CAMPAIGN REPORTING

California is a national leader in promoting transparency and fairness in elections. The Political Reform Act requires candidates and committees to file campaign statements, by specified deadlines disclosing contributions received and expenditures made. These documents are public and may be audited by the FPPC and FTB to ensure that voters are fully informed and improper practices prohibited. The City of Moreno Valley publishes campaign reports on its website.

Form 501 must be filed if a candidate plans to raise or spend any money, including personal funds. Form 470 may be filed instead by candidates or officeholders who expect to raise or spend less than $2,000 in a calendar year.

The following are a few of the more common Fair Political Practices forms that candidates for the Office of Mayor or Councilmember may need to file:

Form 501 - Candidate Intention Statements

Before soliciting or receiving contributions or making expenditures from personal funds, this form must be filed with the City Clerk (local filing officer). A new form must be filed for each election, even if the candidate is running for re-election.

Form 470 - Officeholder and Candidate Campaign Statement – Short Form

This form is filed with the City Clerk (local filing officer) if a candidate or officeholder anticipates raising or spending less than $2,000 in a calendar year. This form is not appropriate if a candidate has an existing committee established for a prior election.

Form 410 - Statement of Organization

Persons (including an officeholder or candidate), organizations, groups, or other entities that raise or spend $2,000 or more in a calendar year must register as a recipient committee. “Contributions” include monetary payments, loans and non-monetary goods and services received or made for a political purpose. This form must be filed with the Secretary of State within 10 days of receiving $2,000. A copy must be filed with the City Clerk (local filing officer).

Form 460 - Committee Report

This is the main campaign disclosure statement and provides the public with an overview of the committee’s activity, including money coming in and money going out during the reporting period. This form must be filed semi-annually and twice during the election. A short **Form 450** may be filed instead of the Form 460 under certain circumstances. Forms 460 or 450 are filed with the City Clerk (local filing officer).

Form 497 - 24-Hour Contribution Report

This form reports contributions that total $1,000 or more in the aggregate during the last 90 days before the election. This form must be filed by personal delivery, e-mail, guaranteed overnight service, or fax to the City Clerk's office within certain timeframes. Non-monetary contributions of $1,000 or more in the aggregate must file Form 497 within 48 hours of receiving the contribution.

There are variety of other FPPC forms that may affect candidates, their committees and independent committees. Local election information is found in Campaign Disclosure Manual 2, which may be accessed electronically at:
https://www.fppc.ca.gov/siteassets/documents/tad/manuals/campaign/manual_2/Manual_2_Final.pdf

It is the responsibility of candidates and committees to understand the rules regulating their campaigns.

The FPPC offers telephone and online assistance for individuals looking for basic advice **advice@fppc.ca.gov or 1-866-ASK-FPPC (1-866-275-3772).** Telephone advice is available Monday through Thursday from 9:00 a.m. to 11:30 a.m.

Training (meetings and webinars) is scheduled periodically throughout the year and is listed at:
http://www.fppc.ca.gov/learn/training-and-outreach/candidates-treasurers-committees.html

Candidates may also write to the Fair Political Practices Commission at 1102 Q Street, Suite 3050, Sacramento, CA 95811.