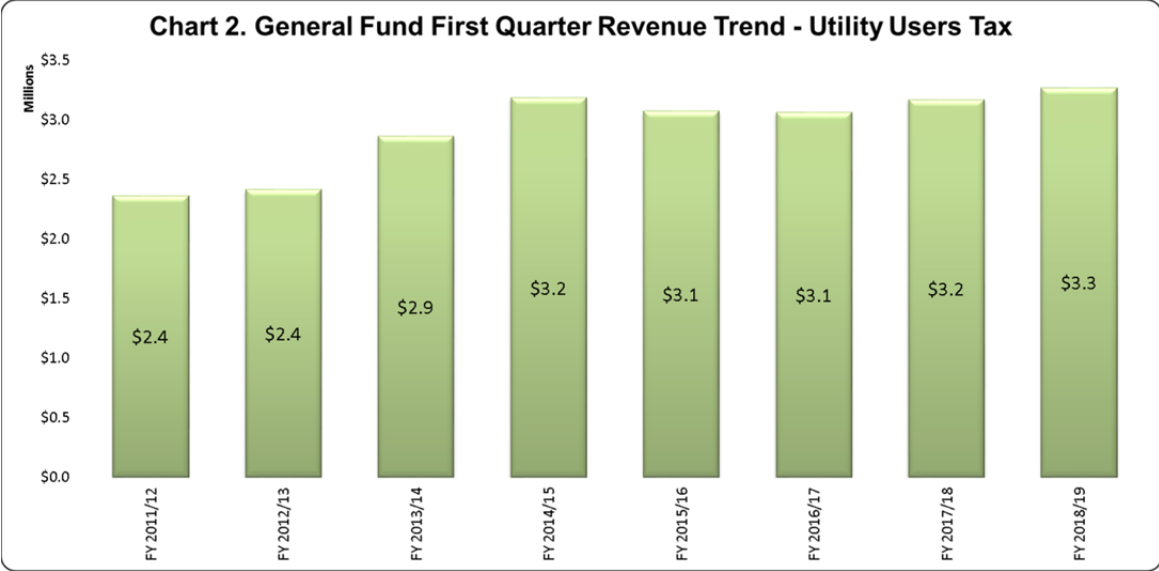


Note: FYs 2011/12, 2014/15 and 2017/18 did not receive any property tax revenues in the first quarter.

**Utility Users Tax**

Utility Users taxes were budgeted to increase by 1% from the FY 2017/18 Amended Budget. This projection is primarily due to competitive forces within the communications markets. Both the wireless and wired markets experienced downturns year over year. Based on our discussions with utility tax experts, there are a couple of causes for this trend. First is competition and bundling practices within the market as more small players continue to join the market. Second is the migration of customers from contract plans to prepaid plans.

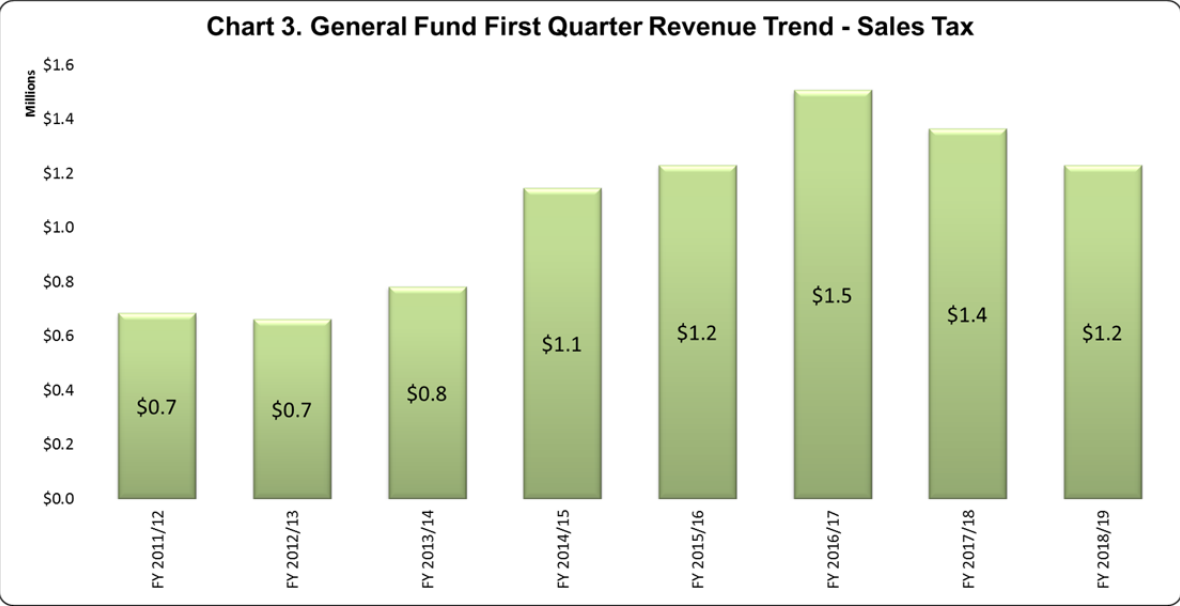
Based on historical averages of actual receipts, the City is estimated to receive 18.2% of the budgeted utility users tax revenue through first quarter. The City has currently received 19.9% through first quarter.



**Sales Taxes**

Sales taxes were budgeted to increase by 5% from the FY 2017/18 Amended Budget. Sales tax receipts will need to be continually monitored through the year to determine if current trends begin to plateau or begin to decrease.

Based on historical averages of actual receipts, the City is estimated to receive 6% of the budgeted sales tax revenue through first quarter. The City has currently received 6% through first quarter.

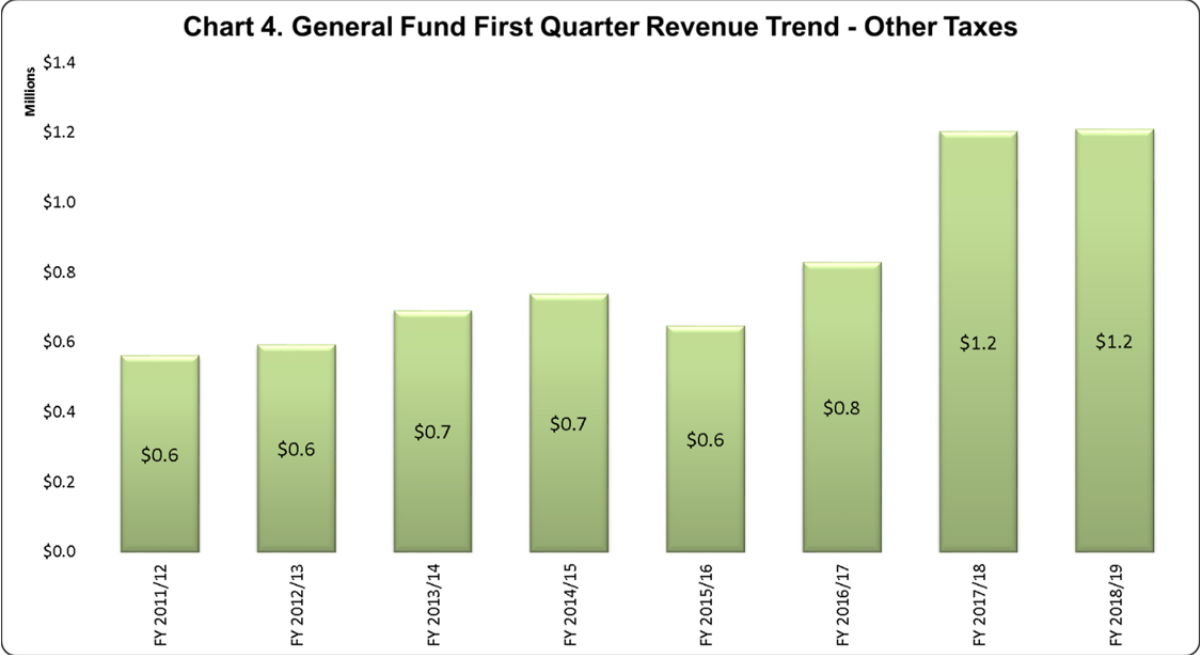


Note: For FY 2017/18, the reversal of revenues accrued to the prior fiscal year in accordance with the Government Accounting Standards Board (GASB) did not occur until the second quarter.

**Other Taxes**

Other taxes are primarily composed of Business Gross Receipts, Transient Occupancy Tax, Documentary Transfer Tax, and Franchise Fees. Collectively, other taxes were budgeted to increase 3% from the FY 2017/18 Amended Budget.

Based on historical averages of actual receipts, the City is estimated to receive 8% of the budgeted Other Taxes revenue through first quarter. The City has currently received 10% through first quarter.

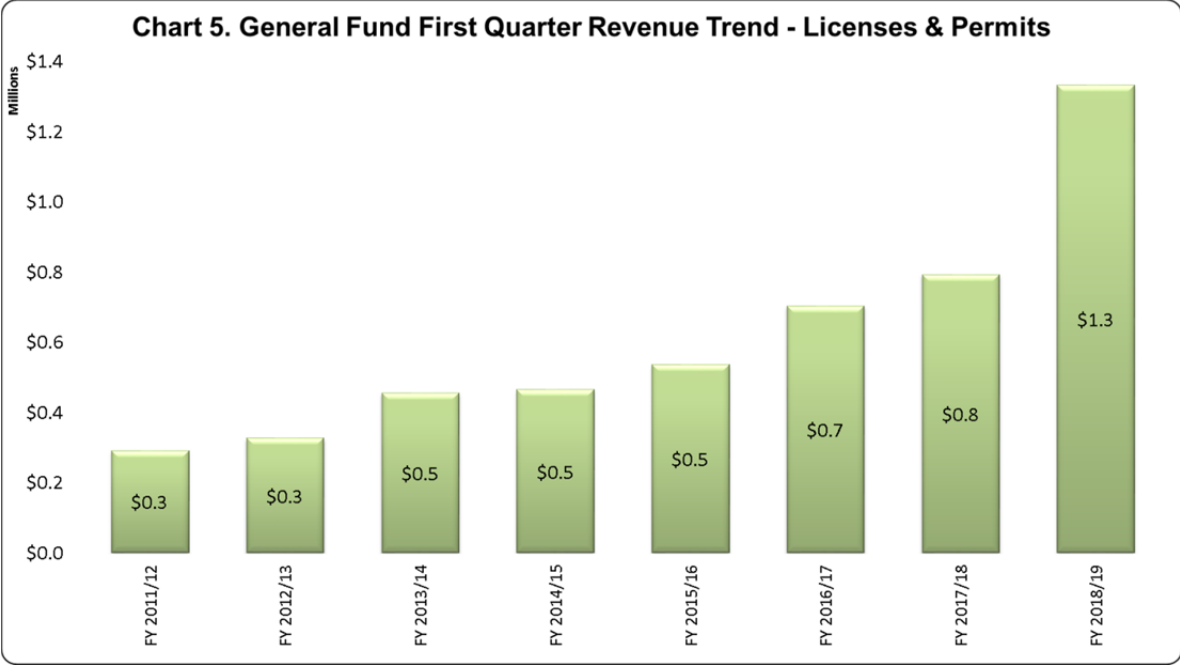


**Licenses & Permits**

Licenses & Permits are primarily composed of Business and Animal Licenses, along with Building, Electrical, Mechanical, Plumbing and other permits. Collectively, Licenses & Permits were budgeted to increase by 29% from the FY 2017/18 Amended Budget. This increase reflects increases due to Commercial Cannabis Business Permits. This budget will be monitored for a possible future increase.

Based on historical averages of actual receipts, the City is estimated to receive 24% of the budgeted Licenses & Permits revenue through first quarter. The City has currently received 30% through first quarter. The higher growth rate is related primarily to the recent building and business license permit activities.

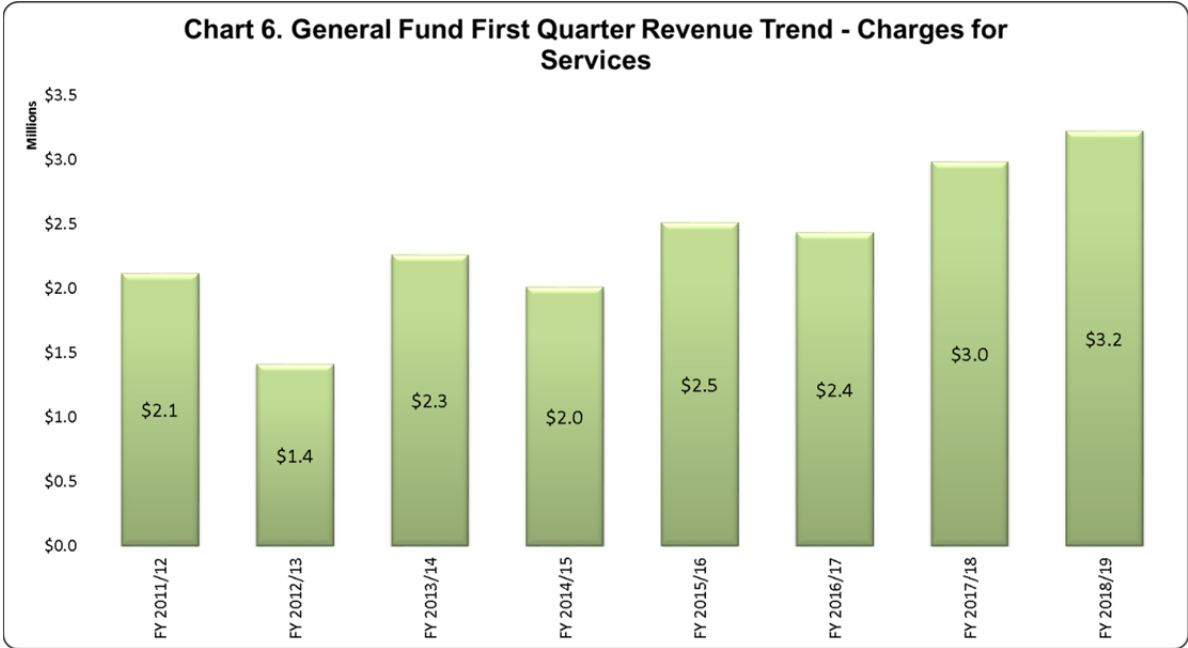




**Charges for Services**

Charges for Services are primarily composed of Plan Check Fees, Inspection Fees, Administrative Charges to other funds, and Parking Control Fines. Collectively, Charges for Services were conservatively budgeted to increase by 3% from the FY 2017/18 Amended Budget. This budget will be monitored for a possible future increase.

Based on historical averages of actual receipts, the City is estimated to receive 23% of the budgeted Charges for Services revenue through first quarter. The City has currently received 26% through first quarter.



**Use of Money and Property**

Investment income continues to remain low due to extremely low rates of return for fixed income investments, but has increased over the last year due to actions taken by the Federal Open Market Committee. The investments managed by Chandler Asset Management achieved a Yield to Maturity (YTM) for September 2018 of 2.04%. This compares to a YTM in September 2017 of 1.68 %. The investments managed by Insight Investments achieved a Yield to Maturity (YTM) for September 2018 of 1.76%. This compares to a YTM in September 2017 of 1.38%. In addition, the City maintained funds in the State Local Agency Investment Fund Pool (LAIF) with a YTM of 2.06%. This is a very low rate of return compared to historical experience, but is indicative of how investment income is performing everywhere, which is the reason the City utilizes the active management approach.

**General Fund Expenditures**

Expenditures are being spent in-line with prior year expenditures. Each Department’s activities will be monitored throughout the year as they may be impacted by different operational activities and project timelines.

**Table 4. General Fund Expenditures**

	FY 2018/19 Adopted Budget	FY 2018/19 Amended Budget	Actuals as of 09/30/18 (unaudited)	% of Amended Budget
<b>Department</b>				
City Council	\$ 1,019,127	\$ 1,118,413	\$ 206,164	18.4%
City Clerk	958,242	974,742	117,322	12.0%
City Manager	6,038,211	6,117,579	1,530,339	25.0%
City Attorney	899,961	899,961	188,487	20.9%
Community Development	9,170,762	9,414,798	2,054,767	21.8%
Economic Development	1,933,827	1,933,827	441,973	22.9%
Financial & Management Services	4,370,601	5,994,629	911,955	15.2%
Human Resources	1,080,522	1,170,159	287,155	24.5%
Public Works	7,293,505	7,580,085	2,307,799	30.4%
Non-Departmental	4,019,955	5,303,681	1,892,186	35.7%
<b>Non-Public Safety Subtotal</b>	<b>\$ 36,784,713</b>	<b>\$ 40,507,874</b>	<b>\$ 9,938,146</b>	<b>24.5%</b>
<b>Public Safety</b>				
Police	\$ 44,523,283	\$ 44,841,152	\$ 8,033,468	17.9%
Fire	23,438,645	23,851,938	5,583,584	23.4%
<b>Public Safety Subtotal</b>	<b>\$ 67,961,928</b>	<b>\$ 68,693,090</b>	<b>\$ 13,617,052</b>	<b>19.8%</b>
<b>Total</b>	<b>\$ 104,746,641</b>	<b>\$ 109,200,964</b>	<b>\$ 23,555,197</b>	

## OTHER KEY FUNDS

The following summaries describe other major funds in the City.

### ***Moreno Valley Community Services District***

The Moreno Valley Community Services District (CSD) was formed by the voters in 1984 to collect fees and certain taxes to provide an array of services including parks, recreation and community services, streetlights, landscaping and ongoing maintenance. The CSD provides these services through separate “zones” that define the services that are provided.

For certain zones, the primary revenue source used to provide services to properties is parcel fees or taxes levied on properties via their annual tax bill. Proposition 218, passed by California voters in November 1996, and has posed a serious challenge to managing the future operation of the CSD zones. Prop. 218 requires any revenue increase to be addressed through a voting process by affected property owners. For a period following the initial implementation of Prop. 218, the CSD was successful in receiving approval for some new or increased revenues. There were also revenue increases due to the growth of developed parcels within the zones. However, due to cost increases that exceed any offsetting increases in the revenues over the past years, and the recent economic downturn slowing new parcel growth, property owners have been resistant to efforts to fully fund service levels.

Table 5. CSD Operations

	FY 2018/19 Adopted Budget	FY 2018/19 Amended Budget	Actuals as of 09/30/18 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 4,610,427	\$ 4,610,427	\$ 174,736	3.8%
Other Taxes	5,353,200	5,353,200	-	0.0%
Licenses & Permits	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Charges for Services	6,020,400	6,021,600	344,080	5.7%
Use of Money & Property	821,201	872,201	462,296	53.0%
Fines & Forfeitures	50,000	50,000	7,364	14.7%
Miscellaneous	13,500	13,500	11,905	88.2%
Transfers In	2,153,113	2,392,266	548,877	22.9%
<b>Total Revenues</b>	<b>\$ 19,021,841</b>	<b>\$ 19,313,194</b>	<b>\$ 1,549,258</b>	<b>8.0%</b>
<b>Expenditures:</b>				
Library Services Fund (5010)	\$ 2,433,229	\$ 2,470,602	\$ 557,740	22.6%
Zone A Parks Fund (5011)	9,563,447	9,740,600	2,314,311	23.8%
LMD 2014-01 Residential Street Lighting Fund (5012)	1,589,879	1,589,879	343,415	21.6%
Zone C Arterial Street Lighting Fund (5110)	901,354	901,354	185,012	20.5%
Zone D Standard Landscaping Fund (5111)	1,137,750	1,137,750	162,049	14.2%
Zone E Extensive Landscaping Fund (5013)	320,547	322,547	46,703	14.5%
5014 LMD 2014-02	2,389,330	2,434,730	335,497	13.8%
Zone M Median Fund (5112)	242,528	277,528	39,943	14.4%
CFD No. 1 (5113)	1,364,358	1,364,358	289,291	21.2%
Zone S (5114)	67,168	67,168	6,141	9.1%
<b>Total Expenditures</b>	<b>\$ 20,009,590</b>	<b>\$ 20,306,516</b>	<b>\$ 4,280,103</b>	<b>21.1%</b>
<b>Net Change or Adopted Use of Fund Balance</b>	<b>\$ (987,749)</b>	<b>\$ (993,322)</b>	<b>\$ (2,730,845)</b>	

### Community Services District Zone A – Parks & Community Services

The largest Zone within the CSD is Zone A. It accounts for the administration and maintenance of the Parks & Community Services facilities and programs. Funding sources for these services come from a combination of property taxes, fees for service and smaller amounts from other City funds.

Table 6. CSD Zone A Operations

	FY 2018/19 Adopted Budget	FY 2018/19 Amended Budget	Actuals as of 09/30/18 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Property Tax	\$ 2,403,800	\$ 2,403,800	\$ 89,988	3.7%
Other Taxes	4,930,000	4,930,000	-	0.0%
Charges for Services	1,182,900	1,184,100	306,901	25.9%
Use of Money & Property	761,601	812,601	287,396	35.4%
Miscellaneous	11,500	11,500	9,162	79.7%
Transfers In	524,084	693,237	132,060	19.0%
<b>Total Revenues</b>	<b>\$ 9,813,885</b>	<b>\$ 10,035,238</b>	<b>\$ 825,507</b>	<b>8.2%</b>
<b>Expenditures:</b>				
35010 Parks & Comm Svcs - Admin	\$ 472,792	\$ 472,792	\$ 101,032	21.4%
35210 Park Maintenance - General	3,500,190	3,665,190	911,347	24.9%
35211 Contract Park Maintenance	508,471	508,471	66,717	13.1%
35212 Park Ranger Program	375,038	375,038	86,816	23.1%
35213 Golf Course Program	389,707	389,707	92,320	23.7%
35214 Parks Projects	211,309	211,309	48,609	23.0%
35310 Senior Program	571,579	571,579	130,105	22.8%
35311 Community Services	199,496	225,196	55,632	24.7%
35312 Community Events	98,937	98,937	25,482	25.8%
35313 Conf & Rec Cntr	557,610	566,610	135,960	24.0%
35314 Conf & Rec Cntr - Banquet	361,414	365,567	81,141	22.2%
35315 Recreation Programs	1,466,791	1,441,091	353,127	24.5%
35317 July 4th Celebration	132,183	132,183	55,235	41.8%
35318 Sports Programs	645,805	644,805	144,964	22.5%
35319 Towngate Community Center	72,125	72,125	15,070	20.9%
95011 Non-Dept Zone A Parks	-	-	10,755	0.0%
<b>Total Expenditures</b>	<b>\$ 9,563,447</b>	<b>\$ 9,740,600</b>	<b>\$ 2,314,311</b>	<b>23.8%</b>
<b>Net Change or Adopted Use of Fund Balance</b>	<b>\$ 250,438</b>	<b>\$ 294,638</b>	<b>\$ (1,488,804)</b>	

### Electric Utility

The Moreno Valley Utility (MVU) manages the operation, maintenance and business planning of the City's electric utility. MVU's basic purpose is to purchase and distribute electricity to customers in newly developed areas of the City. The City began serving new customers in February 2004, and now serves more than 6,500 customers. As it reaches fiscal and operational maturity, MVU will continue to be a key component of the City's economic development strategy. The City Council has established special tiered rates for electric utility customers based upon factors such as the number of jobs created.

The main revenue source for this fund is derived from charges for services. The customer base includes residential, commercial and industrial customers. The growth in customer base will continue to provide for the ability to create rate stabilization and replacement reserve funding.

Table 7. MVU Operations

	FY 2018/19 Adopted Budget	FY 2018/19 Amended Budget	Actuals as of 09/30/2018 (unaudited)	% of Amended Budget
<b>Revenues:</b>				
Taxes:				
Charges for Services	\$ 31,641,643	\$ 31,641,643	11,201,650	35.4%
Use of Money & Property	155,500	155,500	177,437	114.1%
Miscellaneous	141,500	141,500	39,607	28.0%
Transfers In	-	-	-	0.0%
<b>Total Revenues</b>	<b>\$ 31,938,643</b>	<b>\$ 31,938,643</b>	<b>\$ 11,418,695</b>	<b>35.8%</b>
<b>Expenditures:</b>				
45510 Electric Utility - General	\$ 21,963,138	\$ 22,402,961	\$ 6,184,008	27.6%
45511 Public Purpose Program	2,060,185	2,060,185	147,377	7.2%
80005 CIP - Electric Utility	5,000	13,690,963	193,578	1.4%
96010 Non-Dept Electric	0	0	5,978	0.0%
96030 Non-Dept 2005 Lease Revenue Bonds	1,550,000	1,550,000	-	0.0%
96021 Non-Dept 2016 Tax LRB of 07 Tax	867,700	867,700	-	0.0%
96011 Non-Dept Electric - Restricted	-	-	-	0.0%
96031 Non-Dept 2013 Refunding 05 LRB	179,500	37,500	-	0.0%
96032 Non-Dept 2014 Refunding 2005 LRB	119,300	119,300	-	0.0%
96040 Non-Dept 2015 Taxable LRB	665,000	460,000	-	0.0%
<b>Total Expenditures</b>	<b>\$ 27,409,823</b>	<b>\$ 41,188,609</b>	<b>\$ 6,530,941</b>	<b>15.9%</b>
<b>Net Change or Adopted Use of Fund Balance</b>	<b>\$ 4,528,820</b>	<b>\$ (9,249,966)</b>	<b>\$ 4,887,754</b>	

MVU's revenues and expenses will fluctuate annually based on energy demands.

- On June 19, 2018, Council approved lease/purchase agreement and the financing associated with the streetlight purchase from Southern California Edison. The approval also allowed staff to return to Council with the proposed budget adjustments related to these complex financing transactions which will occur in the next quarter reporting.

## SUMMARY

The City of Moreno Valley is experiencing certain levels of growth and continues to maintain a structurally balanced Budget without the use of reserves.

Although the City has experienced positive results in some areas through FY 2017/18 and through the First Quarter of FY 2018/19, the City should look toward the future with constrained optimism as we proceed through the fiscal year.

As positive fund balances begin to grow, we will bring back to the City Council for discussion options to address the other challenges and unfunded liabilities.

## RESOLUTION NO. 2018-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING THE REVISED OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2018/19

WHEREAS, the City Council approved the Operating and Capital Budgets for the City for Fiscal Year 2018/19, a copy of which, as may have been amended by the City Council, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the City Council approves amendments to the budgets throughout the fiscal year and such prior amendments are reflected within the current amended budget and further ratified as part of the adoption of the quarterly budget amendments; and

WHEREAS, the City Manager has heretofore submitted to the City Council proposed amendments to the Operating and Capital Budgets for the City for Fiscal Year 2018/19, a copy of which, as may have been amended by the City Council, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the City; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain the estimates of uses of fund balance as required to stabilize the delivery of City services during periods of operational deficits; and

WHEREAS, the City Council has made such revisions to the proposed amended Operating and Capital Budgets as so desired; and

WHEREAS, the amended Operating and Capital Budgets, as herein approved, will enable the City Council to make adequate financial plans and will ensure that City officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The proposed amendments to the Operating and Capital Budgets, as Exhibit A to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the City Council, are hereby approved and adopted as the annual Operating and Capital Budgets of the City of Moreno Valley for Fiscal Year 2018/19.

1  
Resolution No. 2018-XX  
Date Adopted: November 13, 2018



- 2. The Proposed Amendments to City Position Summary included within the staff report and contained in the City Position Summary attached as Attachment 5 and on file in the Office of the City Clerk, and as may have been amended by the City Council, is hereby adopted as part of the Approved City Position Summary of the City of Moreno Valley for Fiscal Year 2018/19.
- 3. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal year.
- 4. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 13<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
Mayor of the City of Moreno Valley

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

2  
Resolution No. 2018-XX  
Date Adopted: November 13, 2018

Attachment: City Resolution 2018-XX [Revision 1] (3288 : FISCAL YEAR 2018/19 FIRST QUARTER BUDGET REVIEW AND APPROVAL OF THE

**RESOLUTION JURAT**

STATE OF CALIFORNIA        )  
COUNTY OF RIVERSIDE       ) ss.  
CITY OF MORENO VALLEY     )

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2018-xx was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 13<sup>th</sup> day of November, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

\_\_\_\_\_  
CITY CLERK

(SEAL)

Resolution No. 2018-XX<sup>3</sup>  
Date Adopted: November 13, 2018

Attachment: City Resolution 2018-XX [Revision 1] (3288 : FISCAL YEAR 2018/19 FIRST QUARTER BUDGET REVIEW AND APPROVAL OF THE

**CITY OF MORENO VALLEY  
GENERAL FUND  
FY 2018/19 Proposed Amendments**

Department	Fund	Account Description	General Ledger Account	Project	Fiscal Year 2018/19 Amended Budget	Proposed Amendment	Revised Budget	Description - Proposed Adjustment
Financial & Management Services	1010	Revenue Close to Bal Sheet - Use of M&P-Prin/Int Income	1010-99-99-91010-469999		\$ -	\$ (763,000.00)	\$ (763,000.00)	Accounting adjustment for the Towngate Mall note.
Financial & Management Services	1010	Utility Users Tax	1010-99-99-91010-407000		\$ 16,400,000.00	\$ (400,000.00)	\$ 16,000,000.00	Adjusted based on updated budget projections.
Financial & Management Services	1010	Franchise Fees	1010-99-99-91010-500010		\$ 6,509,000.00	\$ (300,000.00)	\$ 6,209,000.00	Adjusted based on updated budget projections.
Financial & Management Services	1010	Sales Tax - General	1010-99-99-91010-402000		\$ 19,206,000.00	\$ 712,810.00	\$ 19,918,810.00	Adjusted based on updated budget projections.
Financial & Management Services	1010	Property Tax - Secured	1010-99-99-91010-401000		\$ 6,080,000.00	\$ 304,000.00	\$ 6,384,000.00	Adjusted based on updated budget projections.
Financial & Management Services	1010	Transient Occupancy Tax	1010-99-99-91010-403000		\$ 2,450,000.00	\$ 100,000.00	\$ 2,550,000.00	Adjusted based on updated budget projections.
Financial & Management Services	1010	Property Tax in Lieu-VLF	1010-99-99-91010-401060		\$ 19,000,000.00	\$ 920,000.00	\$ 19,920,000.00	Adjusted based on updated budget projections.
Financial & Management Services	1010	Property Tax - Redevelopment Redistribution	1010-99-99-91010-401065		\$ 420,000.00	\$ 34,000.00	\$ 454,000.00	Adjusted based on updated budget projections.
Financial & Management Services	1010	Documentary Transfer Tax	1010-99-99-91010-406000		\$ 757,500.00	\$ 12,500.00	\$ 770,000.00	Adjusted based on updated budget projections.
Fire	1010	Annual Fire Inspection Fees	1010-40-46-30210-520010		\$ 181,000.00	\$ 100,000.00	\$ 281,000.00	Adjusted based on updated budget projections.
Fire	1010	Fire Plan Check Fees	1010-40-46-30210-540030		\$ 429,760.00	\$ (100,000.00)	\$ 329,760.00	Adjusted based on updated budget projections.
Police	1010	Asset Forfeitures	1010-60-65-40010-480150		\$ 109,573.00	\$ 161,049.00	\$ 270,622.00	Budgeting for carryover and forecasted revenue.
<b>REVENUE TOTAL</b>					<b>\$ 71,542,833</b>	<b>\$ 781,359</b>	<b>\$ 72,324,192</b>	
City Attorney	1010	ISF - Purch & Fac	1010-14-10-14010-690390		\$ 54,400	\$ (6,433)	\$ 47,967	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
City Clerk	1010	Contractual	1010-10-01-10010-625099		-	85,000	85,000	Adjusting budget based on projected election/operational costs.
City Clerk	1010	ISF - Purch & Fac	1010-12-05-12010-690390		50,200	(5,937)	44,263	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
City Council	1010	Training & Travel	1010-10-01-10011-620510		2,000	2,000	4,000	Budget adjusted based on historical activity.
City Council	1010	Training & Travel	1010-10-01-10012-620510		2,000	2,000	4,000	Budget adjusted based on historical activity.
City Council	1010	Training & Travel	1010-10-01-10013-620510		2,000	2,000	4,000	Budget adjusted based on historical activity.
City Council	1010	Training & Travel	1010-10-01-10014-620510		2,000	2,000	4,000	Budget adjusted based on historical activity.
City Council	1010	Training & Travel	1010-10-01-10015-620510		2,000	2,000	4,000	Budget adjusted based on historical activity.
City Manager	1010	Transfers Out	1010-99-99-91010-905010		475,000	(475,000)	-	Adjusted based on updated budget projections and needs.
City Council	1010	ISF - Purch & Fac	1010-10-01-10010-690390		80,200	(9,484)	70,716	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
City Manager	1010	ISF - Purch & Fac	1010-16-15-16010-690390		91,200	(10,785)	80,415	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
City Manager	1010	ISF - Purch & Fac	1010-16-16-16210-690390		33,800	(3,997)	29,803	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
City Manager	1010	ISF - Purch & Fac	1010-16-39-25410-690390		198,000	(23,415)	174,585	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	ISF - Purch & Fac	1010-20-25-20011-690390		73,300	(8,668)	64,632	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	ISF - Purch & Fac	1010-20-26-20110-690390		73,700	(8,716)	64,984	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	ISF - Purch & Fac	1010-20-27-20211-690390		93,900	(11,104)	82,796	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	ISF - Purch & Fac	1010-20-28-20310-690390		75,000	(8,869)	66,131	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	ISF - Purch & Fac	1010-20-38-18210-690390		169,200	(20,009)	149,191	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Economic Development	1010	ISF - Purch & Fac	1010-22-25-20010-690390		47,850	(5,659)	42,191	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Financial & Management Services	1010	ISF - Purch & Fac	1010-30-35-25010-690390		48,400	(5,724)	42,676	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Financial & Management Services	1010	ISF - Purch & Fac	1010-30-36-25110-690390		126,300	(14,936)	111,364	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Financial & Management Services	1010	ISF - Purch & Fac	1010-30-37-25210-690390		64,700	(7,651)	57,049	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Financial & Management Services	1010	ISF - Purch & Fac	1010-30-40-18310-690390		78,800	(9,319)	69,481	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Fire	1010	ISF - Purch & Fac	1010-40-45-30110-690390		516,100	(61,033)	455,067	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Fire	1010	ISF - Purch & Fac	1010-40-46-30210-690390		1,100	(130)	970	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Fire	1010	ISF - Purch & Fac	1010-40-46-30211-690390		87,500	(10,348)	77,152	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Fire	1010	ISF - Purch & Fac	1010-40-47-30310-690390		95,200	(11,258)	83,942	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Human Resources	1010	ISF - Purch & Fac	1010-18-21-18020-690390		50,100	(5,925)	44,175	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Police	1010	ISF - Purch & Fac	1010-60-65-40010-690390		513,900	(60,773)	453,127	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Public Works	1010	ISF - Purch & Fac	1010-70-29-20410-690390		139,200	(16,462)	122,738	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Public Works	1010	ISF - Purch & Fac	1010-70-75-45010-690390		47,200	(5,582)	41,618	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Public Works	1010	ISF - Purch & Fac	1010-70-76-45110-690390		87,100	(10,300)	76,800	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Public Works	1010	ISF - Purch & Fac	1010-70-77-45210-690390		98,000	(11,589)	86,411	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Communications	1010-20-26-20110-620410		14,684	294	14,978	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Salaries-Regular	1010-20-26-20110-611110		912,596	194,107	1,106,703	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Salaries-Temporary	1010-20-26-20110-611310		19,300	34,209	53,509	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Salaries-Addl - Other	1010-20-26-20110-611699		34,859	8,806	43,665	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Benefits - PERS & ERP Def Comp	1010-20-26-20110-612110		231,690	63,312	295,002	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Benefits - Bank	1010-20-26-20110-612120		146,751	38,073	184,824	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Benefits - Medicare	1010-20-26-20110-612130		12,294	3,367	15,661	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Benefits - Group Life Insurance	1010-20-26-20110-612140		3,951	1,158	5,109	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Benefits - ST/LT Disability	1010-20-26-20110-612145		7,027	1,894	8,921	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Community Development	1010	Benefits - Annuity	1010-20-26-20110-612160		4,562	880	5,442	Adjusting budget due to reallocation of CDBG funding previously approved by Council.
Police	1010	Maint & Repair - Machine Equip	1010-60-65-40010-620930		140,713	25,000	165,713	Allocating budget for expected fleet maintenance of motorcycle.
Public Works	1010	Transfers to TUMF CAPITAL PROJECTS FUND	1010-99-99-91010-903003		-	204,086	204,086	Close-out of completed projects.
Public Works	1010	Salaries-Reimbursable (In/Out)	1010-70-77-45210-611510		(1,131,014)	140,000	(991,014)	Allocating budget for operational expenditures and recovered costs.
Public Works	1010	Transfers to GAS TAX FUND	1010-99-99-91010-902000		160,000	90,000	250,000	Allocating budget for expected maintenance activities.
Public Works	1010	Transfers to LMD 2014-02	1010-99-99-91010-905014		220,529	(31,758)	188,771	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
<b>EXPENSES TOTAL</b>					<b>\$ 4,257,292</b>	<b>\$ 39,322</b>	<b>\$ 4,296,614</b>	

Attachment: Exhibit A - Proposed Amendments [Revision 1] (3288 : FISCAL YEAR 2018/19 FIRST

**CITY OF MORENO VALLEY  
NON - GENERAL FUND  
FY 2018/19 Proposed Amendments**

Department	Fund	Account Description	General Ledger Account		Fiscal Year 2018/19 Amended Budget	Proposed Amendment	Revised Budget	Description - Proposed Adjustment
City Manager	5010	Transfers in - from GENERAL FUND	5010-99-99-95010-801010		\$ 475,000.00	\$ (475,000.00)	-	Adjusted based on updated budget projections and needs.
City Manager	7210	Transfers in - within categ TECHNOLOGY REPLACEMENT RESERVE	7210-99-99-97210-827230		\$ 200,000.00	\$ 651,000.00	851,000	Aligning funding with expenditures.
Economic Development	2300	Other Grant-Operating Revenue	2300-22-25-72202-489000		-	\$ 40,501.00	40,501	Mayor's Challenge grant carryover.
Financial & Management Services	2512	Fed Grant-Operating Revenue	2512-99-99-92512-485000		\$ 2,068,143.00	\$ 45,894.00	2,114,037	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Financial & Management Services	7310	Administrative Charges	7310-30-40-18410-585020		\$ 4,193,850.00	\$ (354,106.00)	3,839,744	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Parks & Community Services	2300	Fed Grant-Operating Revenue	2300-50-58-75014-485000		\$ 33,750.00	\$ 33,750.00	67,500	Budgeting for the 21st Century Community Learning Center grant.
Parks & Community Services	5011	Donations	5011-50-58-35310-580200		\$ 5,000.00	\$ 4,200.00	9,200	Allocating budget for expected donations.
Parks & Community Services	5011	Donations	5011-50-58-35311-580200		-	\$ 7,500.00	7,500	Allocating budget for expected donations.
Parks & Community Services	5011	Spl Seasonal Events	5011-50-58-35312-507090		\$ 7,000.00	\$ 4,800.00	11,800	Allocating budget for expected donations.
Parks & Community Services	5011	Spl Seasonal Events-4th of Jul	5011-50-58-35317-507080		\$ 50,000.00	\$ 1,000.00	51,000	Allocating budget for expected donations.
Parks & Community Services	5011	Donations	5011-50-58-35318-580200		-	\$ 7,500.00	7,500	Allocating budget for expected donations.
Public Works	5114	Transfers in - from Zone L	5114-99-99-95114-805010		-	\$ 23,988.00	23,988	Reallocating budget for maintenance.
Public Works	3005	Transfers in - from DIF - FIRE	3005-99-99-93005-802903		\$ 950,000.00	\$ (950,000.00)	-	True-up based on currently available funding.
Public Works	3003	Transfers in - from GENERAL FUND	3003-99-99-93003-801010		-	\$ 204,086.00	204,086	Close-out of completed projects.
Public Works	2001	Fed Reimb-Capital	2001-99-99-92001-482020		\$ 219,650.00	\$ (219,650.00)	-	Allocating revenue budgets to projects and adjusting for updated projections.
Public Works	2001	Reimbursements - Other Govts	2001-99-99-92001-483010	801 0049 70 76	\$ -	\$ 46,505.00	46,505	Allocating revenue budgets to projects and adjusting for updated projections.
Public Works	2301	Fed Reimb-Capital	2301-99-99-92301-482020		\$ 4,415,000.00	\$ (4,415,000.00)	-	Allocating revenue budgets to projects and adjusting for updated projections.
Public Works	2301	Fed Reimb-Capital	2301-99-99-92301-482020	808 0018	\$ 4,415,000.00	\$ 1,137,772.00	5,552,772	Allocating revenue budgets to projects and adjusting for updated projections.
Public Works	3002	Reimbursement Agreement	3002-99-99-93002-500600		\$ 1,870,382.00	\$ (788,882.00)	1,081,500	Allocating revenue budgets to projects and adjusting for updated projections.
Public Works	3008	Fed Reimb-Capital	3008-99-99-93008-482020	802 0003 70 77	-	\$ (17,095.00)	(17,095)	Allocating revenue budgets to projects and adjusting for updated projections.
Public Works	3015	Transfer in - within category PARKS-COMM SERV CAPITAL PROJECTS	3015-99-99-93015-823006		-	\$ 357,024.00	357,024	Moving to funds 3015 & 3016 to match projects.
Public Works	3016	Transfer in - within category PARKS-COMM SERV CAPITAL PROJECTS	3016-99-99-93016-823006		-	\$ 606,435.00	606,435	Moving to funds 3015 & 3016 to match projects.
Public Works	2200	Waste Managmt. Recycling	2200-70-78-77311-486200		\$ 55,000.00	\$ 14,663.00	69,663	Budgeting for grant expenses and off-setting revenue.
Public Works	2207	State Grant-Operating Revenue	2207-70-78-77415-486000		\$ 55,462.00	\$ 45,783.00	101,245	Budgeting for grant expenses and off-setting revenue.
Public Works	2000	Transfers in - from GENERAL FUND	2000-99-99-92000-801010		\$ 160,000.00	\$ 90,000.00	250,000	Allocating budget for expected maintenance activities.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 01-TG	\$ 220,529.00	\$ (2,709.00)	217,820	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 01A-RP	\$ 220,529.00	\$ (562.00)	219,967	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 02-HS	\$ 220,529.00	\$ (5,077.00)	215,452	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 03-MVRW	\$ 220,529.00	\$ (10,170.00)	210,359	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 03A-LPP	\$ 220,529.00	\$ 8,242.00	228,771	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 04-MVRE	\$ 220,529.00	\$ (21,231.00)	199,298	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 05-SR	\$ 220,529.00	\$ (765.00)	219,764	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 06-MF	\$ 220,529.00	\$ (1,387.00)	219,142	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 07-CEL	\$ 220,529.00	\$ 522.00	221,051	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 08-SM	\$ 220,529.00	\$ (596.00)	219,933	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5014	Transfers in - from GENERAL FUND	5014-99-99-95014-801010	SD LMD ZN 09-SV	\$ 220,529.00	\$ 1,975.00	222,504	Adjusting budget to be consistent with FY2018/19 Engineer's Report as approved by City Council on 6/19/18.
Public Works	5012	Parcel Fees	5012-70-79-25703-500800		\$ 954,700.00	\$ 1,231.00	955,931	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5110	Special Taxes	5110-70-79-25703-404000		\$ 423,200.00	\$ 4,633.00	427,833	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5111	Parcel Fees	5111-70-79-25704-500800		\$ 1,201,900.00	\$ (274,873.00)	927,027	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5112	Parcel Fees	5112-70-79-25719-500800		\$ 114,900.00	\$ 3,399.00	118,299	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5114	Parcel Fees	5114-70-79-25720-500800		\$ 59,600.00	\$ 2,069.00	61,669	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 01-TG	\$ 2,179,300.00	\$ (15,482.00)	2,163,818	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 01A-RP	\$ 2,179,300.00	\$ 1,730.00	2,181,030	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 02-HS	\$ 2,179,300.00	\$ (6,681.00)	2,172,619	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 03-MVRW	\$ 2,179,300.00	\$ (24,369.00)	2,154,931	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 03A-LPP	\$ 2,179,300.00	\$ 196.00	2,179,496	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 04-MVRE	\$ 2,179,300.00	\$ (4,134.00)	2,175,166	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 06-MF	\$ 2,179,300.00	\$ (1,944.00)	2,177,356	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 07-CEL	\$ 2,179,300.00	\$ (33.00)	2,179,267	Adjust parcel charge/special taxes revenue to match applied fixed charges.

Attachment: Exhibit A - Proposed Amendments [Revision 1] (3288 : FISCAL YEAR 2018/19 FIRST

Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 08-SM	2,179,300	(1,432)	2,177,868	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5014	Parcel Fees	5014-70-79-25721-500800	SD LMD ZN 09-SV	2,179,300	(43,728)	2,135,572	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	2050	Special Taxes	2050-70-79-25722-404000		23,000	186,657	209,657	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	5013	Parcel Fees	5013-70-79-25705-500800		295,600	(178,580)	117,020	Adjust parcel charge/special taxes revenue to match applied fixed charges.
Public Works	2050	Advanced Energy Fees	2050-70-79-25722-501100		10,000	40,000	50,000	Increasing budget due to increased volume of development.
<b>REVENUE TOTAL</b>					<b>\$ 46,474,956</b>	<b>\$ (4,240,431)</b>	<b>\$ 42,234,525</b>	

City Attorney	2013	Nuisance Abatement	2013-14-10-14011-625015		\$ 30,000	\$ 15,000	\$ 45,000	Budgeting for increase nuisance expenses.
City Manager	7230	Transfers to - within cat TECHNOLOGY SERVICES	7230-99-99-92730-927210		200,000	651,000	851,000	Aligning funding with expenditures.
Community Development	2512	Communications	2512-20-26-72611-620410		300	(300)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Community Development	2512	Salaries-Regular	2512-20-26-72611-611110		198,597	(198,597)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Community Development	2512	Salaries-Temporary	2512-20-26-72611-611310		35,000	(35,000)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Community Development	2512	Salaries-Addl - Other	2512-20-26-72611-611699		9,010	(9,010)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Community Development	2512	Benefits - PERS & ERPD Def Comp	2512-20-26-72611-612110		64,777	(64,777)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Community Development	2512	Benefits - Bank	2512-20-26-72611-612120		38,954	(38,954)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Community Development	2512	Benefits - Medicare	2512-20-26-72611-612130		3,445	(3,445)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Community Development	2512	Benefits - Group Life Insurance	2512-20-26-72611-612140		1,185	(1,185)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Community Development	2512	Benefits - ST/LT Disability	2512-20-26-72611-612145		1,938	(1,938)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Community Development	2512	Benefits - Annuity	2512-20-26-72611-612160		900	(900)	-	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Financial & Management Services	2512	CIP Other	2512-30-40-80010-720199		-	400,000	400,000	Adjusting budget due to reallocation of CDBG funding previously approved by Council
Economic Development	2300	Professional Svcs - Other	2300-22-25-72202-620299		-	40,501	40,501	Mayor's Challenge grant - carryover.
Human Resources	7010	Insurance - General	7010-18-21-14020-650110		476,000	71,818	547,818	Budgeting for increased liability costs.
Parks & Community Services	2300	Salaries-Regular	2300-50-58-75014-611110		1,125	1,125	2,250	Budgeting for the 21st Century Community Learning Center grant.
Parks & Community Services	2300	Benefits - Other	2300-50-58-75014-612199		562	562	1,124	Budgeting for the 21st Century Community Learning Center grant.
Parks & Community Services	2300	Contractual Svcs - Other	2300-50-58-75014-625099		32,063	32,063	64,126	Budgeting for the 21st Century Community Learning Center grant.
Parks & Community Services	3006	CIP Other	3006-50-57-80003-720199	803 0027-3006Q-99	50,000	(28,352)	21,648	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80003-720199	803 0027-3016-99	-	28,352	28,352	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80003-720199	803 0029-3006Q-99	50,000	(2,672)	47,328	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80003-720199	803 0029-3016-99	-	2,672	2,672	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80003-720199	803 0030-3006Q-99	50,000	(30,925)	19,075	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80003-720199	803 0030-3016-99	-	30,925	30,925	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80003-720199	803 0031-3006Q-99	50,000	(16,668)	33,332	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80003-720199	803 0031-3016-99	-	16,668	16,668	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80003-720199	803 0034-3006Q-99	50,000	(38,371)	11,629	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80003-720199	803 0034-3016-99	-	38,371	38,371	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0004 50 57-3006Q-99	105,000	(172,397)	(67,397)	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80007-720199	807 0004 50 57-3016-99	-	172,397	172,397	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0005 50 57-3006Q-99	105,000	(186,120)	(81,120)	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80007-720199	807 0005 50 57-3016-99	-	186,120	186,120	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0026 50 57-3006P-99	105,000	(28,225)	76,775	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3015	CIP Other	3015-50-57-80007-720199	807 0026 50 57-3015-99	600,000	28,225	628,225	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0026 50 57-3006Q-99	105,000	(28,225)	76,775	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80007-720199	807 0026 50 57-3016-99	-	28,225	28,225	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0028 50 57-3006P-99	105,000	(1,101)	103,899	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3015	CIP Other	3015-50-57-80007-720199	807 0028 50 57-3015-99	600,000	1,101	601,101	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0031 50 57-3006P-99	105,000	(238,237)	(133,237)	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3015	CIP Other	3015-50-57-80007-720199	807 0031 50 57-3015-99	600,000	238,237	838,237	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0039-3006P-99	105,000	(46,717)	58,283	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3015	CIP Other	3015-50-57-80007-720199	807 0039-3015-99	600,000	46,717	646,717	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0040-3006P-99	105,000	(17,999)	87,001	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3015	CIP Other	3015-50-57-80007-720199	807 0040-3015-99	600,000	17,999	617,999	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0041-3006Q-99	105,000	(36,750)	68,250	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80007-720199	807 0041-3016-99	-	36,750	36,750	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0043-3006P-99	105,000	(24,745)	80,255	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3015	CIP Other	3015-50-57-80007-720199	807 0043-3015-99	600,000	24,745	624,745	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0043-3006Q-99	105,000	(41,398)	63,602	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80007-720199	807 0043-3016-99	-	41,398	41,398	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0045-3006Q-99	105,000	(7,850)	97,150	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80007-720199	807 0045-3016-99	-	7,850	7,850	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3006	CIP Other	3006-50-57-80007-720199	807 0046-3006Q-99	105,000	(16,707)	88,293	Moving to funds 3015 & 3016 to match projects.
Parks & Community Services	3016	CIP Other	3016-50-57-80007-720199	807 0046-3016-99	-	16,707	16,707	Moving to funds 3015 & 3016 to match projects.
Public Works	5010	Transfers to ZONE "S"	5010-99-99-95010-905114		-	23,988	23,988	Reallocating budget for maintenance.
Public Works	2903	Transfers to FIRE SERVICES CAP FUND	2903-99-95-92903-903005		950,000	(950,000)	-	True-up based on available funding currently available
Public Works	3005	CIP Other	3005-70-77-80003-720199		950,000	(950,000)	-	True-up based on available funding currently available
Public Works	2001	CIP Other	2001-70-77-80001-720199	801 0011 70 77-2001 A	-	(1,384,687)	(1,384,687)	Transferring local match from 2001A to fund 2001.
Public Works	2001	CIP Other	2001-70-77-80001-720199	801 0011 70 77-2001	-	352,895	352,895	Transferring local match from 2001A to fund 2001.
Public Works	2001	CIP Other	2001-70-77-80004-720199	804 0007 70 77	-	(800,760)	(800,760)	Budget to align with projected expenses.
Public Works	3002	CIP Other	3002-70-77-80002-720199	802 0005	6,882	-	(15,000)	Project to be completed by developer.
Public Works	2301	CIP Other	2301-70-77-80002-720199	802 0005	53,118	-	(53,118)	Project to be completed by developer.
Public Works	2301	CIP Other	2301-70-76-80001-720199	801 0072-2301-99	-	(1,195)	(1,195)	Closing out project budget.
Public Works	2301	CIP Other	2301-70-76-80001-720199	801 0056	-	(49,070)	(49,070)	Closing out project budget.
Public Works	3302	CIP Other	3302-70-77-80008-720199	808 0023 70 77	-	(22,932)	(22,932)	Closing out project budget.

Attachment: Exhibit A - Proposed Amendments [Revision 1] (3288 : FISCAL YEAR 2018/19 FIRST



Public Works	2000	CIP Other	2000-70-77-80001-720199	801 0078-2000A	3,681,096	51,030	3,732,126	Allocating budget for expected expenses.
Public Works	2000	CIP Other	2000-70-77-80001-720199	801 0078-2000A	3,681,096	(21,753)	3,659,343	Reallocating budget to Citywide Pavement Rehabilitation program
Public Works	3006	Transfers to within Category PCS CAPITAL PROJ (PARKLAND)	3006-99-99-93006-923015		-	357,024	357,024	Moving to funds 3015 & 3016 to match projects.
Public Works	3006	Transfers to within Category PCS CAPITAL PROJ (QUIMBY)	3006-99-99-93006-923016		-	606,435	606,435	Moving to funds 3015 & 3016 to match projects.
Public Works	3008	CIP Other	3008-70-77-80002-720199		-	(163,821)	(163,821)	Adjusting budget to match expenses.
Public Works	2200	Salaries-Regular	2200-70-78-77311-611110		30,701	11,663	42,364	Budgeting for grant expenses and off-setting revenue.
Public Works	2200	Marketing Svcs - Advertising	2200-70-78-77311-620610		-	3,000	3,000	Budgeting for grant expenses and off-setting revenue.
Public Works	2207	Salaries-Regular	2207-70-78-77415-611110		30,702	37,783	68,485	Budgeting for grant expenses and off-setting revenue.
Public Works	2207	Marketing Svcs - PR/Promotions	2207-70-78-77415-620620		692	8,000	8,692	Budgeting for grant expenses and off-setting revenue.
Public Works	2000	Salaries-Reimbursable (In/Out)	2000-70-78-45314-611510		-	90,000	90,000	Allocating budget for expected maintenance activities.
Public Works	5014	Maint & Repair - Bldg & Ground	5014-70-79-25721-620910		1,241,600	45,000	1,286,600	Projected maintenance in Zone 4.
Public Works	2006	Salaries-Addl - Bilingual	2006-70-79-25701-611620		420	3,180	3,600	For expected operational expense.
Public Works	2006	Professional Svcs - Temp Staff	2006-70-79-25701-620210		-	25,000	25,000	For expected operational expense.
Public Works	2006	Salaries-Temporary	2006-70-79-25701-611310		-	30,000	30,000	For expected operational expense.
Public Works	2006	Salaries-Addl - Acting Pay	2006-70-79-25701-611610		-	5,000	5,000	For expected operational expense.
Public Works	2006	Professional Svcs - Other	2006-70-79-25701-620299		57,531	75,000	132,531	Professional Services for Landscape Design Guidelines
<b>EXPENSES TOTAL</b>					<b>\$ 16,992,694</b>	<b>\$ (1,836,257)</b>	<b>\$ 15,156,437</b>	

Attachment: Exhibit A - Proposed Amendments [Revision 1] (3288 : FISCAL YEAR 2018/19 FIRST

## RESOLUTION NO. CSD 2018-XX

A RESOLUTION OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING THE REVISED OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2018/19

WHEREAS, the CSD Board approved the Operating and Capital Budgets for the City for Fiscal Year 2018/19, a copy of which, as may have been amended by the CSD Board, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the CSD Board approves amendments to the budgets throughout the fiscal year and such prior amendments are reflected within the current amended budget and further ratified as part of the adoption of the quarterly budget amendments; and

WHEREAS, the City Manager has heretofore submitted to the President and Board Members of the Moreno Valley Community Services District proposed amendments to the Operating and Capital Budgets for the District for Fiscal Year 2018/19, a copy of which, as may have been amended by the District's Board of Directors, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain estimates of the services, activities and projects comprising the budget, and contain expenditure requirements and the resources available to the Community Services District; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain the estimates of uses of fund balance as required to stabilize the delivery of CSD services during periods of operational deficits; and

WHEREAS, the President and Board of Directors have made such revisions to the proposed amended Operating and Capital Budgets as so desired; and

WHEREAS, the amended Operating and Capital Budgets, as herein approved, will enable the Community Services District to make adequate financial plans and will ensure that District officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE MORENO VALLEY COMMUNITY SERVICES DISTRICT OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The proposed amendments to the Operating and Capital Budgets, as Exhibit

1  
Resolution No. CSD 2018-XX  
Date Adopted: November 13, 2018



A to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the Community Services District's Board of Directors, is hereby approved and adopted as the annual Operating and Capital Budgets of the Moreno Valley Community Services District for the Fiscal Year 2018/19.

- 2. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal year.
- 3. Pursuant to Section 61047 of the California Government Code, compensation for the City Council acting in the capacity of the Directors of the Community Services District, shall be \$100 per meeting or for each day's service rendered as a Director, not to exceed six days or \$600 in any calendar month. In addition, the Directors shall be compensated for actual and necessary traveling and incidental expenses incurred while on official business.
- 4. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 13<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
 Mayor of the City of Moreno Valley,  
 Acting in the capacity of President of the  
 Moreno Valley Community Services District

ATTEST:

\_\_\_\_\_  
 City Clerk, acting in the capacity of  
 Secretary of the Moreno Valley  
 Community Services District

APPROVED AS TO FORM:

\_\_\_\_\_  
 City Attorney, acting in the capacity  
 of General Counsel of the Moreno  
 Valley Community Services District

**RESOLUTION JURAT**

STATE OF CALIFORNIA     )  
COUNTY OF RIVERSIDE    ) ss.  
CITY OF MORENO VALLEY )

I, Pat Jacquez-Nares, Secretary of the Moreno Valley Community Services District, Moreno Valley, California do hereby certify that Resolution No. CSD 2018-XX was duly and regularly adopted by the Board of Directors of the Moreno Valley Community Services District at a regular meeting held on the 13<sup>th</sup> day of November, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Board members, Vice-President and President)

\_\_\_\_\_  
SECRETARY

(SEAL)

Resolution No. CSD 2018-XX  
Date Adopted: November 13, 2018

City of Moreno Valley  
 FY 2017/18 - 2018/19  
 City Position Summary

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2017/18	2018/19	2018/19
	No.	No.	No.	No.	No.	Adj.	No.	Adj.	No.
Accountant I	2	2	2	1	1	-	1	-	1
Accountant II	-	-	1	1	1	-	1	-	1
Accounting Asst	3	3	3	3	3	-	3	-	3
Accounting Technician	4	3	3	2	2	-	2	-	2
Accounts Payable Supervisor	1	1	1	1	1	-	1	-	1
Administrative Asst	5	8	7	7	8	-	8	-	8
Administrative Services Dir	1	1	1	1	1	(1)	-	-	-
After School Prog Coordinator	-	-	-	-	-	-	-	-	-
After School Prog Specialist	-	-	-	-	-	-	-	-	-
After School Prog Supervisor	-	-	-	-	-	-	-	-	-
Animal Care Technician	4	4	4	5	5	-	5	-	5
Animal Care Technician Supervisor	-	-	-	-	-	1	1	-	1
Animal Control Officer	7	7	7	7	7	-	7	-	7
Animal Rescue Coordinator	-	-	-	1	1	-	1	-	1
Animal Services Asst	2	2	2	4	4	-	4	-	4
Animal Svcs Dispatcher	1	2	2	1	1	-	1	-	1
Animal Svcs Division Manager	1	1	1	1	1	-	1	-	1
Animal Svcs Field Supervisor	1	1	1	1	1	-	1	-	1
Animal Svcs License Inspector	1	1	1	1	1	-	1	-	1
Animal Svcs Office Supervisor	1	1	1	1	1	-	1	-	1
Applications & DB Admin	2	2	2	2	1	-	1	-	1
Applications Analyst	2	2	2	2	1	-	1	-	1
Assistant City Attorney	-	-	-	1	1	-	1	-	1
Assistant City Clerk	-	-	-	-	-	-	-	-	-
Assoc Environmental Engineer	1	1	1	1	1	(1)	-	-	-
Associate Engineer	5	5	5	4	4	-	4	-	4
Associate Planner	4	4	4	4	4	-	4	-	4
Asst Buyer	2	2	2	2	2	-	2	-	2
Asst City Manager	1	1	1	1	1	-	1	-	1
Asst Crossing Guard Spvr	1	1	1	1	1	-	1	-	1
Asst Network Administrator	2	2	2	2	1	-	1	-	1
Asst to the City Manager	1	1	1	-	-	-	-	-	-
Asst. Applications Analyst	-	-	-	-	-	-	-	-	-
Banquet Facility Rep	1	1	1	1	1	-	1	-	1
Budget Officer	1	-	-	-	-	-	-	-	-
Building & Neighborhood Services Div Mgr	-	1	1	-	-	-	-	-	-
Building Safety Supervisor	-	-	-	1	1	-	1	-	1
Building Div Mgr / Official	1	-	-	-	-	-	-	-	-
Building Inspector I I	4	4	4	4	4	-	4	-	4
Business License Liaison	-	-	-	1	1	-	1	-	1
Bus. Support & Neigh Prog Admin	1	-	-	-	-	-	-	-	-
Cable TV Producer	2	2	2	4	2	-	2	-	2
Capital Projects Division Manager	-	-	-	-	1	-	1	-	1
Chief Financial Officer/City Treasurer	1	1	1	1	1	-	1	-	1
Child Care Asst	5	4	4	4	4	-	4	-	4
Child Care Instructor I I	5	4	4	4	4	-	4	-	4
Child Care Program Manager	1	1	1	1	1	-	1	-	1
Child Care Site Supervisor	5	4	4	4	4	-	4	-	4
City Attorney	1	1	1	1	1	-	1	-	1
City Clerk	1	1	1	1	1	-	1	-	1
City Manager	1	1	1	1	1	-	1	-	1
Code & Neigh Svcs Division Manager	-	-	-	-	-	1	1	-	1
Code & Neigh Svcs Official	1	-	-	-	-	-	-	-	-
Code Compliance Field Sup.	-	1	1	1	1	(1)	-	-	-
Code Compliance Officer I/I I	5	6	6	6	6	-	6	-	6
Code Supervisor	-	-	-	-	-	-	-	-	-
Comm & Economic Dev Director	1	1	-	-	-	-	-	-	-
Community Dev Director	-	-	1	1	1	-	1	-	1
Community Services Coordinator	-	-	-	-	3	-	3	-	3
Community Svcs Supervisor	1	1	1	1	1	-	1	-	1
Construction Inspector	5	5	5	5	5	-	5	(3)	2
Construction Inspector Supervisor	-	-	-	-	-	-	-	1	1

City of Moreno Valley  
 FY 2017/18 - 2018/19  
 City Position Summary

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2012/13 No.	2013/14 No.	2014/15 No.	2015/16 No.	2016/17 No.	2017/18 Adj.	2017/18 No.	2018/19 Adj.	2018/19 No.
Crossing Guard	35	35	35	35	35	-	35	-	35
Crossing Guard Supervisor	1	1	1	1	1	-	1	-	1
Customer Service Asst	1	-	-	-	-	-	-	-	-
Dep PW Dir /Asst City Engineer	1	1	1	1	-	-	-	-	-
Deputy City Attorney I	-	-	-	-	1	-	1	-	1
Deputy City Attorney III	2	-	1	-	-	-	-	-	-
Deputy City Clerk	1	1	1	1	1	-	1	-	1
Deputy City Manager	-	-	-	-	-	-	-	-	-
Dep. Comm & Economic Dev Director	-	-	-	-	-	-	-	-	-
Development Svcs Coordinator	-	-	-	-	-	-	-	-	-
Economic Dev Director	-	-	1	1	1	-	1	-	1
<b>Economic Dev Division Mgr</b>	-	-	-	<b>1</b>	<b>1</b>	-	<b>1</b>	<b>1</b>	<b>2</b>
Electric Utility Chief Engineer	-	-	-	-	-	-	-	1	1
Electric Utility Division Mgr	1	1	1	1	1	-	1	-	1
Electric Utility Program Coord	1	1	1	1	1	-	1	-	1
Emerg Mgmt & Vol Svc Prog Spec	1	1	1	1	1	-	1	-	1
Emerg Mgmt & Vol Svcs Prog Mgr	1	1	1	1	1	-	1	-	1
Engineering Division Manager/Assistant City Engineer	-	1	1	1	1	-	1	-	1
Engineering Technician I I	1	1	1	1	1	-	1	-	1
Enterprise Systems Admin	2	2	2	2	1	-	1	-	1
Environmental Analyst	1	1	1	1	1	(1)	-	-	-
Equipment Operator	4	4	4	4	4	-	4	-	4
Exec Asst to Mayor / City Council	1	1	1	1	1	-	1	-	1
Exec. Assistant to the City Manager	-	-	-	-	-	-	-	-	-
Executive Asst I	9	9	9	9	9	-	9	-	9
Executive Asst II	1	1	1	1	1	-	1	-	1
Facilities Maint Mechanic	1	1	1	1	1	-	1	-	1
Facilities Maint Worker	3	3	2	3	3	-	3	-	3
Facilities Maintenance Spvr	-	-	-	-	1	-	1	-	1
Financial Analyst	-	-	-	1	1	(1)	-	-	-
Financial Operations Div Mgr	1	1	1	1	1	-	1	-	1
Financial Resources Div Mgr	-	1	1	1	1	-	1	-	1
Fire Inspector I	-	2	2	-	-	-	-	-	-
Fire Inspector II	2	2	1	-	-	-	-	-	-
Fire Marshall	1	1	-	-	-	-	-	-	-
Fire Safety Specialist	1	2	1	-	-	-	-	-	-
Fleet Supervisor	-	-	-	1	1	-	1	-	1
GIS Administrator	2	2	-	-	-	-	-	-	-
GIS Specialist	2	2	2	2	1	-	1	-	1
GIS Technician	-	-	2	2	1	-	1	-	1
Housing Program Coordinator	1	1	1	-	-	-	-	-	-
Housing Program Specialist	3	-	-	-	-	-	-	-	-
Human Resources Analyst	1	1	1	1	1	-	1	(1)	-
Human Resources Director	-	-	-	-	-	1	1	-	1
Human Resources Technician	-	-	-	-	-	-	-	-	-
Info Technology Technician	4	4	4	4	2	-	2	-	2
Landscape Development Coord	-	-	-	-	-	-	-	-	-
Landscape Irrigation Tech	1	1	1	1	1	(1)	-	-	-
Landscape Svcs Inspector	3	2	2	2	2	-	2	-	2
Landscape Svcs Supervisor	-	-	1	1	1	-	1	-	1
Lead Animal Care Technician	1	1	1	1	1	(1)	-	-	-
Lead Facilities Maint Worker	-	-	1	1	1	-	1	-	1
Lead Maintenance Worker	3	3	3	4	4	-	4	-	4
Lead Parks Maint Worker	5	5	5	6	6	-	6	-	6
Lead Traffic Sign/Marking Tech	2	2	2	2	2	-	2	-	2
Lead Vehicle / Equip Tech	1	1	1	-	-	-	-	-	-
Legal Secretary	1	1	1	-	-	-	-	-	-
Lib Serv Div Mgr	1	-	-	-	-	-	-	-	-
Librarian	4	-	-	-	-	-	-	-	-
Library Asst	13	-	-	-	-	-	-	-	-
Library Circulation Supervisor	1	-	-	-	-	-	-	-	-
Maint & Operations Div Mgr	1	1	1	1	1	-	1	-	1

City of Moreno Valley  
FY 2017/18 - 2018/19  
City Position Summary

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2012/13 No.	2013/14 No.	2014/15 No.	2015/16 No.	2016/17 No.	2017/18 Adj.	2017/18 No.	2018/19 Adj.	2018/19 No.
Maintenance Worker I	-	7	-	-	-	-	-	-	-
Maintenance Worker II	1	1	-	-	-	-	-	-	-
Maintenance Worker I/II	12	12	18	18	18	-	18	-	18
Management Aide	-	-	1	2	2	(1)	1	-	1
Management Analyst	14	12	11	10	9	4	13	1	14
Management Asst	3	4	5	4	4	1	5	-	5
Media Division Manager	-	-	-	-	-	1	1	-	1
Media & Production Supervisor	1	1	1	2	1	(1)	-	-	-
Network Administrator	2	2	2	2	1	-	1	-	1
Office Asst	1	1	-	-	-	-	-	-	-
Paralegal	-	-	-	1	1	-	1	-	1
Park Ranger	3	3	3	3	3	-	3	-	3
Parking Control Officer	2	2	2	2	2	-	2	-	2
Parks & Community Services Deputy Director	-	-	-	-	-	1	1	-	1
Parks & Community Services Director	1	1	1	1	1	-	1	-	1
Parks & Community Services Division Manager	1	1	1	1	1	(1)	-	-	-
Parks Maintenance Division Manager	-	-	-	-	-	-	-	-	-
Parks Maint Supervisor	2	2	2	2	2	-	2	-	2
Parks Maint Worker	13	13	13	12	12	-	12	-	12
Parks Projects Coordinator	1	1	1	1	1	-	1	-	1
Payroll Supervisor	1	1	1	1	1	-	1	-	1
Permit Technician	6	5	5	5	5	-	5	-	5
Planning Commissioner	7	7	7	7	7	-	7	-	7
Planning Div Mgr / Official	1	1	1	1	1	-	1	-	1
Principal Accountant	1	1	1	1	1	-	1	-	1
Public Information/Intergovernmental Relations Officer	-	-	-	1	1	-	1	-	1
Public Safety Contract Administrator	-	-	-	-	-	1	1	-	1
Purch & Facilities Div Mgr	1	1	1	1	1	-	1	-	1
PW Director / City Engineer	1	1	1	1	1	-	1	-	1
Recreation Program Coord	1	1	1	2	-	-	-	-	-
Recreation Program Leader	7	7	7	7	7	-	7	-	7
Recreation Supervisor	1	1	1	-	-	-	-	-	-
Recycling Specialist	-	1	1	2	1	-	1	-	1
Resource Analyst	-	-	-	-	-	-	-	-	-
Risk Division Manager	-	-	-	-	-	-	-	-	-
Security Guard	2	2	2	2	2	-	2	-	2
Spec Dist Budg & Accting Spvr	-	-	-	-	-	-	-	-	-
Spec Districts Div Mgr	1	1	1	1	1	-	1	-	1
Special Districts Prog Mgr	1	1	1	-	-	-	-	-	-
Sr Accountant	1	1	1	2	2	1	3	-	3
Sr Administrative Asst	16	14	17	17	17	-	17	-	17
Sr Applications Analyst	-	-	2	2	1	-	1	-	1
Sr Citizens Center Coord	1	1	1	1	-	-	-	-	-
Sr Code Compliance Officer	-	-	-	-	-	2	2	-	2
Sr Construction Inspector	-	-	-	-	-	-	-	2	2
Sr Customer Service Asst	3	3	3	3	3	-	3	-	3
Sr Deputy City Clerk	-	-	-	-	-	-	-	1	1
Sr Electrical Engineer	1	1	1	1	1	-	1	-	1
Sr Engineer, P.E.	9	9	9	7	6	(1)	5	-	5
Sr Engineering Technician	1	1	1	1	1	-	1	-	1
Sr Equipment Operator	1	1	1	1	1	-	1	-	1
Sr Financial Analyst	2	2	1	-	-	-	-	-	-
Sr GIS Analyst	2	2	2	2	1	-	1	-	1
Sr Graphics Designer	1	1	1	2	1	-	1	-	1
Sr Human Resources Analyst	1	1	1	1	1	-	1	-	1
Sr IT Technician	-	-	-	-	-	-	-	-	-
Sr Landscape Svcs Inspector	1	1	-	-	-	-	-	-	-
Sr Management Analyst	2	2	3	4	5	(1)	4	(1)	3
Sr Office Asst	5	4	3	3	3	(1)	2	-	2
Sr Park Ranger	-	-	-	-	-	-	-	-	-
Sr Parking Control Officer	1	1	1	1	1	-	1	-	1
Sr Parks Maint Technician	2	2	2	2	2	-	2	-	2

Attachment: City Position Summary FY1718 - FY1819 (3288 : FISCAL YEAR 2018/19 FIRST QUARTER BUDGET REVIEW AND APPROVAL OF

City of Moreno Valley  
 FY 2017/18 - 2018/19  
 City Position Summary

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2017/18	2018/19	2018/19
	No.	No.	No.	No.	No.	Adj.	No.	Adj.	No.
Sr Payroll Technician	1	1	1	1	1	-	1	-	1
Sr Permit Technician	2	2	2	2	2	-	2	-	2
Sr Planner	2	2	2	2	2	-	2	-	2
Sr Recreation Program Leader	2	2	2	2	2	-	2	-	2
Sr Telecomm Technician	2	2	2	2	1	-	1	-	1
Sr Traffic Engineer	1	1	1	-	-	-	-	-	-
Sr Traffic Signal Technician	1	1	1	1	1	-	1	-	1
Storekeeper	1	1	1	1	1	-	1	-	1
Storm Water Prog Mgr	1	1	1	1	1	(1)	-	-	-
Strategic Initiatives Manager	-	-	-	-	-	1	1	-	1
Street Maintenance Supervisor	2	2	2	2	2	-	2	-	2
Sustainability & Intergovernmental Prog Mgr	-	1	1	-	-	-	-	-	-
Technology Services Div Mgr	2	2	2	2	1	(1)	-	-	-
Telecomm Engineer / Admin	2	2	2	2	1	-	1	-	1
Telecomm Technician	2	2	2	2	1	-	1	-	1
Traffic Operations Supervisor	1	1	1	1	1	-	1	-	1
Traffic Sign / Marking Tech I	1	1	1	1	1	-	1	-	1
Traffic Sign/Marking Tech I I	2	2	2	2	2	-	2	-	2
Traffic Signal Technician	2	2	2	2	2	-	2	-	2
Trans Div Mgr / City Traf Engr	1	1	1	1	1	-	1	-	1
Treasury Operations Div Mgr	1	1	1	1	1	-	1	-	1
Tree Trimmer	1	1	1	-	-	-	-	-	-
Vehicle / Equipment Technician	2	3	3	3	3	-	3	-	3
<b>Total</b>	<b>391</b>	<b>374</b>	<b>375</b>	<b>374</b>	<b>356</b>	<b>-</b>	<b>356</b>	<b>2</b>	<b>358</b>

Attachment: City Position Summary FY1718 - FY1819 (3288 : FISCAL YEAR 2018/19 FIRST QUARTER BUDGET REVIEW AND APPROVAL OF

City of Moreno Valley

Date Council Approved \_\_\_\_\_

Date Effective \_\_\_\_\_

**CLASS SPECIFICATION**  
**Economic Development Department Program Manager**

**GENERAL PURPOSE**

Under the direction of the Economic Development Director, this key Program Manager position organizes, integrates, evaluates and manages the activities and staff of the Economic Development Department; responsible for planning, implementing, and evaluating economic development projects and program activities related to business attraction, business retention, and workforce development, including providing direction and supervision of workforce development staff, and performs related duties as assigned.

**DISTINGUISHING CHARACTERISTICS**

This single position class is responsible for planning, overseeing, coordinating, integrating and evaluating the work of professional and administrative staff in the Economic Development Department. An incumbent is also responsible for diverse and specialized administrative, financial, and management analyses, recommend actions and assist in formulating programs related to business attraction, business retention, and workforce development. Promote City economic development and workforce initiatives and programs. Prepare staff reports and memorandums, presentation to City Council, as well as presentations to Commissions and business groups. Assignments are often complex and require knowledge of economic development administration, business attraction, business retention, and workforce development.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

1. Plans, organizes, integrates, evaluates and manages the work of the Economic Development Department; with staff, participates in establishing program plans and initiatives to meet Economic Development Department goals and objectives; implements program plans, processes, procedures and policies required to achieve targeted program results; coordinates and integrates program functions and responsibilities to achieve optimal efficiency and effectiveness; develops and monitors performance against the annual budget and financial plan projections.
2. Evaluates the performance of assigned staff; establishes performance requirements and personal development targets; monitors performance and provides coaching for performance improvement and development; recommends compensation and other rewards to recognize performance; takes disciplinary action, up to and including termination, to address performance deficiencies, subject to management concurrence, in accordance with the City's human resources policies and procedures and labor contract provisions.
3. Provides day-to-day leadership and works with staff to ensure a high performance, customer service-oriented work environment which supports achieving City objectives and service expectations; provides leadership and participates in programs and activities that promote a positive employee relations environment.



4. Plans, manages, directs, monitors, evaluates and integrates the activities and staff of the Economic Development Department; administers program activities, recommend legislative or policy change, draft proposed contracts and agreements, as well as, a variety of other supporting documents. Monitor contract performance and approve contract invoices within guidelines and authority.
5. Serves as liaison with other governmental agencies, developers, developers' consultants, professionals in real estate development and investing, urban planning, land and traffic engineering, fire prevention, building code application, media & communications, educational partners, and various City staff.
6. Prepares reports, memoranda, letters and other documents regarding program issues for both internal and external distribution; ensures the maintenance of detailed records of program activities and results.

## QUALIFICATIONS

### Knowledge of:

1. Practices, policies and procedures of municipal government operations and program management.
2. Principles, practices and legal requirements relating to economic development.
3. Principles and practices of public policy.
4. Principles, practices and methods of program and organizational analysis.
5. Principles, practices, tools and techniques of program planning and management.
6. Principles and practices of public administration, including purchasing, grant writing, contracting and maintenance of public records.
7. Principles, practices and methods of budget development and budget management.
8. Principles and practices of sound business communication.
9. Principles and practices of effective management and supervision.
10. City human resources policies and labor contract provisions.

### Ability to:

1. Plan, organize, manage and direct a variety of complex economic development and workforce development program functions and activities to achieve program goals and objectives.
2. Identify and analyze complex program, administrative, operational and organizational objectives and issues, evaluate alternatives and reach sound, logical, fact-based conclusions and recommendations.
3. Collect, evaluate and interpret applicable data conduct complex analyses.
4. Coordinate economic development program activities with multiple stakeholders and facilitate compliance with program requirements.
5. Apply sound, creative problem-solving techniques to resolve difficult program issues and problems.
6. Understand, interpret, explain and apply laws, regulations, ordinances and policies applicable to economic development and workforce development program operations.

7. Understand, interpret and respond to internal and external stakeholder needs and expectations.
8. Prepare clear, concise and comprehensive financial analyses, technical reports, position papers and other documents appropriate to the audience.
9. Present conclusions and recommendations clearly, logically and persuasively to both internal and external program stakeholders.
10. Ensure the maintenance of all required files, records and documentation.
11. Exercise independent judgment and initiative within established guidelines.
12. Exercise tact and diplomacy in dealing with difficult and sensitive issues and situations.

#### **Education, Training and Experience:**

A Bachelor's Degree with a major in public administration, business administration, marketing, economics, social sciences or a closely related field. A minimum of five years of related work experience within a municipal economic development department, community development department, redevelopment agency, and/or an economic development corporation, real estate development or public relations; and four years of related supervisory experience. A Master's Degree in a related field is desirable.

#### **Licenses; Certificates; Special Requirements:**

A valid California driver's license and the ability to maintain insurability under the City's vehicle insurance policy.

#### **PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

##### **Physical Demands**

While performing the duties of this job, the employee is regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

##### **Mental Demands**

While performing the duties of this class, the incumbent is regularly required to use written and oral communication skills; read and interpret complex data, information and documents; analyze and solve complex problems; use math/mathematical reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions. and interact with managers, staff, representatives of other public agencies, developers, builders. property and business owners and others encountered in the course of work.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions and the noise level is usually quiet.

City of Moreno Valley

Date Council Approved

Date Effective

**CLASS SPECIFICATION**  
**Construction Inspector Supervisor**

**GENERAL PURPOSE**

Under general supervision, plans, schedules, assigns and reviews the work of all construction inspection staff; supervises and coordinates inspection of construction projects performs detailed inspections of City construction projects as assigned; interprets plans, details and specifications to ensure construction and contract compliance; prepares detailed project inspection reports; and performs related duties as assigned. Exercises direct supervision over assigned technical and office support staff.

**DISTINGUISHING CHARACTERISTICS**

Construction Inspector Supervisor is the advanced level class in the Construction Inspector class series. Incumbents are responsible for supervising, coordinating, and performing multi-disciplined inspections of City construction projects.

Construction Inspector Supervisor must possess advanced technical knowledge and experience and be responsible for providing lead supervision of inspection staff and performing the most difficult and complex construction inspection functions and duties. Duties performed require a high degree of initiative, independent judgment and discretion along with the ability to handle new and unusual circumstances as they arise.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

1. Leads a team of construction inspectors to ensure assigned projects are being constructed in accordance with contract requirements and established policies and procedures. Plans, organizes, assigns, supervises, and reviews the work of assigned staff in the inspection of all City public works, infrastructure, utility and capital improvement construction projects.
2. Participates in the development and implementation of goals, objectives, policies and priorities for assigned services and programs; participates in the annual budget preparation; prepares detailed cost estimates with appropriate justifications; maintains a variety of records and prepares routine reports of work performance.
3. Performs supervisory field inspections on complex or difficult public building construction, infrastructure, grading and street construction projects.
4. Researches, prepares and presents construction inspection training classes for staff. Directs, trains, and supervises staff. Evaluates staffing requirements; evaluates staff performance and provides first line

supervision. Ability to advise and provide interpretation regarding the application of policies, procedures and standards to specific situation.

5. Assists the project managers/engineers to schedule and utilize personnel resources in the most effective manner.
6. Monitors contractor schedules and forecasts inspection personnel resource needs. Prepare required construction progress reports in compliance with City Specifications and Caltrans Local Assistance Procedure Manual (LAPM).
7. Monitors project safety procedures and methods.
8. Monitors stormwater BMPs for SWPPP compliance.
9. Ensures proper placement and maintenance of signs, barricades and warning devices; ensures proper safety practices are followed at work sites.
10. Performs field interviews and verifies certified payroll information to ensure contractors are paying prevailing wages to their staff and approved workforce is being used; provides field review forms and certified payroll reviews to project managers.

## QUALIFICATIONS

### Knowledge of:

1. Federal, state and local laws, statutes, codes and ordinances governing construction projects.
2. Common engineering construction methods.
3. Proper use of construction materials and equipment.
4. Safety requirements and procedures pertaining to work practices.
5. Theories, principles and practices of engineering, electronics and mathematics, including algebra, geometry and trigonometry.
6. Earthwork, asphalt paving and concrete construction principles, methods and techniques.
7. Surveying principles, methods and techniques.
8. Compaction principles, methods and techniques.
9. Principles and practices of mechanical equipment and paint/coating inspection.
10. Electric wire, conduit, electrical metallic tubing, cable tray and cable materials and terminology.
11. Electrical and telemetry principles, circuits, devices and systems.
12. National Pollutant Discharge Elimination System (NPDES) and Municipal Separate Storm Sewer System (MS4) Permit.

**Ability to:**

1. Exercise considerable judgment and diplomacy in field conditions.
2. Ability to counsel, mediate, and/or provide first line supervision.
3. Analyze, interpret, prepare and make recommendations on complex construction plans, specifications, drawings, sketches, diagrams and codes.
4. Operate and use common electronic, construction, surveying and drafting tools including electronic locators, electronic multimeters, cameras, two-way radios, compaction and concrete testing equipment and nuclear density gauges.
5. Make quantity calculations and prepare estimates.
6. Inspect routine and difficult engineering construction.
7. Enforce and interpret regulations with firmness, tact and impartiality.
8. Record and design accurate and neat sketches during on-site field inspections.
9. Perform field tests following precise procedures and interpret observations and test results to determine acceptability.
10. Coordinate necessary work between several entities.
11. Establish and maintain effective working relationships with City management, staff, contractors, the public and others encountered in the course of work.
12. Prepare Incident Reports pertaining to construction activities.

**Education, Training and Experience:**

A typical way of obtaining the knowledge, skills and abilities outlined above is graduation from high school or G.E.D. equivalent; and five years of experience in construction inspection or ten years of trades experience working on large public works construction projects; or an equivalent combination of training and experience.

**Licenses; Certificates; Special Requirements:**

A valid California driver's license and the ability to maintain insurability under the City's vehicle insurance policy.

Desirable valid certifications/registrations include: (1) California General Permit Qualified SWPPP Practitioner (QSP), (2) Qualified SWPPP Developer (QSD), and/or (3) Construction Inspector – Public Works as administered by ACIA or equivalent.

**PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Physical Demands**

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear; walk; sit; climb or balance; stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**Mental Demands**

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use math and mathematical reasoning; observe and interpret situations; learn and apply new information or new skills; work under deadlines with constant interruptions; interact with City management, staff, contractors, the public and others encountered in the course of work, some of whom may be dissatisfied or quarrelsome.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts; is exposed to wet and/or humid conditions, vibration, and street/road traffic; and works in high, precarious places. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level is frequently loud.