



**CITY OF MORENO VALLEY - FIRE PREVENTION BUREAU  
APPLICATION FOR FIRE REVIEW**

**F** \_\_\_\_\_ - \_\_\_\_\_

<b>PROJECT ADDRESS:</b>	<b>BLDG/SUITE:</b>	<b>ZIP:</b>
<b>PROJECT / BUSINESS NAME:</b>		
<b>PROJECT LOCATION (i.e. closest major cross streets):</b>		
<b>ASSESSOR'S PARCEL NUMBER(S):</b> -      -	<b>SUBMITTAL DATE:</b> /      /	

REVIEW TYPE (CHECK ALL THAT APPLY)	
<b>ALARM</b> New <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Alternate Methods & Materials <input type="checkbox"/>	<input type="checkbox"/> <b>SPRINKLER MONITOR ONLY</b> <input type="checkbox"/> <b>FIRE ALARM SYSTEM</b> _____ # OF DEVICES (INITIATING & NOTIFICATION)
<b>SPRINKLER</b> New <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Alternate Methods & Materials <input type="checkbox"/>	<small>** IF MULTIPLE SYSTEMS, LIST SYSTEM # AND TOTAL # OF HEADS FOR EACH SYSTEM ON SEPARATE SHEET.</small> _____ # OF RISERS      _____ # OF SPRINKLER HEADS <input type="checkbox"/> <b>NFPA 13 (Commercial)</b> <input type="checkbox"/> <b>ESFR (Commercial)</b> <input type="checkbox"/> <b>NFPA 13D (Residential)</b> <input type="checkbox"/> <b>NFPA 13R (Residential)</b>
<b>WATER SYSTEM</b> New <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Alternate Methods & Materials <input type="checkbox"/>	<input type="checkbox"/> <b>UNDERGROUND SYSTEM</b> _____ # OF RISERS      _____ # OF HYDRANTS <input type="checkbox"/> <b>FIRE PUMP</b> <input type="checkbox"/> <b>TEMPORARY ABOVEGROUND SYSTEM</b> <input type="checkbox"/> <b>EMERGENCY UNDERGROUND REPAIR</b> <input type="checkbox"/> <b>STANDPIPES / HOSE VALVES</b>
<b>PROTECTION SYSTEMS</b> New <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Alternate Methods & Materials <input type="checkbox"/>	<input type="checkbox"/> <b>HOOD/DUCT SUPPRESSION</b> (e.g.. Ansul System, PyroChem System) <input type="checkbox"/> <b>SPECIAL EXTINGUISHING</b> (e.g. foam/liquid, FM200, CO <sup>2</sup> , Dry Chemical) <input type="checkbox"/> <b>SMOKE CONTROL SYSTEM</b>
<b>OTHER SYSTEMS</b> New <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Alternate Methods & Materials <input type="checkbox"/>	<input type="checkbox"/> <b>REFRIGERATION SYSTEM</b> <input type="checkbox"/> <b>SPRAY BOOTHS</b> _____ # OF BOOTHS <input type="checkbox"/> <b>BATTERY SYSTEM</b> <input type="checkbox"/> <b>DUST COLLECTION SYSTEM</b> <input type="checkbox"/> <b>INDUSTRIAL OVENS</b> _____ # OF OVENS <input type="checkbox"/> <b>EMERGENCY RESPONDER RADIO COVERAGE</b> <input type="checkbox"/> <b>GAS SYSTEMS</b> (e.g. medical, industrial)
<b>HAZMAT SYSTEMS</b> New <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Alternate Methods & Materials <input type="checkbox"/>	<input type="checkbox"/> <b>ABOVEGROUND STORAGE TANK</b> <input type="checkbox"/> <b>INSTALL</b> <input type="checkbox"/> <b>REMOVAL</b> _____ # OF TANKS <input type="checkbox"/> <b>UNDERGROUND STORAGE TANK</b> <input type="checkbox"/> <b>INSTALL</b> <input type="checkbox"/> <b>REMOVAL</b> _____ # OF TANKS <input type="checkbox"/> <b>CHEMICAL CLASSIFICATION REVIEW</b> <input type="checkbox"/> <b>ALTERATIONS TO GAS STATIONS</b> (e.g. vapor recovery, dispenser changes, anything other than tanks)
<b>HIGH PILE / SOLID PILE</b> New <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Alternate Methods & Materials <input type="checkbox"/>	<b>TOTAL SQUARE FOOTAGE OF STORAGE</b> (including aisleways) _____
<b>ACCESS &amp; WATER</b> New <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Alternate Methods & Materials <input type="checkbox"/>	<input type="checkbox"/> <b>PERMANENT EMERGENCY SITE ACCESS &amp; WATER SUPPLY</b> <input type="checkbox"/> <b>TEMPORARY FIRE ACCESS &amp; WATER SUPPLY</b> <input type="checkbox"/> <b>FUEL MODIFICATION</b>
<b>SPECIAL EVENT or OTHER INSPECTION</b>	<input type="checkbox"/> <b>DESCRIBE EVENT/INSPECTION (INCLUDING DATES):</b>

CONTACT INFORMATION			
	OWNER PROPERTY <input type="checkbox"/> BUSINESS <input type="checkbox"/>	APPLICANT (Company submitting to Fire Dept.)	CONTRACTOR (Check here if same as APPLICANT <input type="checkbox"/> )
<b>BUSINESS:</b>			
<b>CONTACT:</b>			
<b>ADDRESS</b> LINE 1:			
<b>ADDRESS</b> LINE 2:			
<b>CITY:</b>			
<b>STATE:</b>	<b>ZIP:</b>	<b>ZIP:</b>	<b>ZIP:</b>
<b>OFFICE PHONE:</b> (      )		(      )	(      )
<b>FAX:</b> (      )		(      )	(      )
<b>CELL:</b> (      )		(      )	(      )
<b>EMAIL:</b>			
<b>CONTRACTOR STATE LICENSE #:</b>	<b>CONTRACTOR CITY BUSINESS LICENSE #:</b>		

<b>OWNER / APPLICANT SIGNATURE:</b>	<b>DATE:</b>
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\*\*\* See the back of sheet for additional information on submittal requirements & information \*\*\*



## CITY OF MORENO VALLEY - FIRE PREVENTION BUREAU FIRE PLAN REVIEW APPLICATION INSTRUCTIONS

The following information is a general guideline on submittals to Moreno Valley Fire Prevention. If you have any additional questions, please contact the Moreno Valley Fire Prevention Bureau at 951.413.3370.

Guidelines, informational memos and forms are located on the City website:

[http://www.moreno-valley.ca.us/city\\_hall/departments/fire/fire-prevention.shtml](http://www.moreno-valley.ca.us/city_hall/departments/fire/fire-prevention.shtml)

Also see the "Developer Help Desk" on the City's main website: [www.moval.org](http://www.moval.org).

For questions about fees please review the City fee schedule (Section 5 – Fire):

[http://www.moreno-valley.ca.us/city\\_hall/departments/fin-man-serv/treasury.shtml](http://www.moreno-valley.ca.us/city_hall/departments/fin-man-serv/treasury.shtml)

This plan review application must be accompanied with the minimum documentation based on the project categories:

### **Fire Alarm (Sprinkler Monitoring System or Full Audible/Visual System):**

Submit 3 sets of plans, 3 sets of cut sheets, and 3 sets of CSFM U.L. Listing Service Sheets with the application. The plans must have the MVFD notes from the "*Fire Sprinkler Monitoring Systems – Installation of Interior Audible & Visual Devices Guideline*" verbatim. Blue-lining the sheet onto plans is acceptable. Stapling or taping a copy of the sheet to the plans is NOT acceptable. Both forms can be found on the City's website (see links above).

### **Fire Sprinkler System (Residential and Commercial):**

Submit 3 sets of plans, 3 sets of cut sheets, 3 sets of hydraulic calculations with the application. The plans must have the appropriate MVFD notes for "NFPA 13/13D/13R Fire Sprinkler Notes" on the plans verbatim. Blue-lining the sheet onto the plans is acceptable. Stapling or taping a copy of the sheet to the plans is NOT acceptable. The forms are on the City's website (see above links). ***For new Sprinkler Systems:*** A copy of the approved underground system shall also be submitted with the sprinkler plans. Those sheets shall be labeled as "reference," unless the submittal is for both underground system and sprinkler system (same contractor). The current fire flow verification letter from the appropriate water purveyor shall also be included.

### **Water Systems:**

Submit 3 sets of plans, referencing the prior approved precise grading and/or water/sewer plans. Verify that the installation will comply with NFPA 24, as amended by Chapter 80 of the Fire Code. The current fire flow verification letter from the appropriate water purveyor shall also be included.

### **Protection System / Other System / Hazmat System:**

Submit 3 sets of plans and applicable documentation (e.g. manuals, manufacturer specifications). For certain exterior system installations (e.g. healy tanks, carbon canister systems, generators, and tanks), plans need to be submitted to the Planning Division prior to Fire Prevention Bureau review. Please call Planning for more information at 951.413.2306.

### **High Pile / Solid Pile:**

If Solid Pile, submit 3 sets of plans to Fire Prevention only. If High Pile is submitted and the applicant is also submitting structural plans to Building & Safety Dept. then Fire Prevention needs only one set. If High Pile is submitted and the applicant is different than the applicant for the Building & Safety Dept., then Fire Prevention needs 3 sets (2 will be attached to Building & Safety's approved sets to make a complete field set of plans).

### **Access & Water:**

Submit 3 sets of plans showing the site/fire access layout (e.g. gates, topography, vegetation, etc.). If the sheets are identical to Building & Safety's architectural review, then Fire Prevention only needs one set. If the sheets are slightly different than the site sheets in the architectural plans, then Fire Prevention will need 3 sets.

### **Special Event or Other Inspection:**

This type of review and/or permit of special events or activities that will be conducted on a short term basis. A Temporary Use Permit (TUP) will typically start with the Planning Division. Please contact Planning at 951.413.3206 regarding the forms/packet to start that process. A fully dimensioned site plan will be required, along with the requirements listed on the TUP packet provided by Planning. Any other inspections will need a description on the application and 2 sets of plans/documentation submitted.