**Community Development Department**

**Planning Division**

14177 Frederick Street
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Moreno Valley, CA 92552-0805

**(951) 413-3206**    **Fax (951) 413-3210**

## DEVELOPMENT CODE AMENDMENT

The Development Code is the zoning ordinance(s) of the City, which regulates the development and use of the land.  The Development Code shall be consistent with the General Plan.  A Development Code Amendment is a request to change the regulations for a particular zone or the City as a whole.  A Development Code Amendment requires public hearings before the Planning Commission and the City Council. Pre-Application with staff is recommended prior to filing an application for a Development Code Amendment.

## SUBMITTAL REQUIREMENTS

☐ Completed and Signed Project Application

☐ Current Deposit Application Fee $_____

☐ Copy of Written Explanation of the requested change of zone and the reasons for the request

☐ (5) Copies of the amendment with any proposed text changes shown with additions underlined and deletions crossed out.

☐ Copy a Comprehensive evaluation of the proposal's consistency with the goals, objectives, policies and programs of the General Plan.

☐ CD with electronic copy of all project drawings in PDF format and project text documents in WORD format.

## APPLICATION PROCESS

Each application must be submitted with the required processing fee and all applicable submittal requirements.  Additional information or materials may be needed before an application is accepted as COMPLETE.  An incomplete application may be closed if it remains inactive for (180) days or more.