



**Community & Economic Development Department  
Planning Division**

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**MODEL HOME  
COMPLEX**

***SUBMITTAL  
REQUIREMENTS***

A developer may choose to create a model home complex from which home sales will be conducted for a tract. The following submittal requirements will be required for City review and approval:

- Production units proposed for the tract
- Model home complex
- Sales office/trailer

***SUBMITTAL REQUIREMENTS***

- \_\_\_ 1 Completed and signed application form (Administrative Plot Plan without hearing or notice).
- \_\_\_ 1 Copy of the fee receipt.
- \_\_\_ 2 Sets of the following (all drawings shall be folded to approximately 8 ½" x 11" and shall comply with applicable requirements of the Development Code).
  - a. Dimensioned Drawings of the homes to include elevations of all four sides and floor plans.
  - b. Final landscape and irrigation plans. A drought-tolerant planting concept shall be provided for at least one of the models.
- \_\_\_ 5 Sets of the model complex site plans with dimensions showing the parking lot, if any, office/sales trailer, if any, and setbacks. Plan must address ADA and Title 24 requirements for parking, restroom facilities and accessibility between the models, and extent of trap fencing (may not occur in public right-of-way).
- \_\_\_ 1 Colors and materials board (not to exceed 10" x 13") in size or an 8 ½" x 11" color photo.