



LAND DEVELOPMENT DIVISION

14177 Frederick Street * P.O. Box 88005 * Moreno Valley, CA 92552-0805

Phone: 951.413.3120 * Fax: 951.413.3158 * www.moval.org

2nd DRIVEWAY REQUEST APPLICATION

SUBMITTAL REQUIREMENTS

- An exhibit or sketch (8-1/2x11 min – 11x17 max) which should include:
 - ✓ Location & width of existing, proposed & adjacent property driveways;
 - ✓ Location of trees, street signs, light poles, fire hydrants, and any other existing facilities/structures;
 - ✓ Property lines and any of the above information within 15’ beyond the subject property;
 - ✓ Dimensions showing distance between adjacent driveways, property lines, length of new driveway, etc.;

PROPERTY INFORMATION

STREET ADDRESS: _____

MAJOR CROSS STREETS: _____ PROPERTY ACREAGE: _____

REASON FOR 2ND DRIVEWAY: _____

OWNER’S INFORMATION

OWNER’S NAME (PLEASE PRINT): _____

STREET ADDRESS: _____

HOME #: _____ MOBILE #: _____ EMAIL: _____

PLANNING DIVISION REVIEW

APPROVED DENIED REVIEWED BY: _____ DATE: _____

COMMENTS / CONDITIONS: _____

GENERAL PROVISIONS

1. In order to accept this request for review, the following conditions **must be met**:
 - a. The 2nd driveway is on a local street and will maintain adequate safety & sight distance.
 - b. The spacing between existing adjacent driveways & intersections is 100 feet or more.
2. Transportation Division has **ten (10) working days** to review the request and perform a field inspection.
3. IF approved, Applicant must obtain an Encroachment Permit **prior to** beginning construction.

APPLICANT

[] Same as Owner

NAME (PLEASE PRINT): _____

HOME #: _____ MOBILE #: _____ EMAIL: _____

I HEREBY UNDERSTAND AND AGREE TO THE CONDITIONS OF THIS APPLICATION.

APPLICANT’S SIGNATURE: _____ DATE APPLIED: _____